Changes to One Page Summary:
1. 350 words minimum.
2. What topics/panels did you attend and what did you learn?
3. What speakers did you listen to and what did you learn?
4. What are you planning on bringing back to CSUF?
5. How did CSUF benefit from your attendance at this conference?

Pre-Assessment:
1. What is the purpose of this event or participation and what is the measure of success?
2. How many will be attending?
3. How have you raised funds for this event?
4. Budget Breakdown for the event
5. How will reduced funding impact this event?
6. How are you going to promote this?
7. Has this event happened before? If so, what was the attendance in the past? How was the event received? How will this year’s event build upon or improve last year’s?