Club Table and Chair Check-Out
TSU Operations
Student Engagement Report
FY 2010-2011

Mission Statement
To provide student clubs and organizations with tables and chairs for small on-campus events, bake sales, promotions, registration drives, etc.

Program Overview
The Titan Student Union Operations Department maintains a supply of six and four-foot tables, as well as folding chairs, for student organization use. A recognized student organization is able to pick up tables and chairs from the TSU main lobby and return them before closing the same day. No advance reservation is needed. Check-out forms are kept at the Information & Services desk. An Operations staff member assists with the check-out. Availability is on a first come, first served basis.

Engagement Results

<table>
<thead>
<tr>
<th>Event/Activity</th>
<th>Fall 2010</th>
<th>Spring 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Organizations served</td>
<td>65</td>
<td>59</td>
</tr>
<tr>
<td>Total number of check-outs</td>
<td>154</td>
<td>144</td>
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</tbody>
</table>

Results Summary
- Several years ago the program location was changed from the loading dock to a closet in the main lobby. This change resulted in improved access and safety for users and staff.
- Equipment is evaluated on a regular basis and replaced if damaged or unusable.
- The addition of four-foot tables a few years ago was well received and those tables continue to be used.

Future Goals
- Equipment will continue to be evaluated and upgraded as needed.