

CRITERIA FOR DEFINING A PROGRAM AS AN INSTRUCTIONALLY RELATED ACTIVITY

A University Policy Established by the President and Approved by the Chancellor of the California State University

Education Code, Title 5, Section 41800.2 and Education Code, Section 89230 defines Instructionally Related Activity programs which may be funded by annual State budgets. These same definitions are utilized at California State University, Fullerton, for defining programs eligible for funding by IRA fees collected from students.

General Criteria Used for Approving All IRA Programs

- A. The program shall be a required part of a class for which residential academic credit can be applied towards an undergraduate or graduate degree. The program must be closely related to and/or in support of the classroom study of students.
- B. The program must be offered in the Fall, Spring, or Summer terms. Courses must have received final University approval.
- C. The program should normally include a high proportion of required activity on the part of enrolled students. By definition, a class which instructs through planned and supervised activities would be eligible, but a class which instructs through lectures, seminars, and individual projects would not be eligible. Because IRA programs are intended to be experiential, active student participation is required for funding. For example, travel to conferences, exhibitions, concerts, or meetings is fundable only when students are presenting, performing, competing, or otherwise actively engaged.
- D. The program must provide information requested about other funding sources available to the program.
- E. IRA funds may be used to support domestic and international travel when travel is essential to the central purpose of the proposed program/activity, and student participation is a requirement of the class.
- F. IRA funds may not be used for grants-in-aid, athletic guarantees, film rentals, faculty salaries, or recruitment efforts/activities. However, IRA funds may be used to support recruitment activities within the University's Intercollegiate Athletic Program. With the exception of the Intercollegiate Athletic Program, IRA funds may not be used for equipment purchases. Examples include but are not limited to: GPS, musical instruments, computers (PCs and laptops), oscilloscopes, printers, fax machines, file cabinets, general office equipment, tents, camp stoves, canteens, shelving, sound proofing, compasses, etc.

Specific Programs Eligible for IRA Funding

- A. Intercollegiate Athletics: costs which are necessary for a basic competitive program, including equipment and supplies and scheduled travel, not now provided by the State. Athletic grants should not be included.

Specific Programs Eligible for IRA Funding (continued)

- B. Radio, television, film: costs related to the provisions of basic "hands-on" experience not now provided by the State. Purchase or rental of films as instructional aids shall not be included. For example, programs that meet the criteria as an instructionally related activity include CSUF Titan Channel Productions, Titan Internet Radio, Titan Television and Video, and Titan Communications Productions.
- C. Music and dance performance: costs to provide experience in individual and group performance, including recitals, before audiences and in settings sufficiently varied to familiarize students with the performance facet of the field.
- D. Drama and musical productions: basic support of theatrical and operatic activities sufficient to permit experience not only in actual performance but production, direction, set design, and other elements considered a part of professional training in these fields.
- E. Art exhibits: support for student art shows given in connection with degree programs.
- F. Publications: the costs to support and operate basic publication programs including a periodic newspaper and other laboratory experience basic to journalism and literary training. Additional publications designed primarily to inform or entertain should not be included.
- G. Forensics: activities designed to provide experience in debate, public speaking, and related programs, including travel required for a competitive debate program.
- H. Other Activities:
 - 1. Activities associated with other instructional areas which are consistent with purposes included in the above may be added as they are identified and approved by the campus President. Already identified and approved system-wide are:
 - a. Model United Nations activities;
 - b. Agricultural judging
 - 2. Provisions are also made whereby other programs may be considered and defined as IRA. A program which does not meet one of the categories above may be considered an Instructionally Related Activity if the Instructionally Related Activities Committee recommends approval based upon the criteria and the President of the University subsequently approves the Committee's recommendation.