

**TITAN STUDENT UNION POLICY COMMITTEE  
MINUTES  
April 29, 2009**

**CALL TO ORDER**

Grant Deering, Chair of the Policy Committee, called the meeting to order at 3:21 p.m.

**ROLL CALL**

Members Present: Borden, Deering, Ramirez, Uballe, Yu

Ex Officio Present: Borsting

Guests: Anthony Ragazzo

**APPROVAL OF AGENDA**

The agenda was approved as submitted. (Borden-m/Ramirez-s)

**APPROVAL OF MINUTES**

The minutes from the February 18, 2009 meeting were approved as submitted. (Borden-m/Yu-s)

The minutes from the March 18, 2009 meeting were approved as submitted. (Ramirez-m/Uballe-s)

**OLD BUSINESS**

**Update to TSU Operating Policies – Fee Waivers**

Deering stated that this item was a recommendation that the Board has sent back to Committee to revise.

17. ROOM RENTAL CHARGES

4) Direct costs associated with events which are not included in normal room charges, such as event managers, chargeable AV equipment, special event insurance and other similar charges may not be waived without TSU Governing Board approval and subject to ASI policies associated with philanthropic donations.

The issue that the Board had with the proposed statement was the reference of ASI policies in the TSU operating policies. Also, the Board suggested having a dollar amount that was not to be exceeded in the policy.

Borsting suggested that the last part of the sentence could be dropped and "and not to exceed (dollar amount)" would be added.

Uballe stated that he remembered an earlier discussion that would set the not-to-exceed limit to be equal to the ASI policy on donations to philanthropic organizations.

Borsting asked Ragazzo what the dollar amount was in the ASI policy.

Ragazzo answered \$100.

Ragazzo stated that one of the charges that may be asked to be waived would be manager fees.

**OLD BUSINESS (cont'd)  
Update to TSU Operating  
Policies – Fee Waivers  
(cont'd)**

Borsting stated that the manager fees are \$11/hour. A \$100 limit would be reasonable to cover such fees.

Ramirez stated that based on the previous fee waivers that the Board granted the manager fees were more than \$100.

Borden stated that the \$100 limit seemed reasonable.

Borsting stated the \$100 cap would address many of the fee waiver requests.

Borden suggested raising the cap to \$150.

Deering agreed with Borden's suggestion.

**AMENDMENT**

Borden made an amendment to the motion to change the policy language to read as follows:

17. ROOM RENTAL CHARGES

4) Direct costs associated with events which are not included in normal room charges, such as event managers, chargeable AV equipment, special event insurance and other similar charges may not be waived without TSU Governing Board approval and are not to exceed \$150.

Uballo seconded the amendment.

**AMENDMENT  
4-0-0**

On a vote of 4-0-0, the motion was amended to read as stated above. (Borden-m/Uballo-s)

**MOTION  
MSC: 4-0-0**

On a motion duly made, seconded, amended and carried, the Policy Committee approved forwarding a recommendation to the TSU Board to update the TSU Operating Policies in regards to fee waivers as stated above.

**CHAIR'S REPORT**

None.

**MEMBERS' PRIVILEGE**

None.

**PUBLIC COMMENTS**

None.

**ADJOURNMENT**

The meeting was adjourned at 3:54 p.m.

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Deserita Ohtomo, Recording Secretary

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Grant Deering, Committee Chair