

**TITAN STUDENT UNION GOVERNING BOARD
MINUTES
April 22, 2009**

CALL TO ORDER

Holly Tripp, Chair of the Board, called the meeting to order at 2:35 p.m.

ROLL CALL

Members Present: Borden, Deering, Eberly, Hernandez, Lockwood, Ramirez, Ramsey, Shoar, Tripp, Whittle, Yu, Zhao

Members Absent: Smith, Uballe¹

Non-Voting Members Present: Morrison

Ex Officio Present: Borsting, Jarnagin, Sanchez

Guests: Anthony Ragazzo, Andrea Willer

1. Uballe left the meeting at 3:50pm. According to the TSU Bylaws, members are considered absent if they do not remain until the scheduled ending time of the meeting.

APPROVAL OF AGENDA

The agenda was approved as submitted. (Whittle-m/Borden-s)

APPROVAL OF MINUTES

The minutes from the February 25, 2009 and March 25, 2009 meetings were approved as submitted. (Whittle-m/Ramirez-s)

**NEW BUSINESS
2009-10 TSU Board
Interviews – Time Certain
2:30pm.**

Tripp asked any members that were reapplying to leave the meeting during the interviews.

Morrison, Yu, Borden and Ramirez left the meeting.

The members interviewed the following candidates for the 2009-10 TSU Board:

- Julisa Wilson
- Kathy Yu
- Mark Hizon
- Annora Borden
- Amy Ramirez

Morrison, Yu, Borden and Ramirez returned to the meeting.

**Titan Recreation
Committee
Recommendation –
Proposed Changes to SRC
Operating Policies**

Willer went over the proposed changes as follows:

3. SERVICES-The following services are offered at the Student Recreation Center.

C. Day Use Lockers – lockers are available for day use. All day use lockers are designated with a decal inside the

NEW BUSINESS (cont'd)
Titan Recreation
Committee
Recommendation –
Proposed Changes to SRC
Operating Policies (cont'd)

locker door and are equipped with digital locking systems. All day use lockers will be opened and cleared at the end of each day. Unclaimed items will be donated to a charitable organization each Friday.

5. REGISTRATION AND ENROLLMENT - In addition to qualifying for facility use under the established eligibility requirements; individuals must also complete the Student Recreation Center registration/enrollment process. This process includes the completion of the ~~SRC enrollment form, completion of the voluntary waiver of liability/informed consent form~~ CSUF Student Recreation Center Use Registration form (currently enrolled students) or the CSUF Student Recreation Center Use Agreement form (non-students) and the Release of Liability, Waiver of Right to Sue, Assumption of Risk and Agreement to Pay Claims form, and the payment/processing of all required fees/charges (per appropriate user category). These services are available at the Recreation Services Office located on the second floor of the Student Recreation Center.

E) Titan Youth Sports Camp and Learn to Swim

~~1) Parents must register and pay on-line via the advertised website.~~

1) Registration is accepted on a first come, first served basis.

2) Registration fees must be paid by the registration deadline.

3) Participants signing up after the published deadline will pay a late fee.

~~4)-2)~~ Cancellation/refund requests must be submitted in writing at least two weeks prior to the start of a cancelled session to receive a full refund less a processing fee.

~~5) 3)~~ Cancellation/refund requests submitted after the deadline and prior to the first day of the session must be accompanied with a written medical excuse and will be refunded the total amount less a processing fee.

~~6) 4)~~ No cancellation/refund requests will be accepted after the session begins.

7. GENERAL BUILDING POLICIES

- A. Code of Conduct – The Student Recreation Center staff is responsible for maintaining a safe environment for all participants. Participants are expected to follow basic guidelines that have been established to promote this goal. Participants are expected to:

NEW BUSINESS (cont'd)
Titan Recreation
Committee
Recommendation –
Proposed Changes to SRC
Operating Policies (cont'd)

- 1) Accept responsibility for their actions and adjust behaviors that do not meet guidelines.
 - 2) Show respect for the rights, privacy and property of others.
 - 3) Exhibit courtesy and good sportsmanship at all times.
 - 4) Avoid violent, abusive, aggressive, or offensive behavior. Such behavior will not be tolerated.
 - 5) Adhere to safe use of facilities and equipment, which do not cause undue risk of injury to self or others.
 - 6) Comply with all posted rules.
 - 7) Follow instructions given by Titan Recreation staff.
 - 8) ~~6)~~ Understand individuals who engage in unacceptable or disruptive behavior will be subject to disciplinary action which may include but is not limited to:
 - a) Meeting with the Director;
 - b) CSUF student misconduct reported to Judicial Affairs;
 - c) CSUF faculty/staff misconduct reported to immediate supervisor;
 - d) Local area college member misconduct reported to appropriate university officials;
 - e) Facility/program privileges suspended or revoked;
 - f) Misconduct reported to Police.
- I. Participant Attire – Appropriate fitness attire including shoes and clothing are required. “Street clothes” are not permitted.
- 1) Shirts must be worn at all times.
 - a) Shirts with wording or graphics that are considered to be offensive or discourteous to other participants are not permitted.
 - 2) “Athletic” shorts or pants must be worn at all times.
 - a) Denim, Dickies®, khakis, canvas, “Cargo” style shorts/pants or attire with buckles/buttons/zippers or metal adornments is not permitted.

NEW BUSINESS (cont'd)
Titan Recreation
Committee
Recommendation –
Proposed Changes to SRC
Operating Policies (cont'd)

3) ~~2)~~ Closed toed, non marking, athletic shoes are required. Exceptions will only be made in the locker room, the pool, and for specific activities requiring bare feet.

J. Locker Rooms – Lockers are available for day use or semester rental.

~~1) Personal locks are prohibited. Users may check out or purchase a lock from the front desk.~~

~~2) Day use lockers must be cleared prior to closing the facility each day. Unclaimed belongings will be discarded or donated each Friday.~~

1) Day Use Lockers – lockers are available for day use. All day use lockers are designated with a decal inside the door and are equipped with digital locking systems. All day use lockers will be opened and cleared at the end of the day. Unclaimed items will be donated to a charitable organization each Friday.

2) Rental Lockers – specific lockers are assigned for semester or annual rental as designated by the decal inside the locker door. These lockers may be rented at the Recreation Services Desk located on the second floor of the Student Recreation Center. Users are required to provide their own lock. Locks are available for purchase at the front desk. Unauthorized use of rental lockers is prohibited. Unauthorized locks will be cut and contents will be cleared at the end of each day. Unclaimed items will be donated to a charitable organization each Friday.

G. Rock Wall

2) All rock wall participants must sign ~~waiver of liability~~ the Release of Liability, Waiver of Right to Sue, Assumption of Risk to Pay Claims form and informed consent form prior to participation.

M. Student Recreation Center rooms designated for special events are the ~~Harvey McKee Fitness Studio, Martial Arts Studio, Dance Studio, Instructional Training Room,~~ Pool & Deck, Deck only, and any combination of the 3-court gymnasium. Affiliated student organizations may schedule up to two (2) single-date reservations each semester.

There were other minor grammatical changes as well.

Whittle suggested changing all instances where Director is listed to Titan Recreation Director.

Borsting stated that it could be changed for clarity.

NEW BUSINESS (cont'd)**2009-10 TSU Board Interviews – Time Certain 2:30pm. (cont'd)**

The item was stopped for the last two Board interviews.

[Uballe left the meeting at 3:50pm.]

Morrison, Yu, Borden and Ramirez left the meeting.

The members interviewed the following candidates for the 2009-10 TSU Board:

- Laura Rivera
- Gilbert Valencia

Morrison, Yu, Borden and Ramirez returned to the meeting.

Titan Recreation Committee Recommendation – Proposed Changes to SRC Operating Policies (cont'd)

Borden stated that there was a grammatical error on page 9 (7.I.2.a). The verb should be "are" not "is".

Deering asked if the attire applied to guests.

Willer stated that guests are not allowed to use the facility. There is a form that guests sign that requires them to wear their street clothes.

Deering asked if the electronic locking system resets after each use.

Willer answered yes.

Deering asked if the day-use locker user opens the lockers several different times during their visit will the person have to use different codes.

Willer stated that the user could set the same code each time.

MOTION 11-0-0

On a motion from the Titan Recreation Committee, the Board approved the proposed changes to the SRC operating policies as amended.

Line Item Transfer Request- Fire Alarm Testing

Borsting requested to transfer \$7,500 from 1000-8086 (utilities) to 1102-8074 (Building Engineering contracts/fees/rentals) to fund the annual required fire alarm testing.

Borsting stated that the fire alarm testing is done by a third party in both the TSU and SRC buildings. The funds for the testing were not included in the 2008-09 budget request. There are savings in the utilities line item to fund the testing.

Borsting stated that the funds were not included in the 2009-10 budget as well. This will be corrected during the revised budget process that takes place mid-year.

MAIN MOTION MSC: 11-0-0

On a motion duly made, seconded and carried, the Board approved to transfer \$7,500 from 1000-8086 (utilities) to 1102-8074 (contracts/fees/rentals) to fund the required testing of the fire alarm system in the TSU and SRC. (Hernandez-m/Ramsey-s)

**NEW BUSINESS (cont'd)
2009-10 TSU Board
Student-At-Large
Appointments**

Tripp asked the members that were reapplying to the Board to leave the meeting.

Morrison, Yu, Borden and Ramirez left the meeting.

The students that applied for the 2009-10 TSU Governing Board were:

- Annora Borden
- Adrienne Conant
- Mark Hizon
- Randy Mathis
- Juan Moreno
- Megan Morrison
- Amy Ramirez
- Laura Rivera
- Eric Spaich
- Gilbert Valencia
- Julisa Wilson
- Kathy Yu

The ranking of the applicants, based on scores for the application and interview ratings completed by the members, were read.

Tripp stated that the ranking of the applicants would be maintained in the event that the changes to the TSU Board bylaws are approved. The bylaw changes, if approved, include more students.

Ragazzo stated that currently the available student positions are: 5 student-at-large, 2 alternates and 1 Projects Committee student member.

Ragazzo stated that if the bylaw changes are approved there are more student representatives needed. Instead of the Board opening up the process again, the recommendation is to appoint the applicants in a ranked order. If the bylaw changes are approved, the applicants can be appointed to the available positions in their ranked order.

Tripp stated that the Board could decide to leave the ranked order according to the scores or someone can argue to move the applicants up or down on the list.

Borsting stated that the past practice has been to use the ranked order as a general starting point and guideline in appointing the next year's members. There have been qualitative items, beyond the ranked order, to justify moving someone up on the list.

Eberly asked how many of the student-at-large positions were 2-year and how many were 1-year terms.

Tripp stated that there are two 2-year student-at-large positions and three one-year student-at-large positions available under the current bylaws.

Whittle asked Ohtomo if the top two applicants were going to be on campus for at least two years.

**NEW BUSINESS (cont'd)
2009-10 TSU Board
Student-At-Large
Appointments (cont'd)**

Ohtomo stated that according to the applications the top two applicants would be on campus for the next two years. Ohtomo read the anticipated graduation dates.

Borsting requested that the scores be read for each applicant.

Ohtomo read the point difference in scores from the top applicant for each candidate.

Jarnagin asked if the questions on the application were the same as the questions asked during the interview.

Ohtomo answered no.

Jarnagin asked if the point value were the same for the rating of the applications versus the rating of the interviews.

Tripp stated that there were different point values. There were four questions on the application. There were five questions asked during the interview.

Jarnagin stated that the decision of the appointments should be a thoughtful decision and not be rushed. The meeting is already over time.

Borsting asked if people had extra time to deliberate the item.

A couple of the members answered no.

Tripp asked if the members would be available to make a special meeting next week.

Ohtomo stated that the application rating was worth a total of 48 points, and the interview rating was worth a total of 56 points.

Shoar stated that the interview score should have more weight since the members need to be comfortable to participate in the discussions during meetings.

Jarnagin stated that she agreed with Shoar that the interview should be weighted more than the written answers, but the experience of a student serving on the Board has a lot of value in developing leadership skills.

Shoar asked if the item could wait until two weeks.

Tripp stated that there was only one more meeting left this year. There will be a lot of business items, and there may not be enough time. Tripp stated that she hoped a special meeting could be held next week to address this item.

Hernandez suggested moving the bylaw changes to the special meeting and dealing with the changes first. If the Board approves the bylaw changes, it would resolve how many members need to be appointed to next year's Board.

**NEW BUSINESS (cont'd)
2009-10 TSU Board
Student-At-Large
Appointments (cont'd)**

Borsting disagreed with Hernandez's suggestion. Once the bylaw changes are approved by the TSU Board, there are other governing bodies (University Affairs Committee and ASI Board of Directors) that must review the recommended changes before the bylaws changes are adopted.

Borsting suggested appointing the members according to the current TSU Board bylaws and include a provision in the event that the model changes.

Hernandez stated that she forgot about the additional layers of approval.

The members agreed to a special meeting to be held at 2:30pm next Wednesday (April 29, 2009).

ADJOURNMENT

The meeting was adjourned at 4:42 p.m.

Deserita Ohtomo, Recording Secretary

Holly Tripp, TSU Governing Board Chair

The following items were left pending when the meeting was adjourned.

**NEW BUSINESS (cont'd)
Policy Committee
Recommendation –
Proposed Changes to TSU
Bylaws & Charter**

REPORTS

**Chair
Vice Chair
Director of Public Relations
Executive Director
Union Director
Food Advisory Committee
ASI President Designee
ASI Board Chair Designee
University President's
Designee
VP of Student Affairs Rep
Alumni Representative
Residence Hall Rep
Irvine Campus Rep**

**MEMBERS PRIVILEGE
PUBLIC COMMENTS**