

**TITAN STUDENT UNION GOVERNING BOARD  
MINUTES  
May 6, 2009**

**CALL TO ORDER**

Holly Tripp, Chair of the Board, called the meeting to order at 2:35 p.m.

**ROLL CALL**

Members Present: Borden, Deering, Eberly, Hernandez, Lockwood, Ramirez, Ramsey, Shoar, Tripp, Whittle, Zhao

Members Absent: Smith, Uballe, Yu<sup>1</sup>

Non-Voting Members Present: Morrison

Ex Officio Present: Borsting, Jarnagin, Sanchez

Guests: Mark Hizon, Tony Lynch, Anthony Ragazzo, Antonio Vilchez

1. Yu left the meeting at 4:10pm. According to the TSU Bylaws, members are considered absent if they do not remain until the scheduled ending time of the meeting.

**APPROVAL OF AGENDA**

The agenda was approved as submitted. (Whittle-m/Borden-s)

**APPROVAL OF MINUTES**

The minutes from the April 22, 2009 meeting and April 29, 2009 special meeting were approved as submitted. (Whittle-m/Deering-s)

**OLD BUSINESS  
Policy Committee  
Recommendation –  
Proposed Changes to TSU  
Bylaws & Charter  
MOTION TO TABLE  
9-0-0**

Tripp recommended tabling the item. The proposed changes to the Bylaws needs more time for discussion and deliberation before it can be adopted.

On a motion duly made, seconded and carried, the Board approved to table the Policy Committee Recommendation for proposed changes to the TSU Bylaws and Charter.

**NEW BUSINESS  
All Night Study  
Presentation – Time  
Certain 2:35pm**

Antonio Vilchez, from the Marketing Department, presented the All Night Study program for the Spring 2009 semester.

**Space Allocation  
Committee  
Recommendations  
• CampusLink Sublease  
Renewal**

Tripp stated that the recommendation from the Space Allocation Committee was to renew the sublease agreement with CampusLink.

Borsting went over the history of CampusLink in the TSU.

Ramsey asked about the income that is generated from the sublease agreement.

Borsting stated that the last contract had annual income of \$7,500.

**NEW BUSINESS****Space Allocation  
Committee****Recommendations**

- **CampusLink Sublease  
Renewal**

**MOTION****10-0-0****Request to Renew Contract  
– Time Certain 2:45pm**

Since the contract has expired, CampusLink is currently being charged on a month-to-month basis. The monthly rent is \$625.

Ramsey asked how much the center is used.

Borsting stated that any estimates would be speculative.

On a motion from the Space Allocation Committee, the Board approved to renew the sublease agreement with CampusLink.

Borsting asked for clarification on the motion. At the Committee meeting, it was discussed about the possibility of relocating the center.

Tripp asked for input from the Committee members.

Whittle stated that the Committee discussed the possibility of CampusLink wanting to move the location of the center to an area where there is more foot traffic. They agreed about the possibility of moving the center to the hallway near Tony Lynch's office (the North/South entrance where the automatic doors are installed).

Lynch requested to continue operating the Busy Bee franchise through June 30, 2010.

Lynch stated that the contract with Busy Bee had expired, and they were on a operating on a month-to-month basis. During the Chancellor's Office Audit, there was a finding since the contract had expired. In order to be in compliance with the Chancellor's Office, the contract needs to be renewed.

Deering stated that he, Ramirez and Whittle met with Lynch to discuss the contract renewal. They would like to continue with a one-year lease, but they also saw it as an opportunity. There are students that are not completely fond of Busy Bee. They would like to explore other options in this next year. In their discussion with Lynch, Green Burrito may also become another topic for discussion.

Hernandez agreed with Deering. There have been a lot of negative comments received about Busy Bee, but the sales numbers are good.

Shoar stated that the item was to renew the contract to be in compliance with the Chancellor's Office audit. The motion should not add stipulation to explore other concepts.

Hernandez stated that these were only comments about the students' desire to change the concept before the contract expires again. This would give next year's Board some direction.

Borsting stated that if the Board approves the request this contract would expire to the other franchise agreements with the exception of Togo's. Any changes in the Food Court concepts are done by mutual consent, as stated in the agreement between Food Services and the TSU.

Whittle suggested including in the motion that other options for the

**NEW BUSINESS (cont'd)**  
**Request to Renew Contract**  
**– Time Certain 2:45pm**

Asian concept will be explored during the next year.

Borden asked why the motion could not include the provision to explore other concepts.

Lynch stated that the intent is to come up with a new Asian concept at the end of the contract with Busy Bee.

Hernandez stated that there is a possibility that there may not be a financially viable option at the end of the contract. Also, because of the Gloria Romero open meeting act a new motion cannot be introduced at the meeting.

Ramsey suggested approving the renewal of the contract through June 30, 2010. It is pretty clear from the discussion that a new concept is needed.

Deering stated that he agreed with Ramsey. Deering asked Lynch if another concept has not been identified by the end of the contract in 2010 would the Board be asked to approve renewing the Busy Bee contract in order to be in compliance with the Chancellor’s Office.

Lynch stated that they do not want to be in that position. They want to come up with a new concept that is popular with the students and faculty/staff.

**MAIN MOTION**  
**MSC: 10-0-0**

On a motion duly made, seconded and carried, the Board approved to renew the Busy Bee contract through June 30, 2010. (Hernandez-m/Ramsey-s)

**Space Allocation Committee Recommendations (cont'd)**  
 • **Fall 2009 Semester Student Club Office Assignments**

Deering stated that the Space Allocation Committee reviewed and rated the applications submitted for student club office space for the fall 2009 semester.

Deering stated that not enough applications were received for the number of space available. The Committee was able to fill all of the spaces except for one. There will be another process done at the beginning of the fall semester to fill the vacancy.

Deering stated that the Committee recommendations were as follows:

<u>Room</u>	<u>Organization</u>
254	Eta Gamma Sigma Globe Trotters Human Services Student Association
255	Smart Girls Support Group Creative Writing Club
256	Alpha Kappa Psi Greeks Advocating the Mature Management of Alcohol
257	National Pan-Hellenic Council Multi-Cultural Greek Council
259	Circle K International Flying Samaritans
263	Acacia Group Campus Outreach

**NEW BUSINESS (cont'd)**  
**Space Allocation**  
**Committee**  
**Recommendations (cont'd)**  
 • **Fall 2009 Semester**  
**Student Club Office**  
**Assignments (cont'd)**

<u>Room</u>	<u>Organization</u>
264	Vietnamese Catholic Student Association Public Relations Student Society of America
265	Middle Eastern Student Society Vietnamese Student Association Association of Chinese Students India International
271	Inter-Fraternity Council Panhellenic Council Ballet Folklorico de CSUF Student Leadership Institute Club CSUF Lacrosse True Vine

Shoar asked how the Committee members determined where the groups would be placed.

Hernandez stated that the members complete rating sheets for each application. The applications are ranked by the number of points given. Priority is given to groups that scored higher if they have preferences on what other group(s) they would like to share their space and/or their needs.

Ramsey stated that he had concerns about granting space to two student clubs. Student Leadership Institute Club has close ties to a University program and has office space in the TSU. The club also has the same leadership as the program. There are other groups that may need space in the fall. True Vine is the same organization as Campus Outreach. Both clubs have the same leadership and same membership. Ramsey strongly suggested leaving these spaces vacant and available to other groups in the fall.

Eberly asked if there were reasons why True Vine and Campus Outreach were both requesting office space.

Hernandez stated that they didn't specify on their applications that they are the same group, but both clubs have the same leadership.

Borden asked if the two clubs have the same purpose.

Hernandez answered yes.

Eberly stated that both groups are recognized by the University and have every right to be granted office spaces.

Borden stated that the groups would be able to reapply at the beginning of the fall semester. It could be determined which groups need the office space.

Whittle stated that there would not be an allocation process at the beginning of the semester if there were no vacancies. Applications for the fall semester's office space requests are due in the spring. These groups should get credit for turning in their applications on time.

Deering stated that he agreed with Whittle. As far as the Student

**NEW BUSINESS (cont'd)**  
**Space Allocation**  
**Committee**  
**Recommendations (cont'd)**  
 • **Fall 2009 Semester**  
**Student Club Office**  
**Assignments (cont'd)**

**AMENDMENT #1**

Leadership Institute Club, Deering stated that they applied for the space and would not want to deny them space. The Committee could determine if they are utilizing a second space in the building. The space could be allocated to another group.

Lockwood stated that there is a question on the applications that asks if the club has other office space on campus. The Committee recommended that a space be given to the club.

Hernandez stated that the Committee did have a concern with True Vine and Campus Outreach both being allocated space.

Hernandez stated that the Student Leadership Institute Club does have space in the DOS Office.

Hernandez made a motion to amend to remove the Student Leadership Institute Club from the recommended list of space allocations for the fall 2009 semester. Ramsey seconded the amendment.

Borden asked if the Student Leadership Institute Club has access to the Student Leadership Office and if they used the space.

Shoar asked what the Student Leadership Institute Club stated on their application as to how they would use the office space.

Hernandez stated that she would have to look at the application.

Ragazzo stated that the Student Leadership Institute Club has existed off and on for many years. The members have historically been involved with the SLI program. They have also had members that are not part of the program and are only involved in the club. The SLI program coordinators have access to a shared office space.

Ramirez proposed two options. The Student Leadership Institute Club could be granted space for the semester. The Committee could research how the club uses the office space. The other option would be to refer the item back to Committee next semester.

Deering asked for the application questions and answers to be read for the Student Leadership Institute Club.

Ohtomo read the questions and answers.

Deering stated that based on the answers that the Student Leadership Institute Club is separate from the SLI program and do not have other office space. The club does have need for the office space.

[Jarnagin left the meeting at 3:23pm.]

**AMENDMENT #1 Failed**  
**2-7-2 [Hernandez, Ramsey/**  
**Yu, Zhao]**

**AMENDMENT #2**

With a vote of 2-7-2, the amendment to remove the Student Leadership Institute Club from the motion failed.

Ramsey made a motion to amend to remove True Vine from the recommended list of space allocations for the fall 2009 semester.

**NEW BUSINESS (cont'd)**  
**Space Allocation**  
**Committee**  
**Recommendations (cont'd)**  
 • **Fall 2009 Semester**  
**Student Club Office**  
**Assignments (cont'd)**

Hernandez seconded the amendment.

Shoar stated that it was not the job of the Board to determine which groups are allocated space. True Vine should be given space.

Hernandez stated that another club could promote more diversity in the TSU.

**AMENDMENT #2 Failed**  
**2-9-3 [Hernandez, Ramsey/**  
**Lockwood, Deering, Yu]**

With a vote of 2-6-3, the amendment to remove True Vine from the motion failed.

**MOTION**  
**8-2-1 [Ramsey, Hernandez/**  
**Yu]**

On a motion from the Space Allocation Committee, the Board approved to grant club office for the fall 2009 semester, as presented.

**Policy Committee**  
**Recommendation**  
 • **Update to TSU**  
**Operating Policies –**  
**Fee Waivers**

Deering stated that this item was referred back to the Committee. The new recommendation was as follows:

4) Direct costs associated with events which are not included in normal room charges, such as event managers, chargeable AV equipment and other similar charges may not be waived without TSU Governing Board approval and are not to exceed \$150.

**MOTION**  
**11-0-0**

On a motion from the Policy Committee, the Board approved the update to the TSU operating policies in regards to fee waivers as presented.

**Request to Fill Vacancy on**  
**2009-10 TSU Governing**  
**Board**

Tripp stated that two members that were appointed to the 2009-10 Board have declined the positions. The positions were filled with the Alternates. This left the Alternate positions vacant.

Tripp asked the members if they had recommendations to fill the positions.

Hernandez made a motion to appoint Lisa Wilson as the First Alternate, Gilbert Valencia as the Second Alternate and Eric Spaich as the student-at-large on the Projects Committee. Ramsey seconded the motion.

**MAIN MOTION**  
**MSC: 9-0-2 [Yu, Ramirez]**

On a motion duly made, seconded and carried, the Board approved appointing Lisa Wilson as the First Alternate, Gilbert Valencia as the Second Alternate and Eric Spaich as the student-at-large on the Projects Committee for the 2009-10 year. (Hernandez-m/Valencia-s)

**Election of 2009-10 TSU**  
**Board Chair**

Tripp asked for nominations for the 2009-10 TSU Governing Board Chair.

Hernandez nominated Deering. Yu seconded the nomination. Deering accepted.

Whittle nominated Borden. Borden accepted the nomination.

There were no other nominations.

Deering spoke about his qualifications.

**NEW BUSINESS (cont'd)  
Election of 2009-10 TSU  
Board Chair (cont'd)**

The members asked Deering questions.

Borden spoke about her qualifications.

The members asked Borden questions.

Deering and Borden left the meeting.

**MOTION**

Zhao made a motion to elect Deering as the Chair for the 2009-10 year. Yu seconded the motion.

**MOTION TO AMEND**

Hernandez made an amendment to elect Borden as the Chair for the 2009-10 year. Ramsey seconded the motion.

The members discussed the amendment.

[Yu left the meeting at 4:10pm.]

**AMENDMENT FAILED  
2-5-3 [Eberly, Lockwood,  
Ramirez, Shoar,  
Zhao/Whittle, Deering,  
Borden]**

On a motion to amend duly made, seconded and carried, the Board failed to elect Annora Borden as Chair.

**MAIN MOTION**

**MSC: 5-2-3 [Hernandez,  
Ramsey/Whittle, Deering,  
Borden]**

On a motion duly made, seconded and carried, the Board elected Grant Deering as the TSU Governing Board Chair for the 2009-10 year. (Zhao-m/Yu-s)

Deering and Borden returned to the meeting.

**Election of 2009-10 TSU  
Board Vice Chair**

Tripp asked for nominations for the 2009-10 TSU Governing Board Vice Chair.

Whittle nominated Borden. Borden accepted the nomination.

Morrison nominated Ramirez. Ramirez accepted the nomination.

There were no other nominations.

Borden spoke about her qualifications.

The members did not have any questions for Borden.

Ramirez spoke about her qualifications.

The members asked Ramirez questions.

Ramirez and Borden left the meeting.

The members discussed the candidates.

**MAIN MOTION**

**MSC: 4-0-6 [Borden,  
Ramirez, Lockwood,  
Eberly, Zhao, Deering]**

On a motion duly made, seconded and carried, the Board elected Annora Borden as the TSU Governing Board Vice Chair for the 2009-10 year. (Hernandez-m/Whittle-s)

Ramirez and Borden returned to the meeting.

**NEW BUSINESS (cont'd)**  
**Election of 2009-10 TSU**  
**Board Director of Public**  
**Relations**

Tripp asked for nominations for the 2009-10 TSU Governing Board Director of Public Relations.

Hernandez nominated Ramirez. Ramirez accepted the nomination.

There were no other nominations.

Ramirez spoke about her qualifications.

**MAIN MOTION**  
**MSC: 9-0-0**

On a motion duly made, seconded and carried, the Board elected Amy Ramirez as the TSU Governing Board Director of Public Relations for the 2009-10 year. (Whittle-m/Hernandez-s)

**Request to Expend Funds –**  
**Maintenance & Repair**  
**Reserve**

Borsting suggested tabling the item. Borsting stated that he was waiting for information from the Physical Plant department. There is not information known at this time. The item may be brought to the ASI Board is there is not enough time to bring it to a special TSU Board meeting.

There were no objections.

**Request to Negotiate**  
**Renewal – Yum**

Borsting requested to negotiate the renewal for the sublease agreement with the Yum.

Borsting stated that the Board approved moving the Yum to a new location at a previous meeting. Physical Plant will review the plans to see if the work can be done in-house or has to be done by an outside contractor.

Borsting stated that there would be a provision in the agreement to keep the current location at least through December 2009. If the ASC approves the budget, the new location will be constructed.

**MAIN MOTION**  
**MSC: 10-0-0**

On a motion duly made, seconded and carried, the Board approved granting the TSU Director the authority to negotiate the renewal of the sublease agreement for the Yum convenience store to be placed in a new location in the TSU. (Borden-m/Hernandez-s)

**REPORTS**  
**Chair**

Tripp thanked Ramirez and Deering for serving in their leadership positions.

**Vice Chair**

Deering thanked everyone and was looking forward to seeing everyone at the banquet.

**Director of Public Relations**

Ramirez thanked everyone for allowing her to serve as the Director of Public Relations next year. An email would be sent to the student members about volunteering during All Night Study.

**Executive Director**

Sanchez thanked the leadership and Board members and congratulated everyone for a good year.

**Union Director**

Borsting congratulated and thanked everyone.

**ASI President Designee**

Ramsey thanked everyone for their service.

**REPORTS (cont'd)**  
**ASI Board Chair**

Hernandez reported the following:

- 1) This has been a really good governing board. Hernandez stated that she has been impressed with the Board since the retreat.
- 2) The ASI is also in transition. The new ASI executive staff should be in place by next week as will the ASI Board Chair and Vice Chair.
- 3) It has been added to the ASI budget policy that the TSU Board will report quarterly to the ASI Board.

**University President's  
Designee**

None.

**VP of Student Affairs  
Representative**

None.

**Alumni Representative**

Eberly stated that it was a fun year.

**Residence Hall  
Representative**

Borden stated that RSA was hosting a goodbye BBQ on the 15<sup>th</sup>. If anyone was interested in attending, they could contact Borden. Borden thanked everyone for the year and for being elected to serve as Vice Chair next year.

**Irvine Campus  
Representative**

None.

**MEMBERS PRIVILEGE**

Lockwood thanked everyone and that this was her last Board meeting as the Faculty Representative.

Hernandez thanked Lockwood and Shoar for service as Faculty Representatives.

Shoar congratulated Hernandez on the prize that she won.

**PUBLIC COMMENTS**

None.

**ADJOURNMENT**

The meeting was adjourned at 4:58 p.m.

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Deserita Ohtomo, Recording Secretary

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Holly Tripp, TSU Governing Board Chair