

**TITAN STUDENT UNION GOVERNING BOARD
MINUTES
September 30, 2009**

CALL TO ORDER

Grant Deering, Chair of the Board, called the meeting to order at 2:34 p.m.

ROLL CALL

Members Present: Bell, Borden, Deering, Hizon, , Moreno, Morrison, Ramirez, Shaikh, Uballe, Yu

Members Absent: Eberly¹, Lu

Non-Voting Members Present: Valencia, Wilson

Ex Officio Present: Borsting, Jarnagin, Sanchez

Guests: Anthony Ragazzo

1. Eberly was present for Roll Call but left the meeting at 4:02pm. According to the TSU Bylaws, members are considered absent if they do not remain until the scheduled ending time of the meeting.

APPROVAL OF AGENDA

The agenda was approved as submitted. (Morrison-m/Yu-s)

APPROVAL OF MINUTES

The minutes from the September 16, 2009 meeting were approved as submitted. (Hizon-m/Moreno-s)

NEW BUSINESS

**Space Allocation
Committee**

Recommendations

- **ATM Bank Subleases**

Deering stated that the Space Allocation Committee recommended granting authority to the TSU Director to negotiate the renewal of all student union sublease agreements with all the ATM operators.

Borsting stated that all of the agreements end on June 30, 2010. There are four ATMs located outside the TSU on the east side of the building. There is one cash dispensing machine in the main lobby.

Hizon asked if there is an additional space for another ATM outside.

Borsting stated that at least one of the banks has expressed interested in having another ATM on campus. One concept that has been floated is to change the union lease with the University to include land for another ATM pavilion somewhere else on campus. The idea needs to be flushed out.

Jarnagin asked if there has been interest from other banking institutions to have an ATM on campus.

Borsting stated that the practice is to offer renewals to the current tenants in good standing with the TSU. A request for proposal would be sent if the current banks chose not to return.

Uballe asked if the revenue generated from the rent could be used

NEW BUSINESS (cont'd)

- **ATM Bank Subleases (cont'd)**

for scholarships.

Borsting stated that the revenue generated from the ATMs is applied against TSU and SRC expenditures. The monies are not above and beyond the operating requirements; they support the operations.

Uballe stated that the TSU should look at the possibility of funding scholarships for students and supporting them for the fees that they pay.

Borsting stated that the commercial tenants could be invited in participating in ways beyond bringing their business to the campus and traditional rental payments. The former travel agency did fund a modest \$1,000 yearly scholarship.

Borsting stated that if this item was approved he would bring the topic of contributing to scholarships in the negotiations to see if there's an interest.

Deering stated that the scholarship component could be added to one of the subcommittee agendas.

Sanchez stated that the ASI does have many scholarships. The banks already have scholarship programs set up.

Borsting stated that in the past he had approached the banks about scholarship support, but he did not have much success. The banks do have their own scholarship programs. Borsting stated that he could still ask the banks about scholarships, but he was confident that the banks will agree.

Deering stated that the TSU contributes to students by providing services. At the last meeting, the Board approved to expand the hours in the Mainframe. There needs to be conversations about whether to pursue individual support or general support. The issue will be discussed in next week's Projects Committee meeting.

MOTION**9-0-1 [Bell]**

- **Lockers**

On a motion from the Space Allocation Committee, the Board approved granting the authority to the TSU Director to negotiate the renewal of subleases with the banks for the ATMs.

Borden stated that the recommendation was to assign an office space, TSU-264, to be used for storage lockers.

Borden stated that room 264 was selected since it is located in a visible, high traffic area. The lockers are wire mesh. They were selected since it is easy to look into the lockers to make sure that the groups are storing appropriate items.

Yu asked if there was a lock.

Borden stated that the groups would have to provide their own lock.

Eberly asked if each group would have their own space.

Borden stated that the lockers would be assigned in a similar process

NEW BUSINESS (cont'd)
Space Allocation
Committee
Recommendations (cont'd)
 • **Lockers (cont'd)**

as the office assignments. There is room for 8-10 lockers.

Ramirez asked when the lockers would be installed.

Borden stated that the lockers would be available for use starting the spring 2010 semester.

Jarnagin stated that the idea of installing the lockers in a locked room was a good idea.

Borden stated that the system would free up to 10 spaces giving other student groups an opportunity to get an office space.

Eberly stated that it needs to be clear on the application that the groups may only have either an office space or a storage locker.

Hizon asked if there would be a deposit required for the locker.

Borden stated that there will be policy written for the lockers that will be brought to the Board at a future date.

MOTION
10-0-0

On a motion from the Space Allocation Committee, the Board approved assigning TSU-264 as a storage locker space to be used by student clubs/organizations, starting spring 2010 semester.

- **Update to TSU Operating Policies – Student Club Office Deposit**

Borden stated that the recommendation is to raise the deposit to \$85.

Borden stated that the current deposit is \$50 for the room and \$10 per key up to two keys. The cost to rekey the office is more than the current deposit. The deposit has never been increased.

Ragazzo added that the groups may get their deposits back at the end of the semester provided that there is no damage to the room and the keys have been returned.

MOTION
7-1-2 [Uballo/Shaikh, Bell]

On a motion from the Space Allocation Committee, the Board approved to increase the deposit that is paid for the use of the student club office space to \$85.

- **Fill Vacancies in Student Office Spaces for Fall 2009 Semester**

Borden stated that the recommendation is to assign the three vacancies in the student office spaces to the Future Business Leaders of America, Panhellenic Council and the Entertainment & Tourism Club with AKD International Sociology Honor Society as an alternate.

Hizon stated that two of the three recommended organizations are business clubs. Hizon stated that there is a large amount of space available to business clubs in Mihaylo Hall. Hizon asked if these clubs had space in Mihaylo Hall. It would not be fair to the other applicants if they already had another space.

Borden stated that there is a question on the application that asks if the organization has office space elsewhere on campus. Both clubs stated that they did not have any other office space.

Deering stated that the Entertainment & Tourism Club is not a business club, but was under the College of Communications.

NEW BUSINESS (cont'd)

- **Fill Vacancies in Student Office Spaces for Fall 2009 Semester (cont'd)**

MOTION**9-0-1 [Hizon]****Request to Expend Funds from 1000-8074**

Uballo stated that it is true that business clubs have space in Mihaylo Hall, but they recently lost some space.

On a motion from the Space Allocation Committee, the Board approved filling the vacancies in the student club office spaces with the Future Business Leaders of America, Panhellenic Council and Entertainment & Tourism Club in TSU-271 with AKD International Sociology Honor Society designated as an alternate.

Deering stated that the request is to expend funds, not to exceed \$3,000, from 1000-8074 to pay for the new street signs. The new street signs are from the State College Blvd. entrance to the University, where the street name was recently changed from West Campus Dr. to Student Union Dr.

Borsting stated that West Campus Drive formerly started at State College Blvd., past the TSU and continued north past the tennis courts onto Yorba Linda Blvd. When the SRC was built, two unconnected roads resulted, both with the same name. Carol McDaniel made the suggestion to change the name of the street in front of the TSU to make it consistent with other campus streets (e.g., Arts Drive and Gym Drive).

Borsting stated that a proposal was forwarded in 2007 to ask the PAB (President's Administrative Board) to change the street name. There were four rationales given: 1) more consistent with other inlet drives; 2) too confusing having two unconnected roads with the same name; 3) the name change would be informational for campus visitors; 4) two unrelated roads may aid emergency responders.

Borsting stated that the PAB supported the proposal and agreed to change the street name. There was no money to fund the purchase of the new street signs.

Jarnagin stated that the PAB is comprised of all of the Vice Presidents on campus, the University President and some other individuals.

Borsting showed a Photoshopped representation of the entrance illustrating the new name.

Borsting stated that Design & Construction has been working with the City of Fullerton to get a price. There are four signs needed. The quoted price was \$2,400, but the requested amount was raised to \$3,000 in the event that there are unanticipated costs.

Borsting stated that it would be beneficial to help students and visitors find the TSU.

Borsting stated that the original proposed name was Titan Student Union Drive, but it was rejected since it made the sign too big.

Ramirez stated that she like the new name. It would help New Student Programs direct visitors to campus and the TSU.

Ramirez stated that they have talked about restructuring the Board

NEW BUSINESS (cont'd)
Request to Expend Funds
from 1000-8074

and possibly changing the name. Ramirez asked if the name of the street would have to be renamed as well.

Borsting stated that the name of the road has already been approved and changed by the President's Administrative Board.

Borden stated that the name of the building would not be changed; only the name of the governing board would change to reflect the governance of both the TSU and SRC facilities.

Hizon stated that it is not the responsibility of the TSU to purchase the signs. In his opinion, this entrance is becoming obsolete and renaming the street does not benefit the students.

Shaikh asked what the process was for changing a street name on campus.

Borsting stated that it happens infrequently. The process was to go to PAB to request the name change. The process took longer than expected. The idea was originally floated in May 2007. At the time, there was support from the TSU Board Chair to pay for the signs. Design & Construction was told that the TSU would fund the purchase. The quote for the sign replacement was received recently beyond the time frame when funds for campus signage were assigned in the TSU budget. Borsting stated that he felt it was appropriate to bring the topic back to the Board for approval.

Eberly asked when the sign would be completed and installed.

Borsting stated that it could happen relatively quickly.

Eberly stated that she wanted to respond to Hizon statement that the road is not used a lot. In her opinion, the road is a very popular entrance/exit to the campus. There will be a long line of cars trying to exit the campus at 5pm.

Yu stated that she agreed with Eberly and disagreed with Hizon about the use of the road. Yu asked if the city of Fullerton should pay for the signs.

Borsting stated that the request to change the name of the street came from the TSU and would bear the cost of the new signs.

Morrison stated that the road is a major entrance used by campus tours. Morrison asked if the expenditure was not approved by the Board would the name of the street change and not the sign. It would cause a lot of confusion for the visitors to the campus.

Uballe stated that given the state of the economy and as stewards of the budget the TSU paying for the signs was not a great idea. The University allows the city of Fullerton to use the intramural fields. They use them so much that the sports clubs cannot use the fields. The City of Fullerton could give back to the University by paying for the signs. The campus does not need any more marketing. Uballe stated that he would be voting no.

NEW BUSINESS (cont'd)
Request to Expend Funds
from 1000-8074 (cont'd)

Sanchez stated that the TSU committed to paying for the signs. It was the idea of the TSU to change the street name. The corporation is not experiencing the same financial constraints as the University. The TSU is stepping up to the plate this year to help provide services to students.

Jarnagin stated that the benefits of the expenditure outweigh the cost of the signs. The new signs would be beneficial to campus visitors.

Borden stated that the new signs would help students in finding Student Union Drive and the TSU. There was a commitment to pay for the signs.

Borsting stated that there was not a formal commitment to pay for the signs, but the former student leadership supported the expenditure.

Borden asked why the contracts/fees/rentals line item was proposed to pay for the signs.

Borsting stated that it was an interpretation since it was a contract to pay for the new signs.

Borsting stated that there was an item in a previous year's capital equipment budget to pay for signage.

Valencia asked about the price of the signs.

Borsting stated that the cost was to manufacture four signs and install them.

Hizon asked if it was possible to change the name to Student Union on the sign since there are other signs in Fullerton that do not include the word Drive.

Sanchez stated that the request would have to go back to PAB.

Hizon stated that he was not suggesting changing the name just the name on the sign.

Shaikh asked who funded the street sign costs when Arts Drive was renamed.

Deering asked if there was a time restraint of the approval of this item.

Borsting stated that the process has been going on for two years, so there is time to answer the outstanding questions that the members have asked.

Borsting stated that there are about 400 events hosted in the TSU each year. It is the practice of the conference center to place a sign at the entrance with "TSU" and an arrow to help direct visitors to the facility. The cost of the signs seems relatively small compared to the annual operational budget of approximately \$8 million.

**NEW BUSINESS (cont'd)
Request to Expend Funds
from 1000-8074 (cont'd)**

Uballe asked if the estimate for the signs was two years old.

Borsting stated that the estimate was recent.

Uballe asked if the City would be willing to cut the cost of the signs before the TSU commits to paying the quote price.

Borsting stated that if the item was approved he would make the request to Design & Construction, but he does not expect that the City would be able to reduce the price.

Ramirez stated that on one hand she agrees that the TSU should pay for the sign since the City probably won't pay for the sign. On the other hand, she does not know if it's appropriate for the TSU to make this expenditure.

Borden stated that this is something that the TSU can pay for since there probably aren't any other organizations that will pay for the signs. This is a service that will be beneficial to the students and within the mission.

Deering asked if when the new name of the street would be effective.

Borsting stated that the campus maps have not been updated with the new street name. When the sign has been installed, the maps will be updated. The approval for the name change happened two years ago.

Sanchez stated that the road does not belong to the city; it belongs to the University. If there are any changes to the TSU property the costs is borne by the TSU.

Borsting stated that when the SRC was built there was a long discussion on improving the road. There are temporary barricades in hopes to prevent unnecessary cars on the road. He hopes to revisit the issue. It may cost hundreds of thousands of dollars for these road improvements. It is not out of order for the auxiliary to participate in paying for this type of work.

Yu asked Eberly if there would be alumni willing to donate money to pay for the signs.

Eberly answered no.

Uballe made a motion to table the item until the next meeting. Bell seconded the motion.

On a vote of 4-6-0, the motion to table failed.

On a motion duly made and seconded, the Board failed to approve expending funds from 1000-8074 to pay for the cost of four (4) new street signs, not to exceed \$3,000. (Ramirez-m/Bell-s)

[Eberly left at 4:02pm.]

**MOTION TO TABLE
MSF: 4-6-0**

**MAIN MOTION
MSF: 4-5-1**

Yea	Borden, Eberly, Morrison, Ramirez
Nay	Bell, Hizon, Moreno, Shaikh, Uballe
Abs	Yu

REPORTS**Chair**

Deering reported the following:

- 1) ACUI regional conference is next month. All of the students that have not responded about their interest in attending need to contact Ohtomo. If letters to professors are needed, contact Ohtomo.
- 2) There were demonstrations held yesterday. Deering personal comment was that he was happy to see it since the students were expressing themselves. Board members need to be concerned on how money is spent this year without compromising the quality of maintaining the facilities. Some of the articles in the Daily Titan have been inconsistent in the truth about spending. The students need to be informed. Also, the members need to listen to the students.
- 3) There was an audit committee meeting that looks at the ASI in general and the TSU program. The ratio of assets to liabilities is 7 to 1. The ASI and TSU are financially healthy.
- 4) It was mentioned at the retreat that the members need to be informed on the agenda items. It seemed that not everyone was informed on the last business item (street sign expenditure). Some of the questions asked during the discussion should have been asked prior to the meeting. Deering thanked the members for being respectful to others during the discussion of the last meeting.

Vice Chair

Borden reported the following:

- 1) Policy Committee members need to read the next 6 pages of the TSU operating policies by the next meeting. There will be a lot of action items on the next agenda.
- 2) Plans for the retreat have begun. Any suggestions can be directed to Borden.

Director of Public Relations

Ramirez reported the following:

- 1) ASI Block Party was lots of fun. A lot of people visited the TSU Board booth (300-400 people came by). They gave away prizes and promotional items. At the night event, they gave away ice cream. They went through 20 gallons of ice cream.
- 2) Ramirez is working on promotional items for All Night Study. Any suggestions can be sent to Ramirez.
- 3) Titan Recreation Committee meets next Wednesday. The Committee will be discussing the formation of an ad hoc committee to focus on Dumbo Downs, branding in the SRC and a program review.

Executive Director

Sanchez reported that the ASI is working on the Children's Center project. The winning contractor is the same as the SRC project. The ground breaking ceremony will be held on December 1 at 10:30am.

Union Director

Borsting reported that ACUI now offers free student memberships. Interested students can contact Ohtomo or Borsting.

ASI President's Designee

Yu reported the following:

- 1) Yu stated that she hoped the street sign item would be researched some more and hopefully brought up to the next Projects Committee meeting.
- 2) The State of the State will be held tonight at 7pm in the Pub. There will be a panel of professors and a Q&A portion. Also,

REPORTS (cont'd)**ASI President's Designee
(cont'd)**

there will be free pizza.

- 3) This week is Spirit Week. There will be a tailgate held tonight from 5-7pm in Lot G. The game is men's soccer versus Cal Poly.

ASI Board Chair Designee

Shaikh reported the following:

- 1) Pizza with the Presidents will be held on October 7 from 12n-1pm in Becker Amphitheater. It is an open forum for students to ask questions of the Juli Santos, ASI President, and Dr. Gordon.
- 2) ASI scholarship applications are now available. They are due on October 19 at 5pm. There are 6 types of scholarships and 30-33 book loans available.
- 3) The Elephant in the Room discussion was held last Friday at Aloha Java. There was a protest yesterday. Two student organizations are spearheading the efforts. Other groups are involved. For Tuesday's ASI Board meeting, there will be an item to discuss the situation on campus. Shaikh extended an invitation to everyone to attend the meeting which starts at 1:15pm in the TSU Legislative Chambers.

**University President's
Designee**

Uballe stated that there is student dissatisfaction. Uballe is the advisor to the ASI Elections. People are now criticizing University administration. No one is immune from criticizing. Uballe stated that the members should be informed on the agenda items and try to make an informed decision.

**VP of Student Affairs
Representative**

Jarnagin stated that the members should not shy away from the discomfort of heated discussions.

Jarnagin stated that as long as the members are making decisions based on the information presented and the guiding principles of the organization and its mission.

Jarnagin stated that based on the feedback about the other computer lab resources discussed at the last meeting she reached out to Borsting and Rommel Hidalgo from IT asking both areas to do an extra push on the information campaign to the students for the TSU Mainframe Lounge and the MH computer lab.

Alumni Representative

None.

**Residence Hall
Representative**

Bell reported the following:

- 1) The battle of the dorms will be held October 2-4.
- 2) There will be a movie night on October 5, starting at 8pm. The musical *Grease* will be shown. They will be getting an old-fashioned popcorn machine. The location has yet to be determined. The event is open to all students.
- 3) There will be a sweet sensations event held on October 15. There will be chocolate tasting.

**Irvine Campus
Representative**

None.

MEMBERS' PRIVILEGE

Shaikh stated that ASI elections packets are available in TSU-207. The due date is October 15. There will be a mandatory orientation for the applicants.

**MEMBERS' PRIVILEGE
(cont'd)**

Jarnagin asked what for the dates of the next Board retreat.

Deering stated that the dates on the calendar in the Board binder may be wrong. An email will be sent with the correct dates.

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was adjourned at 4:33 p.m.

Deserita Ohtomo, Recording Secretary

Grant Deering, TSU Governing Board Chair