POLICY CONCERNING CAMP TITAN FUNDRAISING

The following policy is established to protect the integrity of legitimate Camp Titan Fundraising Projects.

Guidelines for Camp Titan Fundraising

1. All off-campus fundraising projects shall be conducted under the direct supervision of the ASI Leader and Program Development Director.

2. All on-campus fundraising projects shall be subject to prior approval by the ASI Leader and Program Development Director.
   a. Fundraising authorization shall only be granted to Chartered Organizations.
   b. The organization shall complete the *Report of Income and Expenses of Fundraising Activities by Chartered Organizations* and abide by fundraising procedures of ASI Leader and Program Development.
   c. If the fundraiser is advertised and intended to solely benefit Camp Titan, the organization shall donate a minimum of 100% of their project's net profits to Camp Titan as reported on the *Report of Income and Expenses of Fundraising Activities by Chartered Organizations*.
   d. If the fundraiser is to benefit more than one organization including Camp Titan, the organization will publicly state the percentage split as reported on the *Report of Income and Expenses of Fundraising Activities by Chartered Organizations*. The minimum amount of net proceeds for Camp Titan shall be 50%.
   e. An ASI Trust account shall be established for the fundraiser. The ASI Leader and Program Development Director’s signature shall be required for the release of funds from the account.
   f. Camp Titan, Associated Students, Inc. will not be held liable for any losses incurred by the fundraiser.

3. A public notice of authorization shall be provided by the ASI Leader and Program Development Director for all approved projects.
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4. As a non-profit tax donation, checks must be made payable to Associated Students, Inc. A receipt shall be furnished upon request.