POLICY CONCERNING CONTINUAL FINANCIAL SUPPORT FOR CHILDREN’S CENTER

This policy outlines the purpose and goals of the Center Reserve fund established by Resolution of the ASI Board of Directors on May 3, 2011.

The purpose of the Center Reserve is to insure there are funds for future repairs, replacements, and operations of the Children’s Center physical structures, hardscape, landscape, playground equipment and replacement of FF&E.

GOALS AND OBJECTIVES:

The Center Reserve shall be managed and invested as a specific ASI restricted account to enable the ASI to financially serve a specific need of the present and future CSUF students, educational opportunities for expanded preschool careers and serve the campus community with quality daycare.

INVESTMENT AND ADMINISTRATION:

The Center Reserve shall be actively managed pursuant to ASI Policy Statement #218. The ASI Board hereby forms a Center Reserve Investment Committee which shall consist of the following: (a) ASI Executive Director; (b) ASI President; (c) Accounting Manager; (d) ASI Vice President of Finance; (e) ASI Director of Financial Services; and (f) financial planner or trust officer (not a manager of the Reserve) appointed by consensus of the other four members. This committee shall serve without compensation for a term of one year (students) and four years (other three members). This Investment Committee shall meet to review status, accountability and requests for withdrawals at regular meetings established and posted 30 days in advance, at least semi-annually.

PURPOSE OF INVESTMENT COMMITTEE:

The Center Reserve Investment Committee shall (1) review and evaluate investments made by an active investment manager, (2) select, annually, an investment manager, (3) evaluate and forward to the ASI Board of Directors its approval or disproval of all withdrawal requests, (4) report annually to the ASI Board of Directors the status and projections of the financial condition of the Center Reserve and assess and evaluate the projected capital needs of the Children’s Center.
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FINANCIAL OBJECTIVE OF THE CENTER RESERVE:

The funds in the Center Reserve should attain $1,000,000 and maintain at least that balance in perpetuity to meet the future projected capital expenses of the Children’s Center. This objective may be increased as reevaluated by the Center Reserve Investment Committee and approved by the majority of the ASI Board of Directors.

Approved as policy statement on May 10, 2011