ASI Association for InterCultural Awareness
Events Coordinator Application

Name __________________________________________

Address __________________________________________ City __________ Zip __________

Primary Phone __________________________ Secondary Phone __________________________

Email Address __________________________________________ CWID __________________________________

Major __________ Class Level __________ Expected Graduation Mo/Yr __________

General Responsibilities
- Attendance at AICA Meetings: Thursdays from 3pm to 6pm at the latest
- Attendance at AICA Executive Board Meetings: Tuesdays from 3pm to 4pm
- Attendance at MANDATORY Training/Planning Retreats: TBA
- Must have a CSUF overall 2.5 cumulative GPA, and maintain semester GPA of 2.0
- Must be enrolled in the Fall 2011 and Spring 2012 semesters with at least 6 units for undergraduate students or 3 units for graduate students
- Must have completed no more than 150 CSUF semester units for undergraduate students or no more than 50 CSUF semester units for graduate students
- Work cooperatively with Administrative Chair (Supervisor) and other Appointed Officers, as well as General Council members, to promote and ensure program success

Skills and/or Knowledge Required
- Excellent interpersonal, organizational, event planning, and time management skills
- Ability to work well with a team and the ability to multi-task

Events Coordinators Responsibilities include
- Planning and implementing AICA programming
- Program the Rally Against Hate event in the Fall semester, a large scale event in the Spring Semester
- Program a minimum of two smaller scale events per semester

Successful applicant will be awarded a Student Leadership Scholarship.

Applicant Signature __________________________________________ Date ________________________

Return Application to the ASI Leader & Program Development
Titan Student Union Room 269
Application Deadline is July 15, 2011
I. Please submit a copy of your resume and prepared responses to the following questions.

1. In your own words, what is the purpose of AICA? How does AICA serve students and the CSUF community?

2. Why do you want to be the AICA Events Coordinator? Please explain. Be specific.

3. What skills and experience do you possess that qualify you for this position? Please explain. Be specific.

4. How will you engage and collaborate with others to benefit AICA? Please explain. Provide specific examples.

5. List three events that you would like to coordinate/plan for AICA (excluding Rally Against Hate).
   - Explain the cultural significance of these events. Please be specific.
   - What would students learn if they attended these events? Be specific. Provide examples.

II. Associated Students, CSUF, Inc. Voluntary Authorization for Educational Record Disclosure

A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Leadership

I authorize Associated Students, CSUF, Inc. to access my academic record to verify that I meet all academic eligibility requirements for the position for which I am applying. I further authorize Associated Students, CSUF, Inc. to access my disciplinary record, if any, on file with the Dean of Students Office. I understand that this information will be obtained by the Dean of Students Office or the Office of the Vice President for Student Affairs, and released only to the Director, ASI/TSU Office of Program Support of Associated Students, CSUF, Inc.

I understand the purpose of this disclosure is to ensure that I comply with the minimum academic requirements established by the Corporation’s By-Laws. I understand that this release will remain in effect as long as I remain in a position of leadership within the Corporation, unless I submit a written revocation of this authorization to the Dean of Students Office.

_________________________________________  ____________________________
Signature                                      Date

_________________________________________
Print Full Name

_________________________________________
Campus-Wide ID#