

**IRA COMMITTEE
MINUTES
December 4, 2020**

CALL TO ORDER

Marcus Reveles, Committee Chair, called the meeting to order at 1:32 p.m.

ROLL CALL

Student Members

Present: Castro, Finley, Garcia, Herrera, Mendoza, Thomas

Absent: Costello, Hussain

Faculty Members

Present: Abnet, Bruschke, Mickey, Ngo, Nobari, Passante, Xie

Absent: None

Non-Voting Members

Present: Edwards, Masoud, Mollenauer, Ohtomo, Reveles, Stang,
Ward

Absent: None

Guests: Robbie Abraham

(Thomas-m/Mickey-s) A motion was made and seconded to excuse Costello, Hussain, and Passante to arrive late by unanimous consent.

APPROVAL OF AGENDA

(Castro-m/Bruschke-s) A motion was made and seconded to approve the agenda as presented by unanimous consent.

APPROVAL OF MINUTES

(Garcia-m/Thomas-s) A motion was made and seconded to approve the minutes from the November 13, 2020 meeting as presented by unanimous consent.

PUBLIC SPEAKERS

There were no public speakers.

REPORTS

- Chair

Reveles reminded the members of the importance of their voice. At the meetings, a speakers list will be done during discussions. Reveles thanked the members for their participation on the Committee.

TIME CERTAIN

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- a. **IRA Governance Document**

Reveles yielded to Edwards.

Edwards stated that after the last meeting the grammar in the document was corrected. There were a couple of changes, broader in scope, made that were related to the changes previously made.

Edwards went over the changes.

IRA 014 20/21 (Thomas-m/Abnet-s) A motion was made and seconded to approve the change to the IRA Governance Document.

Bruschke asked if the phrase “in any given year” in the sentence “For those programs that are funded in any given year, the funding should be stable (i.e., not likely to be given away or overturned; firmly fixed, adequate (i.e., full or partial funding that is satisfactory or acceptable), and predictable (i.e., foreseeable)” limit funding stability.

Reveles yielded to Edwards.

Edwards stated that he did not read it that way, but the members could amend the sentence.

IRA 014A 20/21 (Bruschke-m/Mickey-s) An amendment was made and seconded to strike “in any given year” from the sentence under Section II, Item A, as stated above.

IRA 014A 20/21 (Bruschke-m/Mickey-s) Roll Call Vote: 13-0-0. The amendment was adopted.

IRA 014 20/21 (Thomas-m/Abnet-s) Roll Call Vote: 13-0-0. The amendment motion was adopted.

b. IRA Funding Deliberation Process

IRA 015 20/21 (Bruschke-m/Thomas-s) A motion was made and seconded to select an option for the 2021-22 fiscal year funding deliberation process.

Reveles yielded to Edwards.

Edwards spoke about the funding options.

[Passante entered the meeting at 2:02pm.]

Edwards showed a document of the funding scenarios for each option.

[Xie left the meeting at 2:07pm.]

Passante asked why there were some returning programs that did not receive funding under option D.

Reveles yielded to Edwards.

Edwards stated that returning programs had to receive an award in the prior year to receive funding. This nuance is not considered in the option and would need to be better defined.

Nobari asked how many years it would take a new program to achieve their needed funding if their request was more than 70% of the average prior year’s award.

Reveles yielded to Edwards.

Edwards stated that this analysis was not done. Returning programs can request an increase based on the increase percentage but not more than 10%.

Thomas asked what happens to funds that the program does not use at the end of the fiscal year.

Reveles yielded to Edwards.

Edwards stated that unspent funds roll back into reserves. The next year's Committee decides how to use these funds.

IRA 015A 20/21 (Abnet-m/Bruschke-s) An amendment was made and seconded to add the following language to option D: "New programs normally may not be awarded a budget more than 70% of a three-year rolling average. They may request an increase in subsequent years. If a new program requests more than 70% of that three-year rolling average and is ranked in the top quartile by both the Dean and the rubric, the Committee may consider awarding funding up to the three-year rolling average."

Ward stated that any percentage does not allow new programs to request the full amount that they need. This shows preference to returning programs. In keeping with the memo from VP Oseguera and Provost Thomas and the governance document, no preference or priority is given to any program. If a new program merits full funding, they will not receive full funding but 70% of the three-year rolling average.

Thomas stated that the percentage is limiting and shows preference to returning programs. New programs will be capped and will continue to be capped due to the increase percentage and the 10% increase limit. This is not fair to new programs.

Bruschke stated that they have two goals: to provide stable funding for existing programs and provide funding for new programs. If there is no limit for new programs, there is no way to provide for both goals. There is a need to be reasonable with the available funds and a need to have some limits.

Mickey stated that there already is a limit in regards to travel. No program can be awarded full funding for their travel costs.

Stang stated that all programs equally have the same travel limitation. All programs need to be treated equally. They need to have the same equity as far as funding limitations are concerned.

IRA 015A 20/21 (Abnet-m/Bruschke-s) Roll Call Vote: 12-1-0. The amendment was adopted.

Mollenauer stated that there are a number of programs that are funding in the fourth quartile under option D. Under the other options, the first consideration is the rubric score. They need to fund programs that have higher rubric scores in the first, second and third quartiles but may be not in the fourth quartile.

Edwards stated that the principles of option D has merit, but it is very difficult administratively to use. Some programs inflate their requests since they

- c. Line Item Transfer Request – 3351
- d. Line Item Transfer Request – 3208
- e. Line Item Transfer Request - 3201

know their request will be reduced. Options B or C could include an increase cap to assist with the distribution of funds. Anything that can be perceived as a preference for new or returning programs may be difficult to implement next spring.

IRA 015 20/21 (Bruschke-m/Thomas-s) Option D was adopted by a majority of votes. Option A received no votes. Options B received 1 vote. Option C received 3 votes. Option D received 9 votes.

IRA 016 20/21 (Thomas-m/Bruschke-s) A motion was made and seconded to approve the line item transfer request for 3351 Moot Court.

Mickey made a friendly amendment to combine New Business items C, D and E (line item transfers) into one motion. Thomas and Bruschke accepted the friendly amendment.

IRA 016 20/21 (Thomas-m/Bruschke-s) A motion was made and seconded to approve the line item transfer requests for 3351 Moot Court, 3208 3D Printing Education, and 3201 Daily Titan.

Reveles yielded to Abraham.

Abraham stated that the line item transfer requests were as follows:

- 3351 Moot Court: Transfer \$3,000 from 8077 Travel to 8074 Contracts/Fees/Rentals to cover costs of virtual tournament fees.
- 3208 3D Printing Education: Transfer \$2,000 from 8077 Travel to 8050 Supplies to cover the cost of materials for student projects.
- 3201 Daily Titan: Transfer \$21,000 from 8051 Printing to 8069 Student Wages to pay for student wages.

IRA 016 20/21 (Thomas-m/Bruschke) Roll Call Vote: 13-0-0. The motion was adopted.

ROLL CALL VOTES

	014A	014	015A	015	016
Castro	Y	Y	Y	Option D	Y
Costello	Absent				
Finley	Y	Y	Y	Option D	Y
Garcia	Y	Y	Y	Option D	Y
Herrera	Y	Y	Y	Option D	Y
Hussain	Absent				
Mendoza	Y	Y	Y	Option C	Y
Thomas	Y	Y	N	Option C	Y
Abnet	Y	Y	Y	Option D	Y
Bruschke	Y	Y	Y	Option D	Y
Mickey	Y	Y	Y	Option D	Y
Ngo	Y	Y	Y	Option C	Y
Nobari	Y	Y	Y	Option D	Y
Passante	Absent		Y	Option B	Y
Shand	Y	Y	Y	Option D	Y
Xie	Y	Y	Absent		
Results	13-0-0	13-0-0	12-1-0	A: 0; B: 1; C: 3; D: 9; Abs: 0	13-0-0

**ANNOUNCEMENTS/MEMBERS'
PRIVILEGE**

Edwards congratulated Reveles on a great job chairing today's meeting. The purpose of the Committee's actions is to make recommendations to the Vice President of Student Affairs and Provost. The governance document and funding deliberation process will be combined and sent to the Vice President. The next step of the process is that the VPSA and Provost will send the document to the University President for review and approval.

ADJOURNMENT

The meeting was adjourned at 3:03 p.m.



Deserita Ohtomo, Recording Secretary



Marcus Reveles (May 12, 2021 16:50 PDT)

Marcus Reveles, IRA Committee Chair