



Minutes

ASI Finance Committee

📅 Thu November 14th, 2019

🕒 1:15pm - 2:30pm PST

📍 Titan Student Union Board Room

I. **Call to Order**

Brittany Cook, Chair, called the meeting to order at 1:17 p.m.

II. **Roll Call**

Members Present: Barillas, Cook, Hanna, Mitchell, Wright

Members Absent: None

Officers Present: Lawrence

Officers Absent: Baker, Kalra

Guests: None

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

III. **Approval of Agenda**

Decision: The agenda was approved as presented. (Hanna-m/Barillas-s)

IV. **Approval of Minutes**

a. **11/7/19**

Decision: The minutes were approved as presented. (Barillas-m/Hanna-s)

V. **Public Speakers**

None.

VI. **Reports**

a. **Director of Financial Services**

Lawrence reported the following:

- The Committee will continue preparations for the upcoming budget cycle.
- Next week, the Committee will review the 2020 capital equipment/improvement requests.
- The Committee will be reviewing financial policies in upcoming meetings.

b. **Chair**

Cook reported the following:

- The first session for the budget orientations for the Councils will be held tonight during the Executive Senate meeting. The session session will be held during Tuesday's Executive Senate meeting.
- The president from CRU did follow up with more information about their possible request. They would like to attend the CRU winter conference in San Francisco. They are expecting 20 students to attend. They are considering requesting \$2,000.

Hanna asked if it would be possible to require the groups to give information about their fundraising efforts.

Cook stated that it is not currently a question on the contingency request form.

Lawrence stated that there is not a fundraising requirement in the policies. If the members were interested, there needs to be an assessment done.

The members discussed ways to improve the contingency fund request process.

VII. **Unfinished Business**

None.

VIII. **New Business**

a. **Discussion: ASI Budget Deliberation Training**

Cook stated that the discussion was to run throught a mock budget presentation and deliberation.

Cook yielded to Lawrence.

Lawrence presented a budget proposal for a fictitious Council.

The members asked questions.

The members deliberated the mock budget proposal.

IX. **Announcements/Member's Privilege**

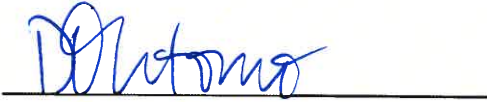
Hanna stated that the Mihaylo bazaar is today.

X. **Adjournment**

The meeting was adjourned at 2:23 p.m.



Brittany Cook, Committee Chair



Deserita Ohtomo, Recording Secretary