

#### **Minutes**

#### **ASI Board of Directors Meeting**

- Tue January 28th, 2020
- ④ 1:15pm 3:45pm PST
- **9** Titan Student Union Board Room

In Attendance

#### L Call to Order

Baker called the meeting to order at 1:1 5 p.m.

#### II. Roll Call

Members Present: Aguirre, Alvarez, Baker, Barillas, Calderon, Cook, Cortes, Hanna, Linares, Mitchell, Pang, Rajmane, Reveles, Soria, Stohs, Therrien, Wright

Members Absent:

Liaisons Present: Aguilar, Allen, Collins, Gonzalez, Hust, Jenkins

Liaisons Absent: Morales-Garcia (E)

According to ASI Policy Concerning Board of Directors Operations attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled ending time for the meeting.

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

EXCUSALS: (Reveles-m/Hanna-s) Baker asked for a motion and second to excuse Morales-Garcia who would be absent due to a meeting on campus. The absences were excused by unanimous consent.

#### III. Approval of Agenda

(Aguirre-m/Mitchell-s) Baker informed the Board that Lionel Lawrence is out due to illness and the Quarterly Financial Report would be postponed until the February 4th meeting. The amended agenda was approved by unanimous consent.

#### IV. Consent Calendar

There were two items on the consent calendar. The items were adopted by unanimous consent.

#### a. 01/21/2020 Meeting Minutes

#### b. ASI Policy Concerning Corporate Budget - Typographical Error Correction

Page 3, Capital Expenditures should read "with a total value equal to or greater than \$5,000"

#### V. Public Speakers

Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.

- Hosam expressed concerns about the cost to attend the university and the CSU BoT's vote to increase university president salaries, and the CSU failure to report the 1.5 billion surplus and the impact to the cost of tuition/faculty and staff wages, over the years. He shared concerns regarding the limited number of students representing the 23 campuses across the CSU on the Bot. Asked the Board to reach out to CSSA and other universities regarding these concerns, share concerns with the BoT, and to organize a boycott for the parking permit increase.
- Dr. Meredith Basil shared information regarding a flyer that was disgtributed to the board relating to the upcoming Titan Career Expo. She encouraged the Board to attend if possible.

#### VI. Time Certain

a. **1:45 p.m. Lionel Lawrence, Director of Financial Services** Postponed til February 4th.

#### b. 2:15 p.m. Tony Lynch, Auxiliary Services Corporation (ASC) Dining Services/Roscoe's Deli Update

Tony Lynch, Auxiliary Services Corporation Dining Services Director, provided a presentation and Proforma report on the Roscoe's Deli project in the TSU. The presentation and report are an attachment to the minutes. Lynch answered questions from the Board.

- Why is there a projected loss and no payment to ASI.
- Why not consider utilizing the lower level Pub for the new food concept.
- Wouldn't starting over result in the same costs/restrictions.

#### **VII.** Executive Senate Reports

#### a. RSA

Khai Hoang, Treasurer, provided a written update report on the goals, budget and activities for RSA for spring 2020. The report is an attachment to the minutes.

#### b. **BSU**

Austin Brown, Membership Development Chair for BSU, provided an update report on the goals, budget and activities for BSU for spring 2020. The report is an attachment to the minutes.

#### c. **HHDICC**

Amy Nguyen, Chair Finance, provided an update report on the goals, budget and activities for HHD ICC for spring 2020. The report is an attachment to the minutes.

#### **UII. Unfinished Business**

#### a. **NONE**

#### IX. New Business

a. Action: Resolution to Appoint the 2020 Elections Judicial Council

The Board will consider appointing the spring 2020 Elections Judicial Council members.

BOD 034 19/20 (Linares-m/Therrien-s) A motion was made and seconded to appoint the 2020 Elections Judicial Council Membership.

Baker yielded to Nettles to review the resolution and review the appointment process. Nettles shared an overview of the EJC and indicated that the Board would need to nominate a candidate to serve from the Board of Directors, and also from the Executive Officers.

Baker opened the floor to nominations.

- Aguilar nominated Jenkins to serve as the representative for the Exec Officers. Jenkins accepted the nomination.
- Aguirre self nominated for the BOD representative position.

Baker closed nominations and asked if there were any questions. The Board asked about meeting times and if members who would be running for an open position would be eligible to sit on the EJC. Nettles confirmed that members intending to run for another term would not be eligible for the Council.

Baker asked if there was any discussion. There was no discussion.

Baker asked if there were any objections to moving into a roll call vote to appoint the 2020 Elections Judicial Council members. There were no objections.

#### Decision: BOD 034 19/20 (Linares-m/Therrien-s) Roll Call Vote: 17-0-0 The motion to appoint the 2020 Elections Judicial Council members was adopted.

#### X. Reports

#### a. COLLEGE REPORTS:

#### 1. **HSS**

Maria Linares and Melanie Therrien, Directors for the College of Humanities and Social Science provided a report on the activities for their college. The report is an attachment to the minutes.

#### 2. **NSM**

Brittany Cook and Andrea Cortes, Directors for the College of Natural Sciences and Mathematics provided a report on the activities for their college. The report is an attachment to the minutes.

#### b. **EXECUTIVE REPORTS:**

#### 1. Executive Officers Report

The Executive Officers provided highlights of their written reports. The report is an attachment to the minutes.

• Aguilar distributed a report detailing how the Vice President's duties would be

distributed across the Executive Officer Team.

- Hust indicated the Executive Officers will be taking on additional duties and shared that they would like consideration to split the VP stipend amongst the team. Allen indicated that any request to not fill the VP position and any request for restructure and additional funds would need to be a proposal to the Board Chair for consideration from the Board.
- Barillas shared concerns regarding the impact of spreading the VP's duties across the Exec Team based on the comments from the Execs Officers regarding mental health at the last meeting.
- Aguilar responded that many BOD members shared their support after the last meeting and he reviewed ways that members could assist the Exec Officers to be successful in this process.
- Jenkins shared the stress and mental health issues mentioned at the last meeting were based on the environment around the positions. She further shared the work is not the problem, they are happy to do the work and appreciate the support.
- Baker indicated that further discussion on transitioning the duties and not filling the VP vacancy will need to be presented in a proposal to her and she would discuss it further with the Board.

#### 2. University President's Rep. ~ Pang

Tony Pang, University President's Representative, provided an update report for the university and SLL. The report is an attachment to the minutes. He shared that this would be his last report to the Board and he thanked the Board for their support.

Keya Allen thanked Pang for all that he has done for CSUF and wished him the best at CSU San Marcos.

Baker and Aguilar thanked Pang and commented on his stellar service and support for ASI and CSUF. The Board wished Tony well.

#### c. BOARD LEADERSHIP REPORTS:

The Board Chair, Vice Chair and Treasurer/Secretary provided highlights of their written reports. The Board Leadership report is an attachment to the minutes.

#### 1. Treasurer/Secretary Report ~ Cook

Cook reported that all councils except one (MGC) submitted their budget proposals by the deadline. They will be working on the next steps for the council that did not provide their budget.

- 2. Vice Chair ~ Linares
- 3. Chair ~ Baker

#### XI. Announcements/Member's Privilege

- Hanna suggested that all BOD members announce to ICC's about scholarships. Hanna asked if there is anything else that the Board could do to help the Exec Officers with Scholarships or the Banquet.
- Reveles shared that EDU is collaborating with Programming for and Eat and Greet event on February 13th, will include heart shaped donuts, Deans will be present, to promote Undergrad Future Teachers. All are invited.
- $\circ~$  Wright asked when there would be a new VP on the Exec Team
- Aguirre reported that February 11th-15th the Kennedy Center College Festival will be

hosted at CSUF, and 1,600 students are expected on campus during the week. They expect high traffic, and will be using most spaces in the TSU for the conference.

- Barillas shared Camp Titan applications are open for counselors. Additionally, Dinner with 12 Titans is open for anyone who would like to attend.
- Aguilar shared Titan Safe Community Forum, Thursday, 5:30pm to 6:30pm. Winston Duke will be speaking on campus Monday night. Limited tickets if anyone is interested. He suggested encouraging students to sign up. Programming needs 10 people to help during the event. DiscoverFest event sign-up sheet was passed around to help cover the table. In regards to the reallocation of duties from the VP Position, Aguilar shared it would be more effort to search for a replacement versus allocating the work within the Exec team. He asked for the Board's support.
- Baker clarified that she will bring the subject up at a future meeting and asked that questions/comments be shared with her for consideration.
- Allen shared an update on the first Speakers Series with Winston Duke. Hoping to continue to bring provocative speakers on campus. Hoping all can attend and asked that Student Leaders spread the word. February is Black History Month, there will be other events during the month.
- Hust shared additional comments regarding the time that it would take to bring a new VP on board, and how it would take more time and the duties for the position need to be addressed during the first part of the semester.
- Therrien shared that time should be allocated for the Board to discuss stipends and the concerns brought up during the meeting.

#### XII. Adjournment

Lorren Baker, ASI Board Chair, adjourned the meeting at 3:04 p.m.

Brittany Cook, Treasurer/Secretary

Susan Collins, Recording Secretary

Lornen Bakor

#### Roll Call 2019-2020

#### 01/28/2020 ASI Board Meeting Roll Call

Attendance	Board Members						
		Present	Absent				
Arts	Aguirre	1					
СВЕ	Hanna	1					
	TBD						
Communications	Soria	1					
	Wright	1					
Education	Calderon	1					
	Reveles	1					
ECS	Mitchell	1					
	Rajmane	1					
HSS	Therrien	1					
	Linares	1					
HHD	Alvarez	1					
	Barillas	1					
NSM	Cook	1					
	Cortes	1					
Univ. President's Rep.	Pang	1					
Academic Senate							
Rep.	Stohs	1					
Chair (Arts)	Baker	1					
		Present	Absent				
		17	0				

Roll Call Votes	start #34	034						
		Yes	No	Abstain				
Arts	Aguirre	1						
СВЕ	Hanna	1						
	TBD							
Communications	Soria	1						
	Wright	1						
Education	Calderon	1						
	Reveles	1						
ECS	Mitchell	1						
	Rajmane	1						
HSS	Therrien	1						
	Linares	1						
нно	Alvarez	1						
	Barillas	1						
NSM	Cook	1						
	Cortes	1						
Univ. President's Rep.	Dang	1						
Academic Senate	Pang	1						
Rep.	Stohs	1						
Chair (Arts)	Baker	1						
		YES	No	Abstain				
		17	0	0				

Attendance	Liaisons							
		Present	Absent					
President	Aguilar	1						
Exec Dir	Allen	1						
Rec Sec	Collins	1						
ссо	Gonzalez	1						
CGO	Hust	1						
CCRO	Jenkins	1						
VP	TBD							
	Morales-							
CIDO	Garcia		1	Е				
		Present	Absent					
		6	1					

POLICY STATEMENT

#### POLICY CONCERNING CORPORATE BUDGET

#### PURPOSE

The following policy is to provide guidance over budgeting of goods and services to ensure that all risks are effectively managed on behalf of Associated Students Inc. (ASI). This policy outlines fees, budget guidelines, and general budget timeline. The corporate budget is set during an annual budget allocation. Capital expenditures are approved during an annual request process. See specific procedures for detailed financial processes.

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#### WHO SHOULD KNOW THIS POLICY

Budget Area AdministratorsManagement Personnel

Elected/Appointed Officers

Management P
 Supervisors

- Volunteers
   Grant Recipients
   Staff
   Students
- -

#### DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Capital Expenditure	A capital purchase is any purchase of a single item or combination of
	like items with a total value equal to or greater than \$5,000 and an
	estimated life of greater than one year.
Category I Fee	Systemwide mandatory tuition and other fees that must be paid to
	apply to, enroll in, or attend the university, or to pay the full cost of
	instruction required of some students by statute.
Category II Fee	Campus mandatory fees that must be paid to enroll in or attend the
	university.
Category III Fee	Fees associated with state-supported courses. Specifically for
	materials and services used in concert with the basic foundation of an
	academic course offering.

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#### POLICY STATEMENT

Category IV Fee	Fees, other than Category II or III fees, paid to receive materials, services, or for the use of facilities provided by the university; and fees or deposits to reimburse the university for additional costs resulting from dishonored payments, late submissions, or misuse of property or as a security or guaranty.
Category V Fee	Fees paid to self-support programs such as extended education, Cal State Online extended education offerings, parking and housing including materials and services fees, user fees, fines, and deposits. Self-support programs are defined as those not receiving state general fund appropriations; instead, fees are collected to pay the full cost of a program. Costs of self-support instructional programs include support and development of the academic quality of the university.
Category VI Fee	Systemwide voluntary fees.
Chancellor's Executive Order	A rule or order issued by the CSU Chancellor for the system to follow
Contingency	A funding source intended to support unexpected or supplemental needs not anticipated during the annual budget process, including new proposals.
Depreciation	The systematic allocation of the cost of a fixed asset over its useful life, which is reflected in the operating statements.
ICSUAM	Integrated California State University Administrative Manual

#### STANDARDS

#### **1. CALIFORNIA STATE UNIVERSITY FEES**

#### a. Background

The California State University (CSU) Board of Trustees provides policy guidance for all matters pertaining to student fees and has authority for the establishment of Category I to VI fees, and oversight and adjustment of Category I fees, pursuant to the Working Families Student Fee Transparency and Accountability Act (commencing with California Education Code Section 66028).

The CSU Chancellor does not have delegated authority for Category I fees, but the chancellor may approve individual campus tuition fee rates that do not exceed the maximum fee rates established by the CSU Board of Trustees. The inflationary adjustments will not be considered automatic on an annual basis and must have consultation from California State Student Association (CSSA) before any inflationary adjustments are made. The chancellor is the delegated authority for the establishment, oversight and adjustment of Category II, Category III, and Category V (specifically the Cal State Online fees for Extended Education offerings). The chancellor is the delegated authority for the oversight and inflationary adjustment of the Category VI Student Involvement and Representation Fee.

Each university president does not have delegated authority to establish Category I or Category II fees, or to adjust Category I fees. The university president does have limited authority to establish or adjust Category III fees only within a range established by the chancellor as shown in the CSU Chancellor Fee Policy. The university president is the delegated authority for the establishment, oversight and adjustment of Category IV and Category V fees (with the exception of Cal State Online fees for Extended Education offerings), and for the oversight and adjustment of Category II and III fees.

#### b. Associated Students Inc., CSU Fullerton Fees

Associated Students Inc. follows California Education Code Section 89300, et seq, together with system and campus policy, to authorize a process for the setting Category II mandatory student fees upon which the corporation relies as a student body organization. The student body election process is separate and distinct from the student leadership selection, referendum, and initiative processes utilized by the corporation.

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#### POLICY STATEMENT

Fees utilized by student boy auxiliary organizations must adhere to the Integrated California State University Administrative Manual (ICSUAM) Section 1300 CSU Auxiliary Organizations Compliance Guide and CSU Fullerton President Directives.

c. Collection and Disbursement

California Code of Regulations, Title 5, Section 41409, requires the University to collect applicable Category II fees and periodically disburse them to the corporation. The ASI Board of Directors establishes requisite standards and procedures for the administration of such fee funds.

#### 2. BUDGET GUIDELINES

The ASI Operating Budget is set during an annual budget allocation which includes capital expenditures that are approved during an annual request process. The fiscal year is operated from July 1 through June 30 of the subsequent year.

ASI Financial Services manages ASI funds; state and federal appropriations grants and contracts; mandatory student fees; gifts; and income from ASI operations. ASI budget requests are reviewed by the ASI Executive Director for exposure to high-risk liability.

Limitations:

- Firearms, ammunition, alcohol, tobacco, and other items prohibited by CSU policies and applicable laws and regulations are also prohibited by ASI.
- Academic departments or other non-student governed administrative entities are not eligible for ASI funding with the exception of ASI approved partnerships.
- ASI funds may not be used to support or oppose any candidate for political office or ballot measure proposed to the people of California or the United States, per California Education Code Section 89300 and California Code of Regulations Section 42659.
- Sponsored charity or community service organizations awarded ASI funds must be registered nationally as a 501 (c)(3) organization, as per United States federal tax code.
- Only recognized organizations affiliated with funded and funding councils are eligible to receive an ASI budget.

#### 3. CAPITAL EXPENDITURES

Capital expenditures are costs incurred to acquire or construct a capital asset. A capital purchase is any purchase of a single item or combination of like items with a total value equal to or greater than \$5,000 and an estimated life of greater than one year. All capital expenditures approved during the capital request process are subject to ASI Board of Directors approval.

#### 4. GENERAL TIMELINE

The ASI Operating Budget shall be created annually and will include funding for all mandated programs. The development and approval of the budget is as follows.

#### a. <u>Fall semester</u>

During the fall semester ASI budget administrators:

- Assess prior year spending
- Estimate new initiatives
- Prepare and submit a departmental budget projection for the next fiscal year to ASI Financial Services for review by ASI Administration

ASI Treasurer/Secretary of the Board of Directors will send out a budget orientation packet by December to all student government and programming entities.

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#### POLICY STATEMENT

#### b. Winter intersession

During the winter intersession student government and programming entities:

- Collaborate with ASI and organizational advisors to prepare a budget proposal for the next fiscal year.
- Submit their budget proposal to the Treasurer/Secretary of the Board of Directors by February 1.
   Budgets that are not submitted by the deadline may not receive funding.

#### c. <u>Spring semester</u>

During the spring semester:

- The ASI Finance Committee conducts budget deliberations February through March.
- The Titan Student Centers (TSC) Board of Trustees recommends a budget associated with the Titan Student Centers programs to the ASI Board of Directors.
- The Treasurer/Secretary of the Board of Directors prepares the budget in consultation with the ASI President, Chair of the Board of Directors, Director of Financial Services, and ASI Administration.
- The Operating Budget must be approved by the ASI Board of Directors no later than the week following Spring Recess.
- ASI Board of Directors must submit the Operating Budget to the University President by May 1.

DATE APPROVED:

XX/XX/2019



#### Resolution to Appoint the 2020 Elections Judicial Council Sponsor: Lorren Baker Author: Asha Nettles

**WHEREAS,** The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS,** ASI is governed by the ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

**WHEREAS**, the Elections Judicial Council is established in the ASI Bylaws to hear all formal complaints pertaining to the conduct of any candidate and/or candidate team; and

**WHEREAS,** The Elections Judicial Council shall be chaired by the Elections Director and shall be comprised of the Elections Coordinators, a member of the ASI Board of Directors, a member of the Executive Team, and a member of the TSC Board of Trustees; and

**WHEREAS,** All members of the Elections Judicial Council must have Board of Directors confirmation and declare impartiality through the elections cycle; and

**WHEREAS,** Once a member is confirmed by the Board of Directors they shall be the only voting member to represent their constituents for the duration of the elections cycle; therefore be it

**RESOLVED**, Khai Hoang, Linda Halisi and Jacob Garcia are appointed to the 2020 Elections Judicial Council, given their roles are Elections Director and Elections Coordinator respectively; and be it further

**RESOLVED**, \_\_\_\_\_\_ is appointed the 2020 Elections Judicial Council as the member from the ASI Board of Directors; and be it further

**RESOLVED**, \_\_\_\_\_\_ is appointed the 2020 Elections Judicial Council as the member from the Executive Team; and be it further

**RESOLVED**, Douglas Kurtz is appointed to the 2020 Elections Judicial Council as the member of the TSC Board of Trustees; and be it finally

**RESOLVED,** that this resolution be distributed to the Elections Team, Board of Directors, Executive Officers, Titan Student Centers Board of Trustees, Executive Director, and all of ASI.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on this twenty eighth day of January in the year two thousand twenty.

CSU FULLERTON AUXILIARY SERVICES CO															
Proforma July 20 - Jun 21		Sales I	Monthly	27,000											
04225 ROSCOES			Weekly	6,750											
Dept 4225			Daily M-TH	1,500											
			Daily F	750											
			- /		1	Thanksgiving	g break								
	Numbers of holidays			1		1	Winter break		1	Spring break					
	Weeks of Sales		1 week	4 weeks	4 weeks	3 weeks	2 weeks	1 week	4 weeks	3 weeks	4 weeks	3 weeks			
														Estimated	
		JULY 20	AUG	SEPT	ОСТ	NOV	DEC	JAN 21	FEB	MAR	APR	MAY	JUN 21	TOTAL	%
REVENUE															
Taxable Sales	04225 6402	0	0	0	0	0		0	Ţ	0	0	0	0	0	0%
Nontaxable Sales	04225 6403	0	6,750	25,500	27,000	18,750	13,500	6,750	24,000	20,250	27,000	20,250	0	189,750	
Sales Discounts	04225 6450	0	0	0	0	0		0	_	0	0	0	0	0	0%
TOTAL REVENUE		0	6,750	25,500	27,000	18,750	13,500	6,750	24,000	20,250	27,000	20,250	0	189,750	100%
COGS															
ROSCOES COGS	04225 7001	0	2,565	9,690	10,260	7,125	5,130	2,835	10,080	8,505	11,340	8,505	0	76,035	40%
COST OF GOOD SOLD		0	2,565	9,690	10,260	7,125	5,130	2,835	10,080	8,505	11,340	8,505	0	76,035	40%
															-
GROSS MARGIN		0	4,185	15,810	16,740	11,625	8,370	3,915	13,920	11,745	15,660	11,745	0	113,715	60%
EXEMPT & N-EXEMPT PAYROLL															
Salary/Wages - Full Time	04225 8267	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000	
Salary/Wages - Part Time	04225 8167	0	1,560	6,240	6,240	4,680	3,120	1,680	6,720	5,040	1,680	5,040	0	42,000	22%
Salary/Wage Student Assistant	04225 8325	0	0	0	0	0		0	0	0	0	0	0	0	0%
Salary/Wage Graduate Assistant	04225 8330	0	0	0	0	0		0	0	0	0	0	0	0	0%
Part Time/Partial Benefits	04225 8367	0	0	0	0	0		0	Ţ	0	0	0	0	0	0%
OT/DT Student Assistant Wages	04225 8326	0	0	0	0	0		0	0	0	0	0	0	0	0%
OT/DT Misc Salary/Wage	04225 8467	0	0	0	0	0		0	0	0	0	0	0	0	0%
OT/DT Full Time/Benefits	04225 8567	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
OT/DT Part Time/Benefits	04225 8667	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
TOTAL EXEMPT & N-EXEMPT PAYROLL		5,000	6,560	11,240	11,240	9,680	8,120	6,680	11,720	10,040	6,680	10,040	5,000	102,000	54%
BENEFITS & TAXES															
Employer FICA Expense	04225 8158	383	383	383	383	383	383	383	383	383	383	383	383	4,590	
Employer SUI Expense	04225 8159	25	25	25	25	25	25	25	25	25	25	25	25	300	0.3%
Employer Workers Comp Expense	04225 8160	143	143	143	143	143	143	143	143	143	143	143	143	1,721	1.7%
Employer Life Insurance Exp	04225 8161	4	4	4	4	4	4	4	4	4	4	4	4	45	0.0%
Staff Benefit-LT Disability	04225 8163	0	0	0	0	0		0	-	0	0	0	0	2	0.0%
Employer Dental Insurance Exp	04225 8164	47	47	47	47	47		47	47	47	47	47	47	563	
Employer Health Insurance Exp	04225 8165	742	742	742	742	742	742	742		742	742	742	742	8,905	
Employer Retirement Expense	04225 8166	400	400	400	400	400	400	400	400	400	400	400	400	4,800	
Employer Vision Care Expense	04225 8189	5	5	5	5	5		5	5	5	5	5	5	58	
Postretirement Benefit	04225 8210	50	50	50	50	50		50		50	50	50	50	600	
30 HR ER Life Ins Expense	04225 8361	0	0	0	0	0		0	0	0	0	0	0	0	0.0%
30 HR ER Dental Expense	04225 8364	0	0	0	0	0		0	0	0	0	0	0	0	0.0%
Health-Partial Benefits	04225 8365	0	0	0	0	0		0	0	0	0	0	0	0	0.0%
Meal Break Premium Penalty	04225 8266	0	0	0	0	0		0	Ţ	0	0	0	0	0	0.0%
TOTAL BENEFITS & TAXES		1,798	1,798	1,798	1,798	1,798	1,798	1,799	1,799	1,799	1,799	1,799	1,799	21,582	21%
															_
TOTAL PAYROLL EXPENSE		6,798	8,358	13,038	13,038	11,478	9,918	8,479	13,519	11,839	8,479	11,839	6,799	123,582	65%
															_
GROSS PROFIT		(6,798)	(4,173)	2,772	3,702	147	(1,548)	(4,564)	401	(94)	7,181	(94)	(6,799)	(9,867)	-5%
NON-PAYROLL EXPENSES									 						
Advertising and Promotion	04225 8110	0	135	510	540	375		135		405	540	405	0	3,795	
Admin Fee-Non Operational Overhea	ad 04225 8105	0	236	893	945	656		236		709	945	709	0	6,641	
Other Direct Cost	04225 8147	0	900	900	900	900	900	900	900	900	900	900	0	9,000	5%
Local Advertising	04225 8201	0	68	255	270	188	135	68	240	203	270	203	0	1,898	
Telephone and Communication	04225 8112	50	50	50	50	50	50	50	50	50	50	50	50	600	0%
Printing	04225 8123	0	0	0	0	0	0	0	0	0	0	0	0	0	0%

														Estimated	1
		JULY 20	AUG	SEPT	ОСТ	NOV	DEC	JAN 21	FEB	MAR	APR	MAY	JUN 21	TOTAL	%
Postage and Delivery	04225 8212	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Supplies-Office	04225 8146	0	50	50	50	50	50	50	50	50	50	50	50	550	0%
Supplies-Cleaning	04225 8206	0	135	510	540	375	270	135	480	405	540	405	0	3,795	2%
Depreciation	04225 8122	0	8,338	8,338	8,338	8,338	8,338	8,338	8,338	8,338	8,338	8,338	8,338	91,713	48%
Services-Bank Charges	04225 8108	0	25	25	25	25	25	25	25	25	25	25	25	275	0%
Credit Card Fees	04225 8181	0	270	1,020	1,080	750	540	270	960	810	1,080	810	0	7,590	4%
Insurance-General	04225 8132	83	83	83	83	83	83	83	83	83	83	83	83	1,000	1%
Repairs & Maintenance	04225 8142	300	300	300	300	300	300	300	300	300	300	300	300	3,600	2%
Maintenance-Pest Control	04225 8152	75	75	75	75	75	75	75	75	75	75	75	75	900	0%
Maintenance-Contracts	04225 8169	0	617	617	617	617	617	617	617	617	617	617	617	6,787	4%
Supplies-Merchant	04225 8192	125	125	125	125	125	125	125	125	125	125	125	125	1,500	1%
Supplies-Uniforms	04225 8197	500	0	0	0	0	0	0	0	0	0	0	0	500	0%
Paper Supplies	04225 8215	0	203	765	810	563	405	203	720	608	810	608	0	5,693	3%
Donations	04225 8157	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rental-Building/Space	04225 8153	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	18,998	10%
Services-Contracted	04225 8120	833	833	833	833	833	833	833	833	833	833	833	833	10,000	5.3%
Safety/Security	04225 8220	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Trash Removal	04225 8172	0	225	225	225	225	225	225	225	225	225	225	225	2,475	1%
Utilities	04225 8177	0	300	300	300	300	300	300	300	300	300	300	300	3,300	2%
Employee Text Incentive	04225 8170	0	0	0	0	0	0	0	0	0	0	500	0	500	0%
Employee Development	04225 8144	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Dues, Membership, Subscription	04225 8117	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Public Relations	04225 8148	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Equipment-Expendable	04225 8130	0	750	0	0		0	750	0	0	0	0	0	1,500	1%
OTAL NON-PAYROLL EXPENSE		3,550	15,301	17,457	17,689	16,411	15,597	15,301	17,225	16,643	17,690	17,143	12,605	182,610	96%
															_
OTAL EXPENSE		10,348	23,659	30,495	30,728	27,889	25,515	23,780	30,743	28,482	26,168	28,982	19,403	306,192	161%
	04225 6500	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
OTAL OTHER INCOME	04223 0300	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
				J	0	5	5	5	5	0		0	0	U	070
IET INCOME/(LOSS)		(10,348)	(19,474)	(14,685)	(13,988)	(16,264)	(17,145)	(19,865)	(16,823)	(16,737)	(10,508)	(17,237)	(19,403)	(192,477)	-101%



# Roscoe's Pub & Deli

Chuck Kissel and Tony Lynch



## **Project Financial Challenges**

- Capital Expenditure estimated at \$1M+
  - Space has a lot of unknowns
  - Space tested positive for asbestos and requires abatement
- ASC commitment remains at \$500K
  - ASC has spent approximately \$100K to date with due diligence
- Project Forecast shows operation with a net loss of \$192K per year
  - Project has no commission to ASI



## **Project Options**

### • Option 1

- Proceed with project
  - ASC commits \$500K
  - ASI commits remainder of capital outlay, estimated at \$500K+
  - ASI covers operational loss, estimated at \$192K/yr

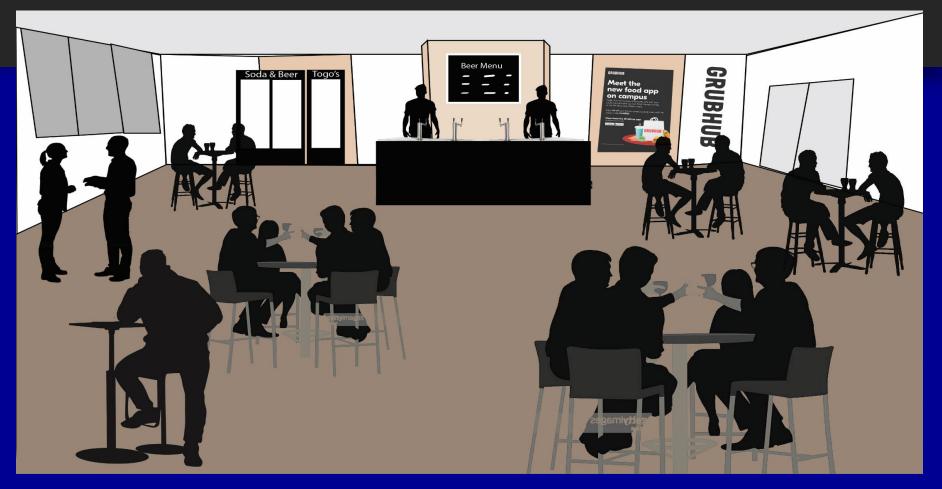


## Project Options (cont.)

- Option 2
  - Consider pop-up pub concept
  - Branding working with ASI and Athletics
- Option 3
  - Do not proceed with project and work together to identify other opportunities



## **Option 2: Pop-up Pub**







# **ASI Board of Directors**

# Report



# **RSA's Mission Statement**

We are the Student Government of on-campus Housing

- Put on informative and entertaining events and programs for those who live in housing
- Create a welcoming and safe community in housing for both new and returning students
- Advocate for residents who want to see change
- Most importantly, make sure everyone has fun!

# Goals

- Promote engagement among students living in housing
- Put on large-scale and small-scale events (alternating monthly)
- Encourage RAs and students to identify changes and programs THEY want
- Actually address and solve relevant concerns
  - Advocate for residents through Advocacy night



# Current Funding Status

Overview	% Spent
8050 - Supplies	49.43%
8051 - Printing & Advertising	38.6%
8074 - Contracts, Fees, & Rentals	37.88%
8077 - Travel	83.80%
8079 - Dues & Subscriptions	86.7%



# Past Event Breakdown

### **Disney Brunch**

- Decorations for HOW
- "Prize" Baskets for EOD

### **GC Meeting**

- Catering for attendees
- Donuts for NRHH's GC attendees

### **DeStress Fest**

- Dog Therapy
- Massuesses
- Collaboration with RA's

### Collaborations!

### **Fall Festival**

- Giganto Games rental
- Pumpkin pie and prizes
  Advocacy Night
  - Residential engagement, QA session
  - Donuts for NRHH's GC attendees
  - 85 Degrees pastries & drinks

\*All events were held on campus, in the housing community (Piazza, Gastronome, etc.)

# Future Event Breakdown

### New Semester, New Me

- Live Band Karaoke
- Raising Cane's and Calendars
- Informational Seminars by campus partners

Campus Safety/ Awareness Event

- Self-Defense training
- Informational/Social sessions regarding on campus harassment and abuse

## Our GC meetings are every Wednesday 5:30 PM in Pine 140

• We plan on hosting events/programs once a month

RSA also funds NRHH (National Residence Hall Honorary)

# Thanks!



### **Questions?**



### California State University, Fullerton Black Student Union

### About BSU

- Council organization comprised of 7 organizations
  - AESA, APAC, Sistertalk, NSBE, Divine Servants, Hip Hop Heads and The Movement
  - BSU Representatives from each group coordinate with BSU
- Within BSU, there are 9 positions on Executive Board
  - President, External Vice President, Internal Vice President, Finance Director Communications, Black Community Programs, Membership Development, Leadership Development and Retention Director.
  - Currently 1 position (Leadership Development) is open.
- Mondays in TSU Bradford AB/President's Room from 4:00pm to 5:00pm

### Goals for the Year

### Short Term

- Be as fiscal and business minded as possible
- Increase participation rates among black students
- Increase visibility for BSU on campus
- Increase graduation rate of black students
- Long Term
  - Raise overall GPA 5%
  - Solidify signature events for Black Student Union
  - Increase number of Black students enrolled at CSUF

### Short/Long Term Goals Achieved

### Short Term

- Increase Participation rates among Black students
  - Umoja Black Community Welcome Mixer  $\rightarrow$  150+ Attendees
- Increase Visibility
  - Black Student Union bi-weekly tabling

### Long Term

- Raising GPA
  - Collaborating regularly with Young Black Professionals of OC
- Signature events
  - Black History Month Museum

### **Funding Status**

- A-Side
  - 8050 **Supplies** \$2700
    - 20.5% used
  - 8051 Printing and Advertising \$400
  - 8074 Contracts, Fees, and Rentals \$14000
    - 65.56% used
    - \$10,000 Allocated for ABC
  - 8077 Travel \$0.00
    - 8079 **Dues & Subscriptions** \$500
- B-side
  - 8074 Contract Fees and Rentals \$4300
    - 14% used
  - 8077 Travel \$1200
    - 100% used

### **Traditional Events**

- Afrikan Black Coalition Conference
- Pan-Afrikan Fair
- Black Grammys/Culture Night



Any Questions, Comments, or Concerns?



# College of Health and Human

## Development ICC

January 28th, 2020



TATE UNIVERIST

## Who We Are

- College of Health and Human Development Inter Club Council
- Meetings are Fridays 10:00 a.m. -11:30 a.m. in KHS 193F (backside of KHS across from Intramural Fields)
- 5 Person E-Board + Advisor + 2 BoD Representatives
- 19 Club Representatives + 5 Members at Large



## Goals

Short Term -

• Have a successful HHD Week

Long Term -

- Use 75% of line items
- Elect a strong E-Board for 2020 -2021



# **Current Funding Status**

Side A:

- 8050 18.21%
- 8051 0.35% \*
- 8074 0.48% \*

• 87.5% of entire budget is allocated for HHD Week

Side B:

- 8074 16.13%
- 8077 15.82%

 ~\$3,000 in travel proposals upcoming
 35.82%

# Fall Semester Event

- National Organization for Human Services (NOHS) Conference
- Child and Adolescent Studies
   Student Association (CASSA) Social
- American Lung Association (ALA) First Social
- Allied Health Student Association (AHSA) Social



# **Upcoming Events**

- 1st Semester Meeting this Friday
- HHD Week: March 23 27th
  - 13 clubs participating
  - HHD Research Showcase March 26, 2020 1:00
     p.m. 5:00 p.m., TSU Pavilion A
  - Breakfast with the HHD Student Success Team -March 27, 2020 9:00 a.m. - 11:00 a.m., TSU Pub
- HHD ICC E-Board Elections
  - April 10th, 2020



# Thank you!



College of Humanities and

SocialSciences

Report

Melanie Therrien and Maria Linares







\*H&SS First Annual Toy Drive

\*Fall 2019 Lecture Series:

-Ben Hagai, Psychology: "Identity, Politics, and Inclusion among Muslim and Jewish College Students"

-Xhercis Mendez, Women and Gender Studies: "A Transformative Justice Vision for Title IX in the Era of #MeToo"

-Arely Acuña, Chicana/o Studies: "Undocumented Student Organizations: Navigating the Sociopolitical Context in Higher Education" -Allison Varzally, History: "From Fields to Kitchens: California's Restaurant Workers

Defining Foodways and Defying Borders"



administration **LONG TERM** 



Spring Semester Goals

## **SHORT TERM**

- \*Robert's Rules of Order trainings for ICC
- \*Elections for new chair and director of

- \*Land acknowledgement
- \*H&SS Week, "Pass the Mic," April 6-10
  - -HSS Symposium
  - -Resource Fair
  - -Open Mic Night



Budget \*as of January 24, 2020

8074 - CONTRACTS, FEES AND RENTALS: \$11,879.13

8077 - TRAVEL: \$4,162.37



ACC Meetings

E-board: Thursdays, 1:00 – 2:00 pm HSS Week: Fridays, 10:00 am Council: Fridays, 11:00 am – 1:00 pm in TSU Legislative Chambers



Office Hours

## Melanie Wednesday 11:30am -1:30pm BoD Office





# Maria Monday 5:00-6:00pm TSU 259

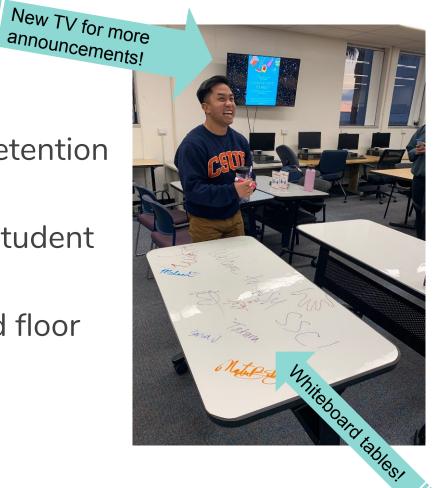


# **College of NSM Report**

A. Cortes and B. Cook

## Updates

- → Still haven't found a new retention specialist :(
- → Small adjustments in our Student Success Center
- → Renovations on the second floor have not begun
- → NSM week (4/27-4/30)
  - Theme: Classic Arcade

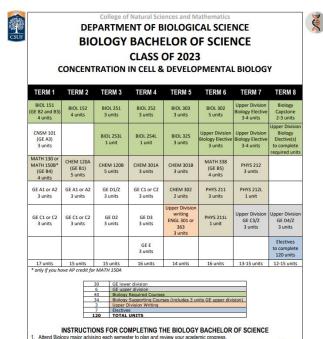




- Freeee Food
- Outreach Opportunities
- NSM Awareness
- Student Research Presentations
  - Transfer Students (Project Raise)
- Celebrating scholarship winners and graduating scholars

### **College Accomplishments - Fall 2019**

- Completed advising surveys from variety of NSM majors and class levels (UG, grad, transfer).
- 2. 4-Year Plans in TLE Courses
- 3. Founded Ecology Club :D
- 4. Supported our ICC's awesomeness



- Visit your College of Natural Sciences and Mathematics Student Success Team in MH 488 to review GE and graduation requirements.
- 3. All Biology and Supporting Courses (CHEM, MATH, PHYS) must be completed with a grade of C or higher.
- 4. Complete GE courses in areas A1, A2, and A3 with a C- or better. Complete a total of 12 units in GE Area B with a C or

### College Goals - Spring 2020

- Work with our college's Career Specialist, Chanda Ishisaka, to bring back "drive-thru hours" at the NSM SSC.
- 2. Get Ecology Club up and passed on to the next generation.
- 3. Help with transitions on the Board and ICC.

### **Office hours**

Andrea: → Tuesdays: 12-1PM at MH-488



Brittany:







800 N. STATE COLLEGE BLVD. • FULLERTON, CA 92831-3599 • ASI.FULLERTON.EDU

January 28, 2020 Board of Directors Executive Officers Report

#### PRESIDENT AARON AGUILAR

Hello,

I hope you all enjoyed your first week back; I have only few updates regarding ongoing and future projects that continue to work towards supporting student success. One of the most exciting emails I received over break was from Yessica M. De La Torre Roman, our Assistant Director of Assessment and Student Development, regarding the quantitative results of our ASI Student Wellness survey she helped us develop and release during this past semester; Yessica is currently working on a qualitative report that I look forward to sharing with you all so that we can examine the most pressing concerns for our campus community and brainstorm creative solutions. This past week, myself and our leadership team met with VP Le Grande to discuss next steps with our ASI Food Pantry (scheduling a set of tours with our potential partner, Pathways of Hope) as well as our goals for this Spring semester and the upcoming Titan Safe Community Forum (this Thursday at 5:30pm in the pavilions, please attend if you can!). Additionally, I had the opportunity to attend this month's CSSA plenary at Cal State East Bay and look forward to attending the CSU Student Success Data Analytics program kick-off (part of CSU GI 2025) later this week in San Diego. As always, please remember to reach out if you need anything at all; I am always here to support and talk through ideas, questions, or concerns. Lastly, I will be sharing some updates regarding the Vice President vacancy on our executive team at tomorrow's meeting and hope you all have a sensational second week!

### **CHIEF CAMPUS RELATIONS OFFICER** CLAIRE JENKINS

Hello all,

I hope everyone is having a great transition back into the school semester. I just wanted to update you about my goals for this semester.

I will be working to continue structuring PAC and UA as two separate entities so that students who come into the position next year have a head start.

Academic Senate will continue to focus on ethnic studies; however, conversations have begun about the Student Opinion Questionnaires. If you find this to be an area of interest or you have an opinion about them, let me know.

Other than that, my biggest priority this semester is the re-release of Title IX advocacy campaigns. That being said, if any of you are interested in this topic, PLEASE COME SEE ME

at my office hours on Monday or email me so that we can coordinate! Thanks and have a great week.

### **CHIEF COMMUNICATIONS OFFICER** ISAAC GONZALEZ

Hello everyone,

Scholarship applications have opened for the spring semester! Please help spread awareness of them so that students take advantage of them. I have handbills and would greatly appreciate it if you could help me hand them out. One thing to note is that first year students whose first semester was last fall are now eligible to apply for the scholarships. Let's let them know that! I am also planning to have a few presentations in the TSU next week to inform students about scholarships and answer any questions they may have. Will let you all know about days/times as soon as I get them.

I have been getting things set up for our next ASI Town Hall which will occur on Wednesday, February  $12^{th}$  from 11 AM – 12:30 PM at the TSU Grand Stairs. I have sent all ASI Student Leaders an email with more information about the event and a calendar invite as well. Please let me know if you will be attending the event by accepting/declining the calendar invite. I would definitely highly encourage you all to attend if you can to listen to the concerns and questions our constituents have.

I am also increasing the outreach for our ASI Town Hall to have as many students possible aware of the event. I have handbills to leave behind at different centers, present at classrooms, and give out during meetings. I would also appreciate it if you could help me hand them. I also recorded a short 1 minute promo video to push on social media.

I plan to begin a "class marathon" in where I attend as many different classrooms as I can to give quick announcements before their lecture begins. During those announcements I plan to give out ASI Scholarship and Town Hall handbills while giving summarizing how great of a resource they are. I'd love to make it to as many classes possible. Let me know if you are interested in helping out.

Fully Informed is back! Aaron joined me as our guest to launch Fully Informed this semester. I had a great discussion with him and can't wait to have the episode released this week.

### **CHIEF GOVERNMENTAL OFFICER** TORI HUST

- CHESS: Applications are open now through January 31st!! Please share! <u>https://asicsuf.wufoo.com/forms/chess-2020-delegate-application/</u>
- Lobby Corps: -First meeting on Wednesday Feb. 5th at 11:30am
- CSSA:

-Plenary this past weekend at CSU East Bay. Accompanying the usual team was Chief Campus Relations Officer, Claire Jenkins

-Agenda available here:

https://drive.google.com/drive/mobile/folders/1JZ2cwvadHHBX5N\_LCbnmovB\_vhECMBd u?usp=sharing

-Happy to answer any questions and will provide a separate page of information regarding the happenings of the plenary at the board meeting

### **CHIEF INCLUSION & DIVERSITY OFFICER** MONICA MORALES-GARCIA

No report.

ASI Board of Directors University Representative Update

> Tony Pang, M.S. January 28, 2020

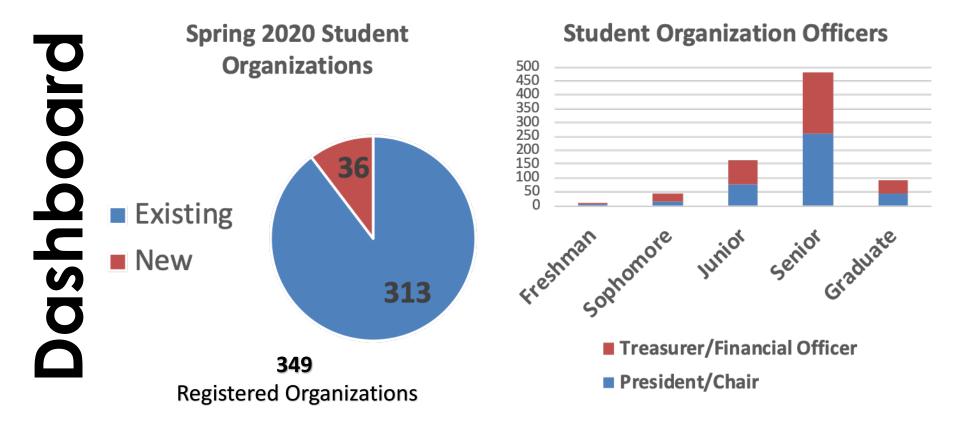




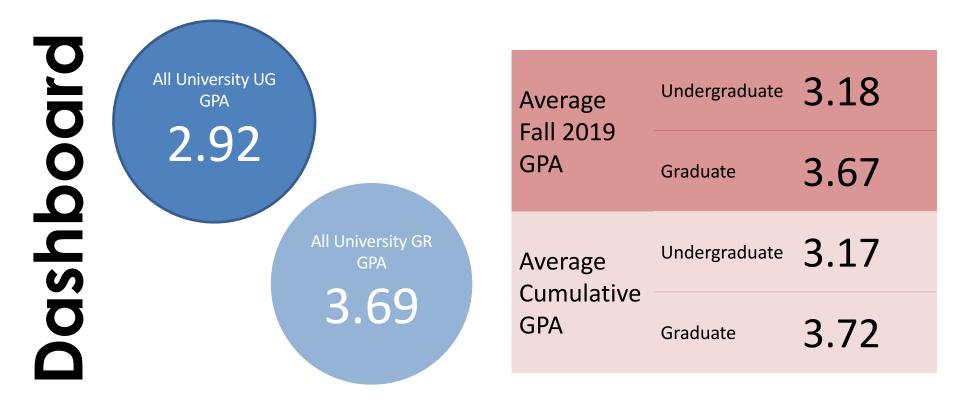
# **Student Organizations Update**

- New Organization Registration & LeadCon for New Orgs (1/16)
- Discoverfest
  - Wednesday, January 29 & Thursday, January 30 from 11am-2pm
  - Giveaways from Pocky, Hi-Chew, Yakult
  - 208 tables for student orgs
- Tuffy Awards
  - Tuesday, May 5 @ 5pm

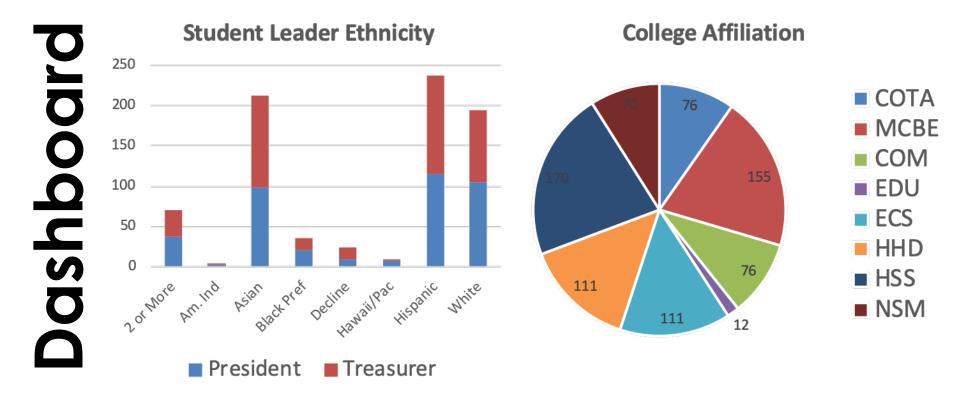
















5 HONOR SOCIETIES

6 POLITICAL & SOCIAL ACTION 🛞 INFO STATIONS

1 ASSOCIATED STUDENTS, INC.

SPECIAL INTEREST

iety: Improv and Comedy Clu nce of Cal State Fullerton

POLITICAL & SOCIAL ACTION

FOR A FULL LISTING OF ALL STUDENT ORGANIZATIONS VISIT



www.fullerton.edu/titanlink/

GALIFORNIA STATE UNIVERSITY FULLERTON

Visit the SLL News Page

### #WhylDiscoverfest Follow @csufsll for Instagram Contest Details





### I Am First... Program

- For students who identify as first in your family to obtain a college degree in the U.S.
- Career readiness, potential stipend, networking opportunities, and more



# CalFresh Outreach & Enrollment Day

- Nutrition Assistance Program. Enrollment day will inform, prescreen for eligibility, and assist with applications.
  - Tuesday, February 4, 2020
  - 9:00am-4:30pm
  - TSU Pavilion C
- Visit Tuffy's Basic Needs for more info





# **Involvement Opportunities**

- Hispanic Association of Colleges & Universities (HACU) National Internship Program
  - The deadline for the summer 2020 session is February 14, 2020, summer 2020 quarter session is February 28, 2020 and the deadline for the fall session is June 5, 2020. There is no cost to apply.
  - More info at <u>www.hacu.net/hnip</u>
- Panetta Congressional Internship
  - Deadline is Friday, January 31
  - More info at <u>www.Tinyurl.com/CSUFPanetta2020</u>



# Happy Spring 2020!



### CHAIR, VICE CHAIR & TREASURER/SECRETARY REPORT January 28, 2020

### Brittany Cook, Treasurer/Secretary:

Hello!

Here is my board report for this week:

Hello all!

I hope you had a great first week back! This week was fairly smooth a quiet in my realm of finance this week.

In Finance Committee, we reviewed over a more detailed timeline for the budget. It was a fairly quick meeting. This week, (fingers crossed!), we're play Kahoot! to review over some policies since our budget deliberations are quickly approaching (Feb 14th and 20th)!

Budget proposals for all of the funded/funding councils were due Jan 27th. As of writing this, I'm not sure the status of the submissions, but hopefully everyone was able to!

Take care, everyone and enjoy Discoverfest this week!

Brittany

### Maria Linares, Vice Chair/Secretary:

Greetings ASI,

I hope you all had a relaxing weekend!

#### **Governance**

• At the last meeting, we interviewed three applicants for the College of Business and Economics. Governance voted and we are recommending James Martinez to the Board of Directors. If you have any questions, please reach out. James should be coming to the board for a final vote on March 4<sup>th</sup>.

#### Informational:

Leadership will have a meeting today to plan Breakfast with the Board. If you have any questions or ideas please reach out to Lorren, Brittany, Doug, or myself.

Have a wonderful rest of your week! See you all at 1:15 pm at our Board of Directors meeting.

#### Maria

### Lorren Baker, Board Chair:

Hello Team,

•Friendly remember that your goals for the semester are due the third meeting (2/4th). Please bring a copy of your goals written or typed to turn in.

•Don't forget to submit your committee/commission preference list to me by this Friday (1/31). Please list the top 4 you can attend and send this to me via GroupMe. I hope to assign spots by next week.

• Please start your office hours this week.

- •Remember to do your weekly report on GroupMe starting this week.
- •Town Hall is coming up!

2/12 at the Grand Studio Staircase from 11 to 12:30.

• My office hours are on Wednesday during lunch, come stop by.

Enjoy the semester and keep up the hard work!

Best, Lorren Baker