

#### Minutes

#### **Children's Center Advisory Committee**

- 🛗 Thu September 30th, 2021
- ④ 3:00pm 4:30pm PDT
- ♥ ASI Boardroom Titan Student Union

In Attendance

#### 1. Call to Order

Alison Sanchez, Chair, called the meeting to order at 3:02 p.m.

#### 2. Roll Call

Members Present: Aquino, Baldachi, San Gabriel, Kelley, Sanchez

Members Absent: Avila, Brazell (E), Martin

Liaisons Present: Allen, Palacios

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

\* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

### **Decision:** EXCUSALS: (Aquino-m/San Gabriel-s) A motion was made and seconded to excuse Kristie Brazell due to university business.

#### 3. Approval of Agenda

**Decision:** (San Gabriel-m/Aquino-s) The agenda was approved by unanimous consent.

#### 4. Approval of Minutes

**Decision:** (San Gabriel-m/Aquino-s) The 3/25/2021 meeting minutes were approved by unanimous consent.

#### a. March 25, 2021 Children's Center Advisory Committee Minutes

#### 5. Public Speakers

#### 6. Reports

#### a. Chair

Sanchez provided highlights from her written report. The report is an attachment to the minutes.

#### b. Associate Executive Director

Allen provided an overview of the ASI Food Pantry grand opening and showed a video.

#### 7. Unfinished Business

NONE

There was no unfinished business.

#### 8. New Business

#### a. Information: Programming Updates

The Advisory Committee will receive updates regarding the Children's Center Programming activity from Lydia Palacios, Director.

The Committee received information on Programming Updates and moved into discussion. The presentation from Dirctor Lydia Palacios is attached.

- Alison Sanchez yielded to Lydia Palacios of the Children's Center.
- Sanchez asked about the Children's Center temperature check procedure. Palacios shared that parents complete the temperature checks for the children entering the Center.

#### b. Information: NAEYC Updates

The Advisory Committee will receive updates regarding the NAEYC from Lydia Palacios, Director.

The Committee received information on NAEYC Updates and moved into discussion. Sanchez yielded to Lydia Palacios of the Children's Center. Palacios provided the following updates:

- Began reaccreditation process March 2021
- May 2021 submitted 4 electronic portfolios for provisional accreditation to be granted.
- June 2021 received official notification that we have been granted a 5 Year Accreditation term valid until 9/1/2026. Overall portfolio pass rate was 94.88%.
- September 2021 submitted Visit Scheduling Form to provide visit dates for our physical Accreditation visit. The visit will take place sometime between January and June 2022.
- A call will be received in October/November to gather more program information.
- We will be given a 13 day window once our visit date has been finalized.

Palacios will keep everyone informed of the progress.

#### c. Information: Parent Survey

The Advisory Committee will receive updates regarding the Center's Parent Survey from Lydia Palacios, Director.

The Committee received information on Parent Survey and moved into discussion. A copy of the survey is an attachment to the minutes.

 Keya Allen asked Palacios to provide information on how teachers/staff responded to the pandemic related issues for the Children's Center.
 Palacios provided an overview of pandemic related issues for teachers/staff in the Center. Overall, the staff did very well and continues to provide excellent service to the families served.

#### d. Information: Assessment Updates

The Advisory Committee will receive updates regarding the Center's Assessment efforts from Lydia Palacios, Director.

The Committee received information on Assessment Updates and moved into discussion. The presentation from Director, Lydia Palacios is attached.

 Alison Sanchez yields to Lydia Palacios of the Children Center. Palacios reviewed the presentation.

#### 9. Announcements / Members Privilege

- Justine Baldachi shared appreciation for the information provided and the support of the Center. She suggested providing donations to the Food Pantry for families in need of essentials for small children, such as diapers and other needs.
- Lydia Palacios shared information about improving the Center's educational program and improvements in their outdoor equipment.
- Alison Sanchez shared appreciation for the Children's Center and the Food Pantry programs.

#### 10. Adjournment

Sanchez, Chair, adjourned the meeting at 3:47 p.m.

Alison Sanchez, Children's Center Advisory Committee Chair

Susan Collins, Recording Secretary

#### Roll Call 2021-2022

#### 09/30/2021 CHILDREN'S Committee Roll Call

Attendance		Board Members						
			Present	Absent				
ARTS	Aquino	Ramon	1					
Campus	Avila	Alyssa		1				
Campus	Baldachi	Justine	1					
Student Parent	Brazell	Kristi		1				
СОММ	Kelley	Lydia	1					
Campus	Martin	Summer		1				
HHD	San Gabriel	Hannah	1					
Chair	Sanchez	Alison	1					
			Present	Absent				
			5	3				

Attendance	Liaisons							
			Present	Absent				
Assoc ED	Allen	Кеуа	1					
			Present	Absent				
			1	0				

\*Recording Secretary: Susan Collins

# GRANDOPENING CEREMONY for

### OCTOBER 12 9AM TITAN STUDENT UNION CHAPMAN ATRIUM







### Children's Center Fall 2021

Programming Updates



•At this time, we are offering in person services.

•Operating 4 classrooms. Age range of children being offered in person care is 3 months to 5 years of age.

•Current hours of operation are 7:45-5:45 Monday through Thursday and 7:45-5:15 Friday. Our infant program is operating 7:45-4:00.

•Currently have 11 full time professional staff. We do have three Master Teacher vacant positions

•Currently have 54 student assistants working at the facility.

•45 in the classroom

•4 front office clerical assistants

•5 kitchen assistants

•Currently have 16 interns earning academic credit while volunteering on site.

•Operating at 50 percent capacity with plans to expand services in Spring 2021.

We will continue working on collaborating with other departments to build and increase services to student families and the CSUF Community.
We will be working on improving our marketing of resources, videos and those electronic resources we have available.

### In Person programming timeline

•Reopened on 10/26/2020.

•Started with one preschool classroom with 5 children enrolled. Children were 4-5 year olds.

•On 12/1/2020 we added a second classroom with 5 enrolled children. Children are 3-4 year olds.

•December, we decided to take an extended Winter Break to allow for a reduction of community rates of COVID-19 as we felt like at that point in time it was becoming difficult to keep everyone safe.

•January, we began the reopening process again. Adjusted our health assessment questions and some things in our reopening plan that we felt needed some attention. Presented the plan to the RLT(campus reopening committee) and were told we could reopen on February 1.

•We reopened on February 1, with our previously enrolled groups. We have added one child so current enrollment is 6 children in our preschool classroom and 5 children in our older toddler classroom.

•July 2021 opened a third classroom providing care to preschool age children. Finished the summer with 21 children enrolled.

### Financial Impact

- •We did continue to provide employment and trainings to our student staff through May 2020.
- •We were able to fully utilize our full time staff to meet all programming needs during the pandemic.
- •We were able to earn some grant funding upon reopening . This is one of the reasons we choose to reopen so we could continue earning our grant income .
- •We are currently also receiving some year 2 funds of our CCAMPIS grant, which partially subsidizes our Pell Grant eligible families.
- •We are also receiving our \$9,000 QRIS Local block grant.
- •We are experiencing some increased cost due to having to purchase extra PPE, sanitizers and lots of supplies to make the classroom experience more individualized and to make it easier to distance.

Parents perform an online health assessment/temperature check before dropping off for children via an online program called Learning Genie
Closed campus, meaning caregivers only enter classroom for a limited amount of time, our largest classroom parents drop off outside of the classroom.

•Zero tolerance for illness.

•Smaller group sizes and no comingling of groups.

•Same high quality curriculum and lesson planning built around the whole child and developmentally appropriate practices.

•Meals are still provided to each enrolled child. Meals are still the same high quality and children's favorites are provided.

•Outdoor classroom has taken a great focus as we spend as much time as possible outdoors.

## Differences and Similarities

## Outside Adventures











# Indoor/ Outdoor Activities









# Daily Adventures

























Things we are working on Continuous work on our future reopening plans and adjusting in person health and safety practices to address any issues that come up.
Plans are for all age groups and classrooms to be expanded for the Spring semester to assist as many student families as possible.
Searching to hire three Master Teachers. Hiring committee has been reassembled and will conduct interviews in the next few weeks.
Marketing and collaborating with other ASI and campus departments to ensure we promote services to students.









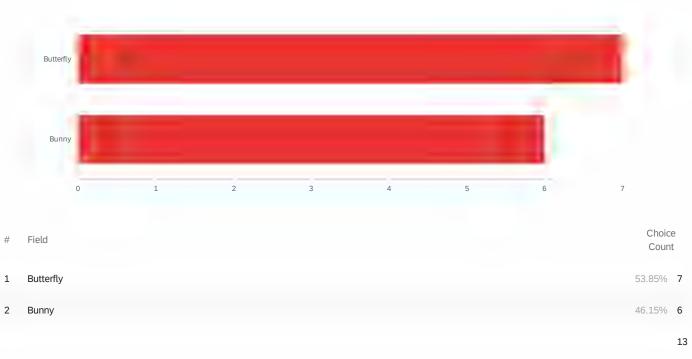


#### Questions

### Default Report

Children's Center Family Survey - Spring 2021 April 27, 2021 9:19 AM PDT

#### Q1 - What classroom is your child enrolled in?



Showing rows 1 - 3 of 3





#	Field	Choice Co	ount
1	Very Satisfied	100.00%	13
2	Satisfied	0.00%	0
3	Not Satisfied	0.00%	0
			13

Showing rows 1 - 4 of 4

#### Q3 - Do you feel that...

					ur child is safe in th ur child is happy in	
4	6 8	10	12	14	и спіц із нарру ін	uns program?
	Minimum	Maximum	Mean	Std Deviation	Variance	Count
this program?	1.00	1.00	1.00	0.00	0.00	13
n this program?	1.00	1.00	1.00	0.00	0.00	13
		Yes		No		Total
ram?		100.00%	13	0.00% <b>0</b>		13
ogram?		100.00%	13	0.00% <b>0</b>		13
ວູ	gram?			gram? 100.00% 13 Showing rows 1 - 2 of 2		

Q4 - Have you received information from the program about the following?

Yes How children develop at different ages (e.g., walk, talk, etc.) How your child is growing and developing How your child is doing in the program Schedule of daily activities What you can do to help your child learn and develop Parenting skills How to find other services in the community (e.g., employment and training ... Where to report health or safety concerns and complaints Experience and training of program staff Discipline procedures How you can get involved with your child's program

0 2 4 6 8 10 12 14

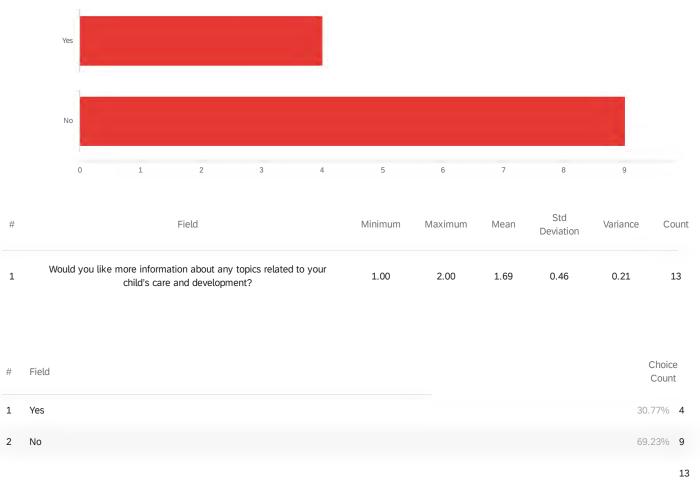
#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	How children develop at different ages (e.g., walk, talk, etc.)	1.00	2.00	1.08	0.27	0.07	13
2	How your child is growing and developing	1.00	2.00	1.08	0.27	0.07	13
3	How your child is doing in the program	1.00	1.00	1.00	0.00	0.00	13
4	Schedule of daily activities	1.00	1.00	1.00	0.00	0.00	13
5	What you can do to help your child learn and develop	1.00	2.00	1.08	0.27	0.07	13

#	Field	Minimum	Maximum	Mean	Std Deviatio	on	Variance	Count
6	Parenting skills	1.00	2.00	1.08	0.27		0.07	13
7	How to find other services in the community (e.g., employment and training opportunities, parenting classes, health care)	1.00	2.00	1.15	0.36		0.13	13
8	Where to report health or safety concerns and complaints	1.00	2.00	1.08	0.27		0.07	13
9	Experience and training of program staff	1.00	1.00	1.00	0.00		0.00	13
10	Discipline procedures	1.00	2.00	1.15	0.36		0.13	13
11	How you can get involved with your child's program	1.00	1.00	1.00	0.00		0.00	13
#	Field			Yes		No		Total
1	How children develop at different ages (e.g., walk, talk, etc.)			92.31%	12	7.69%	1	13
2	How your child is growing and developing			92.31%	12	7.69%	1	13
3	3 How your child is doing in the program			100.00%	13	0.00%	0	13
4	Schedule of daily activities			100.00%	13	0.00%	0	13
5	What you can do to help your child learn and develop			92.31%	12	7.69%	1	13
6	Parenting skills			92.31%	12	7.69%	1	13
7	How to find other services in the community (e.g., employment and training classes, health care)	ng opportunities	, parenting	84.62%	<b>11</b> 1	.5.38%	2	13
8	Where to report health or safety concerns and complaints			92.31%	12	7.69%	1	13
9	Experience and training of program staff			100.00%	13	0.00%	0	13
10	Discipline procedures			84.62%	11 1	.5.38%	2	13
11	How you can get involved with your child's program			100.00%	13	0.00%	0	13

Showing rows 1 - 11 of 11

Q5 - Would you like more information about any topics related to your child's care and





Showing rows 1 - 3 of 3

#### QID13 - Please explain. What topics related to your child's care and development are

#### you interested in receiving information for?

Please explain. What topics related to your child's care and development ar...

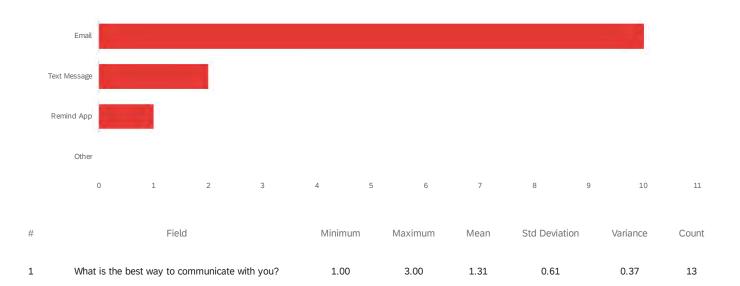
I would like to know how she behaves with other friends and with teachers in the classroom. I know she has a lot of fun but just want to be sure she is okay with her listening skills and interactions with peers.

How my child is developing in terms of learning ability and how he is learning best in the classroom.

Potty training, reinforcing good behavior and discouraging poor behavior

How he is sharing or not sharing, playing or not playing with friends :)





#	Field	Choic Coun	
1	Email	76.92%	10
2	Text Message	15.38%	2
3	Remind App	7.69%	1
4	Other	0.00%	0
			13

Showing rows 1 - 5 of 5  $\,$ 

Please explain. What is the best way to communicate with you?

#### Q7 - Has your child's enrollment in this program made it easier for you to:



Q8 - How satisfied are you with these characteristics of your child's program?



Satisfied



How the program promotes your child's learning and development



0 2 4 6 8 10 12 14

#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Hours of operation	1.00	2.00	1.46	0.50	0.25	13
2	Location of program	1.00	2.00	1.08	0.27	0.07	13
3	Number of adults working with children	1.00	1.00	1.00	0.00	0.00	13
4	Background and experience of staff	1.00	1.00	1.00	0.00	0.00	13
5	Languages spoken by staff	1.00	2.00	1.15	0.36	0.13	13
6	How program staff communicate with you	1.00	1.00	1.00	0.00	0.00	13
7	Meeting the individual needs of your child	1.00	1.00	1.00	0.00	0.00	13
8	Interaction between staff and children	1.00	1.00	1.00	0.00	0.00	13
9	Interaction with other parents	1.00	3.00	1.46	0.63	0.40	13
10	Parent involvement	1.00	3.00	1.54	0.63	0.40	13
11	Equipment and materials	1.00	1.00	1.00	0.00	0.00	13
12	Cultural activities	1.00	2.00	1.15	0.36	0.13	13
13	Daily activities	1.00	2.00	1.08	0.27	0.07	13
14	Environment	1.00	1.00	1.00	0.00	0.00	13

#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
15	Nutrition	1.00	2.00	1.08	0.27	0.07	13
16	Health and safety policies and procedures	1.00	1.00	1.00	0.00	0.00	13
17	How the program promotes your child's learning and development	1.00	1.00	1.00	0.00	0.00	13

#	Field	Very Satis	fied	Satisfied	d	Not Satisfi	ed	Total
1	Hours of operation	53.85%	7	46.15%	6	0.00%	0	13
2	Location of program	92.31%	12	7.69%	1	0.00%	0	13
3	Number of adults working with children	100.00%	13	0.00%	0	0.00%	0	13
4	Background and experience of staff	100.00%	13	0.00%	0	0.00%	0	13
5	Languages spoken by staff	84.62%	11	15.38%	2	0.00%	0	13
6	How program staff communicate with you	100.00%	13	0.00%	0	0.00%	0	13
7	Meeting the individual needs of your child	100.00%	13	0.00%	0	0.00%	0	13
8	Interaction between staff and children	100.00%	13	0.00%	0	0.00%	0	13
9	Interaction with other parents	61.54%	8	30.77%	4	7.69%	1	13
10	Parent involvement	53.85%	7	38.46%	5	7.69%	1	13
11	Equipment and materials	100.00%	13	0.00%	0	0.00%	0	13
12	Cultural activities	84.62%	11	15.38%	2	0.00%	0	13
13	Daily activities	92.31%	12	7.69%	1	0.00%	0	13
14	Environment	100.00%	13	0.00%	0	0.00%	0	13
15	Nutrition	92.31%	12	7.69%	1	0.00%	0	13
16	Health and safety policies and procedures	100.00%	13	0.00%	0	0.00%	0	13
17	How the program promotes your child's learning and development	100.00%	13	0.00%	0	0.00%	0	13
	Showing rows 1 - 17 of 17							

#### Q9 - Is there anything else you would like to say about how this program meets/does not

#### meet your family's needs?

Is there anything else you would like to say about how this program meets/d...

#### No Response

No

great program!

Love the children center

I love that I am able to peacefully get my schoolwork done without having to worry about her. I know she is in a great place and is learning/having fun.

None

Excellent program and I feel very lucky to have my child and family supported by the wonderful staff and environment. The return to in person services has lightened our families stress level and need for care. It was very difficult to work without childcare.

We love you guys!

N/A

The program is amazing! It should receive greater support and more funding.

This program is wonderful. I have nothing but good things to say!

I am so grateful to all the staff at the Children's Center! I know these are difficult and scary times, so I appreciate everyone for getting up every morning and providing such great care for my child. You are all true heroes! Thank you!!

We're extremely happy with the Children's Center.

#### Q10 - Do you have any suggestions about how this program could be improved?

Do you have any suggestions about how this program could be improved?

#### No Response

No
na
N/a
N/A
None
Non at this time.
No
N/A
The program is great. More of the same.

Maybe different pickup times

The program is fulfilling my family's needs just the way it is. Thank you!

No.

#### Q11 - Other comments you would like to share?

Other comments you would like to share?

No Response

No

na

Thank you! Staff is amazing

N/A

None

Great program, love the varied activities and feel so lucky to have a space facility where my child can grow and learn. He has definitely become very investigative and interested in extended learning since returning to in person programming.

Thanks for everything you do!

N/A

none.

Thank you for taking such good care of Travis!

N/A

Thank you!

**End of Report** 



### Children's Center Spring 2021

# CREAL Assessment

A comprehensive evaluation done by the CREAL department on campus. They used a mixed methods approach to provide data and feedback from parents, staff and interns.

We originally partnered with CREAL as part of our CCAMPIS funding assessment.

Allowed us to gather some important program information to set our goals and plan for future programming.

#### CREAL CCAMPIS FORMATIVE

#### **EVALUATION RESULTS**

#### Parent Responses:

1. How satisfied are you with the overall quality of the center's program?
• 94% Very Satisfied, 6% Not Satisfied

#### 2. Do you feel that your child is happy in this program?

✤ 100% Yes, 0% No

### 3. Since transitioning to virtual program delivery, the program has met my family's needs.

38% Strongly Agree, 36% Agree, 18% Neutral, 6% Disagree
 2% Strongly Disagree

#### CREAL CCAMPIS FORMATIVE

#### **EVALUATION RESULTS**

#### Parent Responses:

1. How satisfied are you with the overall quality of the center's program?
• 94% Very Satisfied, 6% Not Satisfied

#### 2. Do you feel that your child is happy in this program?

✤ 100% Yes, 0% No

### 3. Since transitioning to virtual program delivery, the program has met my family's needs.

38% Strongly Agree, 36% Agree, 18% Neutral, 6% Disagree
 2% Strongly Disagree



### **Professional Staff Responses:**

1. I feel supported as a valuable member of the program.

✤ 62.5% Strongly Agree, 25% Agree, 12.5% Neutral

2. I am encouraged to attend trainings that are relevant to my professional development plan?
\$ 87.5% Strongly Agree, 12.5% Agree

# 3. We regularly take time to improve our team work process.

✤ 62.5% Strongly Agree, 25% Agree, 12.5% Disagree

# CREAL CCAMPIS FORMATIVE EVALUATION RESULTS

### **Student Staff Responses:**

Program administration supports an organizational climate that fosters trust, collaboration and inclusion?
 62.5% Strongly Agree, 37.5% Agree

2. Are you receiving clear direction from your supervisor?

72.7% Strongly Agree, 24.2% Agree, 1.5% Neutral,
 1.5% Strongly Disagree

### **Intern Responses:**

CREAL	

**EVALUATION RESULTS** 

1. Overall, how would you rate
your internship experience at the
center?
\$60% Excellent, 30% Good, 10% Fair

2. Since COVID-19, how would you rate your internship experience?
11% Excellent
45% Good
11% Fair
22% Poor
11% Very Poor

From:	<u>Fehrn, Jeff</u>
To:	Collins, Susan; Allen, Keya
Subject:	RE: Report for Children's Center Meeting?
Date:	Thursday, September 30, 2021 8:22:50 AM
Attachments:	Invitation Grand Opening of The Pantry.jpg

https://vimeo.com/612226058

#### Link to video here, invite attached.

From: Collins, Susan <sucollins@fullerton.edu> Sent: Wednesday, September 29, 2021 3:53 PM To: Allen, Keya <keyaallen@fullerton.edu> Cc: Fehrn, Jeff <jfehrn@fullerton.edu> Subject: RE: Report for Children's Center Meeting?

#### Perfect!



Susan Collins Corporate Affairs Senior Coordinator Associated Students Inc. California State University, Fullerton

**P:** (657) 278-7456 | **O:** TSU 218



From: Allen, Keya <<u>keyaallen@fullerton.edu</u>> Sent: Wednesday, September 29, 2021 3:48 PM To: Collins, Susan <<u>sucollins@fullerton.edu</u>> Cc: Fehrn, Jeff <<u>ifehrn@fullerton.edu</u>> Subject: Re: Report for Children's Center Meeting?

Yes, I can have Jeff send you the video to show.

Keya Allen Associate Executive Director Associated Students, Inc., CSUF (657) 278-2401 o (714) 519-9379 c

Sent from my iPhone. Please excuse any spelling errors.

On Sep 29, 2021, at 3:44 PM, Collins, Susan <<u>sucollins@fullerton.edu</u>> wrote:

Do you want me to have the email flyer available?

<image008.jpg>

Susan Collins Corporate Affairs Senior Coordinator Associated Students Inc. California State University, Fullerton

**P:** (657) 278-7456 | **O:** TSU 218 <<u>image009.jpg</u>>

<image010.jpg>
<image011.jpg>
<image012.jpg>

#### <image013.jpg> <image014.jpg>

From: Allen, Keya <<u>keyaallen@fullerton.edu</u>> Sent: Wednesday, September 29, 2021 3:43 PM To: Collins, Susan <<u>sucollins@fullerton.edu</u>> Subject: Re: Report for Children's Center Meeting?

I would only like to mention The Pantry.

Keya Allen Associate Executive Director Associated Students, Inc., CSUF (657) 278-2401 o (714) 519-9379 c

Sent from my iPhone. Please excuse any spelling errors.

On Sep 29, 2021, at 3:40 PM, Collins, Susan <<u>sucollins@fullerton.edu</u>> wrote:

Hi Keya,

Do you have a report for tomorrow's Children's Center meeting?

Thanks, Susan

<image001.jpg>

Susan Collins Corporate Affairs Senior Coordinator Associated Students Inc. California State University, Fullerton

**P:** (657) 278-7456 | **O:** TSU 218 <<u>image002.jpg</u>>

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