

# Cal State Fullerton

## Instructionally Related Activities Committee

Fri Dec 9, 2022 10:30 AM - 11:30 AM PST

### 1. Call to Order (Fox)

Cooper Fox, IRA Committee Chair, called the meeting to order at 10:33 am.

Student Members Present: Miranda, Dolivo, Escudero, Romo, Sharma, Tuala, Fox

Absent: Kenyatta

Faculty Members Present: Tucker, Nobari, Perez, Soto

Appointment Pending: Li (CBE)


Absent: McAlexander(E), Leekeenan(E), Kurwadkar

Liaisons Present: Edwards, Fink\*\*, Juanico, Macy, Tran


Absent: None

Sharma arrived at 10:35 am.


Dolivo arrived at 10:34 am.

 (Tucker-m/Miranda-s) A motion was made and seconded to excuse the absences of Dr. McAlexander and Dr. Leekeenan due to university business.

### 2. Approval of Agenda

 (Sharma-m/Perez-s) A motion was made and seconded to approve the agenda by unanimous consent.

### 3. Approval of Minutes

 (Miranda-m/Tucker-s) A motion was made and seconded to approve the November 18, 2022 and December 2, 2022 IRA Committee Meeting Minutes by unanimous consent.

a. 12/02/2022 IRA Committee Minutes

b. 11/18/2022 IRA Committee Minutes

#### 4. Public Speakers

None.

#### 5. Reports

##### a. Chair ~ Fox

Fox informed the Committee of the importance of today's meeting and shared what they will be going over during today's meeting

##### b. ASI Executive Director ~ Dr. Edwards

Dr. Edwards shared that he and Fox presented an overview of IRA and the current status at the Student Fee Advisory Committee Meeting yesterday. Dr. Edwards commended Fox for his presentation.

#### 6. Time Certain:

##### a. NONE

#### 7. Unfinished Business

##### a. Action: 2023-24 IRA Budget Recommendation (Fox)

***IRA006 22/23 (Tucker-m/Soto-s) The Committee will consider approving the 2023-24 recommended budget for Instructionally Related Activities.***

Fox yielded the floor to Edwards to continue the review of IRA programs.

Dr. Edwards presented the list of programs that are still needing a review and asked if any members would like to review the programs.

Nobari requested a review of 3580, Embedded Processor Interfacing, and 3266, Titan Universe, to determine if they should be funded.

Tucker said he would like to review the ARTs programs that moved from the first to fourth quartile; 3502, Symphonic Orchestra; 3514, Grand Central Theatre and 3506, Musical Theatre.

Fox would like to review 3220, Accounting Theory and Research Symposium.

Dr. Edwards presented program #3502, Symphonic Orchestra, which had a quartile change of two spaces or more.

Dr. Edwards asked if anyone who reviewed the program would like to discuss why they rated the program as they did.

Perez asked whether board members who did not review the application in question could provide input. Dr. Edwards ideally would like the input from the reviewers who were able to read the application, but all board members are open to discuss the programs in question.

Romo shared an overview of her review and rating of the program.

Dr. Edwards shared there is no change to the funding level for this program even though they dropped in quartile ranking.

Tucker asked if they would lose funding if they decide not to fund all the programs. Dr. Edwards addressed Tucker's concern.

Dr. Edwards suggests keeping the six programs brought up into question as a note to figure out how to fund these programs through different budget models.

Dr. Edwards reviewed the revised budget recommendation with partial travel increases. Column T contains the full travel adjustment, which requires using reserve funding. Dr. Edwards shared discussion with Vice President, and they are not opposed to the idea, however, this is not a sustainable idea. Column U gives travel adjustment up to requested amount, and keeps budget in balance. Column Z has a 16% cut with full travel. Column AD has a 50% half travel model. Column AE has a travel adjustment for existing programs but not new programs.

Fox said he is in favor of using the funding from Column U that funds programs with additional travel up to their requested amount.

Fink shared that he would like to fund the programs up to their full request not to exceed the requested total in addition to usage of reserves.

Nobari shared that if they fund fully for Column U she does not know if the programs will use the entire amount they receive for their travel. She does not know if this would be effective. Dr. Edwards suggests to state it as a stipulation that the additional funding received will only be for travel.

Fox shared that the option of Column U is the more equitable option for programs and does not require them to cut programs based on their quartiles.

Macy shared that the option of Column U would reduce the permanent skewing, in comparison to the other models of how programs would be funded in the future.

Nobari asked why 3220, Accounting Theory and Research received a zero-dollar award in the model. Collins shared the based on the funding model and historical use of funds, the program would receive less than the minimum of \$2,000, and they ranked in the fourth quartile.

Dr. Edwards reviewed program #3514, Grand Central Theater, which had a quartile change of two spaces or more.

Tucker said that based on the current conversation he has no concerns regarding the potential funding of these programs if they use the funding recommended in Column U.

Nobari asked that they review the two programs that scored less than a rubric score of 2, 3580, Embedded Processor Interfacing, and 3266, Titan Universe.

Soto reviewed 3580 and felt the narrative of the activity and program goal were unclear. He did not rate this program highly. Nobari asked if Soto felt that this should be funded at the full amount. Soto said he does not see how this program is essential and cannot say yes for that reason. Soto does feel that the program easing the burden of students needing to purchase items is good.

Tucker reviewed concerns with program 3266, Titan Universe. He felt the descriptions were vague and did not share information on the broader impact. He said it did not hold up well against other programs he reviewed. Additionally, Dr. Edwards commented that a website creation may have to run through the university and it wouldn't make sense to have a 3rd party provider.

Fox asked how much the program was requesting. Edwards shared the cost. Fox said he knows that the amount requested is much more than what would be needed for programs.


Macy shared that the work being done in this activity can be completed by students at other locations outside of campus.


Dr. Edwards asked if anyone would like to make changes to the programs that they have reviewed. The Committee had no additional questions or changes.

Dr. Edwards shared that if no one wants to make changes they will use the funding option in Column U.

Dr. Edwards reminded the Committee that an amendment to allocate the use of 100% of the unspent funds from 2021-22 in the amount of \$895,838 would be used for the 2023-24 budget.

Fox asked if there were any objections to move to a roll call vote to approve the 2023-24 IRA budget. There were no objections.

 IRA 010 22/23 (Tucker-m/Soto-s) 11-0-0 The motion to amend the 2023-24 Recommended Budget to include the 2021-22 unspent funds of \$895,838 from reserves has been adopted.

 IRA 006 22/23 (Tucker-m/Soto-s) Roll Call Vote: 11-0-0 The motion approve the 2023-24 Recommended Budget for the Y24 Instructionally Related Activities has been adopted.

8.

**a. Action: Line Item Transfer Requests (Fox)**

***IRA011 22/23 (Tucker-m/Perez-s) The Committee will consider approving the line item transfer requests.***

Fox yielded the floor to Susan Collins to review the request.

Collins shared highlights from her presentation regarding program-requested line item transfer. The presentation is an attachment to the minutes.

Fox opened the floor to questions. There were no questions.

Fox opened the floor to discussion. There were no points of discussion.

Fox asked if there were any objections to moving to a roll call vote. There were no objections.



IRA011 22/23 (Tucker-m/Perez-s) Roll Call Vote: 11-0-0 The line item transfer request has been approved.

**9. Announcements and Members Privilege**

Dr. Edwards thanked members for their work this fall on the budget. Dr. Edwards thanked the Pro Staff members who also worked on the budget behind the scenes.

Fox also thanked members for their hard work during the fall.

**10. Adjournment (Fox)**

Fox, Chair, Adjourned the meeting at 11:35 am.

*Cooper Fox*

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Cooper Fox, IRA Committee Chair

*Crystal Washington*

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Crystaal Washington, Recording Secretary

# Roll Call 2022-2023

## 12/09/2022 IRA Committee Meeting

Attendance		Board Members		
Voting Members:			Present	Absent
ARTS ~ FACULTY	TUCKER	JAMIE	1	
ARTS ~ STUDENT	MIRANDA	KASANDRA	1	
CBE ~ FACULTY	Li	DAOJI	Pending Appointment	
CBE ~ STUDENT	SHARMA	AKSHITA	1	
COM ~ FACULTY	MCALEXANDER	MICHEAL		1
COM ~ STUDENT	DOLIVO	VIVIEN	1	
EDU ~ FACULTY	LEEKEENAN	KIRA		1
EDU ~ STUDENT	ESCUDERO	SEDONA	1	
ECS ~ FACULTY	KURWADKAR	SUNDERSHAN		1
ECS ~ STUDENT	KENYATTA	JA'REN		1
HHD ~ FACULTY	NOBARI	TABASHIR	1	
HHD ~ STUDENT	TUALA	ADRIAN	1	
HSS ~ FACULTY	PEREZ	MIKE	1	
HSS ~ STUDENT	ROMO	XIMENA	1	
NSM ~ FACULTY	SOTO	ROBERTO	1	
NSM ~ STUDENT	VACANT			
CHAIR	FOX	COOPER	1	
			Present	Absent
			11	4

Attendance		Liaisons		
			Present	Absent
ED	EDWARDS	DAVE	1	
VPA&F REP	JUANICO	RAYMOND	1	
UPR	TRAN	LINH	1	
VPAA REP	FINK	EDWARD	1	
VPSA REP	MACY	DAWN	1	
			Present	Absent
			5	0

\*Recording Secretary: Crystaal Washington

Roll Call Votes			005			006 - 23-24 IRA Budget			006 Amend #3 -Col U/\$895,838		
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
ARTS ~ FACULTY	TUCKER	JAMIE	1			1			1		
ARTS ~ STUDENT	MIRANDA	KASANDRA	1			1			1		
CBE ~ FACULTY	VACANT					VACANT					
CBE ~ STUDENT	SHARMA	AKSHITA	1			1			1		
COM ~ FACULTY	MCALEXANDER	MICHEAL				Absent					
COM ~ STUDENT	DOLIVO	VIVIEN	1			1			1		
EDU ~ FACULTY	LEEKEENAN	KIRA				Absent					
EDU ~ STUDENT	ESCUDERO	SEDONA	1			1			1		
ECS ~ FACULTY	KURWADKAR	SUNDERSHAN				Absent					
ECS ~ STUDENT	KENYATTA	JA'REN				Absent					
HHD ~ FACULTY	NOBARI	TABASHIR	1			1			1		
HHD ~ STUDENT	TUALA	ADRIAN	1			1			1		
HSS ~ FACULTY	PEREZ	MIKE	1			1			1		
HSS ~ STUDENT	ROMO	XIMENA	1			1			1		
NSM ~ FACULTY	SOTO	ROBERTO	1			1			1		
NSM ~ STUDENT	VACANT					VACANT					
CHAIR	FOX	COOPER	1			1			1		
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
			11	0	0	11	0	0	11	0	0

Roll Call Votes			007 Line Item Transfer		
			Yes	No	Abstain
ARTS ~ FACULTY	TUCKER	JAMIE	1		
ARTS ~ STUDENT	MIRANDA	KASANDRA	1		
CBE ~ FACULTY	VACANT		VACANT		
CBE ~ STUDENT	SHARMA	AKSHITA	1		
COM ~ FACULTY	MCALEXANDER	MICHEAL	Absent		
COM ~ STUDENT	DOLIVO	VIVIEN	1		
EDU ~ FACULTY	LEEKEENAN	KIRA	Absent		
EDU ~ STUDENT	ESCUDERO	SEDONA	1		
ECS ~ FACULTY	KURWADKAR	SUNDERSHAN	Absent		
ECS ~ STUDENT	KENYATTA	JA'REN	Absent		
HHD ~ FACULTY	NOBARI	TABASHIR	1		
HHD ~ STUDENT	TUALA	ADRIAN	1		
HSS ~ FACULTY	PEREZ	MIKE	1		
HSS ~ STUDENT	ROMO	XIMENA	1		
NSM ~ FACULTY	SOTO	ROBERTO	1		
NSM ~ STUDENT	VACANT		VACANT		
CHAIR	FOX	COOPER	1		
			Yes	No	Abstain
			11	0	0

# Instructionally Related Activities

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## 2023-24 Budget Recommendation

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Cooper Fox, IRA Chair  
Dr. Dave Edwards, Executive Director  
Susan Collins, IRA Coordinator



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STUDENTS INC**

CALIFORNIA STATE UNIVERSITY, FULLERTON™



# Budget/Deliberation Process

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At today's meeting we will review and consider the following:

1. IRA Fee Projection 2023-24 – Review and approve
2. Travel Adjustment 2023-24 – Review and approve
3. IRA Budget Deliberation – Review and approve

Review Spreadsheet

# Committee's Authority

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The Committee may grant more or less funding than requested based on the funding criteria provided. Considerations include, the rubric ratings, dean's ratings, prior year final reports, etc. Overall the recommendations are subject to the Committee's judgement.

# Final Recommendation

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Throughout the deliberation process there may be votes on modifications to funding levels for each individual proposal.

A final majority vote by the IRA Committee is required to recommend the overall IRA funding budget to the University President.

EDUCATION  
CLASSROOM  
BUILDING

# Motion Considerations:

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**Fee Projection:** Name moves to amend the 2023-24 IRA fee projection, to use of all unspent funds from the 2021-22 IRA budget year, in the amount of \$895,838 for curriculum related programs.”

**Amendments (as applicable):** Name, moves to amend program # & name to reflect (specific change to the program as agreed/discussed)

**Overall Budget:** Name, moves to amend the 2023-24 IRA Budget Recommendation to allow the travel limit adjustments as follows, in-state from \$500 to \$750, for the US from \$750 to \$1,000 and International from \$1,500 to \$2,500 and to allocate an additional \$XXXX from reserves.

# Action: Line Item Transfer

Item	Program	Total Amount	From	To	Reason
8.a.1	Symphonic Orchestra (3502)	\$23142	8074	8077	The CSUF Orchestra has been invited to play at Carnegie Hall in New York City in June, 2023 as part of the Viennese Invitational Series. The students need \$750 each from IRA. This is the most prestigious concert hall to perform in the US. – This is an additional trip that was not included in the program’s original proposal.

# Action: Line Item Transfer

Line Item Number	Description
8050	Supplies- office supplies and other expendable supplies
8051	Printing and Advertising- photocopying costs, costs for designing and printing brochures, posters, forms, flyers and other materials related to the specific activity
8052	Communications- postage, mailing and freight costs
8069	Personnel Services- part-time student wages
8074	Contracts/Fees/ Rentals- speakers, performers, services fees, license copyright fees, equipment rentals, facilities rentals, etc.
8077	Travel- all costs related to travel/transportation including airfare, vehicle rental fees, lodging, meals, parking, registration fees, camping rentals, third party contracted travel services and personal vehicle mileage reimbursement
8079	Dues and Subscription- membership dues required for the operation of the program
8084	Insurance- cost of insurance related to specific activities/programs









# 12-01-22 3502 Symphonic Orchestra 23142.00

Final Audit Report

2022-12-05

Created:	2022-12-05
By:	Crystaal Washington (crwashington@Fullerton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0yLY5Q2QcqYoJqYFz4r7102avs1SbXM7

## "12-01-22 3502 Symphonic Orchestra 23142.00" History

-  Document created by Crystaal Washington (crwashington@Fullerton.edu)  
2022-12-05 - 4:24:34 PM GMT
-  Document emailed to Susan Collins (sucollins@fullerton.edu) for signature  
2022-12-05 - 4:24:54 PM GMT
-  Email viewed by Susan Collins (sucollins@fullerton.edu)  
2022-12-05 - 4:25:14 PM GMT
-  Susan Collins (sucollins@fullerton.edu) has agreed to the terms of use and to do business electronically with CSU - California State University Fullerton  
2022-12-05 - 4:27:02 PM GMT
-  Document e-signed by Susan Collins (sucollins@fullerton.edu)  
Signature Date: 2022-12-05 - 4:27:02 PM GMT - Time Source: server
-  Agreement completed.  
2022-12-05 - 4:27:02 PM GMT



# CSUF Symphony Orchestra Viennese Masters Invitational in Carnegie Hall New York City, New York

June 14-17, 2023 (3 nights/4 days)

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**Day 1 Wednesday, June 14, 2023 (D)**

Depart from LAX via scheduled air service  
Afternoon arrival in New York City  
Meet your MCI Tour Manager for an orientation tour of the city  
Check-in to the hotel  
Evening dinner at a local restaurant  
Sightseeing may include the Lincoln Center, and the Cathedral of St. John the Divine  
Evening sightseeing includes a trip to the top of the Empire State Building or Top of the Rock for a night view of the Big Apple

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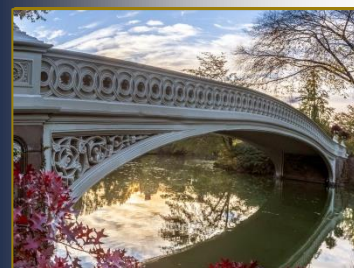
**Day 2 Thursday, June 15 (B,D)**

Breakfast at the hotel  
Morning sightseeing includes a 1-hr narrated NYC Harbor Cruise  
Continue sightseeing of Central Park, Strawberry Fields, Bethesda Fountain, Lincoln Center, and Time Warner Building  
Lunch, on own  
*Private clinic with Maestro Michael Adelson, festival clinician and Associate Conductor of the New York Philharmonic*  
Tour the Lower Manhattan sights of Battery Park, Wall Street, Trinity Church, the Federal Building (where George Washington was sworn in as the First President), Winter Garden, and 9/11 Memorial (pending availability and advance reservation, Museum is additional cost and requires minimum two hours and has strong content), Chinatown, Little Italy, and Greenwich Village, as time allows  
Evening dinner at a Times Square area restaurant  
**Optional:** Time allotted to attend one of the many amazing Broadway Plays/Musicals on own such as Wicked, Hamilton, Hadestown, Beetlejuice, etc. (tickets not included in pricing)  
Return to the hotel for overnight

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**Day 3 Friday, June 16 (B,D)**

Breakfast at the hotel  
Tour the Upper Westside including the Cathedral of St. John the Divine, Harlem, Apollo Theatre, Grant's Tomb, and Columbia University  
Lunch, on own  
*Morning sound check and rehearsal at Carnegie Hall*  
Dinner at a local restaurant  
*CSUF Symphony Orchestra Performance Viennese Masters Invitational Performance in Carnegie Hall*  
Return to the hotel for overnight



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**Day 4 Saturday, June 17 (B)**

Breakfast at the hotel, followed by check-out  
Morning sightseeing may include the High Line elevated park along the Hudson River with public art and gardens, Brooklyn Bridge walk, Greenwich Village, or Macy's shopping  
Afternoon departure for home

***This is a very flexible itinerary.** Except for confirmed appointments and performances, the places of interest and the sequence of sightseeing might be changed if necessary or desirable. In the event of an unavoidable conflict in the performance and the sightseeing schedule, the concert schedule will prevail, and it may be necessary to exclude some sightseeing activities.*

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## IRA Funding

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**From:** IRA Funding  
**Sent:** Wednesday, December 7, 2022 14:02  
**To:** IRA Funding  
**Subject:** RE: 3502 Symphonic Orchestra 23142.00 LIT

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**From:** Furumoto, Kimo <[kfurumoto@fullerton.edu](mailto:kfurumoto@fullerton.edu)>  
**Sent:** Wednesday, December 7, 2022 13:49  
**To:** IRA Funding <[irafunding@fullerton.edu](mailto:irafunding@fullerton.edu)>; Williams, Elizabeth <[elwilliams@FULLERTON.EDU](mailto:elwilliams@FULLERTON.EDU)>; Johnson, Christopher <[chrjohnson@fullerton.edu](mailto:chrjohnson@fullerton.edu)>  
**Cc:** Goldberg, Randall <[ragoldberg@Fullerton.edu](mailto:ragoldberg@Fullerton.edu)>; Li Victorino, Bonnie <[blivictorino@Fullerton.edu](mailto:blivictorino@Fullerton.edu)>; Almanza, Charles <[calmanza@Fullerton.edu](mailto:calmanza@Fullerton.edu)>; Collins, Susan <[sucollins@fullerton.edu](mailto:sucollins@fullerton.edu)>; Holland, Arnold <[aholland@fullerton.edu](mailto:aholland@fullerton.edu)>; Mickey, Dave <[dmickey@Fullerton.edu](mailto:dmickey@Fullerton.edu)>  
**Subject:** Re: 3502 Symphonic Orchestra 23142.00 LIT

Thank you so much!  
Kimo

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**From:** IRA Funding <[irafunding@fullerton.edu](mailto:irafunding@fullerton.edu)>  
**Sent:** Wednesday, December 7, 2022 1:46 PM  
**To:** Furumoto, Kimo <[kfurumoto@fullerton.edu](mailto:kfurumoto@fullerton.edu)>; Williams, Elizabeth <[elwilliams@FULLERTON.EDU](mailto:elwilliams@FULLERTON.EDU)>; Johnson, Christopher <[chrjohnson@fullerton.edu](mailto:chrjohnson@fullerton.edu)>  
**Cc:** Goldberg, Randall <[ragoldberg@Fullerton.edu](mailto:ragoldberg@Fullerton.edu)>; Li Victorino, Bonnie <[blivictorino@Fullerton.edu](mailto:blivictorino@Fullerton.edu)>; Almanza, Charles <[calmanza@Fullerton.edu](mailto:calmanza@Fullerton.edu)>; Collins, Susan <[sucollins@fullerton.edu](mailto:sucollins@fullerton.edu)>; Holland, Arnold <[aholland@fullerton.edu](mailto:aholland@fullerton.edu)>; Mickey, Dave <[dmickey@Fullerton.edu](mailto:dmickey@Fullerton.edu)>  
**Subject:** RE: 3502 Symphonic Orchestra 23142.00 LIT

Wonderful.

We will inform you of the status of this request after the meeting.

Best,



**Crystal Washington** | *Pronouns: she, they, her*  
Corporate Affairs Administrative Analyst  
Associated Students, Inc.  
California State University, Fullerton  
P: (657)278-8262 | O: TSU 259



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**From:** Furumoto, Kimo <[kfurumoto@fullerton.edu](mailto:kfurumoto@fullerton.edu)>  
**Sent:** Wednesday, December 7, 2022 13:42  
**To:** IRA Funding <[irafunding@fullerton.edu](mailto:irafunding@fullerton.edu)>; Williams, Elizabeth <[elwilliams@FULLERTON.EDU](mailto:elwilliams@FULLERTON.EDU)>; Johnson, Christopher <[chrjohnson@fullerton.edu](mailto:chrjohnson@fullerton.edu)>  
**Cc:** Goldberg, Randall <[ragoldberg@Fullerton.edu](mailto:ragoldberg@Fullerton.edu)>; Li Victorino, Bonnie <[blivictorino@Fullerton.edu](mailto:blivictorino@Fullerton.edu)>; Almanza, Charles <[calmanza@Fullerton.edu](mailto:calmanza@Fullerton.edu)>; Collins, Susan <[sucollins@fullerton.edu](mailto:sucollins@fullerton.edu)>; Holland, Arnold <[aholland@fullerton.edu](mailto:aholland@fullerton.edu)>;

Mickey, Dave <[dmickey@Fullerton.edu](mailto:dmickey@Fullerton.edu)>

**Subject:** Re: 3502 Symphonic Orchestra 23142.00 LIT

Yes. We have reduced the number guest musicians we plan to hire for our concerts starting with this fall and continuing in Spring 2023. We have also cut the Guest Concert Master for this year. We plan on only having 1 guest artist masterclass in Spring 23' with a reduced rate. We will also cut the instrument equipment rentals, music rental/licensing fees by using public domain music instead. The students will pay for the off-campus meals for our run our concerts. These savings from 8074 will be sufficient to make this line-item transfer to travel so we can offer this once-in-a-lifetime experience performing in Carnegie Hall in June 2023 to the orchestra students.

Thank you so much for your consideration of this extraordinary opportunity of a truly transformative experience for our students participating in this trip.

Sincerely,

Kimo Furumoto, Orchestra Director

CSUF School of Music

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**From:** IRA Funding <[irafunding@fullerton.edu](mailto:irafunding@fullerton.edu)>

**Sent:** Wednesday, December 7, 2022 8:22 AM

**To:** Furumoto, Kimo <[kfurumoto@fullerton.edu](mailto:kfurumoto@fullerton.edu)>; Williams, Elizabeth <[elwilliams@FULLERTON.EDU](mailto:elwilliams@FULLERTON.EDU)>; Johnson, Christopher <[chrjohnson@fullerton.edu](mailto:chrjohnson@fullerton.edu)>

**Cc:** Goldberg, Randall <[ragoldberg@Fullerton.edu](mailto:ragoldberg@Fullerton.edu)>; Li Victorino, Bonnie <[blivictorino@Fullerton.edu](mailto:blivictorino@Fullerton.edu)>; Almanza, Charles <[calmanza@Fullerton.edu](mailto:calmanza@Fullerton.edu)>; Collins, Susan <[sucollins@fullerton.edu](mailto:sucollins@fullerton.edu)>; Holland, Arnold <[aholland@fullerton.edu](mailto:aholland@fullerton.edu)>;

Mickey, Dave <[dmickey@Fullerton.edu](mailto:dmickey@Fullerton.edu)>

**Subject:** RE: 3502 Symphonic Orchestra 23142.00 LIT

Hello All,

We have an IRA Committee Meeting on Friday and we plan to present this request at the meeting. Before the item goes to the floor, I wanted to ask a question I think some committee members may have to prevent any delays in the review and approval process.

Since this trip was unplanned and funds are being moved out of 8074 to cover it, what in your proposal do you expect to be offset, let go of, or reduced as a result of moving funding from 8074. Your proposal states your funds in 8074 will be used for the following purposes:

- **20-30 contracted professional musicians @ \$600 - \$1,200 playing alongside the student players as mentors and performance collaborators [\$3000]; Talich quartet residency, lessons, masterclasses, rehearsals and performances with students \$20,000; Guest Concertmaster residency, masterclasses, lectures, rehearsals, and performances with students \$6,000; 2-5 guest artist masterclasses with students \$2,500 @ \$12,500 total.**
- **Quick meals for orchestra members Off-campus rehearsals and performances 60 persons @ \$8 = \$480 x 5 meals = \$2,400 total**
- **License, copyright, publishers fees for performance rights and materials 15-20 pieces ranging from \$500-\$1,200 @**
- **Instrument equipment rentals \$3,900**

Please let me know at your earliest convenience.

Thank you.

Best,



**Crystaal Washington** | *Pronouns: she, they, her*  
Corporate Affairs Administrative Analyst  
Associated Students, Inc.  
California State University, Fullerton  
P: (657)278-8262 | O: TSU 259

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**2022-23 IRA Funding Application  
Travel Cost Information**

IRA Program Code	3502		
IRA Program Name	Symphonic Orchestra		
Trip # (i.e., #1, #2, #3, etc., not the TR #)	1		
Title of Trip (conference, competition, etc.)	NYC Carnegie Hall Concert Tour		
Number of Students Traveling:	57		
Number of Faculty/Staff Traveling:	2		
Are you requesting IRA funds for faculty/staff?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Dates of Travel: (travel must take place between July 1, 2022 and June 30, 2023)	June 14-17, 2023		
Travel Destination:	New York City, NY		

**Estimated Costs - Student**

Airfare:	Per person		Total	\$0
Ground Transportation:	Per person		Total	\$0
Car/Van/Charter Bus Rental:	Per person		Total	\$0
Camping/Lodging	Per person		Total	\$0
Conference Registration	Per person		Total	\$0
Meals and Other Incidentals	Per person		Total	\$0
Third-Party Travel Contract	Per person	\$2,717	Total	\$154,869
Travel Cost:	Per person	\$2,717	Total	\$154,869
Amount each student is contributing to the above expenses through any other sources of funding:	\$1,440			
Amount requested from IRA for each student (amount cannot exceed \$1,500 for international; \$750 for out-of-state domestic; \$500 for in-state)	\$750			
<b>Amount Requested - Students</b>				<b>\$42,750</b>

**Estimated Costs – Faculty/Staff** (only complete if requesting IRA funding for faculty/staff)

Airfare:	Per person		Total	\$0
Ground Transportation:	Per person		Total	\$0
Car/Van/Charter Bus Rental:	Per person		Total	\$0
Camping/Lodging	Per person		Total	\$0
Conference Registration	Per person		Total	\$0
Meals and Other Incidentals	Per person		Total	\$0
Third-Party Travel Contract	Per person	\$3,557	Total	\$7,114
Travel Cost:	Per person	\$3,557	Total	\$3,557
Amount each faculty is contributing to the above expenses through any other sources of funding:	\$2,500			
Amount requested from IRA for each faculty/staff (amount cannot exceed \$1,500 for international; \$750 for out-of-state domestic; \$500 for in-state)	\$750			
<b>Amount Requested – Faculty/Staff</b>				<b>\$1,500</b>

**Total Requested**                     \$44,250











# ira\_2022\_12\_09\_min

Final Audit Report

2023-02-06

Created:	2023-02-04
By:	Susan Collins (sucollins@fullerton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAcjTevHZVr6hMLe4kyYN0yl2XZ3CvIXxL

## "ira\_2022\_12\_09\_min" History

-  Document created by Susan Collins (sucollins@fullerton.edu)  
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