1. Call to Order  
   Joe Morales, Chair, called the meeting to order at 1:23 pm.

2. Roll Call  
   Members Present: J. Morales, Nguyen, Seng, Ordiano.
   Members Absent: Furtado (E).
   Liaisons Present: Macedonio, Hesgard, Zazueta.
   Liaisons Absent: None.

   According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

   * Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

   ** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

(Ordiano-m / Seng-s) The motion was to excuse Furtado due to urgent matters was approved.

3. Approval of Agenda

(Nguyen-m / Ordiano-s) A motion was made and seconded to amend the agenda to postpone item 8.a. due to absence of the speaker. The amended agenda was approved by unanimous consent.

4. Approval of Minutes

   a. 11/02/23 Finance Committee Minutes
(Seng-m / Nguyen-s) The 11/02/23 Finance Committee Minutes were approved by unanimous consent.

5. Public Speakers
   Members of the public may address Finance Committee members on any item appearing on this posted agenda.

   None.

6. Reports
   a. Chair
      Joe Morales, Chair, reminded members of the scholarship review process, encouraging them to complete the reviews as soon as possible. For any questions, he suggested reaching out to S. Collins and E. Perret-Martinez.

   b. Director, Student Government
      Rebecca Hesgard, Director of the Student Government, announced the capital requests review ahead of the Facilities Committee. She also confirmed that the Contingency Request-Black Student Union (BSU) item was removed from the agenda due to the urgent matters of the speaker. Hesgard concluded her report by supporting the request of J. Morales to members to finish the scholarship reviews.

7. Unfinished Business
   a. Discussion: Capital Projects
      The Committee will discuss the ASI Capital Projects requests.

      Kathleen Postal, ASI CFO, shared information on the current capital requests from ASI's divisions.

      * ASI has a policy on Contingency Funding. This is a funding, overseen by the Finance Committee, available for unexpected or supplemental needs of students and organizations.
      * Annual Capital Expenditures are funds spent for acquiring or maintaining fixed assets usually above threshold of $5,000.
      * TSU - three requests totaling $81,000. SRC - four requests totaling $160,500. IT - one request of $99,917. Administration - one request of $35,000.
      * Total requests on the capital projects are at $376,417. The detailed description of the requests will be presented by the heads of the ASI's divisions on one of the upcoming Facilities Committees.

      J. Morales opened the floor to questions and points of discussion.
Hesgard summarized that the presented information is a general overview of the capital project requests ahead of the Facilities Committee.

Macedonio asked to clarify the allocation of funds remaining after the capital requests are satisfied. Postal responded that these funds stay in ASI's capital accounts as the "rainy day" funds.

Zazueta asked to clarify whether the specific ASI's computers would be replaced according to the request, or all of them. Postal confirmed that all of the ASI's computers would be replaced during the 3-year project.

Seng asked to clarify whether the SCR's equipment would be replaced according to the request, or the new equipment would be installed in addition to the current one. Postal responded that the request assumes replacement of the current equipment.

Nguyen asked to clarify what was happening to the replaced equipment and if it could be reused. Hesgard replied that there was a certain process for that.

8. New Business

a. Action: Contingency Request-Black Student Union (BSU)

The Committee will consider a contingency request from the Black Student Union (BSU) for $10,506 for travel for the Afrikan Black Coalition (ABC) conference.

Postponed.

The request form and the presentation are attachments to the minutes.

9. Announcements/Member's Privilege

Seng announced a cybersport event (League of Legends tournament), encouraging members to attend as viewers, and congratulated members with the upcoming Thanksgiving.

10. Adjournment

J. Morales, Chair, adjourned the meeting at 1:41 pm.

______________________________________________
Joe Morales, Chair

______________________________________________
Erika Perret-Martinez, Recording Secretary
The 11/16/2023 Finance Committee meeting minutes were reviewed and approved by the ASI Board of Directors on January 23, 2024.

Gavin Ong, Board Secretary

Erika Perret-Martinez, Recording Secretary
Agreement completed.

2024-02-01 - 6:04:11 PM GMT
Facilities Committee

Capital Expenditures

Kathleen Postal, ASI CFO

November 16, 2023
Annual Capital Expenditures

• Funds spent for acquiring or maintaining fixed assets such as land, buildings and equipment usually above a threshold (ASI - $5,000)

• Buildings
  – HVAC, Roofing, Doors, Windows, Electric, Plumbing

• Equipment
  – Rec Center - Treadmills, weights, outdoor equipment
  – Children’s Center – Picnic tables, Preschool Toys, Cots for Naps
  – TSU – Furniture, tables, AV equipment
  – ASI Admin – Office Furniture, Computers
Annual Capital Expenditures

Titan Student Union

Scooter/Bike Racks
  6 racks for locking scooter/bikes  $31,000

Bowling Lane Cleaning Machine
  Replace existing obsolete equipment  $20,000

Outdoor furniture (courtyard)
  Replace outdated patio furniture  $30,000

Total  $81,000
# Annual Capital Expenditures

## Student Recreation Center

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weight Training Equipment</td>
<td>Purchase of new plates and benches</td>
<td>$79,000</td>
</tr>
<tr>
<td>Pool Deck Patio Furniture</td>
<td>Replace outdated patio furniture</td>
<td>$41,000</td>
</tr>
<tr>
<td>I.M. Soccer Goals</td>
<td>Portable soccer goals for intermural</td>
<td>$14,000</td>
</tr>
<tr>
<td>Security Asset Management</td>
<td>Add locking key box/charging area</td>
<td>$26,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$160,500</strong></td>
</tr>
</tbody>
</table>
## Annual Capital Expenditures

### IT

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer upgrade</td>
<td>$99,917</td>
</tr>
<tr>
<td>Replace existing ASI computers</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$99,917</strong></td>
</tr>
</tbody>
</table>

### Administration

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf Cart</td>
<td>$35,000</td>
</tr>
<tr>
<td>Purchase 4-Seat golf cart for Admin &amp; Student leaders</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$35,000</strong></td>
</tr>
</tbody>
</table>
## Summary

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Titan Student Union</td>
<td>$81,000</td>
</tr>
<tr>
<td>Student Recreation Center</td>
<td>$160,500</td>
</tr>
<tr>
<td>IT</td>
<td>$99,917</td>
</tr>
<tr>
<td>Administration</td>
<td>$35,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$376,417</strong></td>
</tr>
</tbody>
</table>
Discussion
ASI Contingency Funding Request 2023-24

Please review the provided guidelines for contingency request before completing this form: https://docs.google.com/document/d/18vf24KL70wbIlbS3kLF7mxy-sEvYy9a0/edit?usp=sharing&ouid=108266217542967963174&rtpof=true&sd=true Guidelines for Requesting Contingency Funding

* Name
TommiNichole Taylor

* Group/Organization you represent:
BSU - Black Student Union

* Email
[Redacted]

* Phone Number
[Redacted]

* Total Amount of Contingency Request
$10,506.00

* What is your contingency request for?
For a specific program or event

* Describe your program/event.
Black Student Union will be attending the Afrikan Black Coalition (ABC) conference that was once held at Cal State Fullerton in January 2020. There will be keynote speakers, workshops, and more. All of which contribute to providing space for students across the state to have dialogue about the resolution of issues pertaining to academia and policy in post-secondary education.

The Afrikan Black Coalition conference is something CSUF Black Student Union has consistently attended for a while. It is a conference that promotes the liberation of Black/African American students through providing space for community, leadership building, and dialogue on navigating issues in post-secondary education pertaining to Anti-Blackness.

* Specify the purpose/objective of your program/event.
This year ABC’s 21st Annual Conference is titled Blueprint for Black Power. Attendees will be enriched with knowledge concerning what is required to build community and infrastructure that supports the advancement of African Americans.

BSU’s objective in attending the conference is to provide space for students to build on their leadership skills to positively impact the campus climate for all students.

The objective of attending this conference is to liberate Black/African American students to feel equipped to be empowered through their post-secondary educational journey through community and understanding of structures.
* Include an itemized list of what the requested funds will be spent on (including venue, food, security, insurance, marketing costs, etc.) and the total event budget.

Admission to the conference, transportation, and hotel (lodging)

* If applicable, list other organizations' contributions to this event, including your own.

Some of the cost is being covered by funds BSU already has for events this year.

* Estimate the expected attendance and identify your target audience for the event. - If reoccuring, state the attendance and success of recent events.

The target audience is current undergraduate and graduate students that has been selected by the BSU E-Board based off answers submitted on an interest form.

We currently have selected to accommodate 56, but would prefer to be able to accommodate 72 students.

* For ASI Executive Senate groups, ASI Programs or ASI Departments, specify the name of your group/area, the budget line-item, and amount(s) where this funding will go, if approved. Example: Arts Inter-Club Council Hospitality & Rentals Line-Items $1,500 total ($500 for catering, $1,000 for rented tables/chairs)

Hotel - 72 people:
4 people to a room, 15 rooms: $14,130
ABCC - 72 people: $5,544
AMTRAK ticket - 72 people:
$5,184 without ticket insurance
$5,832 with ticket insurance

Total: $24,858 without ticket insurance
Total: $25,506 with ticket insurance

We currently have $15,000 in our budget for travel

* Attach your PowerPoint presentation.