

Associated Students Inc.



Facilities Committee Meeting

Thu Sep 5, 2024 1:15 PM - 2:30 PM PDT

1. Call to Order

Noah Alvarez, Chair, called the meeting to order at 1:17 pm

2. Roll Call

Members Present: Alvarez, Garibay, Lopez, Neeki, Solares

Members Absent: None

Liaisons Present: Hesgard, Ngo, Syed

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for the portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. Approval of Agenda

(Solares-m / Lopez-s) The motion to amend the agenda to postpone indefinitely items 8.b. Discussion: Children's Center Facility Hours for 2025-2026, 8.c. Discussion: Student Recreation Center Facility Hours for 2025-2026, and 8.d. Discussion: Titan Student Union Facility Hours for 2025-2026, was adopted by unanimous consent.

4. Approval of Minutes

a. None

5. Public Speakers

Members of the public may address the Facilities Committee members on any item appearing on this posted agenda.

None.

6. Reports

a. Chair

Alvarez, Chair, yielded his time.

b. Director of Student Government

Hesgard expressed appreciation for the Committee members' hard work during Discoverfest despite the heat. Hesgard highlighted upcoming events, including All Day ASI on September 12th, the current opening of ASI scholarships with applications closing on October 14th, and the Campus Convocation on September 19th where President Rochon will address the campus community for the first time. Attendance at the Convocation is encouraged to support and hear the mission, vision, and goals for the year.

7. Unfinished Business

a. None

8. New Business

a. Discussion: Review of Roles and Responsibilities

The Committee will discuss the roles and responsibilities of the Facilities Committee and goals for the year.

Alvarez, Chair, yielded the floor to Hesgard, Director of Student Government, to review the roles and responsibilities of the Facilities Committee.

Hesgard reviewed a presentation, which is an attachment to the minutes. Highlights from the presentation:

The Facilities Committee is tasked with making recommendations on various aspects of facility management, including operations, renovations, and improvements within the Titan Student Union, Student Recreation Center, and Children's Center. The committee will also be responsible for overseeing building operating hours, club space allocations, and facility operating policies.

A significant part of their duties involves making recommendations on capital expenditures, which refer to facility improvements and upgrades costing over \$5,000. These recommendations will be reviewed and compiled for consideration by the Finance Committee and the Board.

Hesgard emphasized the importance of Committee members being present and engaged in their roles. They were also reminded of their duty to connect with the student body, gather feedback, and bring forth ideas and concerns to the committee. Additionally, the importance of acting with ethical responsibility and adhering to the guidelines of a prudent person was stressed.

The Committee will engage in an ongoing review of capital funding expenditures. The discussion of facility operating policies and annual hours, initially planned for this meeting, was postponed to the next meeting in October. Throughout the year, the committee will receive updates from various departments, including building engineering, financial services, and facilities directors, to help guide their decisions.

b. Discussion: Children's Center Facility Hours for 2025-2026

The Committee will discuss the 2025-2026 facility hours for the Children's Center.

Postponed.

c. Discussion: Student Recreation Center Facility Hours for 2025-2026

The Committee will discuss the 2025-2026 facility hours for the Student Recreation Center.

Postponed.

d. Discussion: Titan Student Union Facility Hours for 2025-2026

The Committee will discuss the 2025-2026 facility hours for the Titan Student Union.

Postponed.

9. Announcements/Member's Privilege

None.

10. Adjournment

Noah Alvarez, Chair, adjourned the meeting at 1:30 p.m.



Noah Alvarez (Sep 30, 2024 14:29 PDT)

Noah Alvarez, Facilities Committee Chair



Erika Perret-Martinez, Recording Secretary

Roll Call 2024-2025

09/05/2024 Facilities Committee Meeting

Attendance	Board Members			
			Present	Absent
CHAIR	ALVAREZ	NOAH	1	
COMM	GARIBAY	JOEL	1	
ARTS	LOPEZ	JOSHUA	1	
NSM	NEEKI	ARIANNA	1	
HHD	SOLARES	ANDREA	1	
			Present	Absent
			5	0

QUORUM 4
Majority 3

Attendance	Liaisons			
			Present	Absent
DIR STU GOV.	HESGARD	REBECCA	1	
ASI PRES. *	SYED	HANEEFAH	1	
ASI CHAIR *	NGO	SAMANTHA	1	
			Present	Absent
			3	0

*Recording Secretary: Erika Perret-Martinez

Pres Designee: Haneefah Syed

Chair Designee: Samantha Ngo











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Final Audit Report

2024-10-03

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**F A C I L I T I E S
C O M M I T T E E**

**R O L E S &
R E S P O N S I B I L I T I E S**



P U R P O S E

1. Makes recommendations concerning ASI facility operations, renovations, and improvements, including the Titan Student Union, Student Recreation Center, and Children's Center

- **Update on ASI facilities**
 - **Children's Center, Titan Student Union, Student Recreation Center**
- **Hearing from respective staff about facility needs**
- **Connecting with our students on what they want to see out of our facilities**

P U R P O S E

2. Makes recommendations concerning building operating hours, club space allocations, and facility operating policy

- **Operating Hours**
- **Club Space Allocations**
- **Facility Operating Policy**

P U R P O S E

3. Make recommendations for capital expenditures

- **Annual consideration for expenses and projects needed**
- **Compiled, reviewed and presented to the Finance Committee for consideration**

R E S P O N S I B I L I T I E S

1. Attendance
2. Willingness to Learn
3. Outreaching to Constituents
4. Staying Engaged

T H E P R U D E N T P E R S O N

1. Such a person ***acts sensibly, does things without serious delay, and takes proper but not excessive precautions.***
2. The actions of a prudent person in a similar situation are the guide in determining whether an individual's actions were ***reasonable.***

**W H A T T O P I C S
D O E S T H E A S I
F I N A N C E
C O M M I T T E E
C O V E R ?**

C O M M I T T E E T O P I C S

1

Capital Funding Expenditures Review

2

Facility Operating Policy and Annual Hours Approval

3

Updates from Building Engineering, Financial Services,
and Facilities Directors

A N Y Q U E S T I O N S ?