



Governance Committee

Thu Feb 20, 2025 2:30 PM - 3:45 PM PST

- **1.** Call to Order Samantha Ngo, Chair, called the meeting to order at 2:33 pm
- 2. Roll Call Members Present: Nebedum, Neeki, Ngo, Olivares, Walkley
 - Members Absent: None

Liaisons Present: Hesgard, Morales J., Brown

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

*Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled ending of the meeting.

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. Approval of Agenda

 \gg (Walkey-m/Nebedum-s) The agenda was approved by unanimous consent.

- 4. Approval of Minutes
 - a. 2/6/2025 Governance Committee Meeting Minutes

(Olivares-m/Walkley-s) The 2/6/2025 Governance Committee meeting minutes were approved by unanimous consent.

5. Public Speakers

Members of the public may address Governance Committee members on any item appearing on this posted agenda or matters impacting students.

There were no public speakers.

6. Reports

a. Chair (Ngo)

Ngo reported Chair Ngo expressed expressed gratitude for the committee's patience as she familiarized herself with Chairing the Governance Committee on behalf of Brian Rubio. She highlighted that the Committee would be interviewing nine candidates for two vacant seats in the College of Engineering and Computer Science. s.

b. Director, Student Government (Hesgard)

Rebecca Hesgard, Director of Student Government, echoed the Chair's excitement about the strong pool of candidates for the vacant seats. She also provided updates on ASI elections for the 2025-2026 academic year, noting that candidate profiles had been posted on the ASI website. She mentioned upcoming candidate events at the Student Recreation Center on February 25 and at Titan Bowl and Billiards on March 6. Voting was scheduled for March 11 and 12, and all voting would take place online at vote.fullerton.edu.

Additionally, Hesgard reminded the committee about ASI scholarships, which were open until March 11 at 11:59 PM. She urged members to spread the word to students in their colleges, clubs, and social circles to ensure a strong pool of applicants. She also highlighted the Panetta Congressional Internship opportunity, which offered a fully funded semester-long internship in Washington, D.C. She encouraged students to apply or share the opportunity with those who might be interested.

7. Unfinished Business

- a. None
- 8. New Business
 - a. Action: Resolution to Appoint the Director for the ECS

The Committee will interview and select candidates to serve as the College of Engineering and Computer Science Director effective immediately through May 31, 2025.

FIN 008 24/25 (Walkley-m/Neeki-s) A motion was made and seconded to approve the resolution appointing the Directors for the College of Engineering and Computer Science effective immediately through May 31, 2025.

Ngo shared there are nine candidates for consideration to fill the vacant Director for the College of Engineering and Computer Science.

Ngo invited each candidate to introduce themselves and to share their experience and qualifications. Each candidates provided a summary of their presentation, questions and answers. Committee members asked the candidates questions.

Ngo informed the candidates that the Committee would move to discussion and gave them the option to remain in the room or to exit.

The Committee moved into discussion.

GOV 008 24/25 (Olivares-m/Walkley-s) Roll Call Vote: 4- Jain, 3-Ly The motion to approve the resolution appointing Riya Jain and Eric Ly as Directors for the College of Engineering and Computer Science was adopted.

b. Discussion: Policy Concerning Composition and Duties of Commissions The Committee will review the Policy Concerning Composition and Duties of Commissions.

The Discussion on the Policy Concerning Composition and Duties of Commission will be postponed to the next Governance Committee meeting.

9. Announcements/Member's Privilege

Walkley thanked the candidates for coming to the Committee.

Brown announced the Healthy Minds survey is live. He encouraged the Committee to participate in the survey and share the information with others.

Morales J., thanked the candidates and asked them to help bridge the disconnect.

10. Adjournment

Samantha Ngo, Chair, adjourned the meeting at 3:47 pm

4m ASI Board Treasurer-Secretary (Mar 20, 2025 15:25 PDT)

Samantha Ngo, Governance Committee Chair

Trika Perret-Martinez

Erika Perret-Martinez, Recording Secretary

Roll Call 2024-2025

Attendance		B	Board Members					
			Present	Absent				
CHAIR*	NGO	SAMANTHA	1					
HSS	NEBEDUM	SOMI	1					
NSM	NEEKI	ARIANNA	1					
EDU	OLIVARES	RENATA	1					
EDU	WALKLEY	BRIAN	1					
			Present	Absent				
			5	0				

Attendance		Liaisons						
			Present	Absent				
DIR STU GOVT	HESGARD	REBECCA	1					
ASI PRES.	MORALES	JOE	1					
ASI CHAIR *	BROWN	JARED	1					
			Present	Absent				
			3	0				

*Recording Secretary: Erika Perret-Martinez Pres Designee: Megan Hannoun

Chair Designee: Jared Brown

QUORUM Majority

Roll Call Votes					800			THE DIRECTOR	FOR ECS		
			ANIMIREDDY GARI	JAIN	LY		RAJ MEENAKHSI SUNDHRESAN	MOGRA	MOHAMMED	NOIMAN	RAWAT
HSS	NEBEDUM	SOMI		1							
NSM	NEEKI	ARIANNA		1							
EDU	OLIVARES	RENATA		1							
EDU	WALKLEY	BRIAN		1							
CHAIR*	NGO	SAMANTHA								1	
			0	4	0	0	0	0	0	1	0

Roll Call Votes				008 RESOLUTION TO APPOINT THE DIRECTOR FOR ECS							
			ANIMIREDDY GARI	JAIN	LY		KAJ MEENAKHSI SUNDHRESAN	MOGRA	MOHAMMED	NOIMAN	RAWAT
HSS	NEBEDUM	SOMI								1	
NSM	NEEKI	ARIANNA				1					
EDU	OLIVARES	RENATA			1						
EDU	WALKLEY	BRIAN				1					
CHAIR*	NGO	SAMANTHA			1						
			0	0	2	2	0	0	0	1	0

Roll Call Votes				-	300	B RESOLUTION	I TO APPOINT	THE DIRECTOR	FOR ECS		
			ANIMIREDDY GARI	JAIN	LY		RAJ MEENAKHSI SUNDHRESAN	MOGRA	MOHAMMED	NOIMAN	RAWAT
HSS	NEBEDUM	SOMI			1						
NSM	NEEKI	ARIANNA				1					
EDU	OLIVARES	RENATA			1						
EDU	WALKLEY	BRIAN				1					
CHAIR*	NGO	SAMANTHA			1						
			0	0	3	2	0	0	0	0	0



APPOINTMENT OF THE DIRECTORS FOR THE COLLEGE OF ENGINEERING AND COMPUTER SCIENCE Sponsors: Brian Rubio

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, per policy, in the event of a vacancy on the Board of Directors, the Governance Committee shall recommend a Director for the appointment to a majority vote approval by the Board; therefore let it be

RESOLVED, ASI approves the appointment of **[APPLICANT #1]** and **[APPLICANT #2]** as the Directors for the College of Engineering and Computer Science, effective immediately through May 31, 2025; and let it be finally

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the fourth day of March in the year two thousand and twenty-five.

Gavin Ong Chair, Board of Directors Noah Alvarez Secretary, Board of Directors

POLICY CONCERNING COMPOSITION AND DUTIES OF COMMISSIONS AND GOVERNANCE AMBASSADORS

PURPOSE

The following policy has been established in order for the members of Associated Students Inc. (ASI) Board of Directors (Board)Executive Officers to better serve their respective student constituencies through advocacy, outreach, and awareness efforts.by referring items brought to the Board to the proper ASI commission. The policy additionally provides an overview of composition and responsibilities of each of the ASI eCommissions and Governance Ambassador programs.

PURPOSE1	
WHO SHOULD KNOW THIS POLICY1	
DEFINITIONS1	
STANDARDS	
1ASI COMMISSIONS2	
aCOMMUNITY ENGAGEMENT COMMISSION3	
bENVIRONMENTAL SUSTAINABILITY COMMISSION3	
cLOBBY CORPS COMMISSION3	
dSOCIAL JUSTICE & EQUITY COMMISSION4	
eUNIVERSITY AFFAIRS COMMISSION4	
2ASI GOVERNANCE AMBASSADORS5	

WHO SHOULD KNOW THIS POLICY

- Budget Area Administrators
- Management Personnel
- Supervisors
- Elected/Appointed Officers

- □ Volunteers
- □ Grant Recipients
- Staff
- Students

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Communications	Commission purpose is to implement strategies, campaigns and
Commission	events that communicate information about the ASI to the student
	body and campus community.
Community Engagement Commission	<u>The</u> Commission purpose is to connect community members and opportunities from city events and city council meetings to <u>CSU-Cal</u> <u>State</u> Fullerton's students, clubs, and organizations.

Environmental Sustainability Commission	The Commission purpose is to raise awareness of environmental and sustainability issues on campus.
Governance Ambassadors	The Governance Ambassadors purpose is to represent the Associated Students and the student body as student representatives on Academic Senate and university-wide Committees.
Lobby Corps Commission	The Commission purpose is to advocate on behalf of student interest on all levels of governance affecting higher education and other public policy issues.
Presidential Appointee Commission	Commission purpose is to coordinate the development and overseeing students serving on Academic Senate and university-wide Committees.
Social Justice & Equity Commission	The Commission purpose is to support social justice initiatives as well as historically marginalized communities to uplift them and work to removedismantle[MI1][MI2] institutional barriers through educational campaigns and advocacy.
University Affairs Commission	The Commission purpose is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students.

STANDARDS

1. ASI COMMISSIONSGENERAL INFORMATION

a. All Commissions

ASI Commissions are charged with leading advocacy, programming education, and outreach efforts on behalf of ASI. The ASI President makes recommendations to the Board on the establishment of commissions. The leadership of each commission shall be responsible for facilitating meetings and reporting the commission's activities to the Board. All commissions must report to the Board at least once per semester. All Commission members shall attend an onboarding presentation and monthly leadership development training facilitated by ASI Student Government advising staff. In the event a commission member should resign, a written notice of their resignation shall be submitted to the leadership of the commission.

b. General Composition

All ASI commissions shall be led by an Executive Officer as outlined in ASI policy. Additional leadership positions within each commission shall include two commission Coordinators and a commission Director as detailed below. ASI Student Government staff shall provide guidance to each commission to ensure the mission of each commission area is met. composed of at least a majority of students. The leadership of ASI commissions must be students. The leadership shall not be counted when determining if a commission is composed of at least a majority of students.

2. COMMUNICATIONS COMMISSION

The Communications Commission purpose is to implement strategies, campaigns and events that communicate information about the ASI to the student body and campus community. They do campus outreach to clubs and organizations in order to facilitate collaborations. They also assist with tabling and announcing to organizations on behalf of the ASI

The Communications Commission shall be composed of the following:

- Chief Communications Officer
- Three (3) Coordinators
- Commission members
- At least one (1) member of the Board of Directors

The Chief Communications Officer shall lead Communications Commission. . The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Communications Officer, with approval of the Board.

3.<u>a.</u> COMMUNITY ENGAGEMENT COMMISSION

The Community Engagement Commission purpose is to connect community members and opportunities from city events and city council meetings to <u>CSU-Cal State</u> Fullerton's students, clubs, and organizations. They shall host community benefiting events <u>and service-oriented initiatives</u>, such as <u>clean-ups</u> to show appreciation for the city we dwell in.

The Community Engagement Commission shall be composed of led by:

- Chief Communications OfficerASI Vice President
- Community Engagement Commission Director
- Three (3) Two (2) Coordinators
- Commission members
- At least one (1) member of the Board of Directors[RH3]

The Community Engagement Commission Director shall lead the commission. The Community Engagement Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Communications OfficerASI Vice President, with approval of the Board.

4.b. ENVIRONMENTAL SUSTAINABILITY COMMISSION

The Environmental Sustainability Commission purpose is to raise awareness of environmental and sustainability issues on campus. This shall be done[MI4][MI5] through developing events and programs initiatives, advocating for the inclusion of sustainability best practices within the context of ASI's operations and corporate responsibility, and serving as a liaison between interested student groups, oncampus departments[MI6], and ASI.

The Environmental Sustainability Commission shall be comprised of led by:

- Chief Campus Relations Officer
- Environmental Sustainability Commission Director
- Three (3) Two (2) Coordinators
- Commission members
- At least one (1) member of the Board of Directors

The Environmental Sustainability Commission Director shall lead the commission. The Environmental Sustainability Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the current Chief Campus Relations Officer, with approval of the Board.

5.c. LOBBY CORPS COMMISSION

The Lobby Corps Commission purpose is to advocate on behalf of student interest on all levels of governance affecting higher education and other public policy issues. This shall be done through educational programs and events about policy issues. The commission will engage students and the campus community in advocacy efforts, facilitate campaigns on issues of student interests, and mobilize support of the campus community and beyond.

The Lobby Corps Commission shall be composed of the followingled by:

- Chief Governmental Officer
- Three (3) Two (2) Coordinators
- Commission members
- At least one (1) member of the Board of Directors

The Chief Governmental Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Governmental Officer, with the approval of the Board.

6. PRESIDENTIAL APPOINTEE COMMISSION

The Presidential Appointee Commission purpose is to coordinate the development and oversee students serving on Academic Senate and university-wide Committees. This commission supports students while providing an avenue to enhance educational and interpersonal/campus community with a focus on university-wide advocacy.

The Presidential Appointees Commission shall be composed of the following:

- Chief Campus Relations Officer
- Presidential Appointees Commission Coordinator
- ASI Presidential Appointee per Academic Senate Standing Committees
- ASI Presidential Appointee per university-wide Committees
- At least one (1) member of the Board of Directors

The Coordinator shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board. Students Representatives are appointed in a joint collaboration between the ASI President and ASI Chief Campus Relations Officer.

7.d. SOCIAL JUSTICE & EQUITY COMMISSION

The Social Justice & Equity Commission purpose is to support social justice initiatives as well as historically marginalized communities to uplift them and work to <u>removedismantle</u> institutional barriers through educational campaigns and advocacy. The commission will be responsible for educational campaigns and collaborative events that advance social justice and equity on campus.

The Social Justice & Equity Commission shall be composed ofled by:

- Chief Inclusion and Diversity Officer
- Social Justice & Equity Commission Two (2) Coordinators
- Commission members
- At least one (1) member of the Board of Directors
- One (1) faculty member recommended by the Academic Senate Chair

The Chief Inclusion Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Inclusion and Diversity Officer, with the approval of the Board.

8.e. UNIVERSITY AFFAIRS COMMISSION

The University Affairs Commission purpose is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students. The commission will assess campus climate by gathering and addressing student feedback and concerns and bringing them forth to the ASI Board of Directors at least once per semester and whenever applicable. University Affairs shall be responsible for informing students of changes that impact their student experience including, but not limited to changes in ASI, the university, and legislation at the city, state and federal level. Lastly, the commission should always serve as a platform for Cal State Fullerton students to voice their concerns.

The University Affairs Commission shall be composed of led by:

- The Chief Campus Relations Officer
- University Affairs Commission Two (2) Coordinators
- Commission members
- At least one (1) member of the Board of Directors

The Chief Campus Relations Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board.

2. ASI GOVERNANCE AMBASSADORS

a. Purpose

The Governance Ambassadors are charged with upholding the student voice within the Cal State Fullerton shared governance process as official designees of the ASI President. The Ambassador program's purpose is to coordinate and oversee students serving on Academic Senate and universitywide Committees. This program offers an avenue to ensure student representation in university-wide decision making, while equipping student representatives with leadership development support to best serve the student body.

b. Composition

There shall be twenty (20) ASI Governance Ambassador student leadership positions each academic year. The Ambassadors shall be appointed by the ASI President, upon recommendation of the ASI Vice President, with the approval of the Board. In the event an Ambassador should resign, a written notice of their resignation shall be submitted to the ASI Vice President.

c. Duties

Each Governance Ambassador serves on a minimum of two (2) university-wide shared governance committees each semester. All Ambassadors must submit written reports to the ASI Vice President up to one (1) week following any committee meeting they attend. Ambassadors shall attend an onboarding presentation and monthly leadership development training facilitated by ASI Student Government advising staff. The ASI Vice President shall be responsible for reporting the Ambassadors' activities to the ASI President, Executive Officers, and Board.

DATE APPROVED:	12/05/2017
DATE REVISED:	03/26/2019
	04/20/2021
	03/18/2025

ASI Policy Concerning Commissions & Governance Ambassadors

SPRING 2025





Policy History



E- 12/05/2017 - Policy Established

03/26/2019 - SJEC Added

E- 04/20/2021 - TSCBOT Removed

E- 03/18/2025 - Updating to Present Day

ASSOCIATED STUDENTS INC., CALIFORNIA STATE UNIVERSITY, FULLERTON

POLICY STATEMENT

POLICY CONCERNING COMPOSITION AND DUTIES **OF COMMISSIONS**

PURPOSE

The following policy has been established in order for the members of Associated Students Inc. (ASI) Board of Directors (Board) to better serve their respective student constituencies by referring items brought to the Board to the proper ASI commission. The policy provides an overview of composition and responsibilities of each of the ASI commissions.

PUR	POSE	.1
WHO	SHOULD KNOW THIS POLICY	.1
DEFI	INITIONS	.1
STA	NDARDS	.2
1.	GENERAL INFORMATION	2
2.	COMMUNICATIONS COMMISSION	2
3.	COMMUNITY ENGAGEMENT COMMISSION	3
4.	ENVIRONMENTAL SUSTAINABILITY COMMISSION	3
5.	LOBBY CORPS COMMISSION	3
6.	PRESIDENTIAL APPOINTEE COMMISSION	3
7.	SOCIAL JUSTICE & EQUITY COMMISSION	.4
8.	UNIVERSITY AFFAIRS COMMISSION	4

WHO SHOULD KNOW THIS POLICY

Budget Area Administrators Volunteers Management Personnel Grant Recipients Supervisors Staff Elected/Appointed Officers Students

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Communications	Commission purpose is to implement strategies, campaigns and
Commission	events that communicate information about the ASI to the student body and campus community.
Community Engagement Commission	Commission purpose is to connect community members and opportunities from city events and city council meetings to CSU Fullerton's students, clubs, and organizations.

Page |1 of 4



Policy Recommendations









Historical Context:

- Commissions initially began as committees of the Board. • Before, BOD members were present in the official membership of the commissions to maintain connection to the work.
 - Today, the responsibility to serve as a liaison to commissions is **no** longer part of the BOD members' duties.

Recommendations:

- Update the purpose description of the policy.
- Remove the required BOD member language from each commissions.





Current

The following policy has been established in order for the members of Associated Students Inc. (ASI) **Board of Directors** to better serve their respective student constituencies by referring items brought to the **Board** to the proper ASI commission. The policy provides an overview of composition and responsibilities of each of the ASI commissions.



The following policy has been established in order for the members of Associated Students Inc. (ASI) **Executive Officers** to better serve their respective student constituencies through advocacy, outreach, and awareness efforts. The policy additionally provides an overview of composition and responsibilities of each of the ASI Commissions and Governance Ambassador programs..



Historical Context:

- Executive Officers and Commissions leadership fluctuation:
 - The "Presidential Appointee Commission" evolved to the Governance Ambassadors Program (2022-2023).
 - The "Communications Commission" & Officer were removed with revisions to the ASI Bylaws (2023-2024).

Recommendations:

- Remove dated composition language, specifically BOD & faculty. • At least one (1) member of the Board of Directors
 - One (1) faculty member
- Standardize the number of commissioner leadership roles on each commission to match current practice (2 Coordinators).



STANDARDS.....

×

1.	ASI COMMISSIONS
----	-----------------

- a. COMMUNITY ENGAGEMENT COMMISSION.....
- b. ENVIRONMENTAL SUSTAINABILITY COMMISSION......
- c. LOBBY CORPS COMMISSION.....
- d. SOCIAL JUSTICE & EQUITY COMMISSION
- e. UNIVERSITY AFFAIRS COMMISSION.....
- 2. ASI GOVERNANCE AMBASSADORS.....

2
2
2

₩



Historical Context:

- The "Presidential Appointee Commission" was established to coordinate students serving on Academic and University Committees. Since committee appointments were on a volunteer basis, there was struggle for attendance and student commitment.
- The Governance Ambassador program replaced this in 2022 and branched out to include leadership development & financial awards.

Recommendations:

- Expand the policy to include the Governance Ambassadors Program:
 - Purpose
 - Composition
 - Duties





Historical Context:

• The policy has not been revised since 2021.

Recommendations:

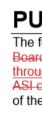
- Make edits to dated language and definitions. Some examples include:
 - **CEC:** "The Commission purpose is to connect community members" and opportunities from city events and city council meetings to CSU Cal State Fullerton's students, clubs, and organizations."
 - **SJEC:** "[...] work to remove dismantle institutional barriers through educational campaigns and advocacy."
 - ESC: "[...] serving as a liaison between interested student groups, on-campus departments, and ASI."

Summary

- Policy was established in 2017 and last reviewed in 2021
- Needed policy updates to reflect the changes and evolution of this area:
 - 1) Refining the **purpose** of the policy
 - 2) Updating the current **5 Commissions** standards
 - 3) Incorporating the **Governance Ambassadors Program**
 - 4) Editing title, minor language, grammar, and spelling errors







PURI WHO DEFI STAN 1. a. b.

¥

ASSOCIATED STUDENTS INC. CALIFORNIA STATE UNIVERSITY, FULLERTON POLICY STATEMEN

POLICY CONCERNING COMPOSITION AND DUTIES **OF** COMMISSIONS AND GOVERNANCE AMBASSADORS

PURPOSE

The following policy has been established in order for the members of Associated Students Inc. (ASI) Board of Directors (Board) Executive Officers to better serve their respective student constituencies through advocacy, outreach, and awareness efforts.by referring items brought to the Board to the proper ASI commission. The policy additionally provides an overview of composition and responsibilities of each of the ASI eCommissions and Governance Ambassador programs

RPOSE	1
HO SHOULD KNOW THIS POLICY	1
FINITIONS	1
ANDARDS	1
IASI COMMISSIONS	. 2
aCOMMUNITY ENGAGEMENT COMMISSION	. 2
bENVIRONMENTAL SUSTAINABILITY COMMISSION	
cLOBBY CORPS COMMISSION	. 3
I. SOCIAL JUSTICE & EOUITY COMMISSION	3

Questions?

 $\bullet \bullet \bullet$

REBECCA HESGARD DIRECTOR OF STUDENT GOVERNMENT

INGRID MATA STUDENT GOVERNMENT COORDINATOR



••• •

