



Governance Committee

Thu Mar 6, 2025 2:30 PM - 3:45 PM PST

1. Call to Order

Chair Brian Rubio called the meeting to order at 2:33 pm.

2. Roll Call

Members Present: Nebedum, Neeki, Ngo, Olivares, Walkley

Members Absent: None

Liaisons Present: Brown, Hesgard, Morales J.

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled ending of the meeting.


** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. Approval of Agenda

 **(Nebedum-m/Walkley-s) The agenda was approved by unanimous consent.**

4. Approval of Minutes

a. 2/20/2025 Governance Committee Meeting Minutes

 **(Olivares-m/Neeki-s) The 2/20/2025 meeting minutes were approved by unanimous consent.**

5. Public Speakers

Members of the public may address Governance Committee members on any item appearing on this posted agenda or matters impacting students.

None

6. Reports

a. Chair

Rubio welcomed attendees to the Governance Committee meeting, noting it was week seven of the semester and commending everyone for their participation in the previous packed agenda. He expressed excitement about the onboarding of two new board members for the College of Engineering and Computer Science (ECS), praising their energy and encouraging others to welcome them and offer support.

b. Director, Student Government

Rebecca Hesgard provided updates on several ASI-related activities. She highlighted the ongoing ASI elections, with campaigning events underway and the "Meet the Candidates" event having taken place at the Titan Bowl. Voting is scheduled for the upcoming Tuesday and Wednesday, with a voter block party planned in the Central Quad, weather permitting. She reminded everyone to encourage high voter turnout at vote.fullerton.edu. Additionally, Rebecca noted that ASI scholarship applications for the spring semester close on Tuesday, March 11th, and mentioned the upcoming ICA Social Justice Week in collaboration with HRI, featuring various events and a speaker as part of the "Beyond the Conversation" series.

7. Unfinished Business

a. Discussion: Policy Concerning Composition and Duties of Commissions

The Committee will review the Policy Concerning Composition and Duties of Commissions.

Rubio invited Rebecca Hesgard, Director of Student Government, to review the revisions for the Policy Concerning Composition of Duties of Commissions.

Hesgard reviewed the final student government policy for the year, which required significant updates as part of a three-year policy review schedule. This policy, concerning ASI commissions and governance ambassadors, needed a comprehensive overhaul since its establishment in 2017. Rebecca collaborated with the Student Government Coordinator and executive officer team to identify necessary changes. The policy had undergone minor updates in 2019 and 2021, but substantial revisions were needed to reflect current practices.

Key recommendations included updating the policy's title and purpose, shifting focus from the Board of Directors to executive officers, and standardizing the structure and language across commissions. The policy also needed to remove outdated references, such as the Presidential Appointee Commission and the Communications Commission, and incorporate the Governance Ambassador program. The Governance Ambassador program, established in partnership with the Vice President of Student Affairs, replaced the volunteer-based Presidential Appointee group to ensure consistent student representation on University Committees.

Additionally, Hesgard highlighted general editing for language consistency and accuracy. The goal was

to align the policy with current practices and ensure it accurately reflects the roles and responsibilities within ASI. The updated policy aims to streamline operations, enhance student engagement, and ensure effective governance.

Rubio opened the floor to questions.

Nebedum asked about the Titan Student Centers Board of Trustees (TSCBOT). Hesgard explained that TSCBOT handled facilities and programs assessment but faced challenges with its role and connection to the main Board. To streamline governance, TSCBOT was dissolved in spring 2021, and its responsibilities were integrated into the Board of Directors through the Facilities, and Programs Assessment Committees, ensuring a more cohesive organizational structure

8. New Business


a. None

9. Announcements/Member's Privilege

Brown expressed interest in collaborating with representatives from the College of Natural Sciences and Mathematics (NSM) and Business Administration (BA) on organizing a summit focused on pre-health fields such as medical, nursing, and PA. Brown mentioned that students had approached him with this idea and suggested aiming for an event in April. He also invited member Nebedum and their partner to participate in this collaborative effort.

10. Adjournment

Brian Rubio, Chair, adjourned the meeting at 2:52 pm.


ASI Board Vice Chair (Mar 28, 2025 10:10 PDT)

Brian Rubio, Chair


Erika Perret-Martinez, Recording Secretary

Roll Call 2024-2025

03/06/2025 Governance Committee Roll Call

Attendance		Board Members		
			Present	Absent
CHAIR/NSM	RUBIO	BRIAN	1	
HSS	NEBEDUM	SOMI	1	
NSM	NEEKI	ARIANNA	1	
EDU	OLIVARES	RENATA	1	
EDU	WALKLEY	BRIAN	1	
			Present	Absent
			5	0

QUORUM	4
Majority	3

Attendance	Liaisons			
			Present	Absent
DIR STU GOVT	HESGARD	REBECCA	1	
ASI PRES. *	MORALES	JOE	1	
ASI CHAIR *	BROWN	JARED	1	
			Present	Absent
			3	0

*Recording Secretary: Erika Perret-Martinez
Pres Designee: Megan Hannoun
Chair Designee: Jared Brown











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Final Audit Report

2025-04-02

Created:	2025-03-20
By:	Susan Collins (sucollins@fullerton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAz9trJFskJxWV4vkgb80nKpepMbaQ4Ph4

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POLICY CONCERNING ~~COMPOSITION AND DUTIES~~ ~~OF COMMISSIONS~~ AND GOVERNANCE AMBASSADORS

PURPOSE

The following policy has been established in order for the members of Associated Students Inc. (ASI) ~~Board of Directors (Board)~~ Executive Officers to better serve their respective student constituencies ~~through advocacy, outreach, and awareness efforts by referring items brought to the Board to the proper ASI commission.~~ The policy additionally provides an overview of composition and responsibilities of each of the ASI ~~e~~Commissions and Governance Ambassador programs.

PURPOSE	1
WHO SHOULD KNOW THIS POLICY	1
DEFINITIONS	1
STANDARDS	2
1. <u>ASI COMMISSIONS</u>	2
a. <u>COMMUNITY ENGAGEMENT COMMISSION</u>	3
b. <u>ENVIRONMENTAL SUSTAINABILITY COMMISSION</u>	3
c. <u>LOBBY CORPS COMMISSION</u>	3
d. <u>SOCIAL JUSTICE & EQUITY COMMISSION</u>	4
e. <u>UNIVERSITY AFFAIRS COMMISSION</u>	4
2. <u>ASI GOVERNANCE AMBASSADORS</u>	5

WHO SHOULD KNOW THIS POLICY

- | | |
|--|--|
| <input type="checkbox"/> Budget Area Administrators | <input type="checkbox"/> Volunteers |
| <input checked="" type="checkbox"/> Management Personnel | <input type="checkbox"/> Grant Recipients |
| <input checked="" type="checkbox"/> Supervisors | <input checked="" type="checkbox"/> Staff |
| <input checked="" type="checkbox"/> Elected/Appointed Officers | <input checked="" type="checkbox"/> Students |

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Communications Commission	Commission purpose is to implement strategies, campaigns and events that communicate information about the ASI to the student body and campus community.
Community Engagement Commission	<u>The</u> Commission purpose is to connect community members and opportunities from city events and city council meetings to <u>CSU-Cal State</u> Fullerton's students, clubs, and organizations.

Environmental Sustainability Commission	The Commission purpose is to raise awareness of environmental and sustainability issues on campus.
<u>Governance Ambassadors</u>	The Governance Ambassadors purpose is to represent the Associated Students and the student body as student representatives on Academic Senate and university-wide Committees.
Lobby Corps Commission	The Commission purpose is to advocate on behalf of student interest on all levels of governance affecting higher education and other public policy issues.
Presidential Appointee Commission	Commission purpose is to coordinate the development and overseeing students serving on Academic Senate and university-wide Committees.
Social Justice & Equity Commission	The Commission purpose is to support social justice initiatives as well as historically marginalized communities to uplift them and work to removedismantle ^{[M11][M12]} institutional barriers through educational campaigns and advocacy.
University Affairs Commission	The Commission purpose is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students.

STANDARDS

1. ASI COMMISSIONSGENERAL INFORMATION

a. *All Commissions*

[ASI](#) Commissions are charged with leading advocacy, [programming education](#), and outreach efforts on behalf of ASI. ~~The ASI President makes recommendations to the Board on the establishment of commissions.~~ The leadership of each commission shall be responsible for facilitating meetings and reporting the commission's activities to the Board. All commissions must report to the Board at least once per semester. ~~All Commission members shall attend an onboarding presentation and monthly leadership development training facilitated by ASI Student Government advising staff.~~ In the event a commission member should resign, a written notice of their resignation shall be submitted to the leadership of the commission.

b. *General Composition*

All ASI commissions shall be ~~led by an Executive Officer as outlined in ASI policy. Additional leadership positions within each commission shall include two commission Coordinators and a commission Director as detailed below. ASI Student Government staff shall provide guidance to each commission to ensure the mission of each commission area is met. composed of at least a majority of students. The leadership of ASI commissions must be students. The leadership shall not be counted when determining if a commission is composed of at least a majority of students.~~

2. COMMUNICATIONS COMMISSION

~~The Communications Commission purpose is to implement strategies, campaigns and events that communicate information about the ASI to the student body and campus community. They do campus outreach to clubs and organizations in order to facilitate collaborations. They also assist with tabling and announcing to organizations on behalf of the ASI~~

~~The Communications Commission shall be composed of the following:~~

- ~~• Chief Communications Officer~~
- ~~• Three (3) Coordinators~~
- ~~• Commission members~~
- ~~• At least one (1) member of the Board of Directors~~

~~The Chief Communications Officer shall lead Communications Commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Communications Officer, with approval of the Board.~~

3.a. COMMUNITY ENGAGEMENT COMMISSION

The Community Engagement Commission purpose is to connect community members and opportunities from city events and city council meetings to CSU-Cal State Fullerton's students, clubs, and organizations. They shall host community benefiting events and service-oriented initiatives, such as clean-ups to show appreciation for the city we dwell in.

The Community Engagement Commission shall be ~~composed of~~ led by:

- ~~Chief Communications Officer~~ ASI Vice President
- Community Engagement Commission Director
- ~~Three (3)~~ Two (2) Coordinators
- ~~Commission members~~
- ~~At least one (1) member of the Board of Directors~~ [RH3]

The Community Engagement Commission Director shall lead the commission. The Community Engagement Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the ~~Chief Communications Officer~~ ASI Vice President, with approval of the Board.

4.b. ENVIRONMENTAL SUSTAINABILITY COMMISSION

The Environmental Sustainability Commission purpose is to raise awareness of environmental and sustainability issues on campus. This shall be done [M14] [M15] through developing events and programs initiatives, advocating for the inclusion of sustainability best practices within the context of ASI's operations and corporate responsibility, and serving as a liaison between interested student groups, on-campus departments [M16], and ASI.

The Environmental Sustainability Commission shall be ~~comprised of~~ led by:

- Chief Campus Relations Officer
- Environmental Sustainability Commission Director
- ~~Three (3)~~ Two (2) Coordinators
- ~~Commission members~~
- ~~At least one (1) member of the Board of Directors~~

The Environmental Sustainability Commission Director shall lead the commission. The Environmental Sustainability Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the current Chief Campus Relations Officer, with approval of the Board.

5.c. LOBBY CORPS COMMISSION

The Lobby Corps Commission purpose is to advocate on behalf of student interest on all levels of governance affecting higher education and other public policy issues. This shall be done through educational programs and events about policy issues. The commission will engage students and the campus community in advocacy efforts, facilitate campaigns on issues of student interests, and mobilize support of the campus community and beyond.

The Lobby Corps Commission shall be ~~composed of the following~~ led by:

- Chief Governmental Officer
- ~~Three (3)~~ Two (2) Coordinators
- ~~Commission members~~
- ~~At least one (1) member of the Board of Directors~~

The Chief Governmental Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Governmental Officer, with the approval of the Board.

6. ~~PRESIDENTIAL APPOINTEE COMMISSION~~

~~The Presidential Appointee Commission purpose is to coordinate the development and oversee students serving on Academic Senate and university-wide Committees. This commission supports students while providing an avenue to enhance educational and interpersonal/campus community with a focus on university-wide advocacy.~~

~~The Presidential Appointees Commission shall be composed of the following:~~

- ~~• Chief Campus Relations Officer~~
- ~~• Presidential Appointees Commission Coordinator~~
- ~~• ASI Presidential Appointee per Academic Senate Standing Committees~~
- ~~• ASI Presidential Appointee per university-wide Committees~~
- ~~• At least one (1) member of the Board of Directors~~

~~The Coordinator shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board. Students Representatives are appointed in a joint collaboration between the ASI President and ASI Chief Campus Relations Officer.~~

7.d. SOCIAL JUSTICE & EQUITY COMMISSION

The Social Justice & Equity Commission purpose is to support social justice initiatives as well as historically marginalized communities to uplift them and work to ~~removed~~dismantle institutional barriers through educational campaigns and advocacy. The commission will be responsible for educational campaigns and collaborative events that advance social justice and equity on campus.

The Social Justice & Equity Commission shall be ~~composed of~~led by:

- Chief Inclusion and Diversity Officer
- ~~Social Justice & Equity Commission~~Two (2) Coordinators
- ~~Commission members~~
- ~~At least one (1) member of the Board of Directors~~
- ~~One (1) faculty member recommended by the Academic Senate Chair~~

The Chief Inclusion Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Inclusion and Diversity Officer, with the approval of the Board.

8.e. UNIVERSITY AFFAIRS COMMISSION

The University Affairs Commission purpose is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students. The commission will assess campus climate by gathering and addressing student feedback and concerns and bringing them forth to the ASI Board of Directors at least once per semester and whenever applicable. University Affairs shall be responsible for informing students of changes that impact their student experience including, but not limited to changes in ASI, the university, and legislation at the city, state and federal level. Lastly, the commission should always serve as a platform for Cal State Fullerton students to voice their concerns.

The University Affairs Commission shall be ~~composed of~~led by:

- The Chief Campus Relations Officer
- ~~University Affairs Commission~~Two (2) Coordinators
- ~~Commission members~~
- ~~At least one (1) member of the Board of Directors~~

The Chief Campus Relations Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board.

2. ASI GOVERNANCE AMBASSADORS

a. Purpose

The Governance Ambassadors are charged with upholding the student voice within the Cal State Fullerton shared governance process as official designees of the ASI President. The Ambassador program's purpose is to coordinate and oversee students serving on Academic Senate and university-wide Committees. This program offers an avenue to ensure student representation in university-wide decision making, while equipping student representatives with leadership development support to best serve the student body.

b. Composition

There shall be twenty (20) ASI Governance Ambassador student leadership positions each academic year. The Ambassadors shall be appointed by the ASI President, upon recommendation of the ASI Vice President, with the approval of the Board. In the event an Ambassador should resign, a written notice of their resignation shall be submitted to the ASI Vice President.

c. Duties

Each Governance Ambassador serves on a minimum of **two (2)** university-wide shared governance committees each semester. All Ambassadors must submit written reports to the ASI Vice President up to one (1) week following any committee meeting they attend. Ambassadors shall attend an onboarding presentation and monthly leadership development training facilitated by ASI Student Government advising staff. The ASI Vice President shall be responsible for reporting the Ambassadors' activities to the ASI President, Executive Officers, and Board.

DATE APPROVED:	12/05/2017
DATE REVISED:	03/26/2019
	04/20/2021
	<u>03/18/2025</u>



ASI Policy Concerning Commissions & Governance Ambassadors

SPRING 2025

Policy History

 12/05/2017 - Policy Established

 03/26/2019 - SJEC Added

 04/20/2021 - TSCBOT Removed

 03/18/2025 - Updating to Present Day

POLICY CONCERNING COMPOSITION AND DUTIES OF COMMISSIONS

PURPOSE

The following policy has been established in order for the members of Associated Students Inc. (ASI) Board of Directors (Board) to better serve their respective student constituencies by referring items brought to the Board to the proper ASI commission. The policy provides an overview of composition and responsibilities of each of the ASI commissions.

PURPOSE.....	1
WHO SHOULD KNOW THIS POLICY	1
DEFINITIONS	1
STANDARDS.....	2
1. GENERAL INFORMATION	2
2. COMMUNICATIONS COMMISSION.....	2
3. COMMUNITY ENGAGEMENT COMMISSION	3
4. ENVIRONMENTAL SUSTAINABILITY COMMISSION	3
5. LOBBY CORPS COMMISSION	3
6. PRESIDENTIAL APPOINTEE COMMISSION	3
7. SOCIAL JUSTICE & EQUITY COMMISSION.....	4
8. UNIVERSITY AFFAIRS COMMISSION	4

WHO SHOULD KNOW THIS POLICY

- | | |
|--|--|
| <input type="checkbox"/> Budget Area Administrators | <input type="checkbox"/> Volunteers |
| <input checked="" type="checkbox"/> Management Personnel | <input type="checkbox"/> Grant Recipients |
| <input checked="" type="checkbox"/> Supervisors | <input checked="" type="checkbox"/> Staff |
| <input checked="" type="checkbox"/> Elected/Appointed Officers | <input checked="" type="checkbox"/> Students |

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Policy Recommendations



1

REFINING THE PURPOSE OF THE POLICY

Historical Context:

- Commissions initially began as committees of the Board.
 - Before, BOD members were present in the official membership of the commissions to maintain connection to the work.
 - Today, the responsibility to serve as a liaison to commissions is ***no longer part of the BOD members' duties.***

Recommendations:

- Update the purpose description of the policy.
- Remove the required BOD member language from each commissions.



1

REFINING THE PURPOSE OF THE POLICY

Current

The following policy has been established in order for the members of Associated Students Inc. (ASI) **Board of Directors** to better serve their respective student constituencies by **referring items brought to the Board** to the proper ASI commission. The policy provides an overview of composition and responsibilities of each of the ASI commissions.

Proposed

The following policy has been established in order for the members of Associated Students Inc. (ASI) **Executive Officers** to better serve their respective student constituencies through **advocacy, outreach, and awareness efforts**. The policy additionally provides an overview of composition and responsibilities of each of the ASI Commissions and **Governance Ambassador** programs..

2

REFINING THE 5 COMMISSIONS STANDARDS

Historical Context:

- Executive Officers and Commissions leadership fluctuation:
 - The “Presidential Appointee Commission” evolved to the Governance Ambassadors Program (2022–2023).
 - The “Communications Commission” & Officer were removed with revisions to the ASI Bylaws (2023–2024).

Recommendations:

- Remove dated composition language, specifically BOD & faculty.
 - ~~At least one (1) member of the Board of Directors~~
 - ~~One (1) faculty member~~
- Standardize the number of commissioner leadership roles on each commission to match current practice (2 Coordinators).



STANDARDS.....	1
1. ASI COMMISSIONS	2
a. COMMUNITY ENGAGEMENT COMMISSION.....	2
b. ENVIRONMENTAL SUSTAINABILITY COMMISSION.....	2
c. LOBBY CORPS COMMISSION.....	3
d. SOCIAL JUSTICE & EQUITY COMMISSION.....	3
e. UNIVERSITY AFFAIRS COMMISSION.....	3
2. ASI GOVERNANCE AMBASSADORS.....	3



INCORPORATING THE GOVERNANCE AMBASSADORS PROGRAM

Historical Context:

- The “Presidential Appointee Commission” was established to coordinate students serving on Academic and University Committees.
 - Since committee appointments were on a volunteer basis, there was ***struggle for attendance and student commitment.***
- The Governance Ambassador ***program replaced this in 2022*** and branched out to include leadership development & financial awards.

Recommendations:

- Expand the policy to include the Governance Ambassadors Program:
 - *Purpose*
 - *Composition*
 - *Duties*



4

EDITING TITLE, MINOR LANGUAGE, GRAMMAR, & SPELLING ERRORS

Historical Context:

- The policy has not been revised since 2021.

Recommendations:

- Make edits to dated language and definitions. Some examples include:
 - **CEC:** “The Commission purpose is to connect community members and opportunities from city events and city council meetings to ~~CSU~~ Cal State Fullerton’s students, clubs, and organizations.”
 - **SJEC:** “[...] work to ~~remove~~ dismantle institutional barriers through educational campaigns and advocacy.”
 - **ESC:** “[...] serving as a liaison between interested student groups, on-campus departments, and ASI.”

Summary

- Policy was established in 2017 and last reviewed in **2021**
- Needed policy updates to reflect the changes and evolution of this area:
 - 1) Refining the **purpose** of the policy
 - 2) Updating the current **5 Commissions** standards
 - 3) Incorporating the **Governance Ambassadors Program**
 - 4) Editing title, minor language, grammar, and spelling errors

ASSOCIATED STUDENTS INC.,
CALIFORNIA STATE UNIVERSITY, FULLERTON

POLICY STATEMENT

**POLICY CONCERNING ~~COMPOSITION AND DUTIES~~
~~OF COMMISSIONS AND GOVERNANCE~~
AMBASSADORS**

PURPOSE

The following policy has been established in order for the members of Associated Students Inc. (ASI) ~~Board of Directors (Board)~~ Executive Officers to better serve their respective student constituencies ~~through advocacy, outreach, and awareness efforts by referring items brought to the Board to the proper ASI commission.~~ The policy additionally provides an overview of composition and responsibilities of each of the ASI eCommissions and Governance Ambassador programs.

PURPOSE _____ 1

WHO SHOULD KNOW THIS POLICY _____ 1

DEFINITIONS _____ 1

STANDARDS _____ 1

1. ASI COMMISSIONS _____ 2

a. COMMUNITY ENGAGEMENT COMMISSION _____ 2

b. ENVIRONMENTAL SUSTAINABILITY COMMISSION _____ 2

c. LOBBY CORPS COMMISSION _____ 3

d. SOCIAL JUSTICE & EQUITY COMMISSION _____ 3



Questions?

REBECCA HESGARD

DIRECTOR OF STUDENT GOVERNMENT

INGRID MATA

STUDENT GOVERNMENT COORDINATOR