

POLICY CONCERNING COMMISSIONS AND GOVERNANCE AMBASSADORS

PURPOSE

The following policy has been established in order for the members of Associated Students Inc. (ASI) Executive Officers to better serve their respective student constituencies through advocacy, outreach, and awareness efforts. The policy additionally provides an overview of composition and responsibilities of each of the ASI Commissions and Governance Ambassador programs.

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WHO SHOULD KNOW THIS POLICY

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| ☐ Budget Area Administrators | ☐ Volunteers |
| ☒ Management Personnel | ☐ Grant Recipients |
| ☒ Supervisors | ☒ Staff |
| ☒ Elected/Appointed Officers | ☒ Students |

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Community Engagement Commission	The Commission purpose is to connect community members and opportunities from city events and city council meetings to Cal State Fullerton's students, clubs, and organizations.
Environmental Sustainability Commission	The Commission purpose is to raise awareness of environmental and sustainability issues on campus.
Governance Ambassadors	The Governance Ambassadors purpose is to represent the Associated Students and the student body as student representatives on Academic Senate and university-wide Committees.

Lobby Corps Commission	The Commission purpose is to advocate on behalf of student interest on all levels of governance affecting higher education and other public policy issues.
Social Justice & Equity Commission	The Commission purpose is to support social justice initiatives as well as historically marginalized communities to uplift them and work to dismantle institutional barriers through educational campaigns and advocacy.
University Affairs Commission	The Commission purpose is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students.

STANDARDS

1. ASI COMMISSIONS

a. All Commissions

ASI Commissions are charged with leading advocacy, education, and outreach efforts on behalf of ASI. The leadership of each commission shall be responsible for facilitating meetings and reporting the commission's activities to the Board. All commissions must report to the Board at least once per semester. All Commission members shall attend an onboarding presentation and monthly leadership development training facilitated by ASI Student Government advising staff. In the event a commission member should resign, a written notice of their resignation shall be submitted to the leadership of the commission.

b. General Composition

All ASI commissions shall be led by an Executive Officer as outlined in ASI policy. Additional leadership positions within each commission shall include two commission Coordinators and a commission Director as detailed below. ASI Student Government staff shall provide guidance to each commission to ensure the mission of each commission area is met.

a. COMMUNITY ENGAGEMENT COMMISSION

The Community Engagement Commission purpose is to connect community members and opportunities from city events and city council meetings to Cal State Fullerton's students, clubs, and organizations. They shall host community benefiting events and service-oriented initiatives to show appreciation for the city we dwell in.

The Community Engagement Commission shall be led by:

- ASI Vice President
- Community Engagement Commission Director
- Two (2) Coordinators

The Community Engagement Commission Director shall lead the commission. The Community Engagement Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the ASI Vice President, with approval of the Board.

b. ENVIRONMENTAL SUSTAINABILITY COMMISSION

The Environmental Sustainability Commission purpose is to raise awareness of environmental and sustainability issues on campus. This shall be done through developing events and initiatives, advocating for the inclusion of sustainability best practices within the context of ASI's operations and corporate

responsibility, and serving as a liaison between interested student groups, on-campus departments, and ASI.

The Environmental Sustainability Commission shall be led by:

- Chief Campus Relations Officer
- Environmental Sustainability Commission Director
- Two (2) Coordinators

The Environmental Sustainability Commission Director shall lead the commission. The Environmental Sustainability Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the current Chief Campus Relations Officer, with approval of the Board.

c. LOBBY CORPS COMMISSION

The Lobby Corps Commission purpose is to advocate on behalf of student interest on all levels of governance affecting higher education and other public policy issues. This shall be done through educational programs and events about policy issues. The commission will engage students and the campus community in advocacy efforts, facilitate campaigns on issues of student interests, and mobilize support of the campus community and beyond.

The Lobby Corps Commission shall be led by:

- Chief Governmental Officer
- Three (3) Coordinators

The Chief Governmental Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Governmental Officer, with the approval of the Board.

d. SOCIAL JUSTICE & EQUITY COMMISSION

The Social Justice & Equity Commission purpose is to support social justice initiatives as well as historically marginalized communities to uplift them and work to dismantle institutional barriers through educational campaigns and advocacy. The commission will be responsible for educational campaigns and collaborative events that advance social justice and equity on campus.

e. UNIVERSITY AFFAIRS COMMISSION

The University Affairs Commission purpose is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students. The commission will assess campus climate by gathering and addressing student feedback and concerns and bringing them forth to the ASI Board of Directors at least once per semester and whenever applicable. University Affairs shall be responsible for informing students of changes that impact their student experience including, but not limited to changes in ASI, the university, and legislation at the city, state, and federal level. Lastly, the commission should always serve as a platform for Cal State Fullerton students to voice their concerns.

The University Affairs Commission shall be led by:

- Chief Campus Relations Officer
- Environmental Sustainability Commission Director
- Two (2) Coordinators

The Chief Campus Relations Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board.

2. ASI GOVERNANCE AMBASSADORS

a. Purpose

The Governance Ambassadors are charged with upholding the student voice within the Cal State Fullerton shared governance process as official designees of the ASI President. The Ambassador program's purpose is to coordinate and oversee students serving on Academic Senate and university-wide Committees. This program offers an avenue to ensure student representation in university-wide decision making, while equipping student representatives with leadership development support to best serve the student body.

a. Composition

There shall be twenty (20) ASI Governance Ambassador student leadership positions each academic year. The Ambassadors shall be appointed by the ASI President, upon recommendation of the ASI Vice President, with the approval of the Board. In the event an Ambassador should resign, a written notice of their resignation shall be submitted to the ASI Vice President.

b. Duties

Each Governance Ambassador serves on a minimum of two (2) university-wide shared governance committees each semester. All Ambassadors must submit written reports to the ASI Vice President up to one (1) week following any committee meeting they attend. Ambassadors shall attend an onboarding presentation and monthly leadership development training facilitated by ASI Student Government advising staff. The ASI Vice President shall be responsible for reporting the Ambassadors' activities to the ASI President, Executive Officers, and Board.

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	04/20/2021
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