

Associated Students Inc.



## Facilities Committee Meeting

Thu Jan 30, 2025 1:15 PM - 2:30 PM PST

### 1. Call to Order

Chair Alvarez called the meeting to order at 1:18 pm

### 2. Roll Call

Members Present: Alvarez, Garibay, Lopez, Neeki, Solares

Members Absent: None

Liaisons Present: Hesgard, Syed, Ngo

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting

\* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled ending of the meeting

\*\* Indicates that the member was in attendance for the portion of the meeting, but not in attendance prior to the announcement of Unfinished Business

### 3. Approval of Agenda

 **(Solares-m/Garibay-s) The agenda was approved by unanimous consent.**

### 4. Approval of Minutes

a. None

### 5. Public Speakers

Members of the public may address the Facilities Committee members on any item appearing on this posted agenda or matters impacting students.

None

### 6. Reports

a. Chair

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Chair Alvarez welcomed the Committee back from break and reminded the members that he is available to support and provide guidance as needed.

**b. Director of Student Government**

Director Hesgard thanked everyone for their participation in winter training and for participating in Discover Fest. Scholarship applications are live and will close March 11th. Elections applications are open and will close February 11th.

There are two vacancies for the College of Engineering and Computer Science.

**7. Unfinished Business**

**a. None**

**8. New Business**

**a. Information: ASI Facility Updates**

*The Committee will receive information about ASI Facility Updates.*

Chief Financial Officer, Kathleen Postal, provided updates taking place at the ASI during the last six months.

Building Engineering led by David Pantoja is responsible for the maintenance of the facilities, minor repairs, minor construction, and contracting contractors.

**Completed projects:**

Children's Center: installation of hydration stations at the Children's Center, installed gutters, dishwasher replacement, and automated hand soap dispensers.

SRC: All gender-locker room was completed, the Outdoor Adventure Equipment Rental Space was completed, re keyed SRC lockers, lockable iPad charging stations were installed, pool heater pump was installed, a new pool observation window was installed, and a robotic pool vacuum was purchased.

TSU purchased of a new refrigerated cargo van, refrigerated lockers were installed, purchased a pallet jack, software was purchased, additional refrigeration unit was purchased, Food Pantry intercom system was installed.

Club lockers were relocated, new flooring in level one area near Marketing was installed, Marketing department was built out and two new offices were added. A wall was added to an office in Student Government.

**Upcoming projects:**

CC: Installation of shade structure pending inspection. Children's Center will possibly be painted and will receive landscape improvements.

TSU: Final inspection of marketing suite, ADA ramp for South loading dock.

SRC: Gym floor replacement and repair in reviewing 3 bids. Locker locks will be replaced.

Ngo asked about the impact of student usage on replacement of floor at SRC. The expected time to complete the project is 6-7 weeks. JP Gale, Director of the SRC provided alternative programing options to mitigate student impact.

**9. Announcements/Member's Privilege**

There were no announcements

**10. Adjournment**

Alvarez, Chair, adjourned the meeting at 1:36 pm

*Noah Alvarez*

Noah Alvarez (Apr 7, 2025 11:10 PDT)

Noah Alvarez, Facilities Committee Chair

*Erika Perret-Martinez*

Erika Perret-Martinez, Recording Secretary

## Roll Call 2024-2025

01/30/2025 Facilities Committee Meeting

Attendance	Board Members			
			Present	Absent
CHAIR	ALVAREZ	NOAH	1	
COMM	GARIBAY	JOEL	1	
ARTS	LOPEZ	JOSHUA	1	
NSM	NEEKI	ARIANNA	1	
HHD	SOLARES	ANDREA	1	
			Present	Absent
			5	0

QUORUM	4
Majority	3

Attendance	Liaisons			
			Present	Absent
DIR STU GOV.	HESGARD	REBECCA	1	
ASI PRES. *	SYED	HANEEFAH	1	
ASI CHAIR *	NGO	SAMANTHA	1	
			Present	Absent
			3	0

\*Recording Secretary: Erika Perret-Martinez

Pres Designee: Haneefah Syed

Chair Designee: Samantha Ngo











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Final Audit Report

2025-04-07

Created:	2025-03-27
By:	Susan Collins (sucollins@fullerton.edu)
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-  Document created by Susan Collins (sucollins@fullerton.edu)  
2025-03-27 - 10:37:16 PM GMT- IP address: 137.151.113.4
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2025-04-07 - 6:10:21 PM GMT- IP address: 166.196.75.106
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✔ Agreement completed.

2025-04-07 - 6:10:41 PM GMT



# Facilities Committee

## Building Engineering Update

*KATHLEEN POSTAL, ASI CHIEF  
FINANCIAL OFFICER*

*JANUARY 30, 2025*





# Agenda

- **Topic one**  
**Completed Projects**
- **Topic two**  
**Upcoming Projects**







## Introduction

**Building Engineering is responsible for repairs and maintenance of all ASI facilities. These include the Children's Center, Student Recreation Center, and Titan Student Union. With a team of 6 full-time staff and 3 student employees, they cover everything from simple lamp replacements to complete suite buildouts.**





# Topic one

COMPLETED PROJECTS



# Completed Projects – Children's Center

- **Installation of outside hydration stations**
- **Gutter installation**
- **Handrail powder coating for the play area bridge**
- **Replacement of the dishwasher in the kitchen**

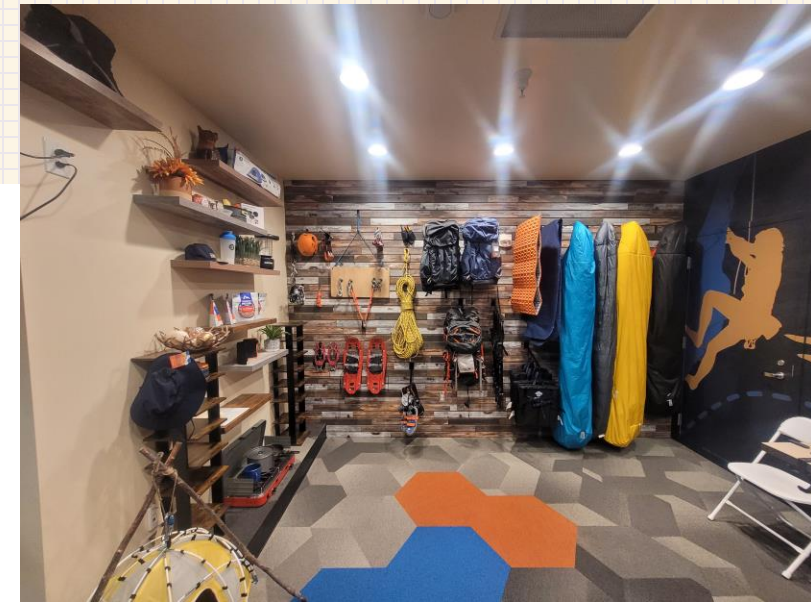


# Completed Projects – Student Recreation Center

- Completion of the all-gender locker room
- Outdoor Adventures equipment rental space
- Re-keying the SRC
- SRC security key box installation



Presentation title





# Completed Projects – Student Recreation Center

**Pool heater pump replacement**

**Addition of sliding Glass window at lifeguard office**

**Pool robotic vacuum is in use**



# Completed Projects – Titan Student Union

## FOOD PANTRY

Refrigerated van

Installation of refrigerated food lockers

Additional pallet jack

Additional refrigeration units

Food Pantry intercom and access





# Completed Projects – Titan Student Union

**Relocation of the Club lockers**

**Build out of the Marketing Studio**

**Build out of the TBB storage room**

**New Office wall in Exec Area**





# Topic two

UPCOMING PROJECTS



# Status Update

## TSU- ASI Marketing Improvement

Final inspections and occupancy of , Club Lockers, Marketing Studio, Marketing suite renovations



## SRC - Gymnasium Flooring

Collected 3 bids for full replacement. Will decide on contractor and execute PO for start of project



## C.C - Shade structure for the play area

Waiting for Campus approval to proceed with the completion of the project



# Upcoming Projects

## **TSU - ASI Food Pantry**

Possible ADA ramp adjacent to South dock for better access to Food Pantry, Currently getting bids for architectural drawings.

## **SRC - Locker Rooms**

New DigiLock locks for all day use lockers to be installed

## **SRC - Pool**

Shade structure replacement on the pool deck

Backwash Controller to be replaced

## **SRC - Gym**

Repairs to the damaged gym floor, possible replacement of entire floor

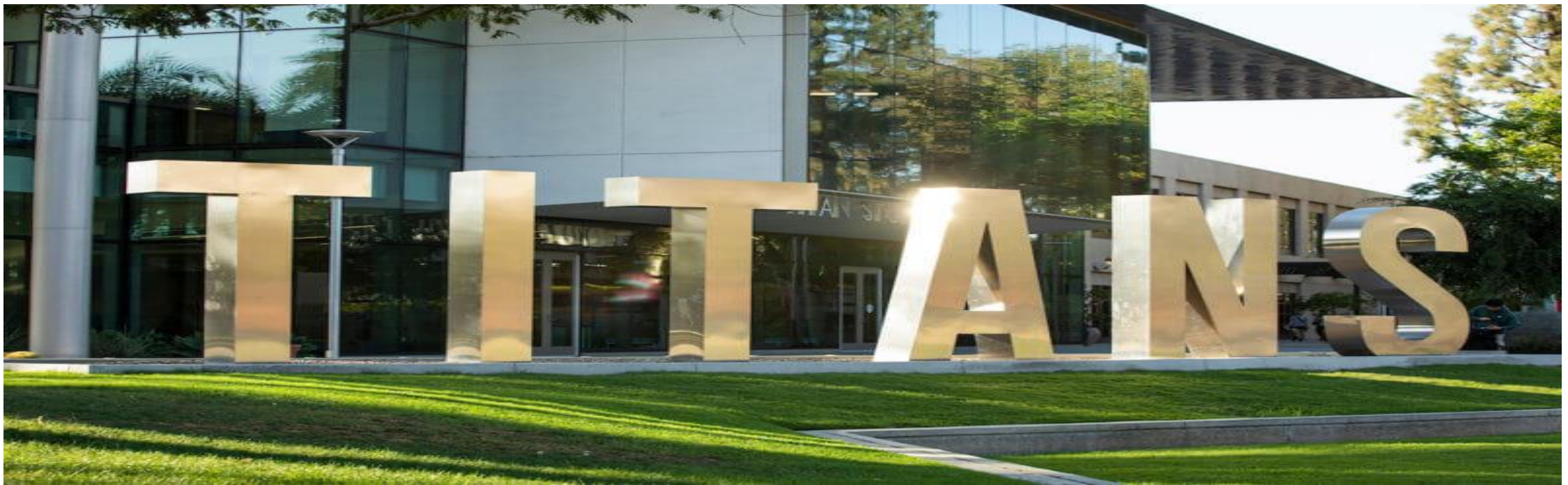
## **Children's Center**

Painting the exterior of the entire CC.

Addition of a roof and replacement of benches at courtyard portico.

Addition of lawn/turf in all areas where lawn is dead or missing.





# Thank you

KATHLEEN POSTAL | [KPOSTAL@FULLERTON.EDU](mailto:kpostal@fullerton.edu) | [ASI.FULLETON.EDU](http://asi.fullerton.edu)