

**A RESOLUTION APPROVING A CONTINGENCY REQUEST FROM AUGMENTATIVE AND  
ALTERNATIVE COMMUNICATION CLUB - TRAVEL**

**Sponsor:** Shay Quock

**WHEREAS**, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

**WHEREAS**, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

**WHEREAS**, per policy<sup>1</sup>, contingency funding is available to all students and student organizations and is intended to be available for unexpected or supplemental needs, as well as new or innovative programs; and

**WHEREAS**, Augmentative and Alternative Communication Club has requested \$1,350 to support three students traveling to the American Speech-Language Hearing Association (ASHA) Convention from November 19-22, 2025; and therefore let it be

**RESOLVED**, ASI approves the contingency request for \$1,350 for the Augmentative and Alternative Communication Club's travel needs; and let it be finally

**RESOLVED**, that this Resolution be distributed to the ASI Executive Director and applicable departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the fourth day of November in the year two thousand and twenty-five.



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Joe Morales  
2025-11-06 00:00 UTC  
Chair, Board of Directors



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Luca Romero  
2025-11-06 08:53 UTC  
Secretary, Board of Directors

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<sup>1</sup> <https://asi.fullerton.edu/wp-content/uploads/2023/09/ASI-Policy-Concerning-Funding-Provided-to-Students-and-Student-Orgs.pdf>

# ASI Contingency Funding Request 2025-2026

COMPLETE

ASI contingency funding is available to all students and student organizations and is intended to be available for *unexpected or supplemental needs, as well as new or innovative programs.*

Contingency funding requests are approved by the ASI Board of Directors on a rolling basis. You will receive an email from an ASI staff advisor to review your request together once it has been submitted. After it has been reviewed, it will move forward for consideration at an ASI Finance Committee meeting (meets every other Thursday at 1:15pm in the TSU Board Room). Please be aware that a representative from your group will be required to present the request in-person.

*Note: Funding per year is limited. To ensure equitable consideration for all requests, this funding is only available for use within the current school year and is not applicable retroactively. Please ensure your request submission is timely for all necessary approval steps.*

For questions/concerns, please reach out to [ASlstudentgovernment@fullerton.edu](mailto:ASlstudentgovernment@fullerton.edu)

## CREATED



PUBLIC

## IP ADDRESS



## \* Name

[REDACTED]

## \* Email

[REDACTED]

## \* Group/Organization you represent:

Augmentative and Alternative Communication Club

## \* Share your availability over the next (2) weeks to review this request with an ASI staff advisor. Indicate your preference for in-person or virtual meeting.

[REDACTED]

## \* Describe your program or travel, and the specific purpose of your funding request.

We are requesting funding towards sending 3 of our student members to the American Speech-Language Hearing Association (ASHA) convention this November 19-22nd. It will be held in Washington, D.C.. They have applied and been accepted as formal volunteers at this event, which qualified them for free registration.

We aim to support them as they have already put in the effort as volunteers. Additionally, few undergraduate students from CSUF have the opportunity to attend ASHA and make themselves competitive for graduate school. Their attendance benefits the reputation of CSUF, the COMD department, AAC club and COMD clubs, as well as the students themselves.

CICC has helped cover some costs for their attendance (flight only), but there is still unmet need for housing and meals. CICC is likely unable to provide more support due to the limited travel funding budget and other clubs also desiring to travel.

Additionally, the AAC club does not generate enough fundraising to support them from our own club funds as we are a small club. The students also did not qualify for the UROC research grant since they are not participating in any research presentations, only volunteer.

In summary, the Augmentative and Alternative Communication (AAC) Club are requesting funding towards the meals and housing for 3 of our undergraduate COMD student members who will be volunteers at the ASHA convention this November 19-22nd.

**\* Share a detailed budget breakdown of what the requested funds will be spent on, if approved. For councils, specify your budget number, line-items and amounts for where funding will go.**  
*Program/Travel Example: Fully 57 Block Party* Decor (balloons and streamers) - \$150 Rental Equipment (tables and tents) - \$300 DJ vendor (2 hours) - \$250 Food truck (50 vouchers) - \$750  
*Council Example: ASI InterClub Council* Budget #SG057, B-Side Travel - \$1,500 Professional Services - \$500

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Housing- \$850  
Meals - \$500

**\* Total Amount of Contingency Request**

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\$ 1,350.00

**\* Have you been approved for ASI contingency funds for this funding need before?**

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No

**\* Will you utilize any external funding from an additional funding source for these needs?**

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No, external funding requests were denied

**\* How many students are expected to participate in this program or travel opportunity? Share an estimate if not firmly determined, as well as any attendance statistics from previous events.**

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Three undergraduate COMD students are expected to attend the ASHA Convention this November 19-22 at Washington, D.C..

**\* Attach your PowerPoint presentation (maximum of 6 slides).**

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