

POLICY CONCERNING STUDENT LEADER APPOINTMENTS AND ELIGIBILITY

PURPOSE

The policy outlines student appointments to Associated Students Inc., California State University, Fullerton (ASI) Student Government programs and Academic Senate and University Committees. The policy provides direction on presidential appointments requiring approval by the ASI Board of Directors and eligibility requirements for all ASI student leadership positions as established by the CSU Minimum Qualifications for Student Office Holders.

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WHO SHOULD KNOW THIS POLICY

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| <input type="checkbox"/> Budget Area Administrators | <input type="checkbox"/> Volunteers |
| <input checked="" type="checkbox"/> Management Personnel | <input type="checkbox"/> Grant Recipients |
| <input checked="" type="checkbox"/> Supervisors | <input checked="" type="checkbox"/> Staff |
| <input checked="" type="checkbox"/> Elected/Appointed Officers | <input checked="" type="checkbox"/> Students |

STANDARDS

1. PRESIDENTIAL APPOINTMENTS

All student appointments to Executive Officer, Governance Ambassador, Elections, and Commission roles shall be Presidential Appointments. This does not include the appointment of members of the ASI Board of Directors to Board Committees. All student appointments to Academic Senate Committees and university-wide Committees shall be Presidential Appointments. Exceptions shall be made when the Academic Senate Committee or university-wide Committee has established specific appointment guidelines.

2. PRESIDENTIAL APPOINTMENTS APPROVAL BY THE ASI BOARD OF DIRECTORS

All Presidential Appointments to Executive Officer, Governance Ambassador, Elections, and Commission roles shall require approval by the ASI Board of Directors. A copy of the Presidential Appointee's application shall be submitted to each Board member prior to the meeting in which the Presidential Appointee's approval appears on the agenda.

The following information shall be contained in a data sheet attached to the application:

- The number of applications received for the position.
- Those involved in the interviewing process.
- A short summary of the position for which the person is being approved.

Presidential Appointments for Executive Officer positions cannot be confirmed until the student appointee is presented in person before the ASI Board of Directors.

3. ELIGIBILITY FOR ASI LEADERSHIP POSITIONS

At the time of filing for candidacy or application for a leadership position and throughout their term, ASI student leaders must meet and maintain the requirements outlined below. All students must be in good standing and must not be on academic or disciplinary probation. Once grades are finalized by the university at the end of a regular semester (fall and spring), eligibility is checked and certified by the Office of the Vice President for Student Affairs and Strategic Enrollment Management. Changes, corrections, or other modifications to grades or academic records must follow standard university process and do not reestablish eligibility. Eligibility can only be reestablished at the completion of the standard university process and after a recheck and certification of eligibility by the Office of the Vice President for Student Affairs and Strategic Enrollment Management. Eligibility requirements established by the CSU system are not able to be suspended by the ASI Board of Directors, and ineligibility based on CSU established requirements are not appealable.

Unit Load

Undergraduate student leaders must earn six (6) semester units of credit each semester. Graduate student leaders must earn three (3) semester units of credit each semester. Maximum Allowable Units

Undergraduate student leaders are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student leaders are allowed to earn a maximum of 50 semester units. Student leaders holding over that number of units will not be eligible.

Residency

Undergraduate student leaders must be matriculated and have been enrolled at Cal State Fullerton for one semester preceding their application for a leadership position earning a total of at least six (6) semester units during that semester. Graduate student leaders must be matriculated and have earned at least three (3) semester units per term of continuous attendance as a new graduate student to be eligible. New graduate students who received a bachelor's degree or credential within the past three (3) years from Cal State Fullerton must have earned a total of twelve (12) units during their last year as an undergraduate to be eligible. .

Faculty/Staff

A student leader may not be a member of the faculty or staff at Cal State Fullerton or its auxiliaries, including current and prior ASI professional staff. This does not apply to faculty or staff appointed positions. Graduate assistants shall not be considered faculty or staff.

a. Major Office Holders Grade Point Average

All student leaders holding a major office position must be in good standing, must not be on probation, must have earned a Cal State Fullerton semester grade point average of 2.0 and a Cal State Fullerton cumulative grade point average of 2.5 for all classes at Cal State Fullerton during the semester prior to filing for candidacy or application, and must maintain these standards.

Student Leader Positions:

- Student Members of the ASI Board of Directors
- ASI Executive Officers

b. Minor Office Holders

Grade Point Average

All student leaders holding a minor office position must be in good standing, must not be on probation, must have earned a Cal State Fullerton semester grade point average of 2.0 and a Cal State Fullerton cumulative grade point average of 2.0 for all classes at CSU Fullerton during the semester prior to their application, and must maintain these standards.

Student Leader Positions:

- ASI Governance Ambassadors
- ASI Commission Directors, Coordinators, and volunteers
- ASI Elections Director and Coordinators

Training Attendance

All student officers are required to attend leadership development training dates throughout their term. Excusals may be granted for unanticipated illness, emergency, or university business relating to the responsibilities of the student leadership role. Academic, employment, or external leadership involvement duties are the responsibility of the student leader to manage and maintain with their respective faculty, employer, or other supervisor.

Failure to meet and maintain these qualifications during the term will result in ineligibility for the position and may include a prorated loss of financial award.

DATE APPROVED	09/19/2017
DATE REVISED	04/30/2019
	04/20/2021
	12/02/2025