



Programs Assessment Committee Meeting

Minutes

Associated Students Inc., California State University, Fullerton
2/26/2026 2:30 PMPST

@ ASI Boardroom, Titan Student Union

Meeting Details

Meeting Called By: Luca Romero

Meeting Type: Regular

Meeting Attendees: Members, Staff, Public

CSU, Fullerton students, and members of the public may submit comments regarding any item posted on this agenda, or matters of importance to the student body through the [Public Comment Form](#). Comments will be reviewed by the Board Leadership, and submissions received prior to the meeting that are applicable to the governing body will be read during the meeting.

1. Call to Order (Romero)

Chair Romero called the meeting to order at 2:36 pm.

2. Roll Call

Members Present: Guzman, Mallareddygari, Mendoza, Romero, Soriano, Suzer

Members Absent: None

Liaisons Present: Hesgard, Syed, Ryals

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled end of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. Approval of the Agenda

[Item 3 - prog 02 26 2026 age.pdf](#)

Motion:

The agenda was approved by unanimous consent.

Motion moved by Isabel Soriano and motion seconded by Deniz Suzer.

4. Approval of Minutes

A. 01/29/2026 Programs Assessment Committee Meeting Minutes

[Item 4 - prog 2026 01 29 min.pdf](#)

Motion:

The 01/29/2026 Programs Assessment Meeting Minutes were approved by unanimous consent.

Motion moved by Yashwanth Mallareddygari and motion seconded by Deniz Suzer.

5. Public Speakers

Members of the public may address Programs Assessment Committee members on any item appearing on this posted agenda or matters of importance to students.

There was one public speaker.

Angel Ramos, Rockwall and Outdoor Adventure Coordinator for Titan Outdoors, introduced himself and shared that Titan Outdoors had an exceptional year. He reported that eleven outdoor education courses had sold out, continuing to provide impactful experiences for students. At the Rockwall, there had been 8,342 total participations, with 1,645 unique students climbing during the year. He also stated that the SRC was on track to reach 300,000 entries for the academic year and noted that a special swag bag would be given to the 300,000th visitor, with updates to be announced on social media. In addition, he shared that several summer employment opportunities were available, including positions for Titan Youth Summer Camp, Learn to Swim, and other SRC roles, and he encouraged members to help spread the word and promote these opportunities.

6. Reports

A. Chair (Romero)

Chair Romero welcomed everyone and reminded members that the March 1st application deadline for ASI scholarships was approaching and asked them to help spread the word to any last-minute applicants. He also emphasized the importance of completing ongoing initiatives and goals, including collaborative efforts with other colleges, for the benefit of both the colleges and the student population. He acknowledged that the Spring semester was a busy time and expressed his confidence in the group, offering his full support with any ASI- or school-related matters. He encouraged members to reach out through the group chat or directly to him, noting that everyone was balancing their responsibilities as students working toward completing their degrees.

B. Director of Student Government (Hesgard)

Chair Romero yielded to Rebecca Hesgard, ASI Director of Student Government. Hesgard thanked members for their continued hard work during a busy semester and noted that additional proposals and reviews would be presented in upcoming meetings. She reminded the group about the CAPS liaison's upcoming virtual drop-in office hours, emphasizing that they were low-pressure check-ins with referrals available if needed, and reiterated the March 1 ASI scholarship deadline. She also shared that commissions were concluding Impact Week with final in-person and virtual events and highlighted various upcoming campus programs and anniversary events, encouraging members to check social media and reach out with any questions.

7. Time Certain

None

8. Unfinished Business

None

9. New Business

A. Action: A Resolution to Accept The Pantry Programs Assessment Report (Romero)

The Committee will consider approving a resolution to accept The Pantry program report.

PROG 005 25/26 (Soriano-m/Guzman-s) A motion was made and seconded to approve the resolution to accept The Pantry Assessment Report.

Chair Romero yielded to Kirsten Stava, ASI Director of the Titan Student Union.

Stava reviewed The Pantry assessment, resolution, and recommendations. She explained that The Pantry would focus on expanding outreach and education, including consistent engagement with housing and residential communities, improving accessibility, increasing promotion of basic needs resources to faculty and staff, and enhancing storage through an approved remodeling project. She recommended maintaining the program at its current level due to funding and staffing limits, noting that The Pantry was operating at capacity with expanded weekday and Saturday hours, multiple special events each semester, and continued reliance on grants and donations. She reported strong usage data, including thousands of appointments, over 130,000 pounds of food distributed, and service to more than 4,000 individuals through active members.

Stava highlighted strengths such as strong community partnerships, grant support, added equipment, and dedicated staff, while acknowledging challenges including limited control over donated inventory, storage constraints, stigma, and growing demand. She outlined opportunities to increase educational programming, improve marketing and faculty outreach, enhance culturally relevant offerings, and refine staffing models. She concluded that The Pantry was in a stable position and should continue operating as is while implementing the identified improvements.

Chair Romero opened the floor to questions.

- Soriano asked for more detail regarding the plan for intentional marketing to the housing and residential community.

Stava explained that outreach efforts were designed to address The Pantry's distance from residential housing and to better serve students who remain on campus over the weekends with limited food access. She shared that a Pantry outreach event had been intentionally scheduled on a Thursday to help students prepare for the weekend and to increase awareness of available resources. She also noted plans to promote food donation efforts at the end of the semester, encouraging residential students to donate unused food before leaving for break to support those staying over the summer.

- Chair Romero asked about the projected timeline and location for the proposed walk-in freezer.

Stava responded that the freezer was not yet guaranteed but was being actively pursued. She explained that walk-in freezers could be disassembled and relocated if needed. The proposed location would be near the original Pantry storage area on the south side of the building, adjacent to Pavilion event storage. As part of the remodeling project, the new layout would allow direct access through double doors, improving efficiency and reducing safety risks, wall damage, and logistical challenges for student staff.

Chair Romero opened the floor to discussion.

- Chair Romero expressed his support for approving the resolution and emphasized the importance of continuing to champion The Pantry as a critical resource for students

experiencing food insecurity. He encouraged the Committee, in their roles as student leaders, to actively share information and ensure the broader student body was well informed about The Pantry and the resources available on campus.

The Committee moved to a roll call vote.

Motion:

PROG 005 25/26 Roll Call Vote: 5-0-0. The motion to approve the resolution to accept The Pantry Assessment Report was adopted.

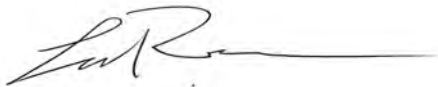
Motion moved by Isabel Soriano and motion seconded by Jenny Guzman.

10. Announcements & Member's Privilege

- Suzer provided an update regarding clubs, sharing that ICC had introduced a new required non-discrimination training. She explained that at least 80% of each club's members must complete the training by March 13 in order for the club to maintain its official status. She encouraged members to help spread the word to ensure compliance.

11. Adjournment (Romero)

Chair Romero adjourned the meeting at 2:58 pm.



Luca Romero
2026-04-09 15:39 UTC

Programs Assessment Committee Chair



Erika Perret-Martinez
2026-03-26 22:44 UTC

Recording Secretary

Roll Call 2025-2026

02/26/2026 PROGRAM ASSESSMENT Committee Roll Call

Attendance	Board Members			
			Present	Absent
COMM	GUZMAN	JENNY	1	
ECS	MALLAREDDYGARI	YASHWANTH	1	
CHAIR	ROMERO	LUCA	1	
NSM	SORIANO	ISABEL	1	
HHD	SUZER	DENIZ	1	
			Present	Absent
			5	0

QUORUM 4

Majority 3

Roll Call Votes			006 Action: A Resolution to Accept The Pantry Programs Assessment Report		
			Yes	No	Abstain
COMM	GUZMAN	JENNY	1		
ECS	MALLAREDDYGARI	YASHWANTH	1		
NSM	SORIANO	ISABEL	1		
HHD	SUZER	DENIZ	1		
CHAIR	ROMERO	LUCA	1		
			Yes	No	Abstain
			5	0	0

Attendance	Liaisons			
			Present	Absent
STU. GOV. DIR	HESGARD	REBECCA	1	
PRESIDENT	SYED	HANEEFAH	1	
CHAIR DESIGNEE *	RYALS	LIAM	1	
			Present	Absent
			3	0

*Recording Secretary: Erika Perret-Martinez

Chair Designee* Liam Ryals

President Designee* Ava Montano

**ASI Food Pantry
Programs Assessment
Committee
January 29, 2026**

Kirsten Stava, TSU Director

Cristina Truong, Associate Director, TSU Programs and Food Pantry

Learning Outcomes

- History of The Pantry
- Usage Data
- Satisfaction Data
- Financial Impact
- SWOT Analysis
- Program Recommendations



The Pantry History

- 2016 – 2018: ASI passes three resolutions in support of addressing food insecurities and homelessness at CSUF
- November 2018: ASI begins conducting mobile food pantries for CSUF students.
- November 2019: ASI passes a Resolution to Establish ASI Food Pantry
- August 2021: The permanent food pantry opens at its first location
- August 2023: The Pantry opens at new (current) location.



Procedures

15-minute
appointment
windows, 28
appointments/hr.

1 appointment per
week per student

Booked through an
online scheduling
system or walk-in
Fridays

5-10 items per visit
(limits on certain
items)

Bring own bags

Ask for locker at
checkout if needed



Food Sourcing

- The Pantry remains stocked with the assistance of:
 - Second Harvest Food Bank OC
 - Grocery Rescue Program (SHFBOC)
 - CSUF Student Affairs
 - Local partners such as OLLI and the Arboretum
 - Various Grants and Donations



Programs

- Pop-Up Pantry Events
- Educational Series
- Various food giveaways
 - Finals Week Survival Kit
 - Holiday Food Box
 - Start of the Semester Snack Bag



Recent Highlights

FY 24-25 multiple large grants allowed us to purchase:

Refrigerated lockers

Refrigerated Van, electric cart

Full mobile pantry/kitchen

Food for more events



October Day of Giving, Pantry was one of top 10 large donor recipients, netting \$3,000



Recent Highlights

New pantry coordinator, Aly Koba started August 2025.

Awarded a new grant from Kaiser Healthcare to support events

Cook & Connect Series collaboration with CHOMP

New partnerships with BIMBO Bakeries, Bento Sushi, Northgate Markets, Stater Bros., and 99 Ranch.



Financials

- The Pantry is funded by student fees, grant funding, in-kind donations, and campus reimbursements.
 - Primary partners for support are Second Harvest and CSUF Student Affairs
- This year's budget expects \$250,000 in revenue and \$304,934 in expenditures
 - Revenue is already beyond budget
 - Largest expense is staffing, but currently under budget (student wages). Spring is busier than fall, so we expect that gap to close.



Usage / User Data

- July 1 – December 31st, 2025 booked 14,520 appointments and distributed over 131,000 lbs. of food.
- Appointments increased from 3,165 in 2021 to 19,741 in 2024, a 623% increase.
- Pop-up Pantry events served 660 students in Fall 2025, 744 students served at 5 other Pantry events.
- Users - 32% First-Gen, 76% Undergraduate, 83% FTS, and 60% Pell Grant Recipients (2024 report)
- All matriculated students are eligible to use The Pantry, do not need to demonstrate need.



Student Feedback

- We collect feedback with surveys, appointment reports, customer counts, inventory reports, social media, and direct discussions with students.
- 4 surveys distributed in Fall 2025 with 648 responses
 - 3 for events
 - 1 for end of year general pantry
- Events have all “sold out”
- Available appointments booking rates:
 - Summer/recess months: 30%
 - Semester months: 72%



Student Feedback

- Major themes identified:
 - Pantry is a positive contribution to Titan Experience and aids in campus connection.
 - Food available is nutritious with a good variety available.
 - Word of mouth and events are the most effective marketing tools we have.
 - There is interest in more appointments, including weekends.
 - Provide more perishables, especially meat and dairy.



Student Feedback

“[The Pantry] helped me maintain a nutritional lifestyle”

‘It has helped me be more prepared for class and well-fed’

‘...it helped me make healthier meals...’

“It has allowed me to focus more on my studies/classes...”

“It reminds me that there are resources in times of insecurity”



SWOT - Strengths

- Strong donor base and partnerships to support education and keeping the pantry stocked.
- Equipment from previous grants allows for new program offerings and provides new student resources.
- Additional Saturday appointments and Friday walk-ins
- Strong core staff and students who are engaged with the mission.



SWOT - Weaknesses

- Most food is donated and we are unable to pick and choose what's delivered.
- Lack of awareness by many students regarding the pantry as a resource available to all students. Stigmas attached to utilizing the service.
- Storage space is limited, especially for special events.
- Food waste at the end of the week.



INFO SERVICES SAFE ROOM – PANTRY STORAGE

SWOT - Opportunities

- Increase educational components of pop-up events
- Reach out directly to faculty and staff partners to promote the pantry.
- Reimagine student teams to better support the pantry logistics.
- Provide more culturally relevant food that addresses the needs of the campus community..
- Partner with student organizations for educational cooking events.



SWOT - Threats

- Grant funding and partner support cannot be taken for granted.
- Balancing increased need with existing staffing and facility capacity.



Program Recommendations

- The Director of the TSU recommends maintaining The Pantry program with the following action steps to support:
- #1 – Continue with existing programming but streamline or otherwise adjust to a manageable level and format.
- #2 – Identify ways to increase the availability of culturally relevant food items.
- #3 – Evaluate recess scheduling blocks for more efficient operations.
- #4 – Work with the TSU Operations team to identify and/or create additional and pragmatic storage solutions.



ASWI note

Program recommendations are adaptable to changes in procedure or location resulting from ASWI progress.





Thank You!

THE PANTRY - TITAN STUDENT UNION | FULLERTON, CA.



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION TO ACCEPT THE PANTRY ASSESSMENT REPORT

Sponsor: ASI Programs Assessment Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, the ASI Programs Assessment Committee is a designated standing committee of the ASI Board of Directors and is tasked with the assessment of existing ASI programs and services and consideration of new programs to be established; and

WHEREAS, during its first meeting of the academic year, the ASI Programs Assessment Committee selects established ASI programs for annual assessment, with findings to be presented by the Program Director; and

WHEREAS, the ASI Food Pantry, known as The Pantry, was selected to be assessed and reviewed during the 2025-2026 academic term with findings shared and discussed by the Committee; and

WHEREAS, Kirsten Stava, Titan Student Union Director, reviewed program offerings, hopeful outcomes and deliverables, and revenue and expenses with the ASI Programs Assessment Committee to share strengths, weaknesses, opportunities, and threats; therefore, let it be

RESOLVED, the ASI Board of Directors accepts the report provided to the ASI Programs Assessment Committee and approves continuation of The Pantry program; and let it be further

RESOLVED, the ASI Board of Directors encourages ASI management to review the following areas concerning improvements to The Pantry program:

1. Expanded outreach and educational efforts for The Pantry, including intentional marketing to the Housing and Residential Engagement community;
2. Assessment of accessibility considerations for all pantry patrons;
3. Promotion of The Pantry and Basic Needs resources to faculty members to share with students;
4. Identification and development of improved and larger storage spaces; and let it be finally

RESOLVED, that this Resolution be distributed to the ASI Executive Director and applicable departments and staff for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the ~~XXXX-seventeenth~~ day of ~~March~~February in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors

The ASI Food Pantry Report

Programs Assessment Committee

I. TSU Director Recommendations

The ASI Food Pantry (The Pantry) remains a vibrant and critical component of Basic Needs support for California State University Fullerton students. Pantry activities support the holistic well-being of our students by providing resources instrumental to overcoming challenges connected to food insecurity and basic needs. We recommend that The Pantry continues to operate at its current level of engagement, with minor adjustments to its special program offerings and an increase in outreach efforts.

II. Program Overview

The Pantry manages a grocery store-styled supplemental food program which provides nutritional food and beverage options to currently enrolled CSUF students. The operation is available to students 6 days per week, with the following operating hours:

- Monday 1:00 PM – 7:00 PM
- Tuesday 10:00 AM – 7:00 PM
- Wednesday 10:00 AM – 7:00 PM
- Thursday 10:00 AM – 7:00 PM
- Friday 10:00 AM – 5:00 PM
- Saturday 12:15 PM – 3:00 PM

Students are eligible to visit The Pantry once per week to collect various food items, including perishable and non-perishable options, with limits on items varying depending on availability. Appointments are made online or students may take advantage of Friday walk-in options.

The Pantry is a donation-based program, with supplemental funding provided by ASI, Cal State FullertonSUF Student Affairs and Strategic Enrollment Management, and various community or governmental grant programs. The team works closely with Cal State FullertonSUF Basic Needs and works to educate students through shared resources and educational programming, including collaborations with various CSUFcampus departments.

The program is managed by the Associate Director, TSU Programs and Food Pantry, and the Food Pantry Coordinator, with one (1) graduate assistant and approximately twenty (20) students who assist with grocery rescue operations, scheduling, inventory management, education, and customer service.

Special programs include pop-up pantry events in which food is distributed to students at remote locations from the pantry, food drives, and educational sessions.

Refrigerated lockers are available to pantry users to accommodate scheduling challenges. If a patron can only book an appointment at 12:30 PM but has class until 6:00 PM, they have access to a refrigerated safe space to store their grocery items.

Historical Highlights:

- 2016 – ASI Board of Directors passes a Resolution in Support of the Food Insecurities and Homelessness Task Force at California State University, Fullerton.
- 2017 – ASI Board of Directors passes a Resolution in Support of Food and Housing Security Emergency Fund.
- 2018 – ASI Board of Directors passes a Resolution in Support of Tuffy’s Basic Needs Center and initiates a recurring mobile food pantry, which continued to operate during the campus pandemic closure of 2020-2021.
- 2019 – ASI Board of Directors passes a Resolution to Establish ASI Food Pantry.
- 2021 – The first permanent pantry location opens (adjacent to the Pavilion and south loading dock)
- 2023 – The ~~current~~ Pantry opens in its new/current location on the south side of the building (adjacent to the Center Gallery, Theater, and Visual Arts Terrace).

III. The Pantry – Programs and Engagement Overview

Over 14,500 appointments were recorded between July 1st, and December 31st, 2025, with 131,000 pounds of food distributed. There are currently 1,590 active pantry clients, serving a total of 4,032 household members.

The Pantry operates two (2) pop-up pantry events each semester and intentionally schedules one to take place during late afternoon or evening hours, ~~in an attempt with a goal~~ to engage and support students who may only be on campus in the evenings. The pop-ups are located at a location away from the ~~s~~Student ~~u~~Union (weather permitting) and usually includes ~~s~~ a collaborative educational component.

~~Additionally, 2-3 additional~~ special events may be conducted each semester, depending on food availability and funding. Events are scheduled before ~~the~~ spring and fall recesses and at the beginning and ~~the~~ end of each semester. These events have historically served between 200-350 students each time.

IV. Participant Satisfaction

We conduct surveys on general pantry use and for special events. Surveys are constructed to gather customer satisfaction details, to collect utilization data, and to measure The Pantry’s effectiveness as a Wellness and Belonging resource for students.

The feedback from students has been positive with the following themes identified:

- The Pantry is a positive contribution to the Titan Experience and aids in campus connection.
 - Allows students to focus more on studies/classes.
 - Helpsed students to be more prepared for class and well-fed.
 - Helpsed students make healthier meals.
 - Helpsed students maintain a nutritional lifestyle.
 - Reminds students that there are resources in times of insecurity.
- The food available is nutritious with a good variety of items available.
- Word of mouth and special events are the most effective marketing tools we have.
- There is interest in having more appointments available, ~~including for~~ including weekends.
- There is a desire to have more perishables available, especially meat and dairy products.

V. Financial Data

The Pantry’s primary revenue sources are grants, campus funds, gift/donation income, and contributions in kind.

The primary expenses for The Pantry are for wages and for supplemental food purchases.

FY 25-26 budget overview (budgeted amounts):

Revenue		
	Gift/Donation	\$120,000
	Campus Reimbursements	\$130,000
Expenses		
	Student Wages	\$221,418
	Cost of Food	\$42,000

VI. SWOT Analysis

Strengths:

- Strong donor base and partnerships to support education and keep The Pantry stocked.
- Equipment from previous grants allows for new program offerings and provides new student resources.
- Additional Saturday appointments added in spring 2026 and Friday walk-in appointments added in 2025 expanding ing student access.
- Strong core of staff and students who are engaged within the mission.

Weaknesses:

- Most food is donated and we are unable to select what we receive.
- Lack of awareness by many students regarding The Pantry as a resource available to all students.
- Stigmas attached to utilizing the service.
- Limited storage space.
- Food waste at ~~end~~the end of each week.

Opportunities:

- Increase educational components of pop-up events.
- Reach out directly to faculty and staff partners to promote The Pantry.

- Reimagine student teams to better support pantry operations.
- Provide more culturally relevant food that addresses the needs of the campus community.
- Partner with student organizations for educational cooking events.

Threats:

- Grant funding and partner support cannot be taken for granted.
- Balancing increased need with existing staffing and facility capacity.

VII. Conclusion and Recommendations

The Pantry is an established and effective program that supports student success and belonging through the provision of supplemental food supplies and with the evolution of special programs and educational outreach. Staffing and present logistical state concerning storage and physical resources is sufficient to sustain The Pantry at its current level of programming and engagement.

To allow for growth and sustainability, ASI [mM](#)management recommends the following steps be taken:

- 1. Expand outreach and educational efforts for The Pantry, including intentional marketing to the Housing and Residential Engagement community.**
- 2. Assess accessibility considerations for all pantry patrons.**
- 3. Promote The Pantry and Basic Needs services and resources to faculty members to share with students.**
- 4. Explore additional or improved storage solutions for food supplies.**



CALIFORNIA STATE UNIVERSITY, FULLERTON™

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RESOLVED, that this Resolution be distributed to the ASI Executive Director and applicable departments and staff for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventeenth day of March in the year two thousand and twenty-six.

Chair, Board of Directors

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The ASI Food Pantry Report

Programs Assessment Committee

I. TSU Director Recommendations

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- The food available is nutritious with a variety of items available.
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Strengths:

- Strong donor base and partnerships to support education and keep The Pantry stocked.
- Equipment from previous grants allows for new program offerings and provides new student resources.
- Additional Saturday appointments added in spring 2026 and Friday walk-in appointments added in 2025 expanding student access.
- Strong core of staff and students who are engaged in the mission.

Weaknesses:

- Most food is donated and we are unable to select what we receive.
- Lack of awareness by many students regarding The Pantry as a resource available to all students.
- Stigmas attached to utilizing the service.
- Limited storage space.
- Food waste at the end of each week.

Opportunities:

- Increase educational components of pop-up events.
- Reach out directly to faculty and staff partners to promote The Pantry.

- Reimagine student teams to better support pantry operations.
- Provide more culturally relevant food that addresses the needs of the campus community.
- Partner with student organizations for educational cooking events.

Threats:

- Grant funding and partner support cannot be taken for granted.
- Balancing increased need with existing staffing and facility capacity.

VII. Conclusion and Recommendations

The Pantry is an established and effective program that supports student success and belonging through the provision of supplemental food supplies and with the evolution of special programs and educational outreach. Staffing and present logistical state concerning storage and physical resources is sufficient to sustain The Pantry at its current level of programming and engagement.

To allow for growth and sustainability, ASI management recommends the following steps be taken:

- 1. Expand outreach and educational efforts for The Pantry, including intentional marketing to the Housing and Residential Engagement community.**
- 2. Assess accessibility considerations for all pantry patrons.**
- 3. Promote The Pantry and Basic Needs services and resources to faculty members to share with students.**
- 4. Explore additional or improved storage solutions for food supplies.**