



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION TO AMEND ASI POLICY CONCERNING CORPORATE PROCUREMENT

Sponsor: Shay Quock, Chair, Finance Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, ASI Policy Concerning Corporate Procurement establishes the standards for the ethical and efficient acquisition of goods and services in alignment with fiduciary responsibilities; and

WHEREAS, a review of the policy and recent internal controls audit identified a need to centralize Conflict of Interest language into its own dedicated section, ensuring these ethical standards apply broadly to all procurement activities rather than being limited to purchase orders; and

WHEREAS, amendments were identified to clarify that contract and purchasing authority is formally governed and restricted by the ASI Delegation of Authority Matrix; and

WHEREAS, further revisions were made to the Purchase Orders section to explicitly outline processing procedures and establish standardized purchase order terms; and

WHEREAS, revisions include incorporating a Financial Reporting section to formalize the requirement for monthly review meetings; therefore, let it be

RESOLVED, ASI approves the amendments to the Policy Concerning Corporate Procurement; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Associate Vice President and Executive Director, Chief Financial Officer, and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the twenty-eighth day of April in the year two thousand and twenty-six.

Joe Morales
2026-05-05 05:47 UTC

Chair, Board of Directors

Luca Romero
2026-05-05 19:28 UTC

Secretary, Board of Directors