



Facilities Committee Meeting Minutes

Associated Students Inc., California State University, Fullerton

4/16/2026 1:15 PMPDT

@ ASI Boardroom, Titan Student Union

Meeting Details

Meeting Called By: Luca Romero

Meeting Type: Regular

Meeting Attendees: Members, Staff, Public

CSU, Fullerton students, and members of the public may submit comments regarding any item posted on this agenda, or matters of importance to the student body through the [Public Comment Form](#). Comments will be reviewed by the Board Leadership, and submissions received prior to the meeting that are applicable to the governing body will be read during the meeting.

1. Call to Order (Romero)

Chair Romero called the meeting to order at 1:17 pm.

2. Roll Call

Members Present: Guzman, Romero, Soriano, Tran, Guerrero

Members Absent: None

Liaisons Present: Hesgard, Salguero, Mallareddygari

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled end of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. Approval of the Agenda

 [Item 3 - fac 2026 04 16 age.pdf](#)

Motion:

The agenda was approved by unanimous consent.

Motion moved by Isabel Soriano and motion seconded by Jennifer Tran.

4. Approval of Minutes

A. 03/26/2026 Facilities Committee Meeting Minutes

Motion:

The 03/26/2026 Facilities Committee Meeting Minutes were approved by unanimous consent.

Motion moved by Jennifer Tran and motion seconded by Isabel Soriano.

5. Public Speakers

Members of the public may address Facilities Committee members on any item appearing on this posted agenda or matters of importance to Cal State Fullerton students.

There was one public speaker.

Kimberly Ball, Director of Auxiliary Services Corporation, ASC, explained that Auxiliary Enterprises and Campus Dining are exploring potential new food vendors for the Fresh Kitchen space on campus, following an updated sublease agreement with ASI. She noted that there has been interest from multiple vendors and that they are considering new dining concepts to improve student food options, with the process involving the Facilities Committee.

She also shared that they are currently gathering student feedback through a campus dining survey to help guide decisions, noting trends indicating strong interest in more chicken-based food options. She emphasized that the purpose of her update was to inform the Committee and begin future collaboration on improving campus dining offerings.

6. Reports

A. Chair (Romero)

Chair Romero reported on ASI Alumni Week, thanking volunteers and encouraging support across colleges, noting Juan's role in organizing resources. He reminded members that ASI scholarships are due May 1 and urged early submission due to end-of-semester workload. He also flagged a special Facilities Committee meeting on April 30th to discuss LPA's findings on the ASI Wellness Initiative, stressing its importance and asking members to attend or arrange coverage if unavailable.

B. Director of Student Government (Hesgard)

Chair Romero yielded to Rebecca Hesgard, ASI Student Government Director.

Hesgard reminded members to start ASI scholarship grading before the May 1 deadline, encouraging at least one login attempt and directing anyone needing help to Erika. She noted optional grading sessions over the next two Thursdays and asked members to work them into existing schedules. She also previewed upcoming events and end-of-term transitions: the final "Beyond the Conversation" next Thursday (RSVP required), Spring Concert ticket claims (no ticket if not claimed), and the incoming-outgoing Board transition meeting on May 7, followed by the ASI banquet on May 8.

7. Time Certain

None

8. Unfinished Business

None

9. New Business

A. Action: Resolution to Approve the Next Big Idea Student Pop-Up Shop Concept (Romero)

The Committee will consider approving the student pop-up shop concept as recommended by The Next Big Idea program.

FAC 007 25/26 (Guzman-m/Guerrero-s) A motion was made and seconded to approve the Next Big Idea Student Pop-Up Shop Concept.

Chair Romero yielded to Kirsten Stava, Director of the Titan Student Union (TSU).

Stava presented a new concept selected through a Shark Tank-style initiative. The concept,

“Tuffy’s Pop-Up Shop”, would offer student entrepreneurs short-term retail space in the TSU.

The program aims to support student vendors by providing an affordable, dedicated space to

sell products and gain professional experience in marketing, sales, and customer service. The

selected idea repurposes a former Round Table location into a rotating pop-up shop managed

by ASI Operations and the University Conference Center. It will feature themed monthly

rotations, reservation-based scheduling, and security/oversight to protect vendors’ goods. Two

possible setups are being considered: walk-in retail or window-style sales. The space will be

remodeled and equipped with shelving, displays, and signage based on an \$11,500 budget.

Construction and planning will occur through 2026, with vendor recruitment in summer and a

planned grand opening sometime in August–September 2026.

Chair Romero opened the floor to questions.

- Guzman asked whether the pop-up shop would be limited to current CSUF students or also open to alumni.

Stava replied that the initial plan is for current students only, but the policy is not finalized. They will assess demand in the first semester and may open participation to alumni if additional vendors are needed.

- Chair Romero asked whether student entrepreneurs would staff their own booths or if someone else would manage them.

Stava clarified that students (or a CSUF student assistant) must staff their own space, and ASI staff will not handle transactions to ensure it remains student-run.

- Chair Romero asked about ensuring adequate operating hours given students’ class schedules.

Stava explained they are exploring a system to display real-time availability online and will align shop hours with Titan Bowl and Billiards (no weekends, not before 9 a.m.).

Hours will be flexible within that window (9 a.m.–10 p.m., Mon–Fri) and reassessed in the fall.

Chair Romero opened the floor to discussion.

- Hesgard asked Salguero, as a voting member of the “Next Big Idea” panel, to explain how the selection process worked for choosing the winning proposals.

Salguero explained that the “Next Big Idea” event was intended as a lighthearted Shark Tank-style idea showcase, but the pop-up shop stood out because it strongly aligned with ASI’s mission of student advocacy and opportunity. He noted the concept’s value in giving students a structured way to sell merchandise, develop entrepreneurial skills, and expand on existing vendor success seen at campus events. He added that the selection panel was impressed by its potential impact, and that it ultimately ranked as a top possibly the top selection.

The Committee moved to a roll call vote.

Motion:

FAC 007 25/26 Roll Call Vote: 5-0-0. The motion to approve the Next Big Idea Student Pop-Up Shop Concept in the Titan Student Union was adopted.

Motion moved by Jenny Guzman and motion seconded by Keoni Guerrero.

10. Announcements & Member's Privilege

- Chair Romero noted that Communication Week will take place April 27–30 and encouraged members to share the information with Communication Studies students. He also mentioned that he and Guzman will be attending to support their college.

11. Adjournment (Romero)

Chair Romero adjourned the meeting at 1:41 pm.



Luca Romero
2026-05-04 18:32 UTC
Chair, Facilities Committee



Erika Perret-Martinez
2026-05-01 18:48 UTC
Recording Secretary

Roll Call 2025-2026

04/16/2026 Facilities Committee Meeting

Attendance	Board Members			
			Present	Absent
COMM	GUZMAN	JENNY	1	
ECS	GUERRERO	KEONI	1	
EDU	TRAN	JENNIFER	1	
CHAIR	ROMERO	LUCA	1	
NSM	SORIANO	ISABEL	1	
			Present	Absent
			5	0

QUORUM 4
Majority 3

Attendance	Liaisons			
			Present	Absent
STU GOV. DIR.	HESGARD	REBECCA	1	
ASI PRES. *	SALGUERO	JUAN	1	
ASI CHAIR *	MALLAREDDYGARI	YASHWANTH	1	
			Present	Absent
			3	0

*Recording Secretary: Erika Perret-Martinez
 Pres Designee: Riya Jain/ Juan Salguero
 Chair Designee: Yashwanth Mallareddygari

Roll Call Votes			007 Resolution to Approve the Next Big Idea Student Pop-Up Shop Concept		
			Yes	No	Abstain
COMM	GUZMAN	JENNY	1		
ECS	GUERRERO	KEONI	1		
EDU	TRAN	JENNIFER	1		
NSM	SORIANO	ISABEL	1		
CHAIR	ROMERO	LUCA	1		
			Yes	No	Abstain
			5	0	0



CALIFORNIA STATE UNIVERSITY, FULLERTON™

**A RESOLUTION TO ESTABLISH A STUDENT POP-UP SHOP IN THE
TITAN STUDENT UNION**

Sponsor: Luca Romero, Chair, ASI Facilities Committee & ASI Programs Assessment Committee

WHEREAS, the Associated Students Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, the ASI Facilities Committee is a designated standing committee of the ASI Board of Directors and is tasked with the assessment and management of ASI Facilities, including the Titan Student Union; and

WHEREAS, the ASI Programs Assessment Committee is a designated standing committee of the ASI Board of Directors and is tasked with the assessment of existing ASI programs and services and consideration of new programs to be established; and

WHEREAS, “ASI’s Next Big Idea” served as a platform for staff to propose innovative services aimed at student success and professional development; and

WHEREAS, the Titan Bowl & Billiards and Esports Coordinator, along with their student assistant, submitted a proposal to establish a dedicated student pop-up shop within the Titan Student Union (TSU); and

WHEREAS, the project was selected for implementation by a panel of executive staff and student leaders for its potential to provide tangible resources to the campus community; and

WHEREAS, the primary purpose of the student pop-up shop is to provide a low-barrier, professional retail environment where student entrepreneurs can showcase their brands, test market demand, and gain practical business experience; and

WHEREAS, the Titan Student Union Operations Team has identified room TSU 15A/15B as a high-traffic, accessible location currently utilized for storage that can be repurposed to serve a higher student need; and

WHEREAS, the space will function as a reservable weekly showcase space, allowing a diverse rotation of student-owned businesses to operate without the overhead costs of traditional retail space; and

WHEREAS, ASI will centralize the administration of this program through the Information Services Desk to ensure access and consistent scheduling; and therefore, let it be

RESOLVED, that the Facilities Committee recommends that the ASI Board of Directors approve the formal establishment of TSU 15A/15B as the space dedicated to the student pop-up shop; and let it be further

RESOLVED, that the Programs Assessment Committee recommends that the ASI Board of Directors approve the creation of a program to offer Cal State Fullerton students a place to sell their products; and

RESOLVED, that this resolution be distributed to the ASI Executive Director and applicable departments and staff for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the fifth day of May in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors

TUFFY'S POP-UP SHOP

TUFFY'S...

POP-UP SHOP!



PRESENTED BY
KIRSTEN STAVA

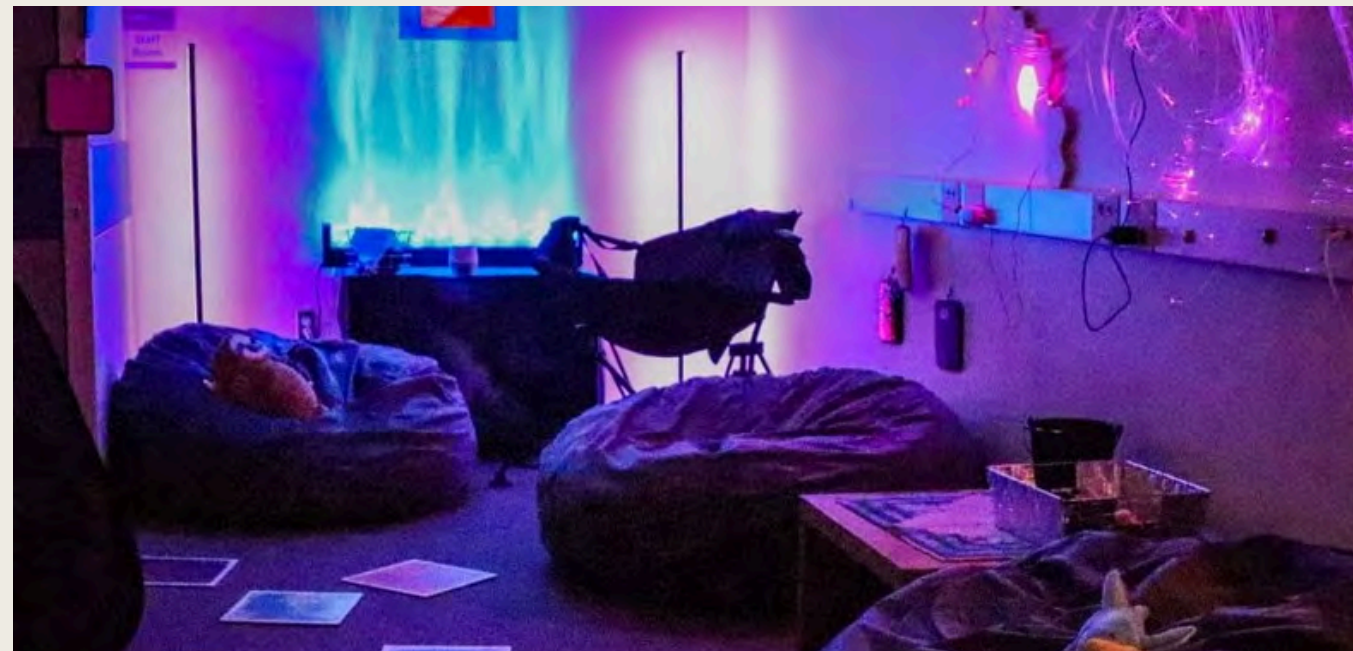
ASI NEXT BIG IDEA

- **\$25,000 was allocated in the 26-27 budget**
- **One-time funding - no wages**
- **All full-time staff were invited to submit an idea**
- **Completed an application that was then reviewed**



EVENT

- **Shark Tank style - thanks to Haneefa, Juan, Liam, Dave, and Sonia**
- **7 ideas were presented**
- **3 winners**
 - **Wellness on Wheels**
 - **Pop-Up Shop**
 - **Sensory items and art displays**



TUFFY'S POP-UP SHOP

A dedicated area for a “Student Pop-Up Shop” where student entrepreneurs can apply for a short-term residency to display and sell their products.



WHY



- ASI Programming had a successful “**Tuffy’s Marketplace**” and marketplace at the “**Fall Concert**” with over 50 unique student vendors.
- This idea evolves the marketplace concept from a one-time event into a regular **TSU service**.
- It establishes a dedicated area for student entrepreneurs to develop **professional skills** like marketing, sales, merchandising, customer service, and more.
- Most **students can’t afford \$500+** for insurance and booth fees at external fairs; a TSU-sponsored space makes entrepreneurship accessible to all.

DETAILS

- **Themed Months:**
 - "Titan Makers" (jewelry, art prints, apparel).
 - "Wellness & Self-Care" (student-made candles, soaps, or journals).
- **Rotating Shop:**
 - Creates "FOMO" (fear of missing out), giving students a reason to visit the TSU regularly to see "who's in the shop this week."

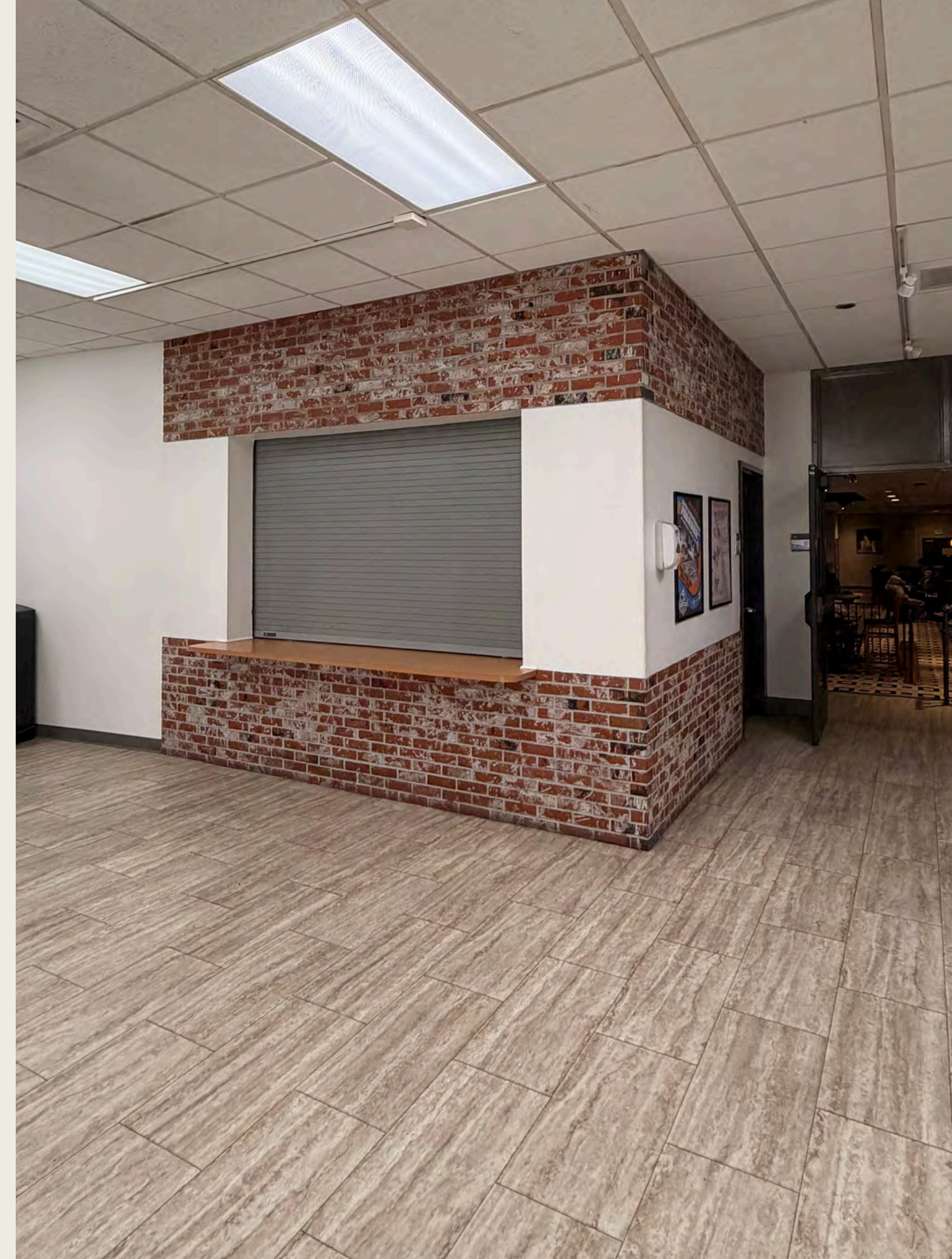


LOCATION

Located on the lower level of the by the Pub.

Currently used as storage for old furniture

Managed by the Operations and University Conference Center departments



EARLY CONCEPT

Layout Options:

- Walk-In Retail Space
- Sell from the Window

Furniture Provided:

- Shelf space and racks for different types of vendors (clothes, ceramics, art prints, etc)



TIMELINE + BUDGET

Our idea was awarded **\$11,500!**

- May- June 2026
 - Building Engineering to prep space
 - TSU Staff to Develop procedures
- July - Aug 2026
 - Purchase furniture
 - Install signage
 - Marketing supplies
 - Solicit student vendors
- End of Aug 2026
 - Open for business
- September 2026
 - Grand Opening Event



Item	Price	Expected Completion Date
Remodel / Repairs - Lighting, Drywall, Carpet, Repaint	\$5,000	June 2026
Furniture - Modular Shelving, Racks, Locking Display Cases, Mounted Panels	\$3,000	August 2026
Branded Signage	\$1,500	August 2026
Marketing Supplies - Handbills, Giveaways (for grand opening), etc.	\$2,000	September 2026
GRAND TOTAL:	\$11,500	

**LET'S CREATE
SOMETHING
AMAZING TOGETHER**

