



Governance Committee Meeting Minutes

Associated Students Inc., California State University, Fullerton

4/9/2026 2:30 PMPDT

@ ASI Boardroom, Titan Student Union

Meeting Details

Meeting Called By: Mahak Ahmad

Meeting Type: Regular

Meeting Attendees: Members, Staff, Public

CSU, Fullerton students, and members of the public may submit comments regarding any item posted on this agenda, or matters of importance to the student body through the [Public Comment Form](#). Comments will be reviewed by the Board Leadership, and submissions received prior to the meeting that are applicable to the governing body will be read during the meeting.

1. Call to Order (Ahmad)

Chair Ahmad called the meeting to order at 2:34 p.m.

2. Roll Call

Members Present: Ahmad, Camarillo, Quock, Romero, Valdez

Members Absent: None

Liaisons Present: Hesgard, Mendoza, Syed

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled end of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. Approval of the Agenda

[Item 3 - gov 2026 04 09 age.pdf](#)

Motion:

(Valdez-m/Camarillo-s) A motion was made and seconded to amend the agenda to postpone discussion item 9.G ASI Policy Concerning ASI Scholarships to the 04/23/2026 Governance Committee Meeting.

The amended agenda was approved by unanimous consent.

Motion moved by Edwin Valdez and motion seconded by Luisa Camarillo.

4. Approval of Minutes

A. 03/19/2026 Governance Committee Meeting Minutes

Motion:

The 03/19/2026 Governance Committee Meeting Minutes were approved by unanimous consent.

Motion moved by Luisa Camarillo and motion seconded by Edwin Valdez.

5. Public Speakers

Members of the public may address Governance Committee members on any item appearing on this posted agenda.

There were no public speakers.

6. Reports

A. Chair (Ahmad)

Chair Ahmad thanked Committee members for their continued work and engagement, acknowledging the effort required in their roles and noting end-of-semester burnout. She reminded everyone that one Governance Committee meeting remained and that several policies and resolutions still needed to be addressed before the end of the year, encouraging continued participation and thoughtful discussion. She also referenced upcoming events including Career Week, encouraged students to stay engaged with scheduled programming, and reminded graduating students to register for commencement before the April 19 deadline. She concluded by offering support from ASI staff and Board leadership and thanked members again for their contributions.

B. Director of Student Government (Hesgard)

Chair Ahmad yielded to Rebecca Hesgard, ASI Director of Student Government. Hesgard reminded members that the academic year was winding down and highlighted upcoming end-of-term responsibilities, particularly the ASI scholarship grading process, which is due May 1. She urged members to complete grading early to avoid added stress during finals and noted that support is available through Erika for any issues. Hesgard also reviewed upcoming ASI programming, including Beyond the Conversation on April 23, the Spring Concert on May 2, a transition lunch with the incoming board on May 7, and the ASI banquet on May 8. She encouraged participation in these events and mentioned that ticketing information would be shared as it becomes available. She emphasized student wellness during the busy end-of-semester period and encouraged use of campus support resources. Hesgard also thanked members for their continued engagement.

7. Time Certain

None

8. Unfinished Business

None

9. New Business

A. Action: A Resolution to Amend ASI Bylaws and Corporate Policies Concerning Board of Directors and Executive Officer Operations (Ahmad)

The Committee will consider a Resolution to amend the Policy Concerning ASI Bylaws and Corporate Policies Concerning Board of Directors and Executive Officers Operations.

GOV 012 25/26 (Luca-m/Camarillo-s) A motion was made and seconded to amend the ASI Bylaws and Corporate Policies Concerning Board of Directors and Executive Officer Operations.

Chair Ahmad yielded to Andrea Okoh, ASI Assistant Director of Corporate Affairs.

Okoh explained that the Board of Directors Operations, Executive Officer Operations, and Bylaws documents were being consolidated into a single action item because they are interrelated. She clarified that the Bylaws serve as the main governing framework, while the other two documents outline operational details for how the Board and Executive Officers function. She outlined proposed updates, including the addition of a Personnel Committee (requiring corresponding Bylaw changes), updates to department names, clarification of voting language, and simplification of committee and council references. She also noted the removal of Conflict of Interest language from these documents since it had been moved into a separate approved policy. She described updates to office hour requirements, HR oversight responsibilities, meeting frequency with deans, and contract oversight, including delegation of authority limits. She further summarized revisions to Committee responsibilities and Executive Officer duties, including restructuring roles for vice president, CCRO, and CIDO, and removing or reassigning certain commission and liaison responsibilities.

Chair Ahmad opened the floor to questions.

- Camarillo asked for clarification on the proposed HR committee, specifically whether it would function like other Committees that are selected annually and whether the membership and selection process would be formally outlined.

Okoh responded that the structure would be similar to other standing committees with defined membership requirements outlined in the bylaws. Dr. Edwards added that a Personnel Committee had existed informally for years, typically consisting of Executive Officers and the Executive Director, and that formalizing it in the Bylaws would codify existing practice. He explained that the Committee would handle personnel-related matters, including employment decisions, and that its actions would still be brought to the full Board for approval.

012.a 25/26 (Ahmad-m/Camarillo-s) A motion was made and seconded to amend the Executive Director's Title to reflect the Associate Vice President and Executive Director in the Bylaws and all related policies.

Chair Ahmad opened the floor to discussion.

There was none.

The Committee moved to a roll call vote.

Motion:

GOV 012.a 25/26 The motion to amend the Executive Director's Title to reflect the Associate Vice President and Executive Director in the Bylaws and all related policies was adopted.

Motion moved by Mahak Ahmad and motion seconded by Luisa Camarillo.

Motion:

GOV 012 25/26 Roll Call Vote: 5-0-0. The motion to amend ASI Bylaws and Corporate Policies Concerning Board of Directors and Executive Officer Operations was adopted.

Motion moved by Luca Romero and motion seconded by Luisa Camarillo.

- B. Action: A Resolution to Establish ASI Policy Concerning Information Security and Data Governance (Ahmad)

The Committee will consider a Resolution to approve the establishment of ASI Policy Concerning ASI Information Security and Data Governance.

GOV 013 25/26 (Romero-m/Valdez-s) A motion was made and seconded to approve the resolution to Establish ASI Policy Concerning Information Security and Data Governance.

Chair Ahmad yielded to Andrea Okoh, ASI Assistant director of Corporate Affairs.

Okoh explained a new information security and data governance policy designed to protect ASI's information systems and ensure legal and regulatory compliance. She outlined key areas of the policy, including governance and oversight, CSU-aligned information security standards, legal and nonprofit compliance, personnel access controls, mobile device and remote access rules, and enforcement procedures. She noted that ASI data would be classified into levels (public, internal, and confidential) with strict controls on access, especially for sensitive information that cannot be stored on personal devices or unencrypted systems. She added that a designated system administrator would oversee implementation, while daily management would be handled by staff and the Board would retain ultimate oversight responsibility. She also emphasized that ASI-issued devices and secure access methods such as VPNs are required for handling internal systems.

Chair Ahmad opened the floor to questions.

- Camarillo asked whether the policy would prevent Board members from using personal devices, such as laptops, during meetings or work.
Okoh clarified that the restriction would not apply to them because they do not have access to highly sensitive, Level 1 data. She explained that students and Board members primarily handle public or Level 3 information, which can be accessed on any device, while only a small number of full-time staff handle confidential Level 1 data that requires stricter security controls.

Chair Ahmad opened the floor to discussion.

There was no discussion.

The Committee moved to a roll call vote.

Motion:

GOV 013 25/26 Roll Call Vote: 5-0-0. The motion to approve the resolution to Establish ASI Policy Concerning Information Security and Data Governance was adopted.

Motion moved by Luca Romero and motion seconded by Edwin Valdez.

- C. Action: A Resolution to Strike ASI Policy Concerning ASI Programming and Amend ASI Policy Concerning Executive Senate (Ahmad)

The Committee will consider striking the Policy Concerning ASI Programming and amending the Policy Concerning Executive Senate.

GOV 014 25/26 (Romero-m/Valdez-s) A motion was made and seconded to strike ASI Policy Concerning ASI Programming and amend ASI Policy Concerning Executive Senate.

Chair Ahmad yielded to Andrea Okoh, ASI Assistant Director of Corporate Affairs.

Okoh explained that the policy concerning programming and the executive senate policy were being reviewed together because changes to one affected the other, particularly due to the restructuring of AICA responsibilities. She summarized that the programming policy originally outlined ASI programming operations, but after removing AICA and conflict-of-interest language, it was reduced to a minimal statement and was therefore proposed to be eliminated as an unnecessary policy. She noted that the executive senate policy would instead be updated to incorporate AICA and clarify the structure and responsibilities of funded and funding councils, including requirements and oversight processes. She also explained procedural changes such as shifting funding council application submissions to written requests and moving application oversight to the Finance Committee.

Chair Ahmad opened the floor to questions.

- Syed asked how the AICA transition was being communicated to students and what the election process would look like for the AICA chair and vice chair under the new structure.

Hesgard responded that AICA student leaders were already informed and involved in the transition process, including participation in Committee discussions and Board meetings where the change was approved. She noted that while AICA leadership had been engaged, most other councils were not yet aware since the change would not impact their funding, and it would be formally communicated during trainings in the next academic year. She added that AICA would be incorporated into Executive Senate moving forward as an additional council, increasing the total number to 20. Hesgard explained that AICA's application process is being changed so groups will now meet directly with her department before proposals go to the Finance Committee, rather than relying on a standing annual application. She confirmed that AICA will receive the same institutional support as other councils, including staff and graduate assistant support, regular meetings, and training. She added that the transition is being actively managed with current staff and a new advisor to ensure continuity.

Chair Ahmad opened the floor to discussion.

There were no points of discussion.

The Committee moved to a roll call vote.

Motion:

GOV 014 25/26 Roll Call Vote: 5-0-0. The motion to to strike ASI Policy Concerning ASI Programming and amend ASI Policy Concerning Executive Senate was adopted.

Motion moved by Luca Romero and motion seconded by Edwin Valdez.

- D. Action: A Resolution to Advocate for the Ethical Use of Artificial Intelligence (AI), AI Literacy, and Career Readiness at CSUF (Ahmad)

The Committee will consider a resolution to Advocate for the Ethical Use of Artificial Intelligence (AI), AI Literacy, and Career Readiness at Cal State Fullerton.

GOV 015 25/26 (Camarillo-m/Valdez-s) A motion was made and seconded to approve the resolution to Advocate for the Ethical Use of Artificial Intelligence (AI), AI Literacy, and Career Readiness at CSUF.

Chair Ahmad yielded to Haneefah Syed, ASI President.

Syed introduced a six-page resolution on Artificial Intelligence (AI) in higher education and expressed excitement that it had reached committee review. She summarized that the resolution addressed the rapid growth of AI tools in academic settings and the challenges institutions face in keeping policies current, particularly issues around inconsistent guidelines and unreliable AI detection tools. She explained that the resolution advocates for a shift away from punitive approaches toward education, transparency, and responsible AI use. It emphasizes expanding AI literacy, improving access and understanding for students, and providing clearer institutional guidance. She added that it also calls for increased support for faculty and encourages integrating AI education into coursework and career readiness efforts to help students navigate an AI-driven environment responsibly.

Chair Ahmad opened the floor to questions.

- Camarillo asked for clarification on whether the resolution was intended to be brought to the Academic Senate and whether it was meant to push the university toward changing its approach to AI in academics.

Syed explained that the resolution was not directing Academic Senate to take specific actions or change syllabi, but instead aimed to advocate for ethical AI use and continued institutional dialogue. She noted that there is currently no formal university document addressing AI ethics, and that the resolution was encouraged by President Rochon as a student-led initiative. She added that the language focuses on support and positive outcomes, particularly increased institutional support for faculty, rather than mandates or policy enforcement.

Chair Ahmad opened the floor to discussion.

- Quock expressed support for the AI resolution, noting that discussions during the meeting reflected the growing importance of addressing artificial intelligence in higher education. He emphasized that AI will continue to expand and significantly impact students in the future, and stated that the resolution is an important starting point for raising awareness and preparing the campus for these changes.
- Chair Ahmad added that Academic Senate discussions have shown significant uncertainty around AI policy, with no clear institutional standard currently in place. She noted that faculty perspectives vary, with some hesitant and others seeking more education before integrating AI into classrooms. She emphasized that the resolution would help bring a student perspective into those conversations and support ongoing dialogue with faculty. She also stated that presenting the resolution to Academic Senate could help build collaboration between students and faculty, ultimately bridging the gap in understanding and policy development around AI use in higher education.
- Hesgard commended the student authors and collaborators of the AI resolution for their sustained advocacy efforts and work developing the proposal over time. She distinguished this type of student-led initiative from routine governance business, noting that most other items in the meeting related to required administrative and compliance matters, while this resolution represented broader campus advocacy work aimed at improving student experience and institutional practices. She emphasized the importance of addressing the growing role of AI in higher education and encouraged continued student engagement in shaping how the university responds to it. She concluded by praising the group's effort and impact in advancing a long-term, meaningful initiative for the campus community.
- Syed stated for the record that the resolution had been widely consulted across campus leadership, including college deans, ASI board members, members of the

President's cabinet, and the Academic Senate Chair, and that all had expressed support for it. She added that President Rochon also supported the resolution and viewed it as a potential guiding document for the university moving forward.

The Committee moved to a roll call vote.

Motion:

GOV 015 25/26 Roll Call Vote: 5-0-0. The motion to approve the resolution to Advocate for the Ethical Use of Artificial Intelligence (AI), AI Literacy, and Career Readiness at CSUF was adopted.

Motion moved by Luisa Camarillo and motion seconded by Edwin Valdez.

E. Discussion: ASI Policy Concerning Performance Management (Ahmad)

The Committee will discuss amendments to the Policy Concerning Performance Management.

Chair Ahmad yielded to Andrea Okoh, ASI Assistant Director of Corporate Affairs.

Okoh thanked the group for the prior resolution and then presented updates to the policy concerning performance management for ASI employees, including full-time, part-time, and student staff. She explained that the policy establishes expectations for performance reviews, feedback processes, accountability, and professional development. She outlined key updates such as standardizing terminology from "evaluation" to "review," formalizing required employee check-ins, and updating outdated rating scales to align with current practices. She also revised the student employee probation period from a 1,000-hour threshold to a standardized 90-day period to ensure consistency across all student workers. She noted updates clarifying executive director performance review procedures and the inclusion of at-will employment language to reflect California law, emphasizing that the policy ensures clearer, more consistent performance management practices across the organization.

Chair Ahmad opened the floor to questions.

There were no questions.

Chair Ahmad opened the floor to discussion.

F. Discussion: ASI Policy Concerning Corporate Management (Ahmad)

The Committee will discuss amendments to the Policy Concerning Corporate Management.

Chair Ahmad yielded to Andrea Okoh, ASI Assistant Director of Corporate Affairs.

Okoh explained that the policy concerning corporate management would be retitled as corporate records management to better reflect its focus on document handling rather than organizational operations. She summarized that the policy governs how ASI maintains, retains, and disposes of official records, and that it includes sections on corporate identification and document retention. She noted updates such as assigning the organizational operations department as the records custodian, clarifying retention timelines based on document type and legal requirements, and reducing employee record retention from permanent to 10 years due to liability considerations. She also explained specific rules for handling children's center records, which require extended retention periods due to legal protections for minors.

Chair Ahmad opened the floor to questions.

There were no questions.

Chair Ahmad opened the floor to discussion.

There were no points of discussion.

G. Discussion: ASI Policy Concerning ASI Scholarships (Ahmad)

The Committee will discuss amendments to the Policy Concerning ASI Scholarships.

This item is postponed and will be included in the 04/23/2026 Governance Committee Meeting.

10. **Announcements & Member's Privilege**

Hesgard reminded the group about the HACU Ambassador Program and the upcoming Hispanic Association of Colleges and Universities annual conference in Chula Vista, California, scheduled for October 30 to November 3. She explained that the program is open to continuing students and is being promoted through the Vice President of Student Affairs and Strategic Enrollment Management division. She noted that the application deadline is April 26 and encouraged members to share the opportunity with eligible students, highlighting that it is a mostly expenses-paid conference opportunity for selected participants.

11. **Adjournment (Ahmad)**

Chair Ahmad adjourned the meeting at 3:26 pm.



Mahak Ahmad
2026-04-24 18:58 UTC

Governance Committee Chair



Erika Perret-Martinez
2026-04-24 18:14 UTC

Recording Secretary

Roll Call 2025-2026

04/09/2026 Governance Committee Roll Call

Attendance			Board Members	
			Present	Absent
CHAIR/EDU	AHMAD	MAHAK	1	
HHD	CAMARILLO	LUISA	1	
CBE	QUOCK	SHAY	1	
COMM	ROMERO	LUCA	1	
HSS	VALDEZ	EDWIN	1	
			Present	Absent
			5	0

Attendance				Liaisons	
				Present	Absent
COR. STU GOV.	HESGARD	REBECCA		1	
ASI PRES. *	SYED	HANEEFAH		1	
ASI CHAIR *	MENDOZA	CESAR		1	
				Present	Absent
				3	0

*Recording Secretary: Erika Perret-Martinez

Pres Designee: Juan Salguero

Chair Designee: Cesar Mendoza

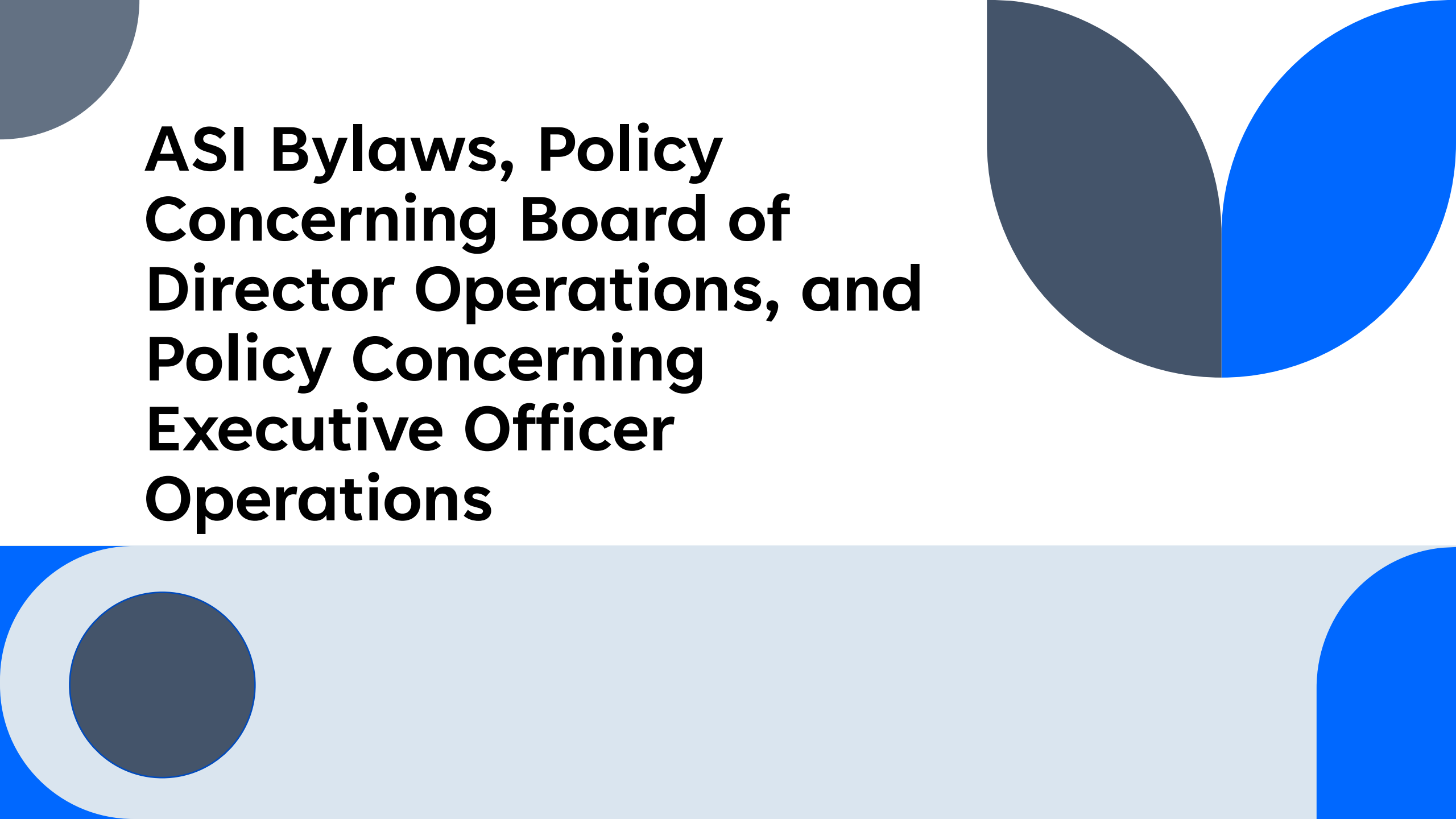
QUORUM 4
Majority 3

Roll Call Votes		009 A Resolution to Amend ASI Bylaws and Corporate Policies Concerning Board of Directors and Executive Officer Operations			
			Yes	No	Abstain
HHD	CAMARILLO	LUISA	1		
CBE	QUOCK	SHAY	1		
COMM	ROMERO	LUCA	1		
HSS	VALDEZ	EDWIN	1		
CHAIR/NSM	AHMAD	MAHAK	1		
			5	0	0

Roll Call Votes		010 Resolution to Establish ASI Policy Concerning Information Security and Data Governance			
			Yes	No	Abstain
HHD	CAMARILLO	LUISA	1		
CBE	QUOCK	SHAY	1		
COMM	ROMERO	LUCA	1		
HSS	VALDEZ	EDWIN	1		
CHAIR/NSM	AHMAD	MAHAK	1		
			5	0	0

Roll Call Votes		011 Resolution to Strike ASI Policy Concerning ASI Programming and Amend ASI Policy Concerning Executive Senate			
			Yes	No	Abstain
HHD	CAMARILLO	LUISA	1		
CBE	QUOCK	SHAY	1		
COMM	ROMERO	LUCA	1		
HSS	VALDEZ	EDWIN	1		
CHAIR/NSM	AHMAD	MAHAK	1		
			5	0	0

Roll Call Votes		012 Resolution to Advocate for the Ethical Use of Artificial Intelligence (AI) Literacy, and CareerReadiness at CSUF			
			Yes	No	Abstain
HHD	CAMARILLO	LUISA	1		
CBE	QUOCK	SHAY	1		
COMM	ROMERO	LUCA	1		
HSS	VALDEZ	EDWIN	1		
CHAIR/NSM	AHMAD	MAHAK	1		
			5	0	0



**ASI Bylaws, Policy
Concerning Board of
Director Operations, and
Policy Concerning
Executive Officer
Operations**

Purpose

- The ASI Bylaws is the Organizations Governing Document that outlines membership, bylaws and student fees, meeting requirements, the Board of Directors and Executive Officers
- The Policy Concerning Board of Directors Operations outlines the standards, responsibilities, composition, leadership, and meeting rules for the Board of Directors
- The Policy Concerning Executive Officer Operations outlines the standards, terms of office, and responsibilities for the Executive Officers



Proposed Bylaws Updates

1. Updating Roll Call Vote language to include the consent calendar
2. Updating of Department Names
 1. HRIE and SAASEM
3. Addition of the Personnel Committee
 1. ASI's HR Oversight
 2. Adding in one more check and balance before items go before the BOD



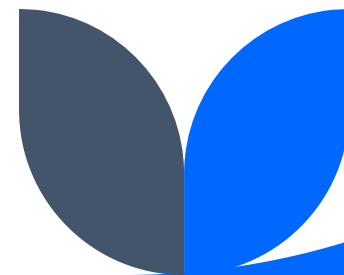
Proposed Policy Updates - Both

1. Conflict of Interest and Ethics language removed and moved to the Policy Concerning Conflict of Interest and Ethics.



Proposed Policy Updates – BOD Operations

1. Simplified language for Executive Senate Council
 1. No longer listing individual councils
2. BOD Office Hours
 1. Posted on the ASI Website
 2. Posted in a location designated by their Dean within their college



Proposed Policy Updates – BOD Operations

1. HR Oversight outlined
2. Updated Meeting Frequency with Deans
 1. Minimum 2 times per semester
3. Contract Oversight simplified
 1. Delegation of Authority to the Executive Director up to 500,000.00
 2. Reference to ASI Policy Concerning Corporate Procurement



Proposed Policy Updates – BOD Operations

1. Personnel Committee being added
 1. ASI President, Vice President and BOD Chair, HR Director, and Executive Director
 2. Will discuss the HR oversight of the organization before items come to the Board.
 3. Will meet at least once a semester.
2. Program Assessment Committee Update
 1. Acquisitions for ASI art collection.
 2. Level 1 data is strictly prohibited on personal devices or unencrypted email
3. Updated specific Committee to be changed to funded councils and funding councils
4. Removal of AICA references in multiple sections due to move to Executive Senate



Proposed Policy Updates – Executive Officer Operations

1. Duties of the Vice President Updated
 1. Removed Community Engagement Commission
 2. Added guidance and support of the Governance Ambassadors
 3. Removed standing liaison officer of all ASI committees except audit
2. Duties of the Chief Campus Relations Officer
 1. Removed recommendations to the president to appoint students to university wide committees and search committees
 2. Removed oversight of the President Appointee Commission
3. Duties of the Chief Inclusion and Diversity Officer
 1. Updated HRIE's name
 2. Added the Community Engagement Commission
 3. Updated language about serving as the ASI President's designee



Questions



**A RESOLUTION TO AMEND THE ASI BYLAWS AND CORPORATE POLICIES
CONCERNING BOARD OF DIRECTORS AND EXECUTIVE OFFICERS OPERATIONS**

Sponsor: Mahak Ahmad, Chair, Governance Committee

WHEREAS, the Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, the Board of Directors and Executive Officers require periodic updates to governing documents to ensure operational efficiency, proper HR oversight, and alignment with University nomenclature, specifically regarding the division title change to Student Affairs and Strategic Enrollment Management; and

WHEREAS, revisions to the ASI Bylaws, the Policy Concerning Board of Directors Operations, and the Policy Concerning Executive Officers Operations are functionally interdependent and require simultaneous adoption; and

WHEREAS, the ASI Bylaws be amended to formally establish the Personnel Committee and update all references of "Student Affairs" to "Student Affairs and Strategic Enrollment Management"; and

WHEREAS, the Policy Concerning Board of Directors Operations and Policy Concerning Executive Officer Operations be amended to relocate Conflict of Interest and Ethics language to the standalone Policy Concerning Conflict of Interest and Ethics for specialized oversight; and

WHEREAS, Director responsibilities be updated to require meetings with their respective Deans at least two times per semester, or more as necessary, to ensure consistent academic and organizational alignment; and

WHEREAS, the posting location of Director office hours shall be determined by the Dean of the respective college to ensure maximum student accessibility; and

WHEREAS, the Policy Concerning Board of Directors Operations be further amended to provide broader, less specific council participation requirements and to formalize Contract Oversight language; and

WHEREAS, all Committee references be restructured from specific names to "Funded Councils" and "Funding Councils," and all references to AICA be removed following its transition to the Executive Senate; and

WHEREAS, the Program Assessment Committee be updated to remove the oversight of acquisitions for the ASI Art Collection; and

WHEREAS, the Policy Concerning Executive Officers Operations be amended to relocate Conflict of Interest and Ethics language to the standalone Policy Concerning Conflict of Interest and Ethics for specialized oversight; and

WHEREAS, the duties of the Vice President be amended by removing the Community Engagement Commission, adding support for Governance Ambassadors, and removing the standing liaison role for all committees; and

WHEREAS, the duties of the Chief Campus Relations Officer be amended to remove appointment recommendations for university-wide/search committees and to remove oversight of the Presidential Appointee Commission; and

WHEREAS, the duties of the Chief Inclusion and Diversity Officer be updated to reflect the new Human Resources and Inclusive Excellence (HRIE) name, include the addition of the Community Engagement Commission, and clarify language regarding the Officer's role as the ASI President's designee; therefore, let it be

RESOLVED, ASI approves amendments to the ASI Bylaws, ASI Policy Concerning Board of Director Operations, and the ASI Policy Concerning Executive Officer Operations; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Executive Director and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the fifth day of May in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors



Policy Concerning Information Security and Data Governance

Purpose

- Establish a Comprehensive Framework
- Protecting ASI's Information Assets
- Organizational Compliance
- Legal Adherence



Policy Overview

- Governance and Oversight
- Information Security Standards
- Legal and Non-Profit Compliance
- Personnel and Workplace Security
- Mobile Devices and Remote Access Eligibility
- Enforcement



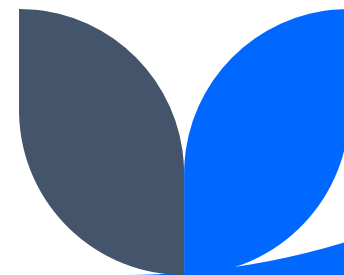
Proposed Policy Details

1. Applies to all ASI stakeholders, including Management, Staff, Student Leaders, Volunteers, and Budget Area Administrators
2. ASI System Administrator is responsible for the implementation, testing, and ongoing assessment of security procedures
3. Daily management is delegated to staff, but the BOD retains ultimate legal responsibility for the organization's actions and security posture
4. Directors are expected to make reasonable inquiries, particularly regarding security audit findings or technical vulnerabilities



Proposed Policy Details

1. Adopting CSU standards to classify data into Level 1 (Confidential), Level 2 (Internal Use), and Level 3 (Public)
2. Access is granted based on “essential duties” and requires departmental approval
3. Level 1 data is strictly prohibited on personal devices or unencrypted email
4. VPN access requires the use of ASI-owned equipment to protect network integrity



Questions



CALIFORNIA STATE UNIVERSITY, FULLERTON™

**A RESOLUTION ESTABLISHING ASI POLICY CONCERNING INFORMATION SECURITY
AND DATA GOVERNANCE**

Sponsor: Mahak Ahmad, Chair, Governance Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, ASI must establish a comprehensive framework for the protection of Information Assets and the fulfillment of fiduciary duties by the Board of Directors; and

WHEREAS, adherence to these regulations is necessary to ensure the organization remains in "Good Standing" with the University, protects student and donor privacy, and complies with all applicable California and Federal statutes; and

WHEREAS, ASI has adopted the CSU Information Security Policy and Standards as its primary security framework to manage data classification, access control, and personnel security; therefore let it be


RESOLVED, ASI approves the ASI Policy Concerning Information Security and Data Governance; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Executive Director, the ASI System Administrator, and applicable ASI departments for appropriate action

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the twenty-first day of April in the year two thousand and twenty-six.

Chair, Board of Directors

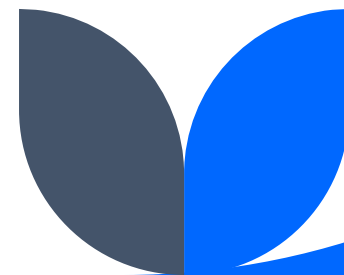
Secretary, Board of Directors



Policy Concerning Programming and Policy Concerning Executive Senate

Purpose

- Policy Concerning Programming was originally created for ASI Programming to outline the conduct, appointments, conflict of interest, and duties of AICA.
- Policy Concerning Executive Senate has been established with the intention of providing continuity of ASI policies and procedures throughout the Executive Senate's Funded/Funding Councils.
- Executive Senate trains leaders on ASI financial policies, procedures, and leadership. This is to ensure ASI is kept informed about the opinions of other student leaders regarding issues, finances, and activities of the Funded/Funding Councils.



Policy Overview

- Executive Senate Composition
- Delegated Authority of Funding Councils
- Executive Senate Requirements
- Development of New Funding or Funded Councils



Proposed Policy Updates - Programming

1. Strike the Policy

1. Changes in the structure of the Student Programs and Engagement department to transition the Association of InterCultural Awareness (AICA) to the Executive Senate
2. Maintaining a corporate policy that exclusively outlines the duties of an operational department is not necessary within the current organizational structure



Proposed Policy Updates – Executive Senate

1. Addition of Association of InterCultural Awareness
 1. Moved from Programming to Executive Senate oversight
2. Development of New Funding/Funded Councils
 1. Update to application submission
 2. Submit in writing to the Director of Student Government by October 1
 3. Oversight of applications moved to Finance Committee rather than Governance Committee



Questions



CALIFORNIA STATE UNIVERSITY, FULLERTON™

**A RESOLUTION TO STRIKE ASI POLICY CONCERNING PROGRAMMING AND AMEND
ASI POLICY CONCERNING EXECUTIVE SENATE**

Sponsor: Mahak Ahmad, Chair, Governance Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, changes in the structure of the Student Programs and Engagement department to transition the Association of InterCultural Awareness (AICA) to the Executive Senate and student volunteers recategorized as student employees has reduced the Policy Concerning ASI Programming to a single section providing a departmental overview; and

WHEREAS, maintaining a corporate policy that exclusively outlines the duties of an operational department is not necessary within the current organizational structure; and

WHEREAS, the ASI Policy Concerning Executive Senate be amended to add the Association of InterCultural Awareness (AICA) to the list of funded councils, update the requirement for establishing new funded or funding councils to be submitted in writing to the Director of Student Government, and change the application review committee from the Governance Committee to the Finance Committee; therefore, let it be

RESOLVED, ASI approves the striking of the Policy Concerning ASI Programming, and amends the Policy Concerning Executive Senate; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Executive Director and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the twenty-first day of April in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors



A RESOLUTION TO ADVOCATE FOR THE ETHICAL USE OF AI, AI LITERACY AND CAREER READINESS AT CALIFORNIA STATE UNIVERSITY, FULLERTON

Sponsor: Joe Morales

Co-Sponsors: Haneefah Syed, Juan Salguero, Mahak Ahmad, Luca Romero, Shay Quock, Riya Jain and Ava Montano

WHEREAS, the Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (Cal State Fullerton); and

WHEREAS, ASI is governed by the ASI Board of Directors who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, the use of artificial intelligence tools, particularly generative AI, has rapidly expanded in higher education classrooms, with students and faculty increasingly integrating these technologies into coursework, research, and instruction, often outpacing the development of clear and consistent institutional policies governing their use¹; and

WHEREAS, national studies indicate that a significant percentage of college students report using AI tools such as generative text platforms for academic work, while many institutions are still in the process of establishing formal guidelines on academic integrity and permissible use²; and

WHEREAS, organizations such as UNESCO have emphasized that the rapid adoption of AI in education requires urgent development of ethical frameworks, transparency standards, and clear guidance to ensure responsible use and protect academic integrity³; and

WHEREAS, the lack of standardized policies across courses and departments can create confusion among students regarding acceptable AI use, leading to inconsistent expectations and potential inequities in academic evaluation⁴;

WHEREAS, the detection of artificial intelligence use in student work remains technically unreliable and inconsistent, as current AI-detection tools have been shown to produce false positives and disproportionately misidentify work by non-native English speakers and diverse

¹ <https://library.educause.edu/resources/2023/5/2023-educause-horizon-report-teaching-and-learning-edition>

² <https://www.pewresearch.org/short-reads/2025/01/15/about-a-quarter-of-us-teens-have-used-chatgpt-for-schoolwork-double-the-share-in-2023/>

³ <https://www.unesco.org/en/articles/guidance-generative-ai-education-and-research>

⁴ Inside Higher Ed. 2023. "Faculty and Student Views on AI Policies in the Classroom." <https://www.insidehighered.com>

writing styles, raising concerns about fairness and due process⁵; and

WHEREAS, because AI usage cannot be consistently or definitively proven in many academic contexts, institutions are increasingly shifting from punitive enforcement models toward educational approaches that emphasize transparency, disclosure, and responsible integration of AI tools into student work⁶; and

WHEREAS, fostering AI literacy among all students, regardless of major, is essential to ensuring equitable access to emerging technologies, as unequal familiarity with AI tools may otherwise widen existing academic and career readiness gaps⁷; and

WHEREAS, leading higher education organizations recommend that faculty design assessments that evaluate critical thinking, originality, and the effective integration of AI tools, rather than focusing solely on prohibiting their use, thereby aligning academic evaluation with real-world workforce expectations⁸; and

WHEREAS, employers increasingly expect graduates to demonstrate not only foundational knowledge but also the ability to effectively and ethically utilize AI tools to enhance productivity, creativity, and decision-making in professional environments⁹; and

WHEREAS, integrating AI into coursework through guided instruction and transparent expectations allows faculty to better assess student understanding by evaluating how effectively students use AI as a tool to support analysis, rather than replace it¹⁰; and

WHEREAS, establishing clear, syllabus-level guidance on AI use across courses can reduce ambiguity, promote academic integrity, and create a more consistent and supportive learning environment for students navigating emerging technologies¹¹; and

WHEREAS, the Stanford University's Human-Centered Artificial Intelligence (HAI) published a 2025 AI Index report indicated that 78% of organizations use AI tools for their roles in 2024, which is a significant increase from 55% in 2023, demonstrating a rapid increase of AI integration into the workforce and the growing expectation for students to possess AI literacy¹²;

⁵ <https://hai.stanford.edu/news/ai-detectors-biased-against-non-native-english-writers>

⁶ <https://www.insidehighered.com/news/students/academics/2025/05/20/experts-weigh-everyone-cheatingcollege>

⁷ UNESCO. 2024. "Artificial Intelligence in Education." <https://www.unesco.org/en/digital-education/artificial-intelligence>

⁸ <https://news.stanford.edu/stories/2025/05/schools-students-education-ai-fake-news-misinformation>

⁹ World Economic Forum. 2023. *Future of Jobs Report 2023*. <https://www.weforum.org/reports/the-future-of-jobs-report-2023>

¹⁰ UNESCO. 2023. *Guidance for Generative AI in Education and Research*. <https://www.unesco.org/en/articles/guidance-generative-ai-education-and-research>

¹¹ Pew Research Center. 2023. "Public and Educator Views on AI in Education." <https://www.pewresearch.org>

¹² <https://hai.stanford.edu/ai-index/2025-ai-index-report>

and

WHEREAS, research conducted by Microsoft in its 2025 AI in Education highlights the AI influence as a “workforce imperative”, emphasizing that higher education institutions must integrate AI literacy into curricula to prepare students for an evolving, AI driven job market¹³; and

WHEREAS, research conducted by Salesforce indicates that only 1 in 10 workers currently possess in-demand AI skills despite widespread expectations for AI competency in the workforce¹⁴, while findings from a research paper titled, “AI Skills Improve Job Prospects: Causal Evidence from a Hiring Experiment” show that job applicants with AI-related skills are significantly more likely to be selected for interviews, underscoring the importance of integrating AI literacy into higher education to improve student employability and career readiness¹⁵; and

WHEREAS, research from Adobe indicates that students with AI and creative technology skills are more likely to be hired and thrive in the workforce, as employers increasingly prioritize candidates who can effectively utilize AI tools to enhance productivity, communication, and problem-solving in professional environments¹⁶; and

WHEREAS, positioning AI as a learning tool rather than solely a compliance issue aligns with the mission of California State University, Fullerton to promote innovation, student success, and career readiness in a rapidly evolving global workforce¹⁷; and

WHEREAS, the California State University Chancellor’s Office has advanced a systemwide AI strategy and established resources such as the CSU AI Commons to provide equitable access to AI tools, training, and guidance for students, faculty, and staff¹⁸; and

WHEREAS, the California State Student Association (CSSA) has published a systemwide AI white paper informed by student survey data, highlighting student perspectives, concerns, and recommendations regarding artificial intelligence in higher education, and emphasizing the need for clear and consistent AI policies, academic integrity guidance, transparency in data use, and equitable access to AI tools across CSU campuses¹⁹; and

WHEREAS, TitanGPT, a secure and innovative AI platform powered by advanced generative AI technology, was launched in 2025 and is now available to California State University, Fullerton

¹³ <https://www.microsoft.com/en-us/education/blog/2025/08/ai-in-education-report-insights-to-support-teaching-and-learning/>

¹⁴ <https://www.salesforce.com/news/stories/digital-skills-based-experience/>

¹⁵ <https://arxiv.org/abs/2601.13286?>

¹⁶ <https://blog.adobe.com/en/publish/2025/10/22/new-research-finds-creative-ai-skills-help-students-get-hired-faster-thrive-workforce>

¹⁷ California State University, Fullerton. “Information Technology AI Resources.” <https://www.fullerton.edu/it/ai/>

¹⁸ <https://genai.calstate.edu/about/csu-artificial-intelligence-ai-strategy>

¹⁹ <https://calstatestudents.org/cssas-white-paper-on-csus-ai-initiative/>

students, faculty, and staff as part of campus efforts to support AI use in academic work, research, and productivity²⁰; and

WHEREAS, the California State University Chancellor's Office has entered into a systemwide partnership with OpenAI to deploy the ChatGPT Edu platform, providing subsidized, enterprise-grade access to AI tools for more than 460,000 students, faculty, and staff across all 23 campuses to promote equitable access, academic support, and workforce readiness²¹; and

WHEREAS, Cal State Fullerton has been awarded a \$400,000 grant from the National Science Foundation to create an AI hub, develop AI-focused curriculum, promote inclusive and ethical practices, and build partnerships with industry, with the goal of establishing CSUF as a leader in inclusive AI education and innovation²²; and

WHEREAS, the development of the CSUF Center for AI and Data Science demonstrates a growing institutional commitment to artificial intelligence through campus-wide resources, training programs, and ethical guidelines that support students, faculty, and staff in integrating AI into learning, research, and professional development²³; and

WHEREAS, CSUF President Rochon has stated the CSUF ECS Innovation Hub will enhance students' learning in emerging technological fields such as robotics, artificial intelligence, cybersecurity, and advanced manufacturing and it will strengthen pathways for current and transfer students in the STEM fields, expand mentorship opportunities, and provide career readiness and skills training²⁴; and

WHEREAS, the ECS innovation Hub will feature a dynamic research cluster with nearly 5000 square feet dedicated exclusively to AI and cybersecurity, making it a physical hub for AI research and innovation on campus²⁵;

WHEREAS, the CSUF strategic plan aims to create high-impact experiential learning opportunities that enhance student learning experiences and outcomes, and prepare them beyond degree completion (e.g., graduate and professional school, career and employment)²⁶; and

²⁰ https://dailytitan.com/news/csu-announces-systemwide-two-part-ai-initiative/article_e353ab5c-e779-11ef-adba-f708b1385d93.html

²¹ https://www.calstate.edu/csu-system/news/Pages/CSU-AI-Powered-Initiative.aspx?utm_source=chatgpt.com

²² <https://news.fullerton.edu/2024/11/csufs-new-ai-hub-to-prepare-students-for-careers-in-emerging-technology/>

²³ <https://www.fullerton.edu/it/ai/>

²⁴ <https://news.fullerton.edu/2026/02/ecs-innovation-hub-reaches-construction-milestone/>

²⁵ <https://fdc.fullerton.edu/teaching/ai/initiatives.html>

²⁶ <https://planning.fullerton.edu/>

WHEREAS, the CSU strategic plan prioritizes students seeking career-relevant skills that can immediately be applied in the workforce²⁷; and

WHEREAS, Associated Students, Inc. (ASI) is dedicated to advocating for student needs and ensuring adequate support in navigating the growing role of artificial intelligence in academic and professional settings; and

WHEREAS, that ASI recognizes the growing role of artificial intelligence in students' academic and professional lives, and affirms the importance of addressing its impact on learning, integrity, and career preparedness; therefore, let it be

RESOLVED, that ASI calls upon California State University, Fullerton to develop and implement clear, accessible, and standardized support regarding the ethical use of artificial intelligence in academic settings, in order to promote transparency and consistency across colleges and departments; and be it further

RESOLVED, that ASI urges the University to expand educational initiatives, including workshops, resources, and curriculum integration, to improve student and faculty understanding of artificial intelligence tools, their appropriate use, and their limitations; and be it further

RESOLVED, that ASI supports the incorporation of artificial intelligence literacy into academic and career readiness programming, ensuring that students are equipped with the knowledge and skills necessary to responsibly and effectively engage with AI technologies in their future professions; and be it further

RESOLVED, that ASI encourages the University to provide institutional support for faculty in adapting coursework, assessment methods, and teaching practices in response to the evolving presence of artificial intelligence; and be it further

RESOLVED, that ASI affirms its commitment to upholding academic integrity by promoting policies and practices that discourage misuse of artificial intelligence while fostering innovation and ethical engagement; and be it further

RESOLVED, that this resolution be distributed to the following campus departments, divisions, and/or entities for their consideration: Office of the President, the President's Cabinet, the President's Advisory Board, Office of Academic Affairs, Office of Student Affairs and Strategic Enrollment Management, Office of Administration and Finance, Office of the Dean of Students, Office of Human Resources and Inclusive Excellence, Office of University Advancement, Office of Information Technology, the Chancellor's Office, and the Academic Senate.

Adopted by the Board of Directors of the Associated Students Inc., California State University,

²⁷ <https://www.calstate.edu/Strategic-Planning-for-the-CSU/Documents/csu-strategic-plan-2025.pdf>

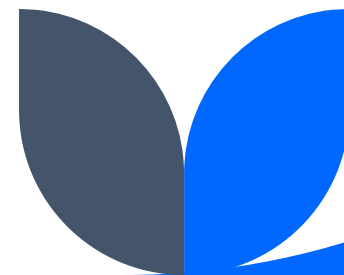
Fullerton on the fifth day of May in the year two thousand and twenty-six.



Policy Concerning Performance Management

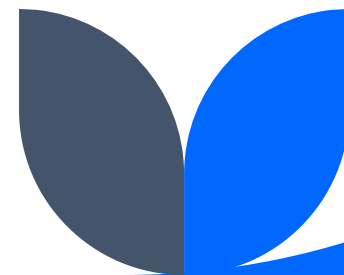
Purpose

- Provides a consistent framework for establishing clear expectations and responsibilities for all staff and student employees.
- Supports the continuous professional development of employees and reinforces the mission and goals of Associated Students, Incorporated (ASI).
- Creates a system of ongoing feedback, goal achievement, and accountability



Policy Overview

- Performance Appraisals
- Check In's
- Annual Performance Review
- Probationary Period
- Progressive Discipline
- At-Will Employment



Proposed Policy Updates

1. Terminology Updates:

- a. Standardized "evaluation" to "review" and "performance objectives" to "performance goals."

2. Check-In Guidelines:

- a. Formalized guidelines distinguishing between formal (scheduled, documented) and informal (ongoing) check-ins.

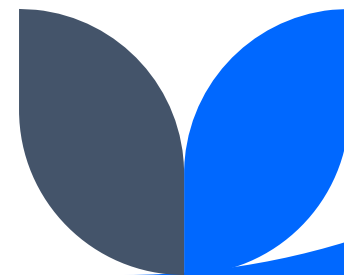
3. Rating Scale Definitions:

- a. Updated to reflect current standard:
 - i. Exceeds Expectations, Meets and Frequently Exceeds Expectations, Meets Expectations, Needs Improvement, Does Not Meet Expectations



Proposed Policy Updates

1. Student Employee Probation:
 - a. Amended probationary period for student employees from 1000 hours to 90 days.
2. Executive Oversight & Employment Status:
 - a. Clearly outlined the review process for the Executive Director.
 - b. Added a required section defining at-will employment status.



Questions



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION TO AMEND ASI POLICY CONCERNING PERFORMANCE MANAGEMENT

Sponsor: Mahak Ahmad, Chair, Governance Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, ASI Policy Concerning Performance Management provides guidance for professional development, goal setting, and accountability of staff and student employees in service to the organization; and

WHEREAS, a review of the policy identified changes to modernize terminology by replacing all mentions of "evaluation" with "review," updating "performance objectives" to "performance goals," and formalizing the guidelines for both formal and informal employee check-ins; and

WHEREAS, further amendments include updates to the Rating Scale definitions to reflect the current scale of, Exceeds Expectations (EE), Meets and Frequently Exceeds Expectations (MFEE), Meets Expectations (ME), Needs Improvement (NI), and Does Not Meet Expectations (DNME); and

WHEREAS, additional revisions were identified to outline the review process of the Executive Director, adjust the probationary period for student employees from 1000 hours to 90 days, and incorporate a section explaining the at-will nature of employment; therefore, let it be

RESOLVED, ASI approves the amendments to the Policy Concerning Performance Management; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Executive Director, Chief Financial Officer, and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the fifth day of May in the year two thousand and twenty-six.

Chair, Board of Directors

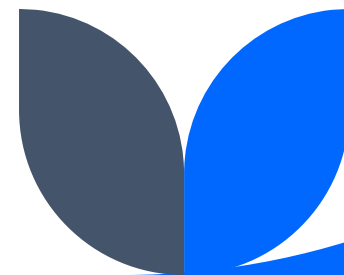
Secretary, Board of Directors



Policy Concerning Corporate Management

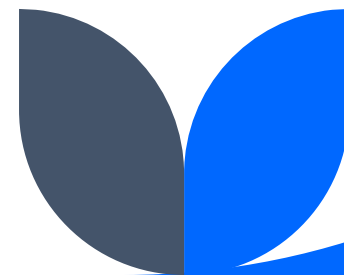
Purpose

- The purpose of the policy is to provide guidance on the management of the corporation, including but not limited to corporate identification, executive orders, document retention, and destruction.



Policy Overview

- Corporate Identification
- Executive Orders
- Document Retention and Destruction



Proposed Policy Updates

1. Records Custodian

- a. Formalize the management of corporate records by establishing a Records Custodian section, stating that the Executive Director shall designate an official custodian for each specific type of record

2. Start of Retention Dates

- a. Explicitly outlining the start of retention dates and establishing protocols for instances where more than one retention period may apply to a single record

3. Update to Employee/Personnel Records

- a. Reducing time from Permanent to 10 years



Proposed Policy Updates

1. Children's Center Records
 - a. Formally memorialized in policy
 - b. Records kept three (3) or five (5) years or the age of majority of the child plus one to three years.



Questions



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION TO AMEND ASI POLICY CONCERNING CORPORATE MANAGEMENT

Sponsor: Mahak Ahmad, Chair, Governance Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, ASI Policy Concerning Corporate Management provides the administrative framework for the governance, legal compliance, and operational record-keeping of the corporation; and

WHEREAS, a review of the policy identified a need to formalize the management of corporate records by establishing a Records Custodian section, stating that the Executive Director shall designate an official custodian for each specific type of record; and

WHEREAS, amendments were identified to provide greater clarity on record lifecycle management by explicitly outlining the start of retention dates and establishing protocols for instances where more than one retention period may apply to a single record; and

WHEREAS, further revisions include updating the retention requirements for Employee and Personnel Records from permanent to a period of 10 years to align with CSU Chancellor's Office and contemporary records management standards; and

WHEREAS, the policy review further identified a necessity to codify retention standards for Children's Center Records, including enrollment files, child portfolios, and attendance records to be maintained for one year past the child reaching the age of majority; and

WHEREAS, specific protocols are required for sensitive documentation, ensuring that referrals for child abuse, criminal accusations, and injury reports are maintained for three years past the age of majority, or permanently if deemed significant by the Executive Director; and

WHEREAS, additional updates ensure compliance with the California Department of Education (CDE) and Department of Social Services (DSS) by establishing five-year retention for nutrition and contract records and three-year retention for licensing evaluator visits; therefore, let it be

RESOLVED, ASI approves the amendments to the Policy Concerning Corporate Management; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Executive Director, Chief Financial Officer, Chief of Organizational Operations, and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University,

Fullerton on the fifth day of May in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors