



Governance Committee Meeting Minutes

Associated Students Inc., California State University, Fullerton

8/27/2026 2:30 PMPDT

@ ASI Boardroom, Titan Student Union

Meeting Details

Meeting Called By: Yahir Flores, Chair

Meeting Type: Regular

Meeting Attendees: Members, Staff, Public

CSU, Fullerton students, and members of the public may submit comments regarding any item posted on this agenda, or matters of importance to the student body through the [Public Comment Form](#). Comments will be reviewed by the Board Leadership, and submissions received prior to the meeting that are applicable to the governing body will be read during the meeting.

1. Call to Order (Flores)

Yahir Flores, Chair called the meeting to order at 2:36 pm.

2. Roll Call

Attendance

Present:

Members: Jessica Collins, Yahir Flores - ASI Board Vice Chair, Joshua Lopez, Emma Rodriguez, Jennifer Tran

Liaison Members (Non-Voting): Keoni Guerrero, Sydney Hernandez, Rebecca Hesgard

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled end of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

*Departed Early: None

**Late Arrival: None

3. Approval of the Agenda

[Item 3 - gov 2026 08 27 age.pdf](#)

Motion:

The agenda was approved by unanimous consent.

Motion moved by Jessica Collins and motion seconded by Joshua Lopez.

4. Approval of Minutes

None

5. Public Speakers

Members of the public may address Governance Committee members on any item appearing on this posted agenda or matters of importance to students.

6. Reports

A. Chair (Flores)

Chair Flores reported that he and Sydney Hernandez, Chief Governmental Officer, participated in the first Academic Senate meeting of the semester, where they shared brief remarks on upcoming ASI events, including All-Day ASI, and on their respective roles and will keep members posted as more information comes.

B. Director of Student Government (Hesgard)

Chair Flores, yielded to Rebecca Hesgard, Director of Student Government to share her report. Hesgard welcomed the members to the first Governance Committee meeting and asked members to be responsive to requests from Student Government staff. She provided reminders about upcoming events including:

- Housing ribbon cutting tomorrow at 8am
- Second Harvest service date
- Elephant Statue Ribbon Cutting event
- All Day ASI on 9/3
- ASI Scholarships closing on 9/4
- Programming events coming for the year, Banda Night, the Fall Concert and other events.

7. Time Certain

None

8. Unfinished Business

None

9. New Business

A. Discussion: Roles & Responsibilities (Flores)

The Committee will discuss the roles and responsibilities of the Governance Committee and the goals for the year.

Chair Flores yielded the floor to Rebecca Hesgard, Director of Student Government.

Hesgard reviewed the committee roles and responsibilities and reviewed the Governance Committee's purpose per ASI bylaws and policy:

- Making recommendations to the ASI Board of Directors concerning ASI policy, bylaws, and (rarely) the articles of incorporation.
- Making recommendations on vacancy declarations and interviewing and recommending applicants for vacant director positions during the academic year.

- She reviewed member responsibilities including consistent attendance given the Committee's five-member voting quorum, willingness to learn, staying engaged, outreach to constituents, and embodying the "prudent person" standard.
- She also reviewed the six-step process for developing a resolution: identifying an advocacy issue; developing a research plan with an advisor; reporting research findings; deciding whether to pursue a resolution or another advocacy route; drafting and reviewing the resolution (including financial or legal review as needed); and bringing the resolution to the Governance Committee.

A copy of the presentation is appended to the minutes.

Chair Flores opened the floor to questions.

- Flores asked about the process of reviewing or following up on approved resolutions.
- Hesgard shared that ASI partners with and invites campus stakeholders and leaders to come and share information about their respective areas with the Board.

Flores opened the floor to discussion.

- There were no points of discussion

 [Item 9.A Governance Roles + Responsibilities 2026-2027.pdf](#)

B. Discussion: Resolution Process (Flores)

The Committee will review the process of drafting, reviewing and approving resolutions.

Chair Flores yielded to Andrea Okoh, Assistant Director of Corporate Affairs.

Okoh reviewed the process of drafting, reviewing and approving resolutions for ASI and reviewed the purpose of policy statements, review procedures, and the fall draft schedule. She explained that policy statements were written guidelines on regulatory requirements and operational practices, and bylaws and articles of incorporation were the "why," while policies were the "how."

She stated that policies were on a three-year review cycle but could return sooner if bylaws or laws changed. She noted that employee personnel policies often came back earlier because California law changed each January and explained that staff developed and amended policies with subject-matter experts in the relevant departments, such as the CFO and accounting manager for accounting policies. She added that every new or amended policy required management review, committee review, and final Board approval. The Committee would see a policy twice, first for review and then for approval, before it went to the Board for a vote. She also said that approved policies were posted on the ASI website under Student Government, in the Policies, Bylaws and Resolutions section.

Two policies were scheduled to come to the Committee this fall: the Policy Concerning Professional Employee Compensation, which had been reviewed the previous fall and was returning, and the Student Leader Financial Awards policy. She explained that policies were assigned to Committees by subject matter, so facilities-related policies would go to the Facilities Committee.

Flores opened the floor to questions

There were no questions

Flores opened the floor to discussion

There was no discussion

C. Discussion: Policy Review Schedule (Flores)

The Committee will discuss the ASI policy review process and schedule.

Chair Flores yielded to Andrea Okoh, Assistant Director of Corporate Affairs.

Okoh reviewed the process of reviewing and approving ASI policies and the schedule for 2026-27 and stated that ASI staff were there to support members who were passionate about an issue.

Okoh cited two recent resolutions as examples. One was on artificial intelligence, passed last semester. The other was on the conflict in Gaza. She said that ASI had made a statement on matters it considered important.

Flores opened the floor to questions

- Hernandez asked her to expand on how resolutions reached CSSA and could influence other campuses.

Okoh replied that she would speak to the Gaza resolution, saying that Fullerton was the first ASI to put out a statement and resolution on it and that many other ASIs did the same afterward. She explained that a resolution's last paragraph stated who should receive it.

Flores opened the floor to discussion

There were no questions.

 [Item 9.C ASI Policy Review Guidelines - Fall 2026.pdf](#)

10. Announcements / Member's Privilege

There were no announcements.

11. Adjournment (Flores)

Chair Flores adjourned the meeting at 3:11pm.



Yahir Flores
2026-10-21 15:21 UTC

Committee Chair



Erika Perret-Martinez
2026-10-21 16:43 UTC

Recording Secretary

Roll Call 2026-272026

08/27/2026 Governance Committee Roll Call

Attendance			Board Members	
			Present	Absent
CHAIR/EDU	FLORES	YAHIR	1	
COMM	COLLINS	JESSICA	1	
ARTS	LOPEZ	JOSHUA	1	
ARTS	RODRIGUEZ	EMMA	1	
EDU	TRAN	JENNIFER	1	
			Present	Absent
			5	0

QUORUM 4
Majority 3

Attendance			Liaisons	
			Present	Absent
COR. STU GOV.	HESGARD	REBECCA	1	
ASI PRES. *	HERNANDEZ	SYDNEY	1	
ASI CHAIR *	KEONI	GUERRERO	1	
			Present	Absent
			3	0

*Recording Secretary: Erika Perret-Martinez

Pres Designee: Sydney Hernandez

Chair Designee: Keoni Guerrero

G O V E R N A N C E C O M M I T T E E

R O L E S & R E S P O N S I B I L I T I E S



A G E N D A

- 1 **What is the role of this committee?
What is your role within it?**
- 2 **What are your responsibilities as a
committee member?**
- 3 **What expectations are you
being held to?**

P U R P O S E

governance

noun /'gʌvənənts/ **US**

the way in which an organization is managed at the highest level, and the systems for doing this

<https://dictionary.cambridge.org/us/dictionary/english/governance>

B Y L A W S

The purpose of the ASI Governance Committee is to:

- 1** Make recommendations concerning ASI policy, Bylaws, and the Articles of Incorporation to the Board of Directors.
- 2** Make recommendations on vacancy declarations and interviewing and recommending applicants for vacant Director positions during the academic year.

**H O W D O Y O U
C O N T R I B U T E T O
T H E G O V E R N I N G
W O R K O F T H I S
C O M M I T T E E ?**

R E S P O N S I B I L I T I E S

- 1 Attendance
- 2 Willing to Learn
- 3 Stay Engaged
- 4 Outreach to Constituents
- 5 Embody the Prudent Person

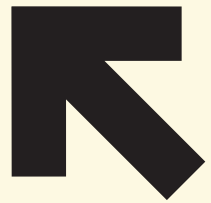
T H E P R U D E N T P E R S O N

- 1 Such a person acts sensibly, does things without serious delay, and takes proper but not excessive precautions.
- 2 The actions of a prudent person in a similar situation are the guide in determining whether an individual's actions were reasonable.

W R I T I N G A R E S O L U T I O N

- 1 Identify an issue or advocacy need.
- 2 Develop a research plan with an advisor.
- 3 Share your findings.
- 4 Consider a resolution ***or other advocacy routes*** to best address the issue.
- 5 If a resolution fits best, proceed in writing a draft.
- 6 Review and edit with an advisor and begin action planning to present at Governance Committee.

A N Y Q U E S T I O N S ?



Corporate Affairs

ASI Resolutions

August 2026

Agenda

What is a resolution and why is it needed?

Preparing for the Resolution

Components of the Resolution

After the Resolution



What is it and why is it needed?

According to Robert's Rules of Order Newly Revised:

A main motion is often offered as a resolution, either because of its importance or because of its length or complexity.

Resolutions are the official stance of ASI!

These important actions carry significant weight and impact both politically and culturally with campus and external stakeholders and interest group.

- Should not be taken lightly!
- Should be vetted with appropriate leadership!





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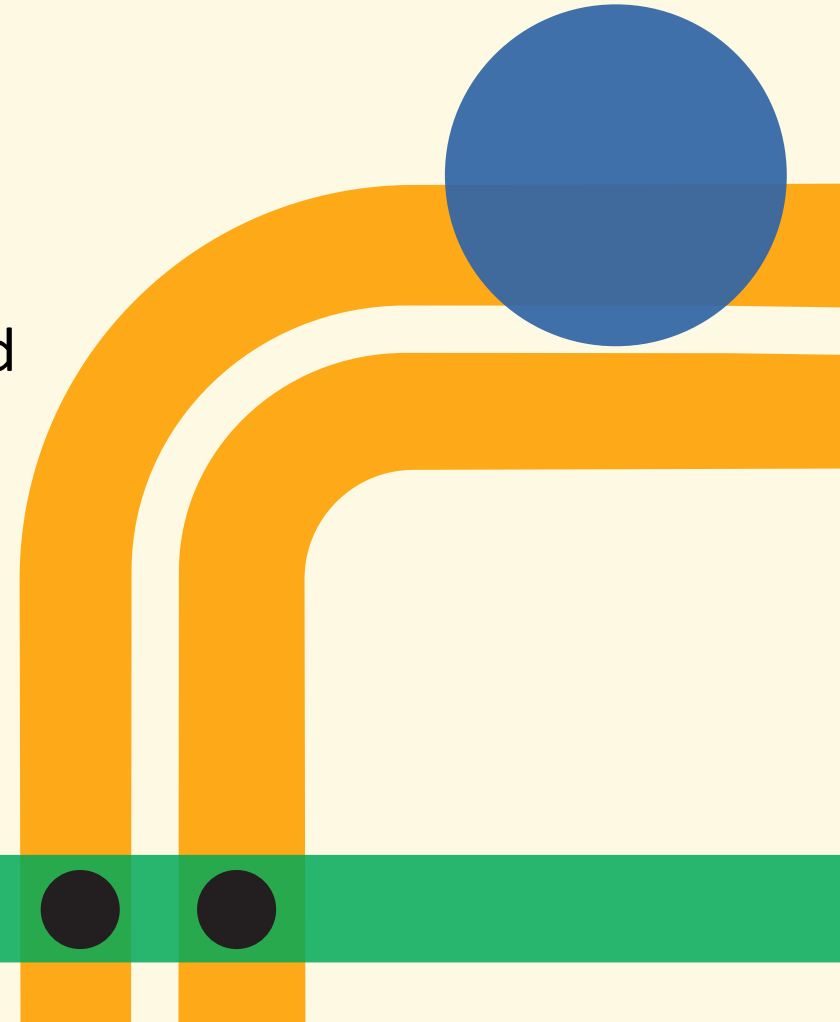
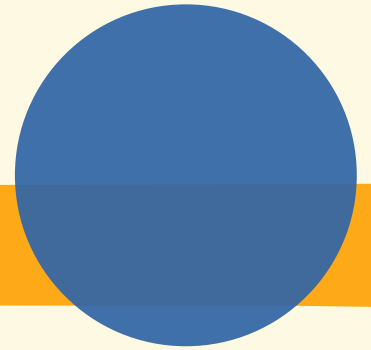
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The Work Before the Resolution

1. Define the Issue.
2. Conduct Research
 - Can I resolve this through relationships and partnerships?
 - Can policy be the culmination of the advocacy work and the exhibit of what we have committed to?
 - Are there existing resources in place to address the needs/concern?
3. Develop or identify solution(s).
4. Review with stakeholders and leadership

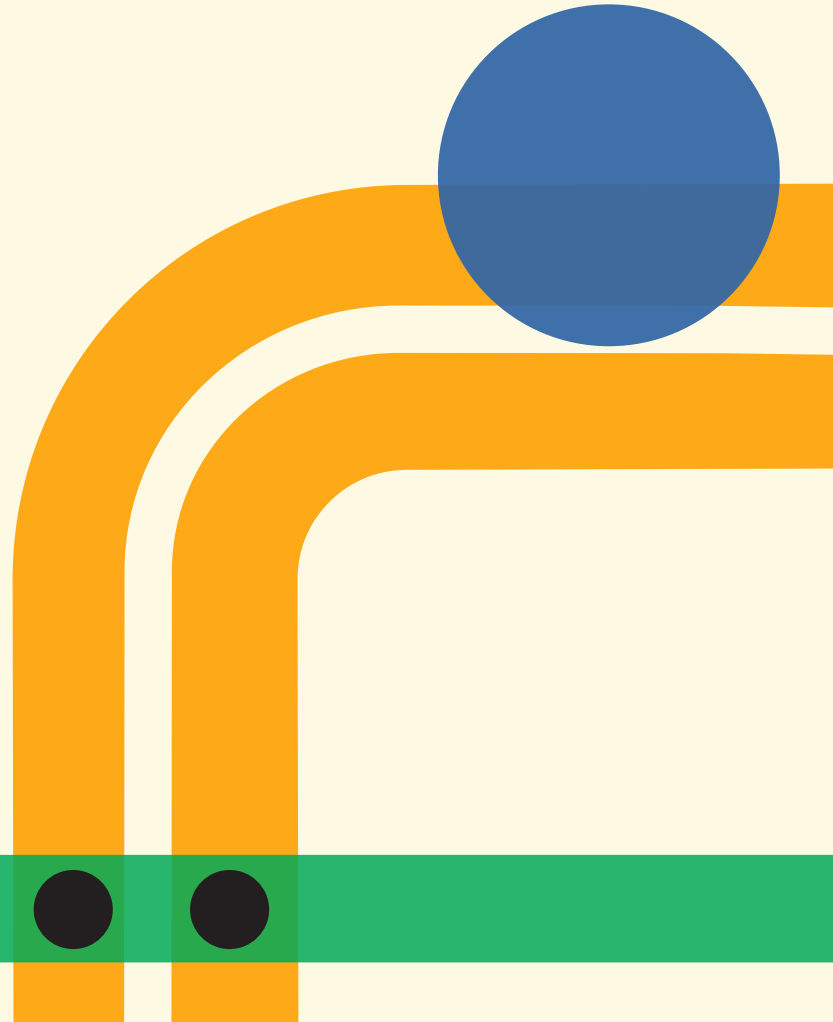
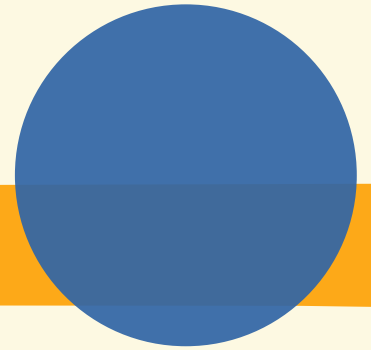




Components of a Resolution

Whereas Statements:

- Introduces the topic of the resolution.
- Provides history or context.
- Provides the rationale for the “resolved” course of action.
- Identifies the need or problem.
- Outlines the timeliness or urgency.
- Summarizes the effect of the issue.

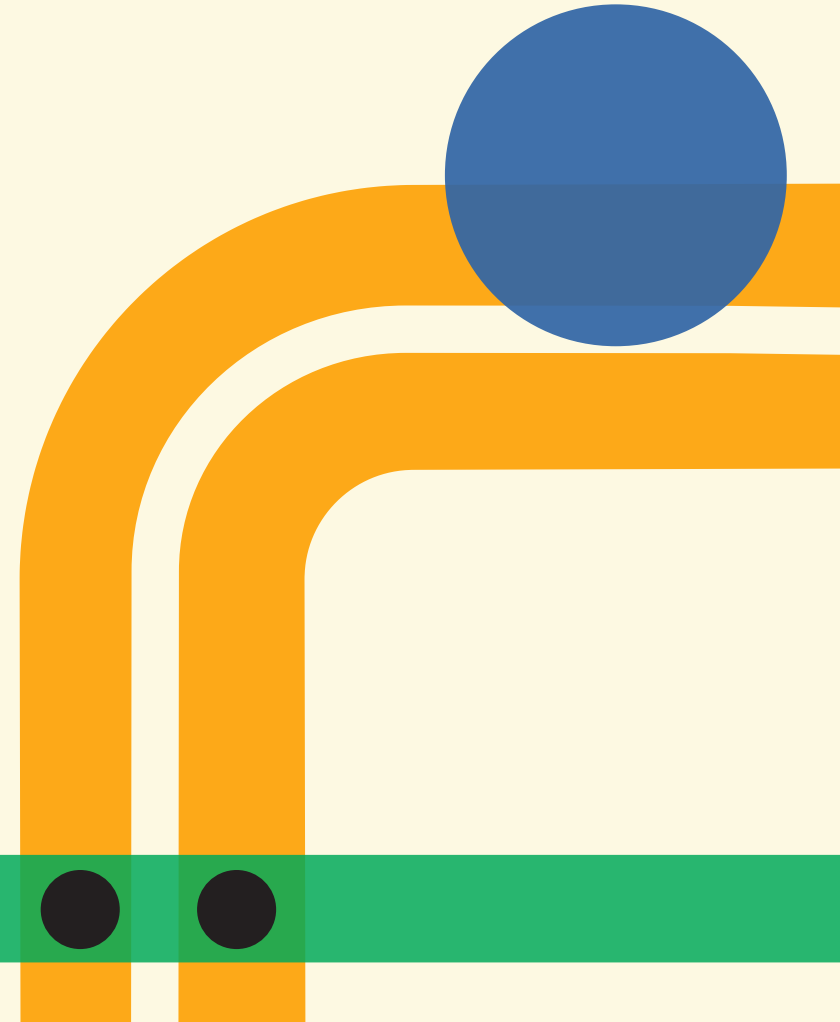
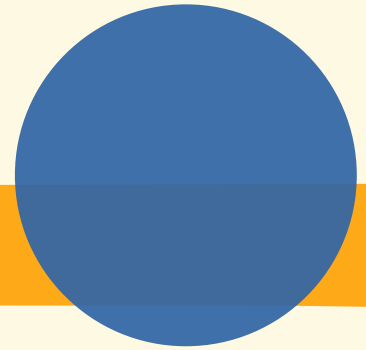




Components of a Resolution

Resolved Statements ~ Call to Action:

- Be clear about the stance being presented.
- Be clear about the action being identified.
- Each resolved clause must contain:
 - declarative statement... and
 - actionable request of the ASI... or
 - actionable request to the campus or other outside entities.
- Consider if this issue requires ongoing monitoring – include the timeline for monitoring.
- Who should know about this call to action.





After the Resolution: Action Planning

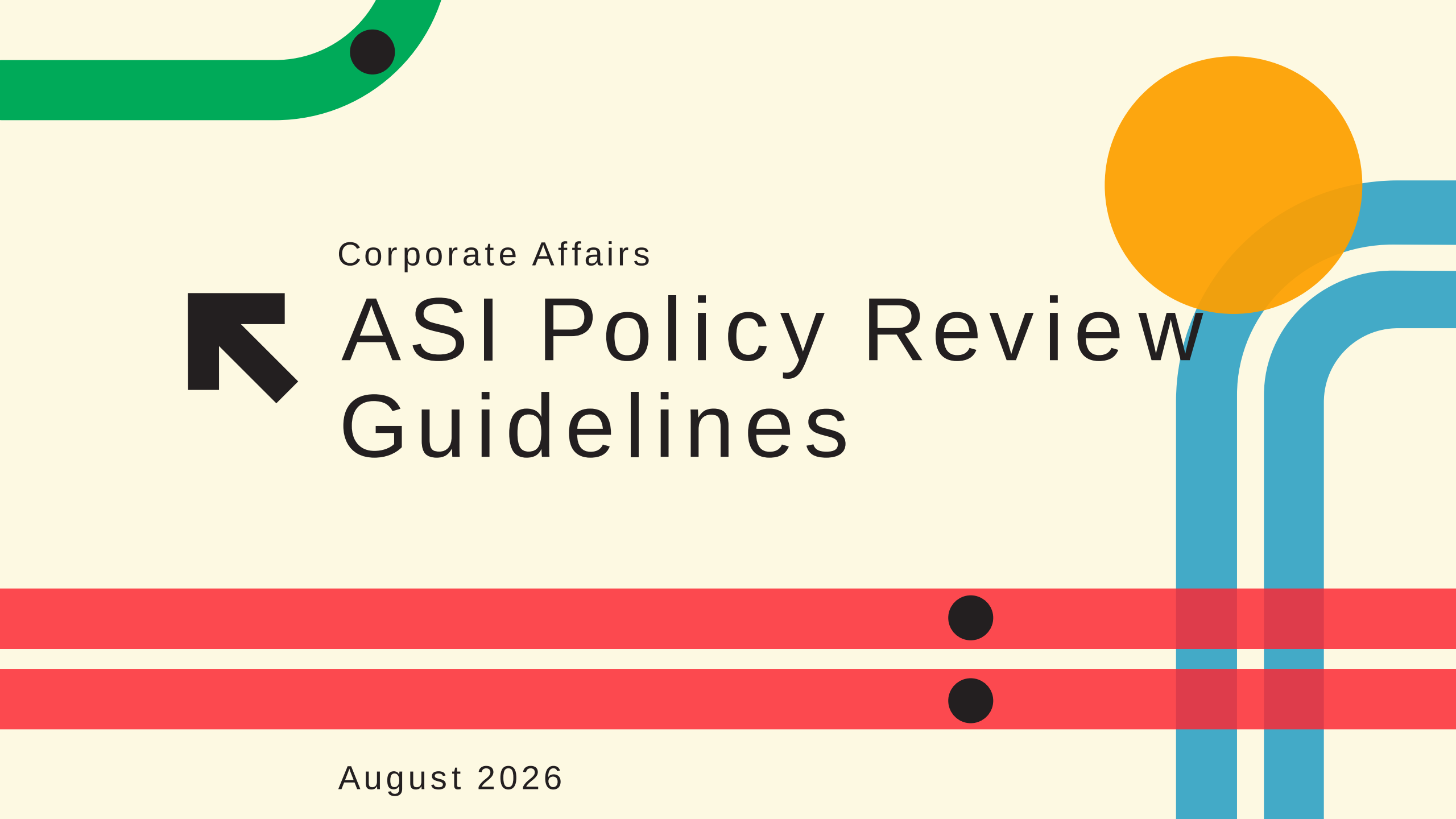
Challenge to you all:

- Remember a resolution is not necessary for every issue.
- Be aware of open/ongoing resolutions.
- Be a part of the solution and support the work after the resolution.
- Identify how you can help.

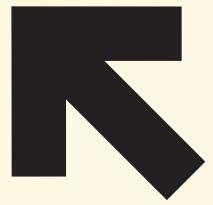


The image features a minimalist abstract design on a light cream background. Thick, vibrant red lines enter from the top and left, forming a cross-like shape with rounded corners. A single, solid orange line runs vertically through the center, intersecting the red lines. In the bottom right corner, a large, solid green circle is positioned. Two small, solid black dots are placed on the red lines: one at the intersection of the horizontal red line and the orange line, and another on the vertical red line near the top right.

Questions?



Corporate Affairs



ASI Policy Review Guidelines

August 2026

Agenda

Policy Statement Purpose

Policy Review Procedures

Schedule ~ Draft



Policy Statement Purpose

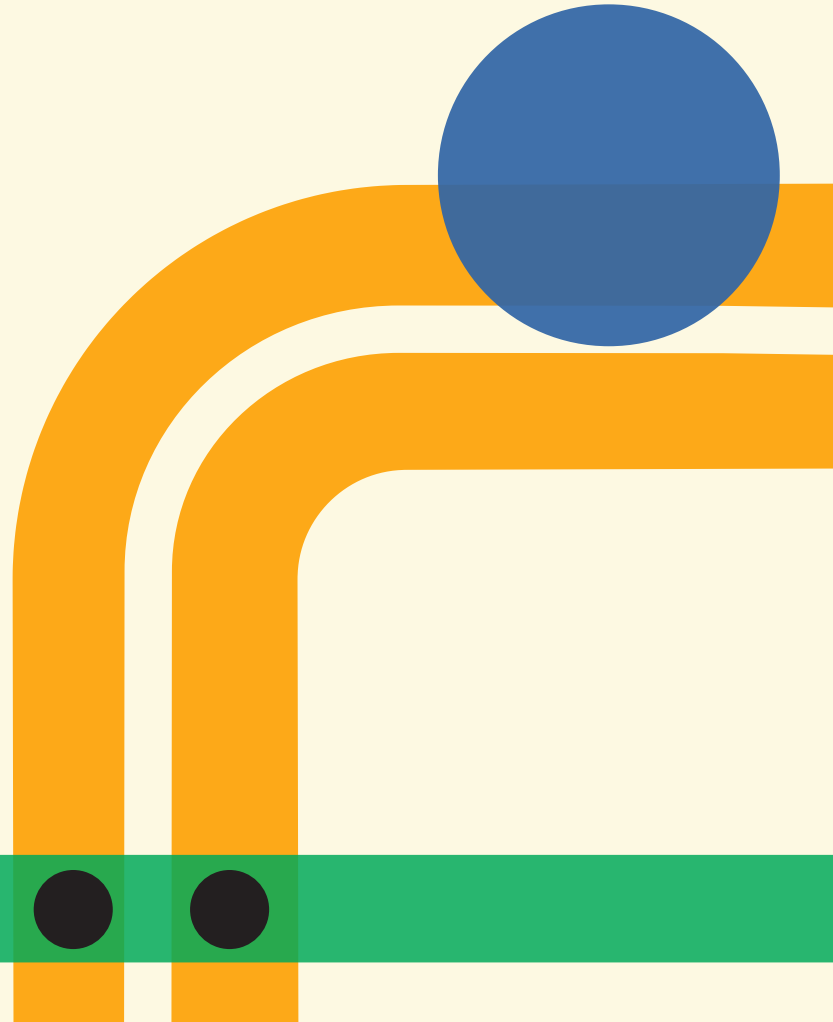
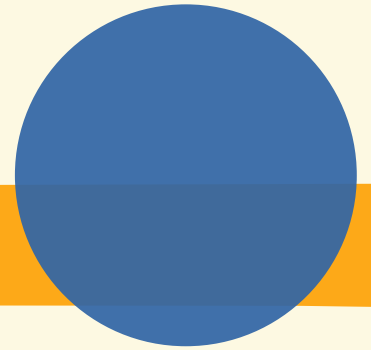
- Policy statements are written guidelines that outline regulatory requirements, company practices, and operational requirements of the corporation.
- How things get done!





Procedures

- ASI policy statements are reviewed every 3 years or as needed subject to a change in bylaws, regulations, business practice.
- Procedures for the development, review, and implementation of ASI Policies:
 - Work with subject matter experts and primary departments/areas of responsibility to establish, review, and if applicable, amend policy documents.
 - All policy documents (new or amended) require management review, Committee review and approval, and final Board approval for implementation.
 - Approved policies are posted on the ASI website and made available to staff.



Where are policy statements located?

Policy statements are located on ASI's website under Student Government:
<https://asi.fullerton.edu/student-government/#Policies>

Policies, Bylaws, & Resolutions

ASI policies, bylaws, and resolutions for student government. The PDFs below require Adobe Reader Version 9.40 or greater. This is a free program available from the [Adobe website](#). Follow the download directions on the Adobe website to get your copy.

- + Policies
- + Bylaws
- + Resolutions



Draft Schedule ~ Fall 2026

Policy Title	Committee Assignment	Committee Meeting #1	Committee Meeting #2	BOD
Corporate Budget	Finance	09/10/2026	09/24/2026	10/06/2026
Prof. Employee Compensation	Governance	11/05/2026	11/19/2026	12/01/2026
Facility Operations	Facilities	10/01/2026	10/15/2026	10/20/2026
Student Leader Financial Awards	Governance	10/08/2026	10/22/2026	11/03/2026

An abstract graphic design on a light cream background. It features several thick, rounded lines. A red line enters from the left, crosses a vertical orange line, and then curves upwards and to the right. Another red line enters from the top left, crosses the orange line, and curves downwards and to the right. A third red line enters from the top right, curves downwards, and then turns left. A large green circle is positioned in the lower right area, partially overlapping the red line that turns left. Two small black dots are located at the intersections of the red lines with the orange line.

Questions?