



Governance Committee Meeting Minutes

Associated Students Inc., California State University, Fullerton

10/8/2026 2:30 PMPDT

@ ASI Boardroom, Titan Student Union

Meeting Details

Meeting Called By: Yahir Flores, Chair

Meeting Type: Regular

Meeting Attendees: Members, Staff, Public

CSU, Fullerton students, and members of the public may submit comments regarding any item posted on this agenda, or matters of importance to the student body through the [Public Comment Form](#). Comments will be reviewed by the Committee Leadership, and submissions received prior to the meeting that are applicable to the governing body will be read during the meeting.

1. Call to Order (Flores)

Yahir Flores, Chair called the meeting to order at 2:38 pm.

2. Roll Call

Attendance

Present:

Members: Jessica Collins, Yahir Flores, Joshua Lopez, Emma Rodriguez, Jennifer Tran

Liaisons (Non-Voting Members): Keoni Guerrero, Sydney Hernandez, Rebecca Hesgard

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled end of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

*Departed Early: None

**Late Arrival: None

3. Approval of the Agenda

[Item 3 - gov 2026 10 08 age.pdf](#)

Motion:

The agenda was approved by unanimous consent.

Motion moved by Joshua Lopez and motion seconded by Emma Rodriguez.

4. Approval of Minutes

A. 8/27/2026 Governance Committee Meeting Minutes

 [Item 4 - gov 09 24 2026 min.pdf](#)

Motion:

The amendment to the 8/27/2026 minutes, reflecting Hernandez instead of Collins under Item 9.C, was approved by unanimous consent.

The minutes were approved as amended by unanimous consent.

Motion moved by Jessica Collins and motion seconded by Emma Rodriguez.

5. Public Speakers

Members of the public may address Governance Committee members on any item appearing on this posted agenda or matters of importance to students.

There were no public speakers.

6. Reports

A. Chair (Flores)

Chair Flores provided his report at the Board meeting.

B. Director of Student Government (Hesgard)

Director Hesgard noted that today's new business items are discussion only, including a refresher on resolutions. She reminded members that ASI scholarship grading is due October 15 and that applicants are counting on members to review them carefully. She highlighted the remaining ASI 50th anniversary events, including an October horror film screening, a Children's Center event, and a 50-vendor farmers market in December, and plans for a spring ASI Career Week with the Career Center are being finalized. Hesgard is sharing opportunities by email, including the Young Men of California Consortium Conference, and asked members to respond to requests.

Chair Flores opened the floor to questions.

- Rodriguez asked whether there is a target number of scholarship applications each member should grade.

Hesgard explained that the scholarship university software does not assign a specific number of assignment, but members are encouraged to grade 30 or more. It is recommended that members set aside an hour or two to complete reviews.

7. Time Certain

None

8. Unfinished Business

None

9. New Business

A. Discussion: Resolution Refresh (Flores)

The Committee will discuss the process of establishing and considering resolutions.

Chair Flores yielded the floor to Andrea Okoh, Assistant Director, Corporate Affairs, who presented a refresher on resolutions and the Committee's role in reviewing them. A resolution is a formal written document that serves as ASI's official position or action once adopted. Because advocacy is measured by outcomes, a resolution is not always the best first step; direct meetings, administrative dialogue, letters, or existing policy channels may be more effective. Okoh described four types of resolutions: recognition and commemoration (grounded in verified facts and accomplishments), support and solidarity (co-created with impacted students), advocacy and call to action (clearly distinguishing ASI's internal commitments from requests to external decision-makers), and governance and corporate business (such as confirming appointments, developed with the responsible ASI departments). Most resolutions come to the Governance Committee, while financial, facilities, and program items go to their respective committees.

In reviewing a resolution, the committee should (1) vet research and facts, confirming details with relevant departments, stakeholder consultation, and ASI administration's review of legal, financial, academic, and operational implications; (2) check strategic alignment, including whether a resolution is necessary and whether the issue is timely, actionable, and within ASI's purview; and (3) review clause structure, ensuring "whereas" clauses are supported by cited research, "resolved" clauses are clear, realistic, and actionable, internal commitments are separated from external requests, and the distribution list is complete. Using last year's AI resolution as an example, she outlined four possible committee actions: recommend to the Board, return for revision, reroute strategy toward direct advocacy, or do not advance.

Chair Flores opened the floor to questions.

There were no questions.

Chair Flores opened the floor to discussion.

There were no points of discussion.



[Item 9.A Resolution Refresh.pdf](#)

B. Discussion: ASI Policy Concerning Student Leader Awards (Flores)

The Committee will discuss the policy concerning student leader awards.

Chair Flores yielded the floor to Andrea Okoh, Assistant Director, Corporate Affairs, who presented proposed updates to the policy concerning student leader financial awards; the policy will return before going to the Board. The policy guides the administration and eligibility of ASI student leader financial awards, which are not compensation for work but an incentive to attract students to elected and appointed leadership positions. Proposed updates include adding a statement explaining why ASI offers these awards, clarifying the cost of attendance definition, updating the Executive Director's title, and naming the Office of Financial Aid and Student Business Services as the administering offices.

Category changes reflect ICA's move to the Executive Senate: the ICA Chair is removed from Category 2 (ASI Team Leaders); in Category 3 (ASI Board and Team Members), the Audit Committee Chair is added, ICA coordinators are removed, and Governance Ambassadors move up from Category 4; and Category 5 (Funded and Funding Councils) is renamed Executive Senate Councils, with funding council group executive board positions removed. Director Hesgard clarified that ICA remains represented in Category 5.

Chair Flores opened the floor to questions.

- Hernandez noted that the policy specifies an additional award for the Audit Committee Chair and asked whether the IRA Committee Chair, currently the ASI Vice President, also receives an additional award, and whether that could be stated in the policy for consistency.

Director Hesgard explained that the IRA Committee Chair is a system-mandated position appointed by, or designated by, the ASI President, which is why it is listed separately in

Category 4; the position may be held by a Board member or any student and receives a 15% additional award if the person already holds an ASI position. Staff will draft clarifying language for the next reading.

Chair Flores opened the floor to discussion.

There were no points of discussion.

 [Item 9.B ASI Policy Concerning Student Leader Financial Awards-redline.pdf](#)

 [Item 9.B 2026 Policy Concerning Student Leader Awards.pdf](#)

10. Announcements / Member's Privilege

There were no announcements.

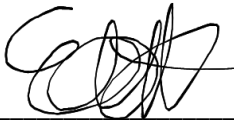
11. Adjournment (Flores)

Chair Flores adjourned the meeting at 3:11 pm.



Yahir Flores
2026-10-23 20:45 UTC

Committee Chair



Erika Perret-Martinez
2026-10-27 16:40 UTC

Recording Secretary

Roll Call 2026-272026

10/08/2026 Governance Committee Roll Call

Attendance			Board Members	
			Present	Absent
COMM	COLLINS	JESSICA	1	
CHAIR/EDU	FLORES	YAHIR	1	
ARTS	LOPEZ	JOSHUA	1	
ARTS	RODRIGUEZ	EMMA	1	
EDU	TRAN	JENNIFER	1	
			Present	Absent
			5	0

Attendance	Liaisons			
			Present	Absent
ASI PRES. *	HERNANDEZ	SYDNEY	1	
COR. STU GOV.	HESGARD	REBECCA	1	
ASI CHAIR *	GUERRERO	KEONI	1	
			Present	Absent
			3	0

*Recording Secretary: Erika Perret-Martinez

Pres Designee: Sydney Hernandez



Resolution

Refresh

Andi Okoh, M.S., SPHR, SHRM-CP

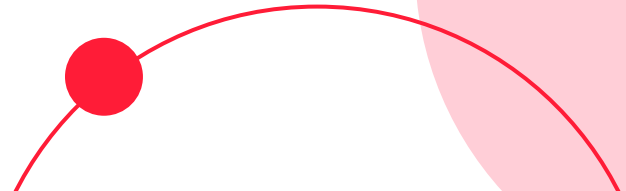


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Overview & Strategic Fit

What is a resolution?

A resolution is a formal written document that serves as the official position or action of the organization once adopted.

It acts as a tool to communicate, advocate, recognize, or conduct official corporate business.





Direct Advocacy vs. Passing a Resolution

- Passing a resolution is not always the best or necessary first step; advocacy is measured by outcomes, not by passing documents.
- Evaluate whether an issue can be resolved through direct meetings, administrative dialogue, letters, or existing policy channels.
- Example(SmartAccess+): When students raised concerns over a mandatory digital materials fee opt-out program, student leaders met directly with decision-makers. Direct advocacy successfully delayed program implementation for a year without needing a formal resolution.

02



4 Types of Resolutions

4 Types of Resolutions



**Recognition &
Commemoration**



**Support &
Solidarity**



**Advocacy & Call
to Action**



**Governance &
Corporate Business**

4 Types of Resolutions

	Recognition & Commemoration	Support & Solidarity
Purpose	Honor service, retirements, or major campus contributions (e.g. Athletics Director Jim Donovan).	Affirm student communities and recommend dedicated campus resources (e.g., SWANA Community, Undocumented Students).
Key Rule	Ground statements in verified facts and campus records rather than general compliments	Best practice is to co-create with impacted students—never assume what a community needs

4 Types of Resolutions

	Advocacy & Call to Action	Governance & Corporate Business
Purpose	Request policy or resource changes from external bodies that hold decision-making authority (e.g., Ceasefire & Free Speech Resolution).	Exercise direct organizational authority to approve official business or appointments (e.g., Chief Inclusion & Diversity Officer confirmation)
Key Rule	Distinguish between internal commitments and requests directed to outside entities	Best practice is to co-create with impacted students—never assume what a community needs

03



Governance Committee Review Framework

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graph TD; A[Governance Committee Review] --- B[Vetting Research & Facts]; A --- C[Checking Strategic Alignment]; A --- D[Clause Structure]
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**Governance
Committee Review**

**Vetting
Research &
Facts**

**Checking
Strategic
Alignment**

**Clause
Structure**

Vetting Research & Facts

Fact Verification

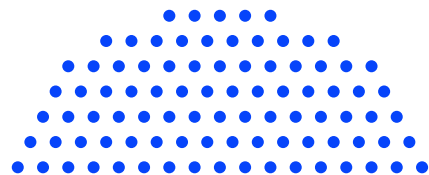
Has the sponsor verified all historical details, accomplishments, and data points with relevant departments

Stakeholder Engagement

Were impacted student communities, experts, faculty, and administrative decision-makers consulted prior to drafting?

Administrative Review

Has ASI administration reviewed the legal, financial, academic, and operational implications?



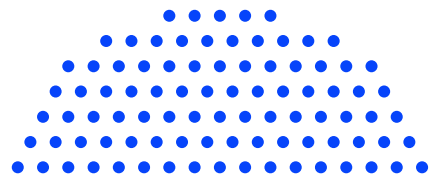
Checking Strategic Alignment

Is a Resolution Necessary?

Could the goal be accomplished more effectively through direct administrative meetings, policy discussions, or committee work

Significance & Authority

Is the issue timely, actionable, and within an area where ASI should establish an official position or request external action?



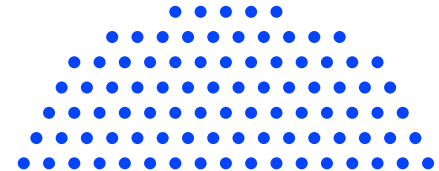
Clause Structure

WHEREAS Clauses

- Do they clearly introduce the issue, explain student impact, and provide necessary rationale and context?
- Are assertions supported by cited research or documented data?

RESOLVED Clauses

- Do they state clear, realistic, and actionable outcomes?
- Are internal organizational commitments cleanly separated from external requests made to university administration or outside bodies?
- Are distribution lists, responsible parties, and reporting mechanisms clearly designated.



04

Decision Points & Review



Committee Verdict Options

Recommend to the BOD



The document is thoroughly researched, properly formatted, actionable, and ready for full Board consideration

Return for Revision



The core idea is valid, but requires additional stakeholder input, factual verification, or structural edits.

Reroute Strategy



A resolution is determined to be the wrong tool; the committee recommends direct meetings, policy conversations, or administrative letters instead

Do Not Advance



The item lacks significance, feasibility, clarity, or organizational alignment



Resolution analysis

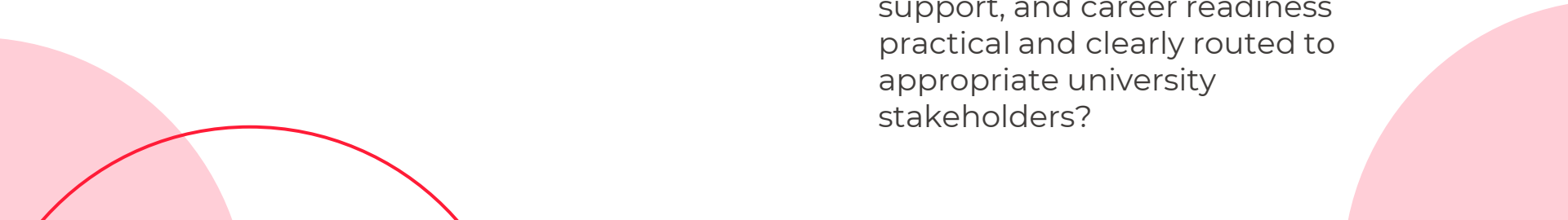


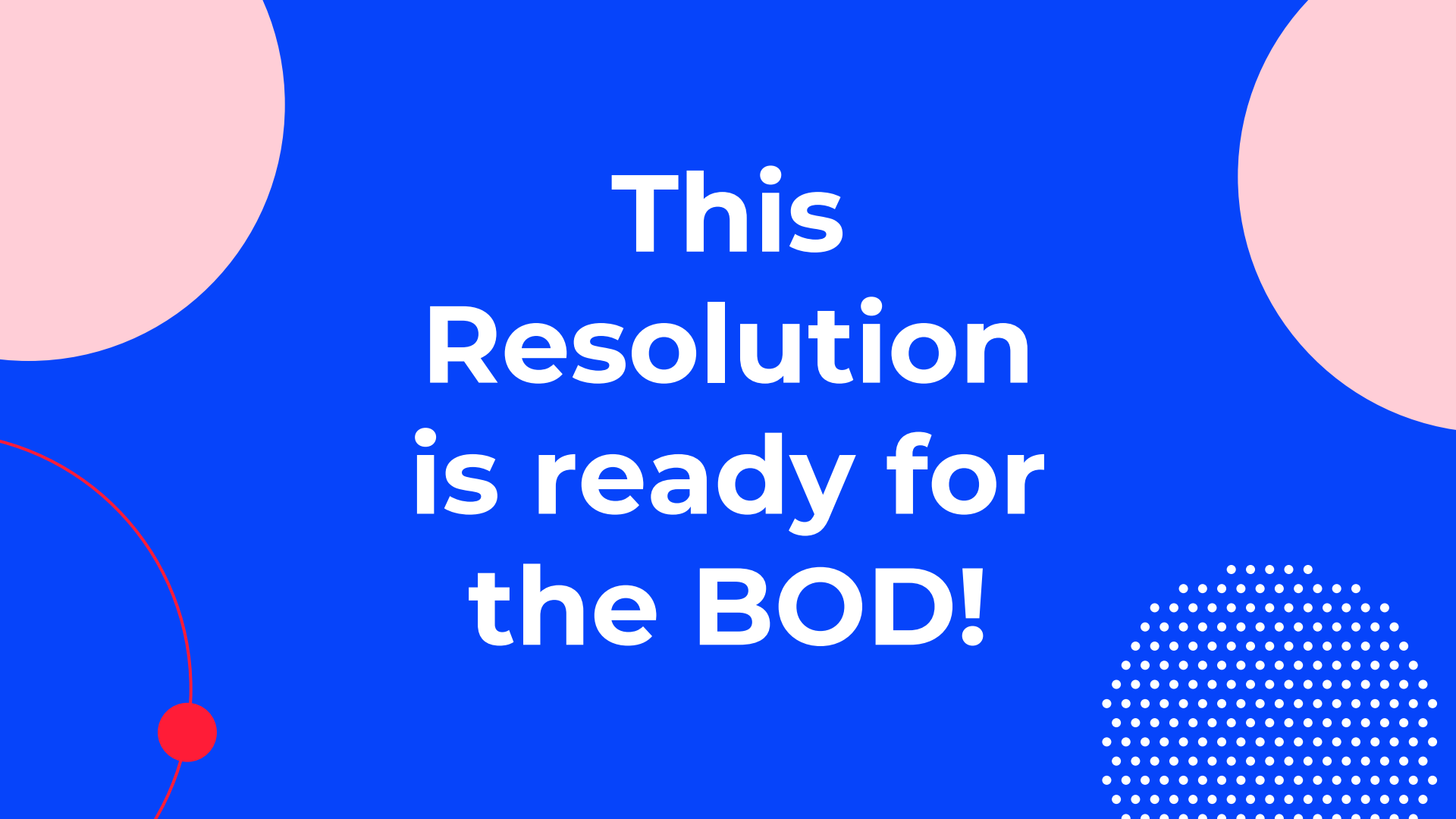
Whereas Statements

- **Fact Check:** Does the resolution cite credible sources regarding AI adoption, classroom policies, and AI detector unreliability?
- **Framing Check:** Does it properly frame the issue as an academic, equity, and career-readiness topic rather than purely a tech issue?

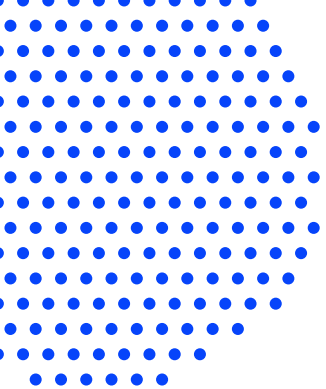


Resolved Statements

- **Authority Check:** Does the resolution recognize that academic and classroom policies fall under Faculty and Academic Senate authority, while framing requests as institutional partnerships?
 - **Actionability Check:** Are the calls for standardized guidelines, faculty support, and career readiness practical and clearly routed to appropriate university stakeholders?
- 



**This
Resolution
is ready for
the BOD!**



Thanks!

Do you have any questions?





Policy Concerning Student Leader Financial Awards

Purpose

- The purpose of the policy is to provide guidance on the administration of Associated Students, Inc., California State University, Fullerton (ASI) Student Leader Financial awards including eligibility requirements.
- ASI Student Leadership Financial awards are not compensation for work done and are intended to serve as an incentive for attracting students to serve in elected and appointed student leadership positions regardless of financial means.



Proposed Policy Updates

1. Updating Language

- a. Added in language to purpose statement to clarify WHY we offer student leader financial awards.
- b. Cost of attendance definition is updated to be more clear.
- c. Adding in overall language to Administration of Financial Awards to add department names and update titles.

2. Category Updates

- a. Category 2: ASI Team Leaders
 - a. AICA Chair removed
- b. Category 3: ASI Board and Team Members
 - a. ASI Audit Committee Chair added
 - b. AICA Coordinators Removed
 - c. Governance Ambassadors moved from Category 4
- c. Category 5: Funded and Funding Council
 - a. Language updated from Funded and Funding Council to Executive Senate
 - b. Removed Funding Council/Group Executive Board Positions.



Questions



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION TO AMEND ASI POLICY CONCERNING STUDENT LEADER FINANCIAL AWARDS

Sponsor: Yahir Flores, Chair, Governance Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the ASI Board of Directors who sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, The ASI Policy Concerning Student Leader Financial Awards provides necessary guidance on the administration of student leadership financial awards, including establishing clear eligibility requirements; and

WHEREAS, ASI Student Leadership Financial Awards are expressly not compensation for work performed, but are intended to serve as an incentive to attract students to serve in elected and appointed leadership positions regardless of their financial means; and

WHEREAS, language was added to the purpose statement to clarify why ASI offers student leader financial awards, the definition of Cost of Attendance was updated for clarity, and overall language in the Administration of Financial Awards section was added to include department names and updated titles; and

WHEREAS, category updates are necessary to reflect organizational adjustments, including removing the AICA Chair from Category 2 (ASI Team Leaders), adding the ASI Audit Committee Chair, removing AICA Coordinators, and moving Governance Ambassadors from Category 4 into Category 3 (ASI Board and Team Members), as well as updating Category 5 language from Funded and Funding Council to Executive Senate while removing Funding Council/Group Executive Board positions; therefore, let it be

RESOLVED, that ASI approves the amendments to the Policy Concerning Student Leader Financial Awards; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Associate Vice President and Executive Director, Chief Financial Officer, Office of Financial Aid and Student Business Services, and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the third day of November in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors

POLICY CONCERNING STUDENT LEADER FINANCIAL AWARDS

PURPOSE

The purpose of the policy is to provide guidance on the administration of Associated Students, Inc., California State University, Fullerton (ASI) Student Leader Financial awards including eligibility requirements. ASI Student Leadership Financial awards are not compensation for work done and are intended to serve as an incentive for attracting students to serve in elected and appointed student leadership positions regardless of financial means.

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WHO SHOULD KNOW THIS POLICY

- ☐ Budget Area Administrators
- ☒ Management Personnel
- ☒ Supervisors
- ☒ Elected/Appointed Officers
- ☐ Volunteers
- ☐ Grant Recipients
- ☒ Staff
- ☒ Students

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
-------	-------------

Agreement Forms	Required forms to serve in an ASI Student Leadership position, including Pledge Commitments.
Average Cost of Attendance	<u>The Cost of Attendance is an estimate of educationally related expenses that students can expect to incur while attending California State University, Fullerton. Figures are provided for undergraduate, graduate, and credential students based on their planned living arrangements. These estimates are determined annually by the CSUF Office of Financial Aid. ASI averages these estimates for the purpose of establishing amounts of each ASI Student Leader Financial Award.</u> ~~Average of the cost to attend Cal State Fullerton as an undergraduate student commuter, on-campus resident, or off-campus resident, off-campus teaching credential student, and off-campus graduate student. This average cost is determined by the University each year.~~

STANDARDS

1. TYPES OF FINANCIAL AWARDS

~~The~~ ASI issues financial awards to students in certain leadership positions as follows:-

Category 1: ASI Executive/Fiduciary

Student leaders who set the mission and policies of the organization as well as having financial responsibility to the organization:

- ASI President and Vice President
- ASI Board of Directors Chair
- ASI Board of Directors Vice Chair, Treasurer, and Secretary

Category 2: ASI Team Leaders

Student leaders who lead teams within ASI to accomplish the goals and missions set forth by the organization:

- ASI Executive Officers
- ASI Commission Directors/Leads
- ~~AICA Chair~~
- ASI Elections Director

Category 3: ASI Board and Team Members

Student leaders who serve on teams within ASI to accomplish the goals and missions set forth by the organization:

- ASI Audit Committee Chair
- ASI Board of Directors Members
- ASI Commission Coordinators
- ~~AICA Coordinators~~

- ASI Elections Coordinators
- ASI Governance Ambassadors

Category 4: Other ~~ASI~~ Positions

- Instructionally Related Activities (IRA) Chair
- ~~Governance Ambassadors~~

Category 5: Executive Senate ~~Funded and Funding~~ Council/Group Positions

- Funded Council/Group President/Chair
- Funded Council/Group Treasurer/Financial Officer
- Funding Council/Group President/Chair
- Funding Council/Group Treasurer/Financial Officer

- Funding Council/Group Executive Board Positions

2. ADMINISTRATION OF FINANCIAL AWARDS

a. Agreement Forms

Prior to the start of a leadership position that carries a financial award, students must sign appropriate forms with ASI Student Government, including the Non-Conflict of Interest form and the Financial Leadership Award Agreement.

b. Disbursements

~~Category 1 and 2 financial awards are disbursed in summer, fall and spring semesters, as necessary.~~ All ~~other~~ financial awards are disbursed in fall and spring semesters in collaboration with university offices, including the CSUF Office of Financial Aid and Student Business Services. Disbursements end immediately upon the end of a term or upon voluntary or involuntary departure ~~of from~~ the position. In the event of a departure from the position prior to the anticipated end of term, a portion of the disbursed financial award may be required to be ~~refunded~~returned.

c. New Financial Awards

New financial awards are to be approved by the ASI Finance Committee and the ASI Board of Directors in consultation with the ASI Associate Vice President and Executive Director and appropriate ASI staff. All new requests for financial awards ~~need to be~~shall be accompanied by a list of key responsibilities for the position.

d. Award Amounts

Award amounts for Categories 1-5 are based on a percentage of the average ~~e~~Cost of ~~a~~Attendance established annually by the CSUF university Office of Financial Aid.

Category 1: Executive Fiduciary	
<u>ASI</u> Board of Directors Chair	75%
<u>ASI</u> President and Vice President	75%
<u>ASI</u> Board of Directors Vice Chairs, Treasurer, and Secretary	55%
Category 2: Team Leaders	
<u>ASI</u> Executive Officers	45%
~~AICA Chair~~	~~35%~~
<u>ASI</u> Commission and Elections Directors/Leads	15%
Category 3: Board and Team Members	
<u>ASI</u> Audit Committee Chair (additional award for chairing)	7.5%
<u>ASI</u> Board of Directors Members	25%
~~AICA Coordinators~~	~~10%~~
<u>ASI</u> Commission and Elections Coordinators	10%
<u>ASI Governance Ambassadors</u>	<u>8%</u>
Category 4: Other ~~ASI~~ Positions	
~~Camp Titan Co-Directors~~	~~15%~~
<u>Instructionally Related Activities (IRA)</u> Committee Chair	15%
~~Governance Ambassadors~~	~~8%~~
Category 5: <u>Executive Senate</u> ~~Funded and Funding~~ Council/Group Positions	
Funded Council/Group President/Chair	4%

Funded Council/Group Treasurer/Financial Officer	2%
Funding Council/Group President/Chair	7.5%
Funding Council/Group Treasurer/Financial Officer	~~45~~ %

~~Funding Council/Group Executive Board Positions*~~	~~3%~~
~~*A student organization representative serving as a voting member on a funding council to which their organization is a member shall not receive a financial award in order to prevent any conflict of interest.~~	

3. PLEDGE COMMITMENTS

A pledge of commitment to the duties of the office is required of all student leaders receiving a financial award. The pledge must be submitted at the time of assumption of duties of the position. A new pledge must be submitted for a new or different position. Completed pledges will be retained by the Associated Students, Inc. [California State University, Fullerton Corporate Affairs department](#)~~Associate Vice President and Executive Director~~ with other conflict-of-interest statements.

DATE APPROVED:	05/08/2018
DATE REVISED:	04/20/2021 05/03/2022 04/23/2024 <u>10/20/2026</u>