Facilities Committee Meeting Minutes

Associated Students Inc., California State University, Fullerton
10/29/2026 1:15 PMPDT
@ ASI Boardroom, Titan Student Union

Meeting Details

Meeting Called By: Eugenie Bassilly, Chair
Meeting Type: Regular
Meeting Attendees: Members, Staff, Public
CSU, Fullerton students, and members of the public may submit comments regarding any item posted on this agenda, or matters of importance to the student body through the Public Comment Form. Comments will be reviewed by the Board Leadership, and submissions received prior to the meeting that are applicable to the governing body will be read during the meeting.

1. Call to Order (Bassilly)

Chair Bassilly called the meeting to order at 1:16 pm.

2. Roll Call

Attendance

Present:
Members: Eugenie Bassilly, Anirudh Mukherjee, Emma Rodriguez, Luca Romero, Amy Westen
Liaison Members (Non-Voting): Sydney Hernandez, Rebecca Hesgard

Absent:
Liaison Members (Non-Voting): Mia Phao

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.
* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled end of the meeting.
** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.
*Departed Early: None
**Late Arrival: None

Motion:
A motion was made and seconded to excuse the absence of Phao due to illness by unanimous consent.

Motion moved by Amy Westen and motion seconded by Anirudh Mukherjee.

3. Approval of the Agenda

Item 3- fac_2026_10_29_age.pdf

Motion:
A motion was made and seconded to approve the meeting agenda by unanimous consent.

Motion moved by Luca Romero and motion seconded by Anirudh Mukherjee.

4. Approval of Minutes

A. 10/1/2026 Facilities Committee Meeting Minutes

Item 4 - fac_2026_10_01_min.pdf

Motion:
A motion was made and seconded to approve the 10/1/2026 meeting minutes by unanimous consent.

Motion moved by Anirudh Mukherjee and motion seconded by Emma Rodriguez.

5. Public Speakers

Members of the public may address Facilities Committee members on any item appearing on this posted agenda or matters of importance to Cal State Fullerton students.
There were no public speakers.

6. Reports

A. Chair (Bassilly)

Chair Bassilly wished members a good semester, encouraged them to take care of themselves, and asked them to come to meetings prepared for productive and efficient discussions.

B. Director of Student Government (Hesgard)

Director Hesgard noted this was the committee's second-to-last meeting of the semester, with several more items expected at the next meeting. She highlighted ASI 50th anniversary events, including a recent horror movie screening, a "Plant Their Future" event at the Children's Center on November 18, and about 50 food vendors at the Farmers Market on December 1. She thanked members for reviewing ASI scholarships; selections were finalized and sent to campus partners, and noted staff reviewed over half of the applications. Hesgard stated that Spring reviews will be scheduled and student leader participation will be mandatory. She wished members a safe Halloween weekend.

7. Time Certain

None

8. Unfinished Business

None

9. New Business

A. Action: A Resolution to Approve the 2027-2028 Children's Center Operating Hours (Bassilly)

The Committee will consider a resolution to approve the 2027-2028 Children's Center Operating Hours.
FAC 004 26/27 (Westen-m/Romero-s) A motion was made and seconded to approve the 2027-2028 Children's Center operating hours.
Chair Bassilly yielded to Lydia Palacios, Children's Center Director.
Palacios explained that hours are planned around the academic calendar, explained that there are two grants requiring 229 operating days per year, noted historical usage, budget, and campus needs, as the Center also serves faculty and staff. Current hours are 7:45 am to 5:45 pm, Monday through Friday (50 hours per week), and no changes are proposed for 2027-2028.
Chair Bassilly opened the floor to questions.

- Hernandez asked if parents are surveyed on whether the hours meet their needs.
  Palacios said an annual parent survey and family applications ask about needed hours; only a few parents have requested earlier care.
- Bassilly asked how many faculty, staff, and students use the Center.
  Palacios said the Center serves over 220 children a year, with 137 enrolled this semester.

Chair Bassilly opened the floor to discussion.
There were no points of discussion.
Without objection, the Committee moved to a roll call vote.

Item 9.A Facilities Committee - CC Operating Hours - FINAL-10.29.26.pdf

Item 9.A A Resolution for Approval of the CC Hours of Operations 27-28.pdf

Motion:
FAC 004 26/27 Roll Call Vote: 5-0-0. The motion to approve the 2027-2028 Children's Center Operating Hours was adopted.

Motion moved by Amy Westen and motion seconded by Luca Romero.

B. Action: A Resolution to Approve the 2027-2028 Student Recreation Center Operating Hours (Bassilly)

The Committee will consider a resolution to approve the 2027-2028 Student Recreation Center Operating Hours.
FAC 005 26/27 (Mukherjee-m/Westen-s) A motion was made and seconded to approve the 2027-2028 Student Recreation Center operating hours.
Chair Bassilly yielded to Keith Hernandez, Student Recreation Center (SRC) Operations Coordinator, presenting on behalf of JP Gale, Student Recreation Center Director.
Hernandez reported that the SRC served 18,191 unique students and 431,165 total entries in 2025-2026. The only proposed change adds Martial Arts Studio hours to the Board-approved calendar, since the studio had over 4,000 entries last year and requires dedicated staffing: 10:00 am to 8:00 pm weekdays and 1:00 to 4:00 pm weekends, and 1:00 to 4:00 pm weekdays during intersessions (closed weekends). All other hours remain the same.

Chair Bassilly opened the floor to questions.
There were no questions.
Chair Bassilly opened the floor to discussion.
There were no points of discussion.
Without objection, the Committee moved to a roll call vote.

Item 9.B A Resolution for Approval of the SRC Hours of Operations 27-28.pdf

Item 9.B Facilities Committee - SRC Operating Hours - FINAL-10.29.26.pdf

Motion:

FAC 005 26/27 Roll Call Vote: 5-0-0. The motion to approve the 2027-2028 Student Recreation Center Operating Hours was adopted.

Motion moved by Anirudh Mukherjee and motion seconded by Amy Westen.

C. Action: A Resolution to Approve the 2027-2028 Titan Student Union Operating Hours (Bassilly)

The Committee will consider a resolution to approve the 2027-2028 Titan Student Union Operating Hours.
FAC 006 26/27 (Romero-m/Mukherjee-s) A motion was made and seconded to approve the 2027-2028 Titan Student Union operating hours.
Chair Bassilly yielded to Kirsten Stava, Titan Student Union (TSU) Director.
Stava said no changes to TSU operating hours are proposed. The schedule now includes the Food Pantry and Zen Den hours in place of the Information and Services Desk, whose hours coincide the general facility hours. During intersessions the building is open 8:00 am to 5:00 pm on weekdays, the Food Pantry has limited operation hours; while the building remains open until 2:00 am during finals week, along with extended Game Center and Food Court hours. Meeting rooms are converted to study space.
Chair Bassilly opened the floor to questions.

- Rodriguez asked whether the Game Center could open on some weekends for on-campus residents.
  Stava said the TSU is exploring weekend programming for housing residents rather than general weekend hours, which previously drew few users.
- Bassilly asked about late-night safety during finals, given the library is also open 24 hours.
  Stava said the library restricts access late at night while the TSU is open to the public, which factored into closing at 2:00 am; Stava noted UPD increases patrols around both buildings.

Chair Bassilly opened the floor to discussion.
There were no points of discussion.
Without objection, the Committee moved to a roll call vote.

Item 9.C Facilities Committee - TSU Operating Hours - Final-10.29.26.pdf

Item 9.C Resolution for Approval of the TSU Hours of Operation 2027-28.pdf

Motion:

FAC 006 26/27 Roll Call Vote: 5-0-0. The motion to approve the 2027-2028 Titan Student Union Operating Hours was adopted.

Motion moved by Luca Romero and motion seconded by Anirudh Mukherjee.

D. Action: A Resolution to Amend ASI Policy Concerning Facility Operations (Bassilly)

The Committee will consider a resolution to amend the ASI Policy Concerning Facility Operations.

FAC 007 26/27 (Westen-m/Rodriguez-s) A motion was made and seconded to amend the ASI policy concerning facility operations.

Chair Bassilly yielded to Andrea Okoh, Assistant Director of Corporate Affairs.

Andrea Okoh explained that the policy covers the Children's Center, SRC, and TSU. Changes include updated ADA service animal standards; replacing retired Directive 5 with the CSU Time, Place, and Manner policy; adding Presidential Directive 16 on motorized scooters; updating renamed areas and titles; consolidating Extension, Alumni, and OLLI into one CSUF Departments and Affiliates tier; adding bookable rejuvenation spaces; formalizing SRC family hours; adding SRC penalties for unauthorized entry; and clarifying where employee misconduct is reported.

Chair Bassilly opened the floor to questions.

There were no questions.

Chair Bassilly opened the floor to discussion.

There were no points of discussion.

Without objection, the Committee moved to a roll call vote.

Item 9.D ASI Policy Concerning Facility Operations-draft.pdf

Item 9.D 2026 Policy Concerning Facility Operations (002).pdf

Item 9.D A Resolution Amending Policy Concerning Facility Operations - final.pdf

Motion:

FAC 007 26/27 Roll Call Vote: 5-0-0. The motion to amend the ASI Policy Concerning Facility Operations was adopted.

Motion moved by Amy Westen and motion seconded by Emma Rodriguez.

E. Discussion: 2027-2028 Capital Projects and Process (Bassilly)

The Committee will discuss 2027-2028 Capital Projects and receive an introduction to the Capital Projects Process.

Chair Bassilly yielded to Jeff Fehrn, Chief of Organizational Operations.

Fehrn introduced the capital projects process ahead of specific projects coming to the Committee. Capital projects cover building improvements (such as HVAC, roofing, and plumbing) and major equipment (such as fitness equipment and furniture), funded through a capital budget separate from the operating budget. This year's $1.2 million allocation includes $600,000 for the ten-year plan and recurring projects and $600,000 for project-based requests across the TSU, SRC, IT, building needs, and reserves. Facility directors will present proposed projects, and the Committee will vote on which to recommend to the Board.

Chair Bassilly opened the floor to questions.

- Mukherjee questioned the prioritization of competing capital proposals for the same funding.
  Fehrn said presenters will explain each project's need, and the committee will decide which to fund.

- Mukherjee asked how the ten-year plan accounts for inflation and how funds would be replenished.
  Fehrn said the plan accounted for inflation and is reviewed annually; it is on track, and staff would return to the Committee if more funding were needed.
- Bassilly asked how often the $75,000 reserve is used.
  Fehrn said he did not have the information and would follow up with an answer for the Committee.

Chair Bassilly opened the floor to discussion.
There were no points of discussion.

Item 9.E Facilities Committee - Capital Requests-FINAL-10.29.26.pdf

10. Announcements & Member's Privilege

Rodriguez invited members to the College of the Arts production of "In the Heights," with final performances that evening, the following night, and a Saturday matinee.

11. Adjournment (Bassilly)

Chair Bassilly adjourned the meeting at 2:06 pm.

Eugenie Bassilly
2026-11-13 16:38 UTC

Chair, Facilities Committee

Erika Perret-Martinez
2026-11-13 18:04 UTC

Recording Secretary

10/29/2026 Facilities Committee Meeting

Attendance	Board Members			
			Present	Absent
CHAIR	BASILLY	EUGENIE	1	
ECS	MUKHERJEE	ANIRUDH	1	
ARTS	RODRIGUEZ	EMMA	1	
COMM	ROMERO	LUCA	1	
HSS	WESTEN	AMY	1	
			Present	Absent
			5	**0**

Attendance	Liaisons			
			Present	Absent
ASI PRES. DESIGNEE	HERNANDEZ	SYDNEY	1	
STU GOV. DIR.	HESGARD	REBECCA	1	
ASI CHAIR DESIGNEE	PHAO	MIA		1
			Present	Absent
			2	**1**

*Recording Secretary: Erika Perret-Martinez

Roll Call Votes			004 A Resolution to Approve the 2027-2028 Children's Center Operating Hours		
			Yes	No	Abstain
ECS	MUKHERJEE	ANIRUDH	1		
ARTS	RODRIGUEZ	EMMA	1		
COMM	ROMERO	LUCA	1		
HSS	WESTEN	AMY	1		
CHAIR	BASSILLY	EUGENIE	1		
			Yes	No	Abstain
			5	0	0

Roll Call Votes			005 A Resolution to Approve the 2027-2028 Student Recreation Center Operating Hours		
			Yes	No	Abstain
ECS	MUKHERJEE	ANIRUDH	1		
ARTS	RODRIGUEZ	EMMA	1		
COMM	ROMERO	LUCA	1		
HSS	WESTEN	AMY	1		
CHAIR	BASSILLY	EUGENIE	1		
			Yes	No	Abstain
			5	0	0

Roll Call Votes			006 A Resolution to Approve the 2027-2028 Titan Student Union Operating Hours		
			Yes	No	Abstain
ECS	MUKHERJEE	ANIRUDH	1		
ARTS	RODRIGUEZ	EMMA	1		
COMM	ROMERO	LUCA	1		
HSS	WESTEN	AMY	1		
CHAIR	BASSILLY	EUGENIE	1		
			Yes	No	Abstain
			5	0	0

Roll Call Votes			007 A Resolution to Amend ASI Policy Concerning Facility Operations		
			Yes	No	Abstain
ECS	MUKHERJEE	ANIRUDH	1		
ARTS	RODRIGUEZ	EMMA	1		
COMM	ROMERO	LUCA	1		
HSS	WESTEN	AMY	1		
CHAIR	BASSILLY	EUGENIE	1		
			Yes	No	Abstain
			5	0	0

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON™

RESOLUTION FOR APPROVAL OF THE CHILDREN'S CENTER HOURS OF OPERATION 2027-2028

Sponsor: Facilities Committee

WHEREAS, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI operates the Children's Center on campus, works to support CSUF student parents as they pursue their education, and to support CSUF staff and faculty parents as they work and teach; and

WHEREAS, the ASI Board of Directors annually approves the Children's Center operating budget, programs and services; and

WHEREAS, operating hours begin July 1, 2027, and continue through June 30, 2028; and

WHEREAS, the Children's Center hours of operation are currently Monday through Friday from 7:45 a.m. to 5:45 p.m.; and

WHEREAS, based on an analysis of the hours of operation for the Children's Center, there are no proposed changes for 2027-2028; therefore, let it be

RESOLVED, the ASI Board of Directors approves the hours of operation of the Children's Center for 2027-2028; and let it finally be

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventeenth day of November in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors

FACILITIES COMMITTEE

CHILDREN'S CENTER

Proposed Operating Hours
2027-28

Presented by: Lydia Palacios, Children's Center Director

October 29, 2026

CALIFORNIA STATE UNIVERSITY FULLERTON™

Operating Hours:
Key Factors & Planning Tools

- Supporting Student Success and Access
- Academic Calendar*
- Contractual/Legal Mandates
- Safety and Risk Management
- Historical Usage Data
- Budgetary Concerns
- Campus Factors

* Academic calendar draft, subject to change





Children's Center Summary

- 54 Years of High-Quality, Affordable On-Campus Childcare
- Current Center Opened in 2011
- Classroom Work Experience for CSUF Students & Interns
- Provided Care for Over 200 Children Last Year
- Children Ages 3 Months to 6 Years

Children's Center Operating Hours

	2026-27 Current Hours	2027-28 Proposed Hours
Monday	7:45am – 5:45pm	7:45am – 5:45pm
Tuesday	7:45am – 5:45pm	7:45am – 5:45pm
Wednesday	7:45am – 5:45pm	7:45am – 5:45pm
Thursday	7:45am – 5:45pm	7:45am – 5:45pm
Friday	7:45am – 5:45pm	7:45am – 5:45pm
Sat/Sun	Closed	Closed

Proposed Changes

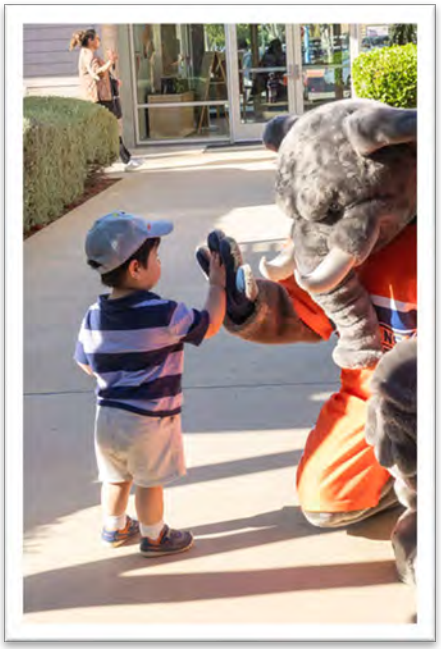
- No Proposed Changes for 2027-2028











Thank you!

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON™

RESOLUTION FOR APPROVAL OF THE STUDENT RECREATION CENTER HOURS OF OPERATION 2027-2028
Sponsor: Facilities Committee

WHEREAS, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI operates the Student Recreation Center whose mission is to provide inclusive recreational opportunities to inspire the development and well-being of the campus community; and

WHEREAS, the ASI Board of Directors annually approves the Student Recreation Center's (SRC) operating budget, programs and services; and

WHEREAS, the Martial Arts Studio is a high-risk area requiring supervision and the participation continues to increase year after year and will be added to the BOD approved calendar; and

WHEREAS, operating hours begin July 1, 2027, and continue through June 30, 2028; and

WHEREAS, the SRC hours of operation during the fall and spring semesters are currently:

Day	Building	Rock Wall	Pool	Martial Arts Studio
Mon - Thur	6:00am - Midnight	12:00pm - 8:00pm	6:00am - 7:00pm*	10:00am – 8:00pm
Friday	6:00am - 10:00pm	12:00pm - 4:00pm	6:00am - 7:00pm*	10:00am – 8:00pm
Sat - Sun	8:00am - 10:00pm	12:00pm - 4:00pm	8:00am - 4:00pm	1:00pm – 4:00pm

WHEREAS, the SRC hours of operation during the summer and winter intersession are currently:

Day	Building	Rock Wall	Pool	Martial Arts Studio
Mon – Thur	7:00am – 8:00pm	12:00pm - 4:00pm	7:00am - 4:00pm*	1:00pm – 4:00pm
Friday	7:00am – 8:00pm	12:00pm - 3:00pm	7:00am - 4:00pm*	1:00pm – 4:00pm
Sat – Sun	8:00am - 6:00pm	12:00pm - 3:00pm	8:00am - 12:00pm	Closed

*SRC Pool is closed from 12:00pm to 4:00pm during Titan Youth Summer Camp (TYSC) and closes for the day at 4:00pm during Learn to Swim;
Member hours are 7:00am to 12:00pm; and

WHEREAS, based on an analysis of the hours of operation, the Student Recreation Center proposes no changes for fiscal year 2027-2028; therefore, let it be

RESOLVED, the ASI Board of Directors approves the hours of operation of the Student Recreation Center (SRC) for 2027-2028; and let it finally be

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventeenth day of November in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors

FACILITIES COMMITTEE

SRC Proposed Operating Hours
2027-28

Presented by: JP Gale, SRC Director

October 29, 2026

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SRC Operating Hours:
Key Factors & Planning Tools

- Supporting Student Success and Access
- Academic Calendar*
- Contractual/Legal Mandates
- Safety and Risk Management
- Historical Usage Data
- Budgetary Concerns
- Campus Factors

* Academic calendar draft, subject to change



SRC Usage Summary 2025-26

- 18,191 Unique Students Entered the Building
  - 2nd Highest Annual Attendance
- 431,165 Total Scans into the Building
  - Best Attendance Year Since 2015-16



Current SRC 2026-27

Semester Hours

	Building	Rock Wall	Pool
Mon - Thur	6:00am-Midnight	12:00pm-8:00pm	6:00am-7:00pm
Friday	6:00am-10:00pm	12:00pm-4:00pm	6:00am-7:00pm
Sat - Sun	8:00am-10:00pm	12:00pm-4:00pm	8:00am-4:00pm

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Current SRC 2026-27

Summer Intersession Hours

	Building	Rock Wall	Pool
Mon - Thur	7:00am-8:00pm	12:00pm-8:00pm	7:00am-4:00pm*
Friday	7:00am-8:00pm	12:00pm-3:00pm	7:00am-4:00pm*
Sat - Sun	8:00am-6:00pm	12:00pm-3:00pm	8:00am-12:00pm

***SRC Pool Closed:** 12:00pm to 4:00pm during TYSC
***Early Closure:** 4:00pm during Learn to Swim
Member Hours: 7:00am to 12:00pm

Proposed SRC Change:

Add the Marital Arts Room to the BOD Approved Calendar



- Over 4,000 Entries Last Academic Year
  - High-Risk Area Requiring Supervision
  - Participation Continues to Increase Year After Year
  - Hours Previously Existed Without BOD Approval

Proposed SRC 2027-28

Semester Hours

	Building	Rock Wall	Pool	Martial Arts Studio
Mon – Thur	6:00am-Midnight	12:00pm-8:00pm	6:00am-7:00pm	**10:00am-8:00pm**
Friday	6:00am-10:00pm	12:00pm-4:00pm	6:00am-7:00pm	**10:00am-8:00pm**
Sat - Sun	8:00am-10:00pm	12:00pm-4:00pm	8:00am-4:00pm	**1:00pm-4:00pm**

Proposed SRC 2027-28

Summer Intersession Hours

	Building	Rock Wall	Pool	Martial Arts Studio
Mon – Thur	7:00am-8:00pm	12:00pm-8:00pm	7:00am-4:00pm*	**1:00pm-4:00pm**
Friday	7:00am-8:00pm	12:00pm-3:00pm	7:00am-4:00pm*	**1:00pm-4:00pm**
Sat - Sun	8:00am-6:00pm	12:00pm-3:00pm	8:00am-12:00pm	**Closed**

***SRC Pool Closed:** 12:00pm to 4:00pm during TYSC
***Early Closure:** 4:00pm during Learn to Swim
Member Hours: 7:00am to 12:00pm

Thank you!



FACILITIES COMMITTEE

TSU Proposed Operating Hours
2027-28

Presented by: Kirsten Stava, TSU Director

October 29, 2026

CALIFORNIA STATE UNIVERSITY FULLERTON™

TSU Operating Hours:
Key Factors & Planning Tools

- Supporting Student Success and Access
- Academic Calendar*
- Contractual/Legal Mandates
- Safety and Risk Management
- Historical Usage Data
- Budgetary Concerns
- Campus Factors

* Academic calendar draft, subject to change



TSU Overview

- Originally Opened in 1976
- Expanded Twice
- Latest Expansion: 2016
- 170,676 Sq. Ft. Facility

- TSU Games Center & Events Center
- The Pantry
- Zen Den
- Meditation Room
- ASI Offices

- Food Court & Starbucks
- Convenience Store
- Public Lounges
- Student Life & Leadership
- Club Lockers

Current TSU 2026-27

Semester Hours

	Building	Games Center	Pantry	Zen Den
Mon	7am – 10pm	9am – 10pm	**1pm – 7pm**	**10am – 7pm**
Tue – Thu	7am – 10pm	9am – 10pm	**10am – 7pm**	**10am – 7pm**
Friday	7am – 10pm	9am – 10pm	**10am – 5pm**	**10am – 4pm**
Sat	12pm – 8pm	Closed	**12pm – 3pm**	**Closed**
Sun	12pm – 8pm	Closed	**Closed**	**Closed**

Current TSU 2026-27

Fall Intersession Hours

	Building	Games Center	Pantry	Zen Den
Mon	8am – 5pm	Closed	**11am – 4pm**	**Closed**
Tue	8am – 5pm	Closed	**11am – 4pm**	**Closed**
Wed	8am – 5pm	Closed	**Closed**	**Closed**
Thu	Closed	Closed	**Closed**	**Closed**
Fri	Closed	Closed	**Closed**	**Closed**
Sat	Closed	Closed	**Closed**	**Closed**
Sun	Closed	Closed	**Closed**	**Closed**

Current TSU 2026-27

Spring Intersession Hours

	Building	Games Center	Pantry	Zen Den
Mon	8am – 5pm	Closed	**11am – 4pm**	**Closed**
Tue	8am – 5pm	Closed	**11am – 4pm**	**Closed**
Wed	Closed	Closed	**Closed**	**Closed**
Thu	8am – 5pm	Closed	**Closed**	**Closed**
Fri	8am – 5pm	Closed	**Closed**	**Closed**
Sat	Closed	Closed	**Closed**	**Closed**
Sun	Closed	Closed	**Closed**	**Closed**

Current TSU 2026-27

Finals Week Hours

	Building	Games Center	Pantry	Zen Den
Mon	7am – 2am	9am – 2am	**1pm – 7pm**	**10am – 7pm**
Tue	7am – 2am	9am – 2am	**10am – 7pm**	**10am – 7pm**
Wed	7am – 2am	9am – 2am	**10am – 7pm**	**10am – 7pm**
Thu	7am – 2am	9am – 2am	**10am – 7pm**	**10am – 7pm**
Fri	7am – 5pm	9am – 5pm	**10am – 5pm**	**10am – 4pm**
Sat	10am – 10pm	Closed	**12pm – 3pm**	**Closed**
Sun	10am – 10pm	Closed	**Closed**	**Closed**

Proposed TSU Operating Hours

- No Changes to the Titan Student Union Operating Hours for 2027-2028.
- Added Operating Hours for the Zen Den and The Pantry to the Published Hours.

Thank you!







ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON™

RESOLUTION APPROVING THE TITAN STUDENT UNION HOURS OF OPERATION 2027-2028
Resolution from the Facilities Committee

WHEREAS, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI operates the Titan Student Union (TSU), which includes a food court, TSU Games Center, an Esports Lounge, courtyards, lounge and study spaces, a convenience store, the Zen Den, The Pantry, Student Life and Leadership, Student Government, ASI Administration, and multiple meeting and event venues available to the campus community; and

WHEREAS, the ASI Board of Directors annually approves the TSU operating budget, programs, and services; and

WHEREAS, operating hours begin July 1, 2027, and continue through June 30, 2028; and

WHEREAS, the TSU standard hours of operation are currently:

Semester Hours:

Day	Building	Zen Den	Games Center	Pantry
Mon	7am – 10pm	10am – 7pm	9am – 10pm	1pm – 7pm
Tue – Thu	7am – 10pm	10am – 7pm	9am – 10pm	10am – 7pm
Fri	7am – 10pm	10am – 4pm	9am – 10pm	10am – 5pm
Sat	12pm – 8pm	Closed	Closed	12pm – 3pm
Sun	12pm – 8pm	Closed	Closed	Closed

Fall Intersession Hours:

Day	Building	Zen Den	Games Center	Pantry
Mon	8am – 5pm	Closed	Closed	11am – 4pm
Tues	8am – 5pm	Closed	Closed	11am – 4pm
Wed	8am – 5pm	Closed	Closed	Closed
Thu	Closed	Closed	Closed	Closed
Fri	Closed	Closed	Closed	Closed
Sat	Closed	Closed	Closed	Closed
Sun	Closed	Closed	Closed	Closed

Spring Intersession Hours:

Day	**Building**	**Zen Den**	**Games Center**	**Pantry**
Mon	8am – 5pm	Closed	Closed	11am – 4pm
Tues	8am – 5pm	Closed	Closed	11am – 4pm
Wed	Closed	Closed	Closed	Closed
Thu	8am – 5pm	Closed	Closed	Closed
Fri	8am – 5pm	Closed	Closed	Closed
Sat	Closed	Closed	Closed	Closed
Sun	Closed	Closed	Closed	Closed

Finals Week Hours

Day	Building	Zen Den	Games Center	Pantry
Mon	7am – 2am	10am – 7pm	9am – 2am	1pm – 7pm
Tues	7am – 2am	10am – 7pm	9am – 2am	10am – 7pm
Wed	7am – 2am	10am – 7pm	9am – 2am	10am – 7pm
Thu	7am – 2am	10am – 7pm	9am – 2am	10am – 7pm
Fri	7am – 5pm	10am – 4pm	9am – 5pm	10am – 5pm
Sat	10am – 10pm	Closed	Closed	12pm – 3pm
Sun	10am – 10pm	Closed	Closed	Closed

; and

WHEREAS, the TSU proposes no changes to the hours of operation for fiscal year 2027-2028; therefore, let it be

RESOLVED, the ASI Board of Directors approves the hours of operation of the Titan Student Union (TSU) for 2027-2028; and let it finally be

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventeenth day of November in the year two thousand and twenty-six.

Chair, Board of Directors

Secretary, Board of Directors

Policy Concerning Facility Operations

Purpose

- The following policy has been established in order for the facilities operated by Associated Students Inc., CSUF (ASI) to serve the campus community, in compliance with applicable federal and state laws, as well as CSU and CSU Fullerton policies.
- The policy includes operating policies, expectations of conduct, and responsibilities and duties of all staff and guests.
- Further guidelines and practices are detailed in each facility's operating procedures.

Proposed Policy Updates

1. Updating Directives and References
   a. Aligned service animal definition with CSUF and ADA standards (dogs and miniature horses only).
   b. Replaced President's Directive 5 with CSU Systemwide Time, Place & Manner Policy.
   c. Added President’s Directive No. 16 reference for non-motorized vehicle rules.
   d. Referenced official Managing Risk in Youth Programs Resource Guide regarding minors participating in ASI programs.
2. Renamed Areas and Entities
   a. Titan Bowl & Billiards →TSU Games Center.
   b. University Conference Center →TSU Events Center.
   c. Titan Recreation Center Director →Student Recreation Center Director.
   d. Updated Executive Director’s title to Associate Vice President and Executive Director.

Proposed Policy Updates

1. Operations, Reservations & Governance
    a. Reservation & Usage Changes
        a. Consolidated Extension, Alumni, and OLLI into the CSU Fullerton Departments & Affiliates fee tier.
        b. Added references to the bookable Rejuvenation Spaces in TSU and Children's Center.
        c. Formalized SRC Family Hours (Fri–Sun; up to 2 minors per member).
        d. Updated Children’s Center "care rates" to tuition rates.
    b. Governance & Enforcement
        a. Added specific SRC community penalties for unauthorized entry (7-day to term suspension).
        b. Permitted employee misconduct reporting to academic/administrative departments.

Questions

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION TO AMEND ASI POLICY CONCERNING FACILITY OPERATIONS

Sponsor: Eugenie Bassilly, Chair, Facilities Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the ASI Board of Directors who sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, a comprehensive review of the policy identified necessary updates to align facility directives, definitions, and references with updated CSU Systemwide and CSUF policies, including restricting service animal definitions to ADA and CSUF standards (dogs and miniature horses only), replacing President's Directive 5 with the CSU Systemwide Time, Place & Manner Policy, incorporating President's Directive No. 16 regarding non-motorized vehicle rules, and referencing the official *Managing Risk in Youth Programs Resource Guide*[1]; and

WHEREAS, facility entities, departmental designations, and executive leadership titles required updating to reflect current organizational nomenclature, including renaming Titan Bowl & Billiards to the TSU Games Center, University Conference Center to the TSU Events Center, Titan Recreation Center Director to Student Recreation Center Director, and updating the Executive Director title to Associate Vice President and Executive Director; and

WHEREAS, reservation rules and operational usage guidelines were updated to consolidate CSU Extension into the CSU Fullerton Departments & Affiliates fee tier, integrate bookable Rejuvenation Spaces in the TSU and Children's Center, formalize SRC Family Hours (Friday–Sunday; up to two minors per member), and update Children's Center "care rates" to tuition rates; and

WHEREAS, governance and enforcement protocols were expanded to establish specific SRC community penalties for unauthorized entry (ranging from a 7-day suspension to full term suspension) and to permit reporting of employee misconduct to appropriate university academic or administrative departments; therefore, let it be

RESOLVED, ASI approves the amendments to the Policy Concerning Facility Operations; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Associate Vice President and Executive Director, Titan Student Union Director, Children's Center Director, Student Recreation Center Director, and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventeenth day of November in the year two thousand and twenty-six.

[1] https://calstate.policystat.com/doc_attachment/view/69463970/

Chair, Board of Directors

Secretary, Board of Directors

POLICY CONCERNING FACILITY OPERATIONS

PURPOSE

The following policy has been established in order for the facilities operated by Associated Students Inc., CSUF (ASI) to serve the campus community, in compliance with applicable federal and state law, as well as CSU and CSU Fullerton policies. ASI is committed to promoting the highest standards of ethical conduct and safety in the performance of its mission. The policy includes operating policies, expectations of conduct, and responsibilities and duties of all staff and guests. Further guidelines and practices are detailed in each facility's operating procedures.

POLICY CONCERNING FACILITY OPERATIONS **1**
PURPOSE **1**
WHO SHOULD KNOW THIS POLICY ..... **2~~1~~**
DEFINITIONS **2**
STANDARDS **2**
1. Facility Guidelines **2**
a. Access 2
b. Safety 2
c. Facility Conduct Guidelines 2
d. Vehicles 3
e. Animals in Facilities 3
f. Substance Usage in Facilities 3
2. Titan Student Union **3**
a. General Building Guidelines ..... 4~~3~~
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3. Student Recreation Center **5**
a. Eligible Facility Use Categories 5
b. Minimum Age Requirements 5
c. Unauthorized Access 6
d. Student Recreation Center Room Reservations 6
4. Children's Center **7**
a. Eligible Facility Use Categories 7
b. Care Rates 7
c. Children's Center Room Reservations 7

WHO SHOULD KNOW THIS POLICY

- ☐ Budget Area Administrators
- ■ Management Personnel
- ■ Supervisors
- ■ Elected/Appointed Officers
- ☐ Volunteers
- ☐ Grant Recipients
- ■ Staff
- ■ Students

DEFINITIONS

For purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Service Animal	~~Any guide dog, signal dog, or other animal individually trained to provide assistance to an individual with a disability. Service animals, usually dogs of any breed or size, are working animals and are not considered pets.~~ An animal that is individually trained to perform tasks for people with disabilities including physical, intellectual, sensory or psychiatric disabilities. Service Animals are dogs or miniature horses only. Service Animals are fully protected under the ADA as working animals and are not pets.
Unauthorized Access	Anyone entering 1) the Student Recreation Center without having an active membership or a daily guest pass; 2) restricted areas of the TSU without authorization; 3) the Children's Center who is not a preapproved staff, faculty, parent, or guardian.

STANDARDS

1. Facility Guidelines

a. Access

While California university facilities are open to the public, there are restricted areas within and around/surrounding each facility. See each facility's operating procedures for further information.

b. Safety

ASI facilities are operated in a manner to ensure the safety of all students, staff, faculty, and guests. All individuals must adhere to safe use of facilities and equipment in a manner which does not cause undue risk of injury to self or ~~others, and~~others and comply with instructions given by ASI staff.

To provide a safe environment for individuals, the possession of weapons on University property is not permitted.

c. Facility Conduct Guidelines

ASI staff ~~is~~are responsible for maintaining a safe environment for all guests.

In accordance with ~~University~~university policies, ASI reserves the right to uphold free speech guidelines relevant to the management of the time, place, and manner of free speech demonstrations. See the CSU Interim Systemwide Time, Place and Manner Policy and the Campus Addendum (CSUF) to the policy ~~University President's Directive 5~~ for further information.

Guests are expected to:

- Adhere to safe use of facilities and equipment in a manner that does not cause undue risk of injury to self or others.
- Accept responsibility for their actions and adjust behaviors that do not meet facility guidelines.

- Observe all posted signs and verbal directions provided by ASI staff.
- Show respect for the rights, privacy, and property of others.
- Guests may not interfere with employee duties, use obscene language, or engage in verbal or physical abuse of employees or others.

Students, staff, and/or faculty who engage in unacceptable or disruptive behavior will be subject to disciplinary action which may include but is not limited to:

- Meeting with the Associate Vice President and Executive Director or designee;
- CSU Fullerton students may be reported to Student Conduct;
- CSU Fullerton faculty/staff may be reported to their immediate supervisor or department; and/or
- Facility/program privileges suspended or revoked.

Members of the public who engage in unacceptable or disruptive behavior will be reported to University Police.

d. Vehicles

In accordance ~~to~~with the University President's Directive No. 16, all motorized, non-motorized, and electric vehicles (bicycles, motorized/electric scooters, etc.), except disabled access vehicles, must be stored in the designated exterior areas before entering the facility. Any operating or riding of non-motorized vehicles (skateboard, scooters, or other wheeled transportation devices), except disabled access vehicles, are prohibited in any facility (including individual offices).

e. Animals in Facilities

In accordance with the Americans with Disabilities Act, service animals are permitted in all facilities. Service animals are defined as an animal that is individually trained to perform tasks for people with disabilities including physical, intellectual, sensory or psychiatric disabilities. Service Animals are dogs or miniature horses only. Service Animals are fully protected under the ADA as working animals and are not pets.~~dogs or miniature horses that are individually trained to do work or perform tasks for people with disabilities.~~ Service animals must be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices. Animals who do not meet the Americans with Disabilities Act definition are not permitted in ASI facilities.

f. Substance Usage in Facilities

Alcoholic Beverage Usage

See the operating procedures for each facility for alcoholic beverage usage regulations.

Tobacco and Cannabis

CSU Fullerton is a smoke free and tobacco free campus. Use of tobacco and cannabis is prohibited throughout all facilities. "Smoking" is defined as inhaling, exhaling, burning or carrying a lighted cigarette, cigar, pipe or other smoking product, including electronic cigarettes and vaporizers.

Illegal substances

All facilities prohibit usage and possession of illegal substances throughout all indoor and outdoor areas.

2. Titan Student Union

The Titan Student Union (TSU) is the center of campus life and serves as the primary gathering and meeting place for the university community. In addition to event space, the TSU provides study space, ~~Titan Bowl & Billiards~~theTSU Games Center, a food court, ATM banking, and the ASI Food Pantry. The TSU houses Associated Students Inc., CSUF (ASI), and oversees the Becker Amphitheater.

There is a Rejuvenation Space bookable in the Titan Student Union through the Rejuvenation Space Request Form and Use Agreement through the Office of Civil Rights and Equity.

a. General Building Guidelines

For health and safety reasons, complete attire and shoes must be worn at all times (i.e., shirt, pants/skirts/shorts).

Minors in the TSU

Guests age 15 and under must be accompanied by an adult at all times. One adult may accompany up to 8 minors. Supervising adults are responsible for the actions of the minors they accompany and must ensure they follow all facility conduct guidelines.

See the Managing Risk in Youth Programs Resource Guide ~~TSU Operating Procedures~~ for guidelines concerning minors participating in university and ASI programs.

b. Titan Student Union Event Space Reservations

The TSU offers reservable meeting and event space to the campus and surrounding community. Groups wishing to reserve Titan Student Union facilities must schedule use in advance through the TSU Events Center~~University Conference Center~~ office. The scheduling process is completed only when the requester has met all deadlines dates, other administrative requirements, and has received written confirmation from the TSU Events Center ~~University Conference Center~~ office.

Recognized student organizations may reserve rooms up to 14 months in advance. Spaces for recognized CSU Fullerton department activities may be reserved 13 months in advance. Members of the general public may reserve space a maximum of 12 months in advance.

Room Rental Charges

The ASI Board of Directors shall approve room rental and other facility charges on an annual basis. When groups falling into two different fee categories elect to co-sponsor or co-manage an event, the higher facility rate shall be used to determine fees.

Cancellations

The TSU reserves the right to cancel an event or modify the extent of services provided in the event of utility interruptions, campus emergencies, in the interest of public safety, threat of imminent danger, etc. All reservations are subject to automatic cancellation without notice if the details are not completed by the deadline date.

Users of Event Space Reservations

~~Groups authorized to make reservations in the Titan Student Union are divided into categories that dictate rates and scheduling priority.~~ ~~X~~`

Associated Students Inc., CSUF

ASI Board of Directors, official committees of the Board, and programs and services regularly funded and operated by the ASI Board. Full and part-time ASI staff conducting Associated Students Inc., CSUF business.

Registered Organizations

CSU Fullerton registered clubs and organizations. Special programs and events sponsored and/or funded, but not operated by, ASI. Any official activity of the alumni office. Any official activity of the Osher Lifelong Learning Institute (OLLI) program.

CSU Fullerton Departments, Administrative Units and Support Groups Affiliates

Groups conducting University business and support functions. Groups to be included in this category include: CSU Fullerton offices, departments, colleges, administrative units, and support groups; recognized faculty and staff committees and boards; CSU Chancellor and trustees; recognized CSU Fullerton civic groups formed to aid CSU Fullerton students; and any program, function or meeting sponsored by the Office of Extension and International Programs~~.~~.

~~*Extension and International Programs*~~
~~Any program, function, or meeting sponsored by the Office of Extension and International Programs.~~

Private Use by CSU Fullerton Students, Faculty, Staff, or Alumni
Students, faculty, staff, or alumni scheduling facilities for private, non-professional, non-campus programs and activities.

Off-Campus
All other off-campus groups and individuals whose events are consistent with the mission and purpose of the University. Campus community members scheduling facilities for any off-campus professional organization. All professional, independent and non-CSU Fullerton student film production entities reserving facilities for the purpose of commercial filming.

Responsibility of Groups Using Titan Student Union Facilities
All groups are required to follow campus and ASI policies, procedures, and regulations pertaining to their activity or program.

Groups reserving Titan Student Union facilities are responsible for the conduct of their members and guests. Groups shall be held responsible for any damages caused to Titan Student Union property and equipment by their members or guests.

Groups hosting activities or conducting business in Titan Student Union facilities, as well as their vendors and subcontractors, may be required to provide liability insurance in specified limits naming Associated Students Inc., CSUF and other entities as additionally insured as specified in the Titan Student Union Operating Procedures.

3. Student Recreation Center

The Student Recreation Center (SRC) is operated by the Titan Recreation department of Associated Students Inc., CSUF (ASI). Titan Recreation's mission is to provide innovative and inclusive recreational opportunities to inspire the development and well-being of the student and campus community.

a. Eligible Facility Use Categories
The Student Recreation Center has established categories of authorized users which dictate rates.

Students
Currently enrolled CSU Fullerton student membership is paid through the mandatory student fees. Incoming freshman, transfer students, and non-enrolled continuing CSU Fullerton students are eligible to purchase membership when they are not enrolled in courses at the established rate. Student status will be verified with the university as a condition of facility use.

Associate Members
CSU Fullerton Alumni Association members, retired/emeritus faculty/staff, university auxiliary staff, visiting faculty, and Extension and International Programs students are eligible to purchase membership.

Affiliate Members
Spouses/domestic partners, parents, adult children, and adult siblings of an eligible student or associate member; members of the Osher Lifelong Learning Institute (OLLI); students, faculty and staff of Hope International University and Marshall B. Ketchum University are eligible to purchase membership.

b. Minimum Age Requirements
Titan Recreation programs are open to eligible adults 18 years and older, as well as regularly enrolled CSU Fullerton students. Participants of specifically designed youth programs are not subject to this age requirement.

The SRC maintains Family Hours on Friday, Saturday, and Sunday. Active SRC members may bring up to two (2) minors during designated Family Hours.

Minors must remain under the direct supervision of the members at all times while in the facility. During Family Hours, minors may use the courts, climbing wall, and pool, subject to availability.

c. Unauthorized Access

Unauthorized access is defined as anyone entering the SRC without having an active membership or a daily guest pass or anyone sharing access credentials.

Anyone attempting to assist with or gain unauthorized access will have SRC privileges revoked.

- First offense: privileges will be revoked for 7 days. Offender must meet with ~~Titan~~ Student Recreation Center Director or designee prior to privileges being reinstated. Student offenders shall be reported to Student Conduct. Faculty/staff offenders shall be reported to their immediate supervisor. Community members will have their membership privileges suspended for 7 days.
- Second offense: privileges shall be revoked for the remainder of the academic term. Offender must meet with ~~Titan~~ Student Recreation Center Director or designee prior to privileges being reinstated. Student offenders shall be reported to Student Conduct. Faculty/staff offenders shall be reported to their immediate supervisor. Community members will have their membership privileges suspended.
- Third offense: privileges shall be permanently revoked.

d. Student Recreation Center Room Reservations

The ASI Board of Directors shall approve room rental and other facility charges on an annual basis.

Users of Event Space Reservations

The SRC offers reservable meeting and event space. Groups wishing to reserve facilities must schedule use in advance through the Titan Recreation office. Groups authorized to reserve space are divided into categories that dictate rates and scheduling priority.

Associated Students Inc., CSUF

ASI Board of Directors, official committees of the Board, and programs and services regularly funded and operated by the ASI Board. Full and part-time ASI staff conducting Associated Students Inc., CSUF business.

Registered Organizations

CSU Fullerton registered clubs and organizations. Special programs and events sponsored and/or funded, but not operated by, ASI. Any official activity of the alumni office. Any official activity of the Osher Lifelong Learning Institute (OLLI) program.

CSU Fullerton Departments, Administrative Units and Support Groups

Groups conducting University business and support functions. Groups to be included in this category include: CSU Fullerton offices, departments, colleges, administrative units, and support groups; recognized faculty and staff committees and boards; CSU Chancellor and trustees; recognized CSU Fullerton civic groups formed to aid CSU Fullerton students.

Extension and International Programs

Any program, function, or meeting sponsored by the Office of Extension and International Programs.

Private Use by CSU Fullerton Students, Faculty, Staff, or Alumni

Students, faculty, staff, or alumni scheduling facilities for private, non-professional, non-campus programs and activities.

Off-Campus

All other off-campus groups and individuals whose events are consistent with the mission and purpose of the University. Campus community members scheduling facilities for any off-campus professional organization. All professional, independent and non-CSU Fullerton student film production entities reserving facilities for the purpose of commercial filming.

Responsibility of Groups Using Student Recreation Center Facilities

All groups are required to follow campus and ASI policies, procedures, and regulations pertaining to their activity or program.

Groups reserving Student Recreation Center facilities are responsible for the conduct of their members and guests. Groups shall be held responsible for any damages caused to property and equipment by their members or guests.

Groups hosting activities or conducting business in Student Recreation Center facilities, as well as their vendors and subcontractors, may be required to provide liability insurance in specified limits naming Associated Students Inc., CSUF and other entities as additionally insured as specified in Student Recreation Center Operating Procedures.

4. Children's Center

Associated Students Inc., CSUF founded the Children's Center to support student success by providing affordable, ~~high-quality~~high-quality early childhood care and education for children of students. In addition, the center is a training and learning facility for enrolled CSU Fullerton students. There is no public access to the Children's Center.

a. Eligible Facility Use Categories

The Children's Center serves children within the age range approved by the appropriate licensing body. Priority is given to enrolled CSU Fullerton students, although there is enrollment space designated for children of CSU Fullerton faculty and staff. If available, the remaining enrollment space may be utilized by community families or members.~~the public.~~

There is a Rejuvenation Space bookable in the Children's Center through the Rejuvenation Space Request Form and Use Agreement through the Office of Civil Rights and Equity.

b. Care Rates

The ASI Board of Directors shall approve ~~care~~ tuition rates on an annual basis.

c. Children's Center Room Reservations

There is no reservable event or meeting space in the Children's Center.

DATE APPROVED: 04/04/2023

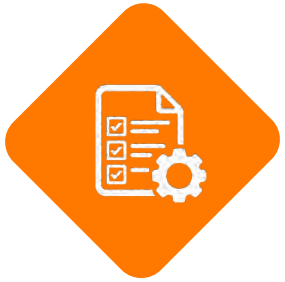
Facilities Committee

Capital Projects Introduction

Presented
October 29, 2026

Introduction

Effective capital project management is essential to balance **scope**, **budget**, and **schedule**.



Scope

What is the project?



Budget

Where does the money come from?



Schedule

What is the timeframe for the project?

SCOPE:
What is a Capital Project?

Capital Projects



1

Buildings

HVAC, Roofing, Doors, Windows, Electric Plumbing,
Office Space Build Out



2

Equipment

Rec Center: Treadmills, Weights, Outdoor Equipment
Children's Center: Shade Structure, Picnic Tables, Preschool Toys
TSU: Furniture, Tables, AV Equipment, Forklifts
ASI Administration: Office Furniture, Computers

BUDGET

Capital Budget

- **Capital Budget** is separate from the operating budget.

- **Annual Capital Budget Allocation**: $1.2M
  - $600K allocated to Recurring Projects
  - $600K allocated to Project-Based

Budget Estimated at $1.2M

Recurring Capital	
Building	250K
TSU	125K
SRC	125K
IT	25K
Reserve	75K

Available for Capital Projects - $600K

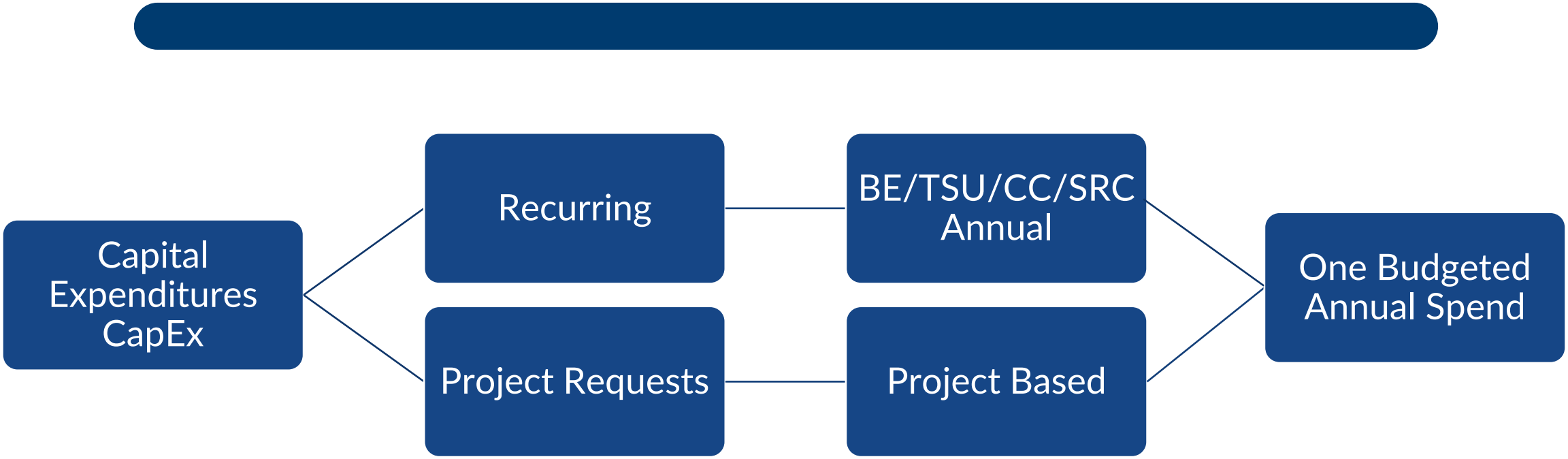
Capital Funding

- **Surplus funding** is designated for capital projects.
  - Once designated, it retains its status as capital.
- Projects are **monitored and reported annually** to the Facilities Committee.

Two Types of Capital Spending:

- Recurring
- Project-Based

Annual Capital Spend



SCHEDULE:
Timeline for Projects

Timeline

01 Short-Term & Long-Term Project Planning

02 Continuous Investment in Facilities

- Building Improvements
- Renovations to maintain building code compliance
- Preserve the aesthetic quality of facilities

03 Proactive Facility Management

- Address issues before they become major problems
- Plan, track, and monitor project progress

04 Minimize Deferred Maintenance

10 YEAR PLAN

10-Year Plan

01 Long-Term Projects

02 Major Infrastructure

- HVAC
- Elevators
- Plumbing

03 All 3 Buildings ASI Operated

04 Updated Annually

COMMITTEE RESPONSBILITIES

Responsibilities

1. **ASI staff will propose capital projects** based on their experience within their operations.
2. **Research is presented** at the next Facilities Committee.
    - Feasibility, Costs, Project Timeline
3. **Project Presentations**
    - Outline the purpose
    - Importance and Significance to Areas of Operation
    - Alternative Options
    - Pricing Considerations
4. **Facilities Committee reviews projects** and develops a list of recommendations. Final recommendations are presented to the ASI Board of Directors for approval.



Thank you.