

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

<b>Facilities Committee MINUTES January 23<sup>rd</sup>, 2019</b>
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**CALL TO ORDER**

Chris Evans, Chair, called the meeting to order at 3:00 p.m.

**ROLL CALL**

Members Present: Aldazabal, Aguilar, Duncan, Evans, Torres, Vanderhook

Members Absent: Gil, Quach

Officers Present: Fehrn, Kurtz, Tapper

Officers Absent: Allen, Martin

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the committee who does not remain until the scheduled ending for the meeting (4:30 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the committee who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

Aguilar asked for a motion and a second to excuse Gil because he is sick. There were no objections. (Duncan-m/Torres-s)

**APPROVAL OF AGENDA**

The agenda was approved as presented. (Aguilar-m/Duncan-s)

**APPROVAL OF MINUTES**

The minutes for the October 31, 2018 meeting were approved as presented (Duncan-m/Aguilar-s).

The minutes for the November 14, 2018 meeting were approved as presented (Duncan-m/Torres-s).

**PUBLIC SPEAKERS**

None.

**UNFINISHED BUSINESS**

None.

**REPORTS**

**a. Chair**

Evans reported the following:

1) Evans had the opportunity to visit Cal Poly Pomona to see their new building. One of the best features he saw was having glass walls in meeting room spaces and being able to fog the windows/glass walls to create privacy for meetings. This is something that maybe we can incorporate here in the future.

2) Evans stated one Trustee position is vacant and applications are currently being accepted. He asked committee members to please help spread the word for the vacant position.

3) Evans read over the projects that were accomplished this Fall 2018 and the projects that the committee will be working on for the Spring 2019. (Powerpoint attached to the minutes).

**b. Marketing  
Liaison/Trustee,  
TSCBOT**

Vanderhook reported the following:

- 1) Vanderhook stated that during Intersession, the TBB sign was put up.
- 2) Currently, TSCBOT handbill orders are on hold until we fill the vacant Trustee position so that all trustees can be featured on the handbill.
- 3) Vanderhook stated she is working on promotional items for Discoverfest.

**c. Associate Director,  
Titan Student Union**

Fehr reported the following:

- 1) Pieology already had its soft opening.
- 2) Roscoe's construction may be start by the end of next month.
- 3) Project Updates:
  - Meeting Room Doors will begin to be installed little by little.
  - All wall texture has been removed from the meeting rooms, including the Legislative Chambers and Presidents Room.
  - Digital room cards: waiting on the enclosures to be delivered in February.
  - Grandstair area TV: possibly will be installed by the end of February.
  - Colored lights were added to the east walkway area by the ATM's coming from ATM's to the SRC by the TSU.

**NEW BUSINESS**

**a. Discussion: TSU  
Theater Update**

Evans yielded to Aguilar.

Aguilar stated that he did some research on what can be done to improve the TSU Theater space and shared his ideas with a powerpoint presentation. Seating is definitely something that needs to be explored. The seats are old and don't have very many useful features to them. He presented pictures of possible seating options. Overall, there are many things that would need to be redone and upgraded. We would have to repaint the space and upgraded with new TVs and stage. Getting feedback from students and clubs and organizations would be crucial in the process because we want to be able to provide what the students need and would use. Aguilar also recommended being able to use the space to do movie screenings and show films related to culture and heritage.

Evans stated he has also been looking at this meeting room and it needs to be addressed.

Fehr stated it is important to keep this area as a place to screen movies and a place to have guest speakers. Clubs and organizations primary utilize the space for large meetings and guest speaker type of events. Vanderhook agreed and stated she has seen it be used for these purposes primarily as well.

Evans stated that currently, meeting rooms can be booked 14 months in advance so the sooner we decide on what we want to do with the Theater, the better so that we can reserve it for construction.

Fehr stated the seats were changed in 2008 but it definitely needs some upgrades in different areas. Evans stated his idea would be to change the seats, change carpet, paint the room, remove dressing rooms and the control panel closet. Kurtz agreed and also suggested moving back the stage to create more space for seating. Duncan agreed and stated he would like to see new seats with tabletops for note taking. Fehr stated that seating floor is currently slanted so adding seating wouldn't be as easy.

Aldazabal asked how accessible the space was for students with disabilities. Fehr stated it is accessible but more can be done. Duncan suggested removing the right dressing room and adding a ramp to access the stage with a wheelchair.

Evans stated having a better projector to show films is a need but they can be expensive. Duncan suggested reaching out to companies like Sony to get the item donated.

Duncan stated that making the Theater more accessible would also help promote the meeting space. He suggested redoing Theater Island and adding stairs directly to the Theater.

Evans thanked everyone for their ideas and said a plan needs to be developed and pricing needs to be considered. If it is too expensive to do it all at once then we might have to consider doing upgrades in phases.

**ANNOUNCEMENTS/MEMBERS'  
PRIVILEGES**

Aldazabal stated she was here to support and willing to collaborate. ASI Vice President position is vacant and applications are currently being accepted and we are starting interviews next week.

Kurtz stated one Trustee position is vacant and applications are currently being accepted. Please help spread the word.

**ADJOURNMENT**

The meeting adjourned at 3:54 p.m.

  
Chris Evans, Chair

  
Deisy S. Hernandez, Recording Secretary



# Facilities Committee

1/23/2019





# Completed Projects

- New carpet in all meeting rooms and west side corridors
- re-textured many meeting rooms and corridors
- new tvs and built in computers installed in meeting rooms
- lights on east walkway
- Recycle signs
- Door next to elevator sign
- Pieology
- Hibachi-San
- 2019 Spring club office space allocation
- Capital



# Upcoming

- Video cameras in TSU and SRC
- Wireless Printing
- TVs at Grand Stair Studio
- Digital room cards
- Digital wayfinding
- Doors on meeting rooms and offices
- Roscoe's construction to begin
- 2019 Fall club office space allocation
- Club office space assessment
- Mammoth decorations/expansion
- Tour Guide Speech
- BOT Video
- SRC Tv's
- SRC Letters
- Theater Renovation
- IM Championship Board
- ASI Student Employee survey
- Food Court
- 2nd Floor remodel