

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Facilities Committee MINUTES February 6th, 2019

CALL TO ORDER

Chris Evans, Chair, called the meeting to order at 3:00 p.m.

ROLL CALL

Members Present: Aguilar, Duncan, Evans, Gil, Torres, Vanderhook

Members Absent: Aldazabal, Quach

Officers Present: Fehrn, Kurtz

Officers Absent: Allen, Martin, Tapper

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the committee who does not remain until the scheduled ending for the meeting (4:30 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the committee who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

Evans asked for a motion and a second to excuse Aldazabal because she is on University Business and Tapper who will be a few minutes late. There were no objections. (Vanderhook-m/Aguilar-s)

APPROVAL OF AGENDA

The agenda was approved as presented. (Gil-m/Aguilar-s)

APPROVAL OF MINUTES

The minutes for the January 23, 2019 meeting were approved as presented (Aguilar-m/Vanderhook-s).

PUBLIC SPEAKERS

None.

UNFINISHED BUSINESS

None.

REPORTS

a. Chair

Evans reported the following:

- 1) Please checkout Duncan on the ASI Podcast to get to know a little bit more about him.
- 2) On 2/20/2019, we will have the ribbon cutting ceremony for Pieology and Hibachi San at 3pm.
- 3) Currently in the process of filling the two vacant Trustee positions.

**b. Marketing
Liaison/Trustee,
TSCBOT**

Vanderhook reported the following:

1) Congrats to Duncan for being on the podcast.

2) Waiting to place handbill order until we fill the two trustee vacancies but handbills might just change to something general about what a trustee does and not necessarily list everyone's name.

**c. Associate Director,
Titan Student Union**

Fehr reported the following:

1) On 2/20/2019, we will have the ribbon cutting ceremony for Pieology and Hibachi San at 3pm. This is during this committee time so Evans will update you all on what will happen that day. Cake will be served after the ceremony. Pieology samples will be served at 2:30pm.

2) Project Updates:

- Still waiting on room cards, TV and wayfinding delivery.
- New doors are still being installed but many have already been installed. Installation delays are due to us trying to install doors without interrupting activities.

3) He is working on a re-key project for the building but more to come.

NEW BUSINESS

a. Action: SRC Letters

FC 003 18/19 (Duncan- m/Aguiar-s) On a motion duly made and seconded, the Facilities Committee approved sending a recommendation to the Board for the approval to add exterior building letters to the Student Recreation Center.

Evans yielded to Vanderhook to explain the proposal.

Vanderhook explained that the proposal was to purchase and add exterior building acrylic letters and additional lighting to the Student Recreation Center. The letters will be in the same font as the TITANS letters near the TSU to keep the font consistent. She went over the installation process and details on the dimensions of the letters. See attached presentation to the minutes. The cost is not to exceed \$5,000 in total for the entire proposal.

Vanderhook answered question from the committee.

Gil asked is the additional lighting would be low profile or very visible. Fehr stated the lights would be very low profile and buried into the planter very low.

Duncan asked if the \$5,000 would cover the letters, the lightning and all of the installation. Vanderhook responded yes. Duncan asked how durable the letters were. Vanderhook stated they are durable just like the TSU bulding letters. Probably will last 10 plus years. Gil asked if it would cost a lot of money to keep them clean. Fehr stated they are easy to clean and durable.

Evans suggested adding the specific budget account number for TSC Contingency where the \$5,000 would be coming from. The account number is 1900-8097. With no objections, the actual budget number of 1900-8097 was added to the proposal for detail as a friendly amendment. Duncan asked what would happen to the money that is not used out of the \$5,000. Evans stated the funds would just stay in 1900-8097 and the funds would not get used.

There was no further discussion.

FC 003 18/19 MSC 4-0-1 The motion passed.

	003
Aldazabal	Absent
Aguilar	Y
Duncan	Y
Evans	Chair
Gil	Y
Quach	Absent
Torres	Y
Vanderhook	Abstain
Results	4-0-1

**ANNOUNCEMENTS/MEMBERS'
PRIVILEGES**

Duncan reminded everyone that on 2/20/2019, we will have the ribbon cutting ceremony for Pieology and Hibachi San at 3pm. We are also looking for a Trustee to sit on the Elections Judicial Council. If you are interested let me know.

Torres stated that Breakfast with Board will be on 2/20/2019. Please come out.

ADJOURNMENT

The meeting adjourned at 3:20 p.m.


Chris Evans, Chair


Deisy S. Hernandez, Recording Secretary