

Meeting called by: Vickie Chew, Chair

Type of meeting: Regular

Attendees: Committee Members

Agenda Topics

1. **Call to Order/Roll Call**
2. **Approval of Agenda**
3. **Unfinished Business** None
4. **Reports** None
 - a. Welcome
 - b. Motions
5. **New Business**
 - a. **Presentation: IRA Overview** Chew
The Committee will be presented with an IRA overview.
 - b. **Action: Line Item Transfer Request – 3256** Chew
The Committee will consider a request from the Frankenstein Meme Art Show (3256) to transfer \$1,800 from Contracts/Fees/Rentals (8074) to Personnel Services, PT (8069) to hire a student assistant graphic designer.
 - c. **Action: Line Item Transfer Request – 3305**
The Committee will consider a request from Forensics (3305) to transfer \$13,000 from Travel (8077) to Supplies (8050) for \$2,000; Contracts/Fees/Rentals (8074) for \$9,500; and Dues & Subscriptions (8079) for \$1,500.
 - d. **Action: Program Change Request – 3263** Chew
The Committee will consider a request from the Production Line Simulation program (3263) to change the semesters that the program is offered from Fall 2018 to Summer 2019.
 - e. **Action: Program Change Request – 3571** Chew
The Committee will consider a request from the Exploring Poetry program (3571) to change the course that will utilize the award (ENGL404 to ENGL495).
 - f. **Presentation: Budget Submissions** Chew
The Committee will be with an overview of the budget submissions received in comparison to last year.
 - g. **Discussion: IRA Training** Chew
The Committee will learn about the IRA funding process.
 - h. **Discussion: Pending Issues** Chew
The Committee will discuss pending issues with IRA.
6. **Announcements/ Members' Privilege**
7. **Adjournment**