

**IRA COMMITTEE  
MINUTES  
March 1, 2019**

**CALL TO ORDER**

Vickie Chew, Committee Chair, called the meeting to order at 9:19 a.m.

**ROLL CALL**

Members Present: Bono, Bourget, Brown, Brusckke, Lee, Liu, Primbs, Su, Waneis

Members Absent: Chacko, Martinez, Schinowsky, Soria, Meyer

Non-Voting Members

Present: Chew, Dave Edwards (for Lawrence), Masoud, Ohtomo, Rahmatian, Ward

Absent: None

**APPROVAL OF AGENDA**

The agenda was approved as presented. (Brown-m/Bono-s)

**APPROVAL OF MINUTES**

The minutes from the February 8, 2019 were approved as presented. (Brown-m/Liu-s)

**TIME CERTAIN**

None.

**UNFINISHED BUSINESS**

None.

**REPORTS**

**a. Line Item Transfers**

Chew reported that Service Learning Maywood (3527) transferred \$550 from 8074 (Contracts/Fees/Rentals) to 8050 (Supplies).

**NEW BUSINESS**

**a. Program Change Request**

**FC 016 18/19** (Brown-m/Waneis-s) A motion was made and seconded to approve the program change request from Feature Film Production (3255) to change the semesters that the program operates from Summer and Fall 2018 to Fall 2018 and Spring 2019.

Chew stated that the summer course was not offered. The program started fall 2018 and will conclude at the end of the spring 2019 semester.

**FC 016 18-19** 9-0-0 The motion passed.

**b. 2019-20 IRA Budget  
Deliberations and  
Recommendations**

**FC 017 18/19** (Waneis-m/Brown-s) A motion was made and seconded to approve the recommendation to the University for the 2019-20 IRA budget.

Chew stated that based on the fee projection summary, there was \$1,811,326 available to allocate to the curricular IRA programs.

Chew stated that the total for the eligible 95 proposals is \$2,575,344.

Chew gave a history of how the budget deliberations were done in the past using the rubric scores.

Bruschke asked how many new proposals there were.

Chew stated that there were 21 new proposals, totaling \$367,953.

Bono asked how many programs could be funded with the available funds.

Chew stated that 66 programs would be fully funded for \$1,814,058 with the lowest rubric score being 83.33%.

Bruschke stated that before any proposals were cut he would like to consider the returning programs that did not spend all of the funding the previous year and take a harder look at the new proposals.

Chew asked how the members wanted to allocate funding.

Chew stated that not all programs would accept a minimum of 75% of their requested budget. If these programs were awarded minimum funding, they would receive zero.

The members discussed different approaches to allocating funds.

Chew called a recess at 10:16 a.m.

Chew recalled the meeting at 10:32 a.m.

The members continued their discussion.

Chew stated that one of the voting members has to leave, and there will no longer be quorum.

Edwards stated that if some approach or approaches could be agreed upon, the team could come up with information for the next meeting.

[Lee left the meeting at 11:03 a.m.]

**ROLL CALL VOTES**

	<b>016</b>
Bono	Y
Bourget	Y
Brown	Y
Bruschke	Y
Chacko	Absent
Lee	Y
Liu	Y
Martinez	Absent
Meyer	Absent
Primbs	Y
Schinowsky	Absent
Soria	Absent
Su	Y
Waneis	Y
<b>Results</b>	<b>9-0-0</b>

**ANNOUNCEMENTS/MEMBERS'  
PRIVILEGE**

None.

**ADJOURNMENT**

The meeting was adjourned at 11:03 a.m.



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Deserita Ohtomo, Recording Secretary



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Vickie Chew, IRA Committee Chair