MEETING MINUTES
August 28, 2018

CALL TO ORDER: Tristan Torres, ASI Board Chair, called the meeting to order at 1:17 p.m.

ROLL CALL

Members Present: Abu-Elhaija, Baker, Bora, Good, Hidalgo, La Scala, Linares, Mahamuni, Mumford, Neal, Oseguera, Quinones, Rodriguez, Sherman, Stohs, Torres

Members Absent:


Officers Absent:

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

(Abu-Elhaija-m/Sherman-s) The agenda was approved as presented by unanimous consent.

CONSENT CALENDAR

(Good-m/Linares-s) The minutes from the 8/9/2018 Special Meeting of the ASI Board of Directors and the 2018-2019 ASI Board Meeting Schedule were approved as presented by unanimous consent.

Torres yielded to Edwards to explain the Consent Calendar process. Edwards shared that the Consent Calendar provides a way for the Board to approve items that are not controversial or require a lot of discussion or debate. Each week items that don’t require a lot of debate will be added to the consent calendar for approval. Directors have the discretion to request that any item be moved from the Consent Calendar to a later section of the agenda if further discussion and/or debate is needed. There is no requirement to provide a reason for moving an item. The Consent Calendar is designed to handle routine business.

PUBLIC SPEAKERS

Andrew Flores from SQE shared concerns regarding the CSU BOT vote to approve a 3% increase for administrative salaries. He further shared statistics regarding adjustments over the last 10 years. Flores encouraged the Board to reach out to CSSA to implement initiatives to stop the CSU/BOT from making huge changes to important issues like salary adjustments, when students are not active on campus.

Drew Wiley, Director from Leader and Program Development provided information regarding the upcoming All Day ASI event. He shared that this is the second annual event which has a purpose to expose students to ASI programs, activities, and events. The day starts early, 7:30am and goes until approximately to 11:00pm. Wiley shared
that student leaders and all of ASI are asked to volunteer for the event, especially the Welcome event in the morning. We will be giving out donuts to students to say welcome and to share information for the rest of the day. The next event will be the Expo which will be held in front of the TSU. There will be an afternoon event in the Titan Bowling & Billiards area, a concert on Tuffy Lawn in the evening, and immediately following the concert, an after party in the SRC. Each event is designed to expose students to ASI activities and events. Torres will provide more information regarding the signup process for Directors. This is a great way to get out to meet students and make connections. The date is September 12th, which is the third Wednesday of the semester. Looking forward to seeing everyone at the event!

**TIME CERTAIN**

None

**EXECUTIVE SENATE REPORTS**

**AICC**

Patricia Ho, Chair for the Arts Interclub Council (AICC), provided the goals, budget plans and activities for AICC. The report is an attachment to the minutes.

**BICC**

Julie Nguyen, President for the Business Interclub Council (BICC) and Joshua Taylor, VP of Finance, provided the goals, budget plans and activities for BICC. The report is an attachment to the minutes.

**CICC**

Julianna, Grad Assistant for the Communications Interclub Council (CICC), provided the goals, budget plans and activities for CICC. The report is an attachment to the minutes.

**CAMP TITAN**

Drew Wiley, Associate Director for Leader and Program Development, provided an overview of the goals, activities and financial information for CAMP TITAN. The report is an attachment to the minutes.

Linares asked how the money is raised for the camp. Wiley shared there are a couple of sources of income, student fees/budget process, fundraisers, fraternity/sorority life programs, coin jars located in campus convenience stores, and outside donors.

Linares asked if any child has ever been turned away due to lack of funds. Wiley shared that in the years that he has been involved he is not aware of any child being turned away due to financial hardship. However, there is a limit on bed space at the facility so there is a limit in the number of children who can attend.

Bora asked that since some children are not able to attend due to the occupancy limit has there been any consideration to giving priority to children who were not able to attend in the past. Wiley shared that they try to utilize a balanced application approval process. Unfortunately, it would be challenging to maintain a system that prioritizes children from earlier years over those who apply for the current camp.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**REPORTS**

**EXECUTIVE OFFICERS**

Aldazabal reviewed highlights from her written report which is an attachment to the minutes. She encouraged the Board to distribute information about ASI’s fall scholarships and shared that she has handbills for distribution.
Borjas reviewed highlights from his report which is an attachment to the minutes. He provided an overview of the Convocation event hosted by President Virjee. Borjas encouraged students to attend the event on Thursday, September 6th at 1:00pm in the Titan Gym.

Hernandez provided highlights regarding the upcoming ASI Podcast “Fully Informed”. ASI Podcasts will be recorded and posted biweekly.

Dr. Dave Edwards provided a PowerPoint presentation highlighting updates for the corporation. The report is an attachment to the minutes.

Highlights from Dr. Edwards reports include:

- **Titan Recreation** – SRC is now fully staffed; Implemented a new application process to replace the former biometric check-in system used for entrance to the center; F45 fitness program approved by the BOT/BOD last year will be launching soon.

- **Titan Student Union** – New facilities improvements completed over the summer; Hibachi-San restaurant now open and Pieology will be coming soon; Installed new lounge furniture at the Irvine Center TSU facility.

- **Administration** – Staff events during the summer included ASI Celebration, Staff Retreat serving at a local food distribution center, and Dr. Oseguera provided a training on social justice; New Grad Assistant in Administration will be working on assessment.

- **Children’s Center** – Increase in enrollments during the summer; Implemented “Class Tool” which is an assessment tool for teachers; Collaboration with various campus departments.

- **Leader & Program Development** – Camp Titan; Student Government Training events.

- **Human Resources** – ASI has an internal HR department separate from campus; Student Employee Resource Day (SERD) reimagining of former Employee Development Conference. Event was a success, and Edwards asked the Directors to share any feedback/comments they receive from student employees; Completion of Annual Performance process for professional staff; Hired over 90 student employees over the summer; New Prof staff hires (SRC, Marketing, and UCC).

- **Financial Update** – Year end close/first combined audit completed; Audit committee will be meeting soon to review the report in preparation for submission to the Board; Lead Con participation and presentation; Accounting staff conference participation.

Pettis asked about the collaboration process for the CC and campus. Edwards shared that the Center collaborates with Child and Adolescent Development students.

Stohs shared that many intern students from the Psychology department also collaborate with the CC. Edwards shared that the Children’s Center is one of the largest student employers.

Edwards encouraged the Board to reach out if, during his report, something is shared that is not clear.
VICE CHAIR/TREASURER
Abu-Elhaija provided highlights from her written report which is an attachment to the minutes.

CHAIR
Torres provided highlights from his written report which is an attachment to the minutes.

VICE CHAIR/SECRETARY
Linares written report is an attachment to the minutes.

Announcements/Members Privilege
Pettis shared Sistertalk, a BSU organization, will be having a fundraiser event at Wing Stop. Follow on Instagram for a coupon, and she distributed a few flyers to interested members.

Dr. Stohs, Academic Senate Chair, introduced himself and shared that the Senate works to collaborate across the campus. He shared there are over 30 committees, which need students to volunteer/serve. Student input is needed and important. Spread the Word for volunteers. Borjas and Torres will be serving as Senators on the Academic Senate.

He further shared that over the summer the AS Executive Committee talked with President Virjee about creating a small committee to work on a statement about child separation issue in light of the impending immigration issues. More information will be brought to the BOD at some time in the future. The goal is to support difficulties that many students and faculty face.

Dr. Stohs shred information regarding the campus Presidential search process. President Fram was appointed as Term Limit President for CSUF, and his term will conclude in June 2019. The search committee will include a student, and a volunteer will be needed for that position as well. The process is confidential, however on November 9th there will be an open forum in which anyone can attend and ask questions. The search committee will be in place by that event.

Abu-Elhaija asked why there is only one student representative on search committees when students represent the largest body of people on campus. Dr. Stohs’ shared that he does not have an answer. Recalls CSSA petitioned to have two reps on the CSU BOT, but not sure if that went through. Overall, decisions are made at the CSU BOT.

Bora shared that he served on an Academic Senate committee in the past and he reiterated the importance of ensuring students receive proper training when chosen to represent on committees at the academic senate level.

Dr. Oseguera, introduced herself and shared that she is excited to return to the Board as the University President’s Representative. She held the same position two years ago. Dr. O shared the importance of voting on behalf of the President. She also shared that she will include information and updates from around the campus in her reports.

Dr. O spoke to the public comment about the BOT vote to increase salaries and shared that Information about salaries is public and can be viewed on several sites,
including the Sacramento Bee. Dr. O also shared that she would love to connect with student leaders and she offers a free lunch to connect and get to know one another. If interested, reach out to her. She also shared that she spends most of her time working on policy and procedures for the campus.

Dr. Stohs shared that the California Transparency site also provides salary information that might be helpful to students.

Waymire shared in regards to the Public Comment regarding the BOT Vote issue, she is in contact with the Student Representative on the BOT and to reach out if you want more information. She also reminded the Board that help is needed with the Voter Registration Coalition.

Hesgard shared that as CCRO, part of her responsibility is the Presidential Appointee Commission (PAC), working to fill positions on campus committees. Email if you have questions about areas needing volunteers and the qualifications. She further shared that she is working on Leadership Development Training for students who are volunteering on committees.

Adjourn

Torres adjourned the meeting at 2:38 p.m.

Maria Linares, Vice Chair/Secretary, ASI Board of Directors

Joshua Borjas, ASI President/CEO

Susan Collins, Recording Secretary
2018 - 2019
MEETING SCHEDULE

The meetings of the ASI Board of Directors shall be held in the TSU Board Room on Tuesdays from 1:15 p.m. until 3:45 p.m. Please refer to the below schedule for specific dates for the BOD and Committees.

FALL 2018:*
1:15pm-3:45pm

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*11/20 - 11/25 Fall Recess (no meetings)
*12/15 - 12/21 Final Exams (no meetings)

Spring 2019:*
1:15pm-3:45pm

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*4/1 - 4/7 Spring Recess (no meetings)
*5/11 - 5/17 Final Exams (no meetings)

Finance & Governance (Thursdays)

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Finance @ 1:15pm - 2:30pm
Governance @ 2:30pm - 3:45pm

Finance & Governance (Thursdays)

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Finance @ 1:15pm - 2:30pm
Governance @ 2:30pm - 3:45pm

The meetings of the ASI Board of Directors are open to the public and all students are encouraged to attend.
Arts Interclub Council (AICC) 2018-2019
Our AICC Goal(s) is...

**Short Term:**
- To help our new reps have a stronger understanding of AICC & ASI policies
- To be proactive in spreading awareness of our council on campus (i.e. Discoverfest)
- Arts Week: Find new coordinators & come up with theme
- To successfully aid clubs with events & funding

**Long Term:**
- To successfully aid clubs with events & funding
- To foster an environment where our AICC reps can develop strong leadership skills and communication skills
- To become more involved with campus activities & continue to spread awareness of our council.
Current Funding Status (Fall 2018)

A Side:
Amount spent - 0.00%

B Side:
Amount spent - 0.00%
Events

Past Event(s) Arts Week 2018 (April 7-13, 2018)
Events

Upcoming Events:

College of the Arts: Week of Welcome (September 10 - 14)

- AICC event: Meet the Dean Dale Merrill
  - Sept. 10 from 12 PM, Meng Lobby (CPAC)
Thank you

Meetings: Every Monday
12-1PM
(location varies)

Email: aicc.chair@gmail.com
Business Inter-Club Council

BICC

BOARD OF DIRECTORS REPORT
GOALS

Short-Term Goals:

• Increase participation among students at our Annual Dean Event
• Create a more impactful community service event

Long-Term Goals:

• Bridging the gap between faculty and students
• Establishing strong relationships within our Council
FUNDING STATUS
EVENTS

Dunk the Deans

Date: Thursday, September 20th
Time: 11:15 am-1:00 pm
Location: Mihaylo Courtyard
Thank You!
What is Camp Titan?

- The Official Philanthropy of Associated Students here at CSUF
- It’s a summer camp for underprivileged children
  - It lasts for one week in June
  - It’s free to the children to attend
  - It’s staffed by volunteer CSUF students as counselors
- Camp Titan was founded in 1969 “by a group of concerned students that wanted to give back to the community and enhance the reputation of CSUF”
What goes on at camp?

• Activities include:
  • Hiking, Archery, Challenge Course, Climbing Wall, Mine Chute and Gold Panning, Slingshots, Leadership, Canoeing, Arts and Crafts, Swimming Pool and more...

• Activities also include:
  • Sing-a-longs and skits, ditties and dancing, and just all around fun!

• During camp, children learn skills like:
  • Building self confidence and positive self image
  • Teamwork
  • Learning to not bully and how to help others
Camp Time Line

• Fall 2018:
  • Co-Director selection and approval
  • Program staff selection
  • Camp Titan Winter Gathering w/ Campers

• Spring 2019:
  • Counselor selection
  • Camp Training
  • Camper Recruitment

• Summer 2019:
  • Camp Titan 2019—June 9 to 15, 2019
Questions?
1. CICC Goals
   A. To further expose the organization and its purpose to College of Communications by having CICC Executive Board members attend club events. This will allow students and the university to put a face behind CICC and extend our support beyond financial sponsorship. In addition, utilizing our social media platform to connect with all students throughout our campus and give the organization by publicizing on a regular basis events and club announcements.
   B. Host a COMMunity Mixer to bridge the gap between all clubs under the CICC umbrella and build a strong student network. In hosting this kickoff event, it will give CICC the opportunity to promote its purpose and create a closer relationship with other Executive Directors. It is an advantage that allows CICC to go beyond the council and more in depth with student life.

2. Current Funding Status
   A. We are at 100% for travel
   B. We are at 100% for contracts fees and rentals

3. Budget information
   A. A Side - The expenses from A side we consider will heavily coming out from university events. PRSSA already proposed for their Kickoff event and we know the other clubs will as well.
   B. B Side - We know clubs will later be proposing for different conferences they hope to attend to only help them gain more professional experience for the real world.
Hello everyone! I hope this week isn’t going too crazy for you all. Not too much to update you all on other than I’m excited for this year and all of the things that will we as ASI will push to serve our students. Below is a brief overview of what I have attended. Most of my report will be verbal for this meeting.

Meetings I’ve had:

- Phone call with active minds
- Finally had a meeting with President Fram
- DIRC and ASI mixer
- NUFP Retreat
- Convocation
- Project Rebound
- Filmed OFYE video
- All day ASI
- Daily Titan

Meetings to come:

- Dr. Eanes
- Fraternity and Sorority Life President Meetings
- All Day ASI

So many things for this week, Greek RUSH, Fully Informed, First Daily Titan, Convocation!
ASI VICE PRESIDENT
ANA ALDAZABAL

I wanted to begin by reminding you all of scholarships are now open and they close October 9th! I will be handing out handbills for you all to distribute to the funding/funded/ICC councils that you all sit on. Also, please distribute these handbills to any groups that you all belong to on campus! Please make sure students are aware of these scholarships that ASI offers. It is one of the instant rewards we provide to students, and to many these scholarships are vital to their success or survival. Therefore, please distribute these appropriately!

I also wanted to update you all on some meetings exec and I have been having. Rebecca (CCRO) and I have been meeting with some DIRC centers to assess what needs ASI can help with; we plan to continue to set up these meeting with more resource centers. We are also still working on brainstorming the advising cabinet and SJEC commission. Like I previously said, please contact me if any of you are interested in being part of this process.

I also encourage you all to actively participate in All Day ASI and Discoverfest! I hope you all have a successful semester, I can't wait to continue to work with you all!

ASI CHIEF GOVERNMENTAL OFFICER
MEGHAN WAYMIRE

Welcome back friends!
I hope classes didn’t hit you too hard.
One of the things I’m extremely excited to report on is the Voter Registration Coalition (VRC). The VRC, along with Lobby Corps, myself, and Josh and Ana attended some of the housing events this past weekend to register new students to vote. We got SIXTY!!! 60!!!!!!! Students registered! It was extremely successful and I’m excited to send the VRC signup sheet out to other orgs and groups on campus. You can still sign up! It’s low time commitment, you get volunteer hours, and more importantly it promotes civic engagement on our campus.

In Rebecca’s report, she mentions some of the awesome basic needs efforts she is participating in. Lobby Corps and Environmental Sustainability have been meeting to discuss how we can incorporate legislation, CSSA, and other civic engagement in these efforts. Stay tuned for some more collaboration.

In regards to CSSA we have chosen our delegation for Chico in September. If you are interested in attending please take a couple minutes to fill out the interest form. I’ve only received 2 forms from BOD members! CSSA is a great opportunity to learn about statewide issues such as basic needs, environmental sustainability, and resources for marginalized communities, and so much more. It’s also a great place to network with student leaders from other campuses so you can take ideas and initiatives from other CSUs and bring them here!

Thank you everyone! Best of luck this semester. Remember I’m always here as a resource and friend for y’all!
Hello everyone and happy first week of school! The Chief Communications Officer world is very busy, so I thought I would give you all some updates!

The first ASI podcast has been recorded and should be released at some point today. The podcast is called "Fully Informed" and will feature campus students’ leaders as guests to play games for students to get to know them and give updates on their work for the students. These will be released biweekly and I will get in contact with you if you are to be a guest. The ASI Buzzfeed Quiz and Ambassador Program are still in works and you should expect an email this week regarding ambassadors. Lastly, I am working on an ASI fee transparency video with Marketing, Maisune, and Lionel to breakdown the ASI fee in a more understandable format. The Community Engagement Commission is hard at work after my meeting with the Fullerton City Mayor. They will be meeting with the City of Fullerton Parks and Recreation department to coordinate participation in our campus-hosted community clean-ups and in city events. They are also working on marketing efforts for their clean-ups. The Communications Commissions is moving towards the launch of the Why We ASI campaign, and preparing for campaigns such as A Case of the Mondays and the Angel Ticket Giveaway. We are also working with Student Life and Leadership to contact all club and organization presidents to receive meeting times and days for those who wish to have an ASI representative at their meetings at least once a month. Once that list is put together, I will be reaching out to all ASI student leaders to see who would like to help in those efforts. Lastly, Marketing is producing material that accurately showcases our new branding efforts. If you have any questions or concerns regarding Marketing, please talk to me or Scott. Thank you!

Welcome back everyone!

I hope you’re all finding your rhythm of the new semester. If you’re not quite there yet, then I’m in that same boat with you.

To give a few updates since we last met, I have been collaborating with other student leaders (including some awesome BOD members) in reaching out to various DIRC coordinators to gather more information as to the individualized needs of the numerous communities that find their homes in those resource centers. A few notable recurring ideas that came from those meetings were: student leader office hours held in the centers (contact the coordinator of the center you are interested in visiting beforehand though!), student leader participation in ally training hosted by a few of the centers, increased attendance and engagement from student leaders at the signature events of each center (starting with their welcome back events within the next few weeks), as well as a more comprehensive financial aid literacy campaign.
Another interesting development is a large-scale basic needs campaign that is *tentatively* to be held during National Hunger and Homelessness Awareness Week from November 10-18th. As an exec team, we are looking into how we can amp up some of the events ASI is already hosting that week, including the Farmer’s Market hosted by the Environmental Sustainability Commission as well as the ASI Basic Needs Drive that is headed by the Titan Pride Center. We are looking into contacting on and off-campus resources as well as speakers for an event that week, and more. Very exciting stuff!!

I am also looking forward to meeting up with Directors and TSC Trustees in the next week or so to further our sustainability discussions from the governance retreat at Cal Poly Pomona to see how we can implement all of our ideas tangibly!

If you have any questions, please don’t hesitate to reach out!
• Titan recreation is fully staffed.

• Launched an app to eliminate the hand scanners.

• F45, a full body video circuit training program will be launching in September 2022.
TITAN STUDENT UNION UPDATE

• New paint, carpet and wall texture removed

• Food court painted, new lights, better access

• Hibachi-San opened!

• Irvine Center - New lounge furniture
ADMINISTRATION UPDATE

• ASI Celebration
• ASI Staff Retreat
• Graduate Assistant for Assessment hired
• Director of Administration attended the CSU Risk Management Conference
CHILDREN'S CENTER UPDATE

• Summer enrollment: 131 - highest in two years.

• Class Tool – For observing and assessing the qualities of teacher and child interactions in the classroom.

• Upcoming collaboration with Campus departments for the fall semester 05
LEADER AND PROGRAM DEVELOPMENT UPDATE

Camp Titan
- 116 campers attended

- 75 students volunteered as counselors and program staff
Student Government Training:
- Welcome & First BOD and BOT Meetings
- All Leadership Retreat
- Programming, Commissions, and Elections Training
- Executive Officers and Board Chair Training
- Student Government Retreat
HUMAN RESOURCES UPDATE

Revitalized Student Employee Conference - SERD

Completion of Annual Performance Evaluations for Professional Staff

Over 90 student employees hired over the summer
New Hires:
Michael Brown, Rock Wall & Outdoor Adventure Coord.
Michael Greenlee, Design Coordinator
Sydney Ochoa, Membership Services Coordinator
Marcus St. Phard, Associate Director Rec Programs
Leo Young, Conference and Meeting Services Manager
FINANCIAL UPDATE

• Successful year end close and first audit with consolidated statements (ASI & TSC).
• Presented at the Student Life & Leadership Conference “LeadCon” on student organization accounts and budgeting.
• Staff attended the “Accounting & Finance Show” conference to learn about innovating accounting products and services to improve efficiency.
“The whole purpose of education is to turn mirrors into windows.”

- Sydney J. Harris
QUESTIONS
Tristan Torres, Board Chair:

Hi everyone! First off, I would like to say happy first week of school! Rebecca and I will be meeting this Friday to discuss strategies for the University’s Strategic Plan. I will be following up with you all once we have strategies drafted.

- All Day ASI (9/12) and Discoverfest (9/5 & 9/6) are both coming up, so please make sure you have selected times you will be available to table and volunteer. These two events are important in outreaching to our students, so it is imperative that we all show up on time and are present when tabling.
- Business Professional attire for next week’s meeting, President Virjee will be attending as a Time Certain. There will be a time for questions, so come prepared.
- If you have not met with me for a 1 on 1, please follow up with me and we can arrange a meeting time.
- Submit your office hours for the semester to as clerical@fullerton.edu by this Friday!

Thank you!

Maisune Abu-Elhaija, Vice Chair/ Treasurer:

Hello everyone,

Happy first week back! I just wanted to say I am so looking forward to our first Finance Committee meeting! Please make sure you have the Slack application downloaded and notifications turned on because that is how I will be checking it. At the first meeting, I will provide a brief overview and then we will discuss our goals for the year. Deserita sent out the agenda so read that too. Ana and I have been planning Executive Senate and we are having our mixer with them all this Thursday. More updates to come in next week’s report.

Peace and well wishes 😊
Maisune like mai is coming sune <3
Maria Linares, Vice Chair/Secretary:

"Greetings everyone,

I hope you all had a restful and fun Summer break. This Summer felt very short, but it was definitely one for the books.

I am extremely excited to serve as your Vice Chair/Secretary. Please know that you can always come to me with any questions, concerns, feedback, or suggestions. I am here to help **ALL OF YOU** be successful in your new roles. This past week has been very busy but also very productive. Last week, I attended the ASI Leaders and DIRC Mixer in the library. We met the Directors of each center and they gave us a tour. I encourage you all to stop by and take a look when you can. I will be posting their event flyers in the BOD room so please look out for those events. They have many events and workshops planned for this semester and the center Directors requested that our board be more present, ASI in general. Last week I volunteered to table for our CSUF Housing Opening Day Resource Fair/Move-In Day. That was a lot of fun (very hot) but fun. I was able to bond with other students and parents. I had my first committee training on Friday, to prepare me for the Governance Committee this Thursday at 2:30 pm. Please be sure to note in your calendar which committee our Chair placed you in. I posted a link on GroupMe so you all could take a look in case you had not checked your email that day. I also attended the NUFP Summer Retreat at UC Irvine this past Saturday. That was a unique experience! I will end this by reminding you all that **All Day ASI** and **Discoverfest** are around the corner. Please do your best to help with the activities that are being planned. Also, be sure to be present and on time to your council meetings and report back to the Board. If you have not taken your picture for the ASI website, please book an appointment with Roger Ta at your earliest convenience. We are missing some of you on there.

Alright, have a wonderful rest of your week team. See you all tomorrow at 1:15 pm on our Board of Directors meeting."