MEETING MINUTES
October 2, 2018

CALL TO ORDER: Tristan Torres, ASI Board Chair, called the meeting to order at 1:16 p.m.

ROLL CALL

Members Present: Abu-Elhaija, Baker, Bora, Good, Hidalgo, La Scala, Linares, Mahamuni, Mumford, Neal, Oseguera, Quinones, Rodriguez, Sherman, Stohs, Torres

Members Absent:


Officers Absent:

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

(Abu-Elhaija-m/Baker-s) The Board excused Hernandez and Hesgard who will be arriving late to the meeting due to a presentation at DIRC.

APPROVAL OF AGENDA

(Good-m/Bora-s) The agenda was approved as presented by unanimous consent.

CONSENT CALENDAR

There were two items on the Consent Calendar, i) the minutes from the 9/25/2018 meeting, and ii) Panhellenic Contingency request for $8,150. The items on the calendar were adopted by unanimous consent.

PUBLIC SPEAKERS

Andrew Flores shared information relating to university diversity initiatives. He shared an update on the Humboldt University student, David Josiah Lawson, who was murdered and the persons responsible were not prosecuted due to lack of evidence. Flores shared that the CSU system has let down students who have faced violence on and off campus. Flores read a statement regarding racism against students. He also shared concerns for students of color in the CSU system and stated that there is a great need for better training and efforts to support students of color.

Liz Sanchez, SQE and CSU Activists’ Coalition member spoke to the Board about supporting Justice for Josiah. SQE is working with Josiah’s mother to make the issue known throughout the system and the state. CSUF should speak up and not wait until lives are lost or there is harm to students before creating policy that affects change. Sanchez reviewed a portion of the ASI Resolution regarding Social Justice and Action on campus. She urged the board to bring Josiah’s mother to campus to speak on how to protect students and bring social justice to the community. She also urged ASI to pay her for coming. Coming to Governance Committee this week to talk about the SJ
Denice Velez, Chicana & Chicano Resource Center Coordinator, shared information on upcoming events including Fiestas Patrias, on October 9th which is an event in collaboration with Housing. She provided a handout, which is an attachment to the minutes, and asked the Board to attend, support, and spread the word. Additionally, the Resource Center is planning an event, Al Tanto, a Latinx community symposium in collaboration with campus partners, to be held on Wednesday November 14th. The event will include discussions on issues impacting Latinx communities at large. She urged the Board to reach out with any questions.

TIME CERTAIN

Dr. Futoshi Nakagawa, Assistant Dean for Student Affairs, Irvine Center, provided a presentation highlighting the Irvine leadership team and ASI Productions budget plans, programs and activities for the Center. The presentation is an attachment to the minutes.

Linares shared that she attended the Irvine center one semester, great parking. She asked how ASI can better support the Irvine Center. Dr. Nakagawa shared parking has been good, but they have had a couple of issues this semester with a full parking lot. That is one of the issues they are assessing and working on.

Linares asked if there was any other questions or concerns from students that he would like to share. Dr. Nakagawa shared they are trying to utilize the space allocated to the best of their ability and for now they are evaluating how best to serve students at the center.

EXECUTIVE SENATE

EICC

Yvette Parian, Chair, Education Intercultural Council (EICC), provided the goals, budget plans and activities for EICC. The report is an attachment to the minutes.

Borjas asked for an overview of the make-up of the council. Parian shared most of representatives are graduate students and a few undergrads.

PANHELLENIC

Loren Ruiz, Vice President for Panhellenic Council (PANHELLENIC), provided the goals, budget plans and activities for PANHELLENIC. The report is an attachment to the minutes.

EXECUTIVE SENATE

ESC

The written report for the Environmental Sustainability Commission (ESC) was provided to the Board due to the late arrival of Hesgard, Chief Campus Relations Officer. The report is an attachment to the minutes.

UNFINISHED BUSINESS

None

NEW BUSINESS

Action: Director for the College of Business & Economics

BOD 016 18/19 (Abu-m/La Scala-s) A motion was made and seconded to approve the Resolution to Participate in CSURMA AORMA Benefits Program.

Torres yielded to Dr. Edwards to provide an overview of the Resolution and the agreement.
Dr. Edwards shared an overview of the dental benefits provided to professional staff. He shared that when plans change, the corporation is required to have the Board approve moving to the new plan. This resolution is only for dental benefits. The move will provide cost savings benefits to ASI, and staff will receive additional benefits. The process is a formality to continue dental coverage for full-time staff.

Torres opened the floor to questions and discussion. There was no discussion. Torres asked if there were any objections to moving into a roll call vote. There were no objections.

**BOD 016 18/19 (Abu-Elhaija-m/La Scala-s) MSC: 17-0-1** The motion was approved.

**REPORTS**
**EXECUTIVE OFFICERS**

The Executive Officers provided a written report and highlights from their report. The report is an attachment to the minutes.

Waymire shared that the date of the Faculty Voter Registration drive occurs during the Board meeting. She asked for the best method for sending sign-up information for volunteers. Torres asked that she send through the Group channels.

**UNIVERSITY PRESIDENT’S REP.**

Dr. Tonantzin Oseguera, University President’s Representative, provided a written report which is an attachment to the minutes.

Dr. Oseguera reviewed highlights from her report:
- University Strategic Plan is completed. It is now going through the process of final edits before going to the President and will be unveiled through several media. She commended the work done by Torres and Hesgard on the committee.
- Enrollment for Fall 2018 is lower than anticipated which could bring challenges for departments whose operations are based on funding from fees which may be impacted. Dr. Oseguera shared that Student Success Centers and Resource Centers, Student Life and Leadership, WoMen’s Resource Center and others will also be impacted. She encouraged inviting Darren Bush, AVP Strategic Management, to come and speak to the Board about the funnel.

Hernandez and Hesgard entered at 1:56pm

- 15 Unit Campaign, campus wide, will be launched before registration starts October 16th. Program has been piloted in many areas, however it will now be campus wide.
- HRE Building project, plans are being formulated to tear down apartments and rebuild. The footprint will remain the same, provide updated facilities. Requires asking the Chancellor’s office for approval to proceed. Additionally, student input will be gathered prior to any work being done.
- CSUF Promenade Project – Campus Beautification Committee project. Urged ASI leadership to get involved in the project to share input. The project is targeting the HSS quad and main quad.
- Overnight Orientation – Grad Initiative funding provided to implement this program. Phase 1, hosting 900 new first-time students to participate in the
program. Good for retention, engagement and build excitement for our new students.

- Sexual Assault / Title IX education – all students are required to take the training. Student employees are trained twice, athletes and FSL students are trained multiple times as well. All new first time students much complete training in order to complete registration process. October is Domestic Violence Awareness Month. October 10th Survivor Speak event. Violence Prevention Conference, Friday October 26th, lunch event. Register for these events if you are interested in attending.

Week 6, exams and mid-terms are happening, encouraged the directors to take care of themselves and reach out if need support.

Neal asked if there was a specific reason why there is a lack of enrollment. Dr. O shared Darren Bush will be better able to answer the question. She shared that there is a lower number of Grad students and International students, primarily due to the political climate.

Rodriguez if housing renovation project will impact student fees for those who live in housing. Dr. Oseguera shared that the project will come from funds on hand, bond and a loan. No rates impacted to students for this project.

Borjas asked for the timeline for the census. Dr. Oseguera shared census happened last week. Darren Bush can share more information. Dr. Edwards shared the Financial Report will be coming in a couple of weeks from Lionel Lawrence and he will share information on that. Dr. Oseguera shared that efforts are being made to try to offset the number of students in spring.

Pettis asked which apartments would be torn down, the doubles and singles or just one or the other and how long would the project take. Dr. Oseguera shared that the project will take approximately 1.5 years, and the facilities in question include the doubles will be torn down.

La Scala thanked Dr. Oseguera for bringing the violence prevention month information to the Board. Encouraged the Board to attend the conference and that this will be her third time attending.

Dr. Oseguera said that once all information is gathered on the apartment tear down, will ask Larry Martin to come and speak to the Board.

Ochoa Guerrero asked if apartments would be opened up to freshmen and make it more financially available. Dr. Oseguera provided a brief overview regarding why it might not be feasible, possibly due to the themed floors, and she indicated that she will evaluate and provide more information.

TIME CERTAIN

Amir Dabirian, Vice President Information Technology, provided a PowerPoint presentation which is an attachment to the minutes. He shared information on the following:

- Involved with campus for many years and in many roles, student, assistant, club member, and staff.
• Talked with Waymire, Dr. Oseguera and Jeannie about getting the word out to promote registering to vote. Added a message to the online portal encouraging students to register to vote. Shared statistics and 1,012 students selected the register to vote online option, and 122 faculty and staff selected the register to vote now. Will continue to support efforts to grow the number of registered voters.

• Goals for IT Division – there are six IT goals: Enhance management and utilization of institutional data, Upgrade campus IT infrastructure, Strengthen support of Institutional Teaching and Learning and provide tools that support Student Success, Enhance enterprise business processes, Drive innovation through inclusive organizational excellence and Deploy technology tools to support student success and GI 2025.

• Reviewed statistics for the beginning of the semester, including WIFI usage. He asked student leaders to let him know if they identify any areas on campus needing WIFI support.
  o Stohs asked about the peak capacity for wireless users. VP Dabirian shared 60-70K users.

• VPIT Updates – Pollack Library Grand Reopening, Advanced Technology Center opened, PLN 2nd floor; Adobe System-wide agreement.

• iTuffy Update – integration with Alexa in housing areas and possibly in the TSU in the future. Shared, students will be able to ask Alexa general questions and get answers. Encouraged students to let him know if they have any Q&A’s to add to Alexa.

• Classroom Refresh – collaborated with campus in enhancing 3 lecture halls and 24 classrooms over the summer.

• Academic Technologies Update – new phone program for students, faculty and staff (new $45/month; continued $55/month); new phones 60-70 discount.

• PitchVantage software presentation program is now available to assist in preparing and critiquing presentations.

• Upgrading wireless in summer – adding to the promenade/quad area; and also light poles.

• Information Security Audit Update – adding multifactor authentication for login.

Good asked how students’ can access data. VP Dabirian shared students can go through Student Affairs, institution research, and Qualtrics. Good followed up asking if unable to find data through the resources provided, could IT help. VP Dabirian confirmed that IT can help and in most cases will connect students to the owners of the data.

Bora asked about challenges when parents are on campus and they must log into the guest WIFI, which requires two factor authorization. VP Dabirian shared an overview of the multiple attempts to break into the IT system through the guest login. Goal is to make it harder for hackers to log into the system. Bora shared that it is a challenge for international students. VP Dabirian said they will take note of that concern.

Waymire asked if the online voter campaign could be enhanced to add a statement on the importance of voting. VP Dabirian confirmed and shared. Waymire asked about the 1,012 students who selected the register to vote option and wanted to know if
there was a way to confirm. VP Dabirian shared there is no way to know if they followed through, but that was a good indication that they would proceed.

Edwards thanked VP Dabirian for his support of students. He also introduced Matt Badal, former CSUF student leader.

Aldazabal asked if Alexa/iTuffy would include resources for students, such as, if a student is hungry, where are resources. VP Dabirian confirmed that these are the types of questions that should be included. The more people use the system, IT will keep adding information to address the questions that are being asked. Urged student leaders to share any questions they want added.

Closed Session: ASI Human Resource Report

Torres asked Edwards to explain why the Board moves into closed session. Edwards shared confidential/private issues needing to be addressed by the Board. There are a few issues that are governed by law and one of those issues is personnel matters. The HR report falls into the category of confidential information and that is why we are going into closed session.

Torres asked if there were any objections to moving into closed session and inviting Sharon Johnson, ASI Human Resources Director, Dr. Dave Edwards, ASI Executive Director and Drew Wiley, Director of Leader and Program Development to remain. There were no objections. The Board moved into closed session at 2:44pm to discuss the ASI Human Resources Report.

Torres asked if there were any objections to moving into open session of the Board of Directors. There were no objections. The Board reconvened the open meeting at 3:24pm.

Action: ASI Human Resources Report

BOD 017 18/19 (Abu-m/Linares-s) A motion was made and seconded to accept the ASI Human Resources Report on staff compensation and student leader awards.

Torres asked that the minutes reflect that the Board of Directors received reports about full-time and student staff compensation and benefits schedules, as well as student leader financial awards.

Torres asked if there were any objections to moving into a roll call vote. There were no objections.

BOD 017 18/19 (Abu-m/Linares-s) MSC: 18-0-0 The report was accepted.

REPORTS

VICE CHAIR/TREASURER

Abu-Elhajja provided highlights from her written report which is an attachment to the minutes.

Shared an uncomfortable topic with the Board in regards to the group dynamics. Glad to see a move toward social justice, strong consideration in conversations. Glad critical conversations and questions. Three examples: 1. To hold the same standards and rigor of critical questioning to everyone regardless of their physical identities. 2. Using blanket statements, goes along with visual identities. 3. Highly recommend being appreciative and critical at the same time. Believe in the Board, however change needs to happen when having dialogs and discussions.
Consent calendar is new, if you see anything that you want to discuss further, please speak up.

Contingency requests and Expenditure approvals, not interchangeable terms. Abu-Elhaija provided examples. Contingency Requests are when a council is requesting money for an expense that they did not expect. Expenditure approvals are when the council has the money, however they want to spend more than a certain dollar amount and they need the Board’s approval to spend the funds on a particular event. She shared that link to the information in her report and the explanation and instructions for these processes are on the website. She urged the Board to share the information with the ICCs. She asked the board to bring any questions to her attention.

EXECUTIVE OFFICERS

Torres opened the floor for Hesgaard and Hernandez to provide any updates from their report.

Hesgaard shared a need for student representatives on the IRA committee and reviewed other committees needing representatives. She shared that there is a link for students to apply to serve.

VICE CHAIR/SECRETARY

Linares provided highlights from her written report which is an attachment to the minutes.

Committee approved the resolution regarding amending and restating the ASI Articles of Inc. and it will be coming to the Board next week.

One on one’s with committee members went well.

On Thursday, Liz Sanchez will be attending the Governance Committee to talk about the difference between student activism and being a student advocate. If interested, please come to the meeting.

CHAIR

Torres provided highlights from his written report which is an attachment to the minutes.

Added a discussion item in Slack for Time Certain presentations. Please provide feedback.

Reports are due Friday by 5pm, only one director needs to submit the report.

Board of Trustees update:
SRC - Working on an IM Champions display
Club Office Space applications are now open for the TSU.

Torres and Hesgard attending the Strategic Plan final meeting. They were able to share communication from students.

Hoping to schedule bi-weekly 2 on 1 meetings with each college.

The board sang Happy Birthday to Rebecca Hesgard!
Baker tabling happening for ZTA Breast Cancer Awareness event from 11:00am-2:00pm today and tomorrow. Stop by and support.

Hesgard asked if the ESC report can be given or postponed. Torres shared that the report will need to be postponed due to time.

Pettis asked Hesgard if the students who were recommended by HHD for the IRA Committee would need to proceed through the new application process. Hesgard confirmed that they need to apply through link provided by IRA chair.

Borjas, shared that students should be involved in the Promenade Renovation project to ensure consideration for events that occur in that area. He also shared that he will be giving an update report on resolutions in the coming weeks. Additionally, he will be attending the Grad Initiative 2025 summit event and will bring back information to the Board.

Aldazabal shared that she appreciated Abu-Elhaija’s comments and the importance of the Board being open to social justice discussions. In order for the Board to be cohesive, they need to be open to discussions of this nature. She shared that some members may be more focused and pushing for social justice primarily because historically ASI has not had this focus and it is new for most leaders.

Stohs shared that the Facilities and Beautification Committee will have two student representatives to ensure student input is included. He provided a handout for Friday 10/12 Academic Affairs/Academic Senate Fall 2018 Retreat and invited students to attend. The handout is attached to the minutes.

Dr. Oseguera shared that she will be out for two weeks and will miss the Board meetings, however, she will send a representative to answer questions if needed.

Adjourn

Torres adjourned the meeting at 3:43 p.m.

Maria Liranes, Vice Chair/Secretary, ASI Board of Directors

Joshua Borjas, ASI President/CEO

Susan Collins, Recording Secretary
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CSUF Irvine Center
ASI Productions

Budget and Activities Update
Tuesday, October 2, 2018
Dr. Futoshi Nakagawa
Assistant Dean for Student Affairs, CSUF Irvine Center
CSUF Irvine Center ASI Productions Team

• Interim Associate Vice President for South County Operations and Initiatives: Dr. Steve Walk

• CSUF Irvine Center, Assistant Dean for Student Affairs: Dr. Futoshi Nakagawa

• ASI Productions Student Leaders
  • Fall 2018:
    • Shirley Hu
    • Norah Elmaghrabi
    • Currently Vacant (Rachelle Nisanov and Xochitl Mejia)
CSUF Irvine Center ASI Productions
Overarching Theme: Making Our Students Feel Welcomed and Valued
What’s at the CSUF Irvine Center?

• 4,000 students in 260 courses, most in 4 colleges (MCBE, HHD, COMM, HSS)
• Student Success Team
• Career Service
• Administrative Services
• Library, Bookstore, Fitness Center, TSU Lounge
• 100+ Events annually
CSUF ASI Productions, Irvine
2017-2018 Budget

• CSUF ASI Productions Irvine Center 2017-2018
  • General Operations
  • Budget: $43,582.00
  • Current Balance: $41,082.00 (% Utilized: 5.7%)
    • Supplies: $11,650.00
      • Balance: $10,650.00
    • Printing & Advertising: $1,000.00
      • Balance: $1,000.00
    • Contracts/Fees/Rentals: $30,932.00
      • Balance: $29,432.00
Fall 2018 Events:
Week of Welcome (8/27-8/31)
Fall 2018 Events:
ASI Productions: GYM DAY! (8/29)
Fall 2018 Events: Cops & Coffee (10/25)
Fall 2017 Events:
Sweet Success (10/31)
Fall 2018 Events:
Give Thanks Event (11/15)
Fall 2018 Events:
Finals Frenzy (12/17-12/21)
Fall 2018 Events:
Bi-Monthly Events (Snack Attack, Titan Pride Giveaways, Tuffy’s Breakroom)
Thank you for your continued support of the CSUF Irvine Center 😊
Education ICC

By: Yvette Parian (EICC Chair)
Goals for the Semester

• Refine the Constitution & Bylaws
  - Replace outdated ASI Policies
  - account for club inability to attend meetings due to academic reasons -
    digital attendance sufficient

• Encourage events and programs within EICC clubs
Goals for the Year

• Create more visibility for the EIIC on campus
  – Website
    – csufeicc.weebly.com
  – Visiting Credential prerequisite classes
  – Tabling on Titan Walk
    – For Education Week
  – Outreach to both Undergrad and Grad students
Current Funding Status

• Side A
  - 0% spent
    - there will be funding going towards College of Education TSU reservation

• Side B
  - Contracts, Fees, & Rentals (0% spent)
  - Travel (17.50% spent)
    - We have had 4 Students ask for funding for NASPA
Events

Fall Events
- COE Bowling Social
  - October 23
  - 4pm-6pm
  - Titan Bowl & Billiards
- Education Week
  - November 13-15
  - Titan Walk
  - October 23

Spring Events
- Pizza with the Dean
Thank you for your time!
ENVIRONMENTAL SUSTAINABILITY COMMISSION REPORT

October 2, 2018
GOALS

• Increase student engagement at Farmers’ Market by educating students on environmental and sustainability issues

• Collaborate with other organizations on campus to plan events relating to sustainability

• Improve campus recycling

• Provide student volunteer opportunities on and off campus

• Advocate for the addition of new sustainability practices on campus
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PAST EVENTS

• Beach Cleanup
  • September 15 at Huntington Beach
  • Had 15 sign ups and 10 people go in our group
  • Collected over 300 pieces of small plastic, 34 cigarette butts, 43 bottle caps, 18 plastic utensils and straws within a 90min period
THIS WEEK

• Pledge to refuse plastic campaign #PauseOnPlastic
  • TODAY from 11am-2pm at Becker Ampitheater
    • First Farmers' Market Preview!!
  • October 9, 10 from 11am-2pm at Titan Walk
• Partnering with Dr. Hewitt's Sustainable Projects class focused on improving campus recycling
• General meeting in the SRC Conference Room this Thursday from 5-6:30
FUTURE EVENTS

• Movie night October 11 at 7pm - *The 11th Hour*
• Arboretum Cleanup October 20 from 8:30-11:30am
• Green Career Panel November 6 from 11am-2pm
• Just the Basics November 13 with Lobby Corps
• DIY Bucket Terrariums Nov 14 from 1-2pm
• Eating on a Budget with TitanWellness November 15 from 5-6:30pm at the SRC Conference Room
PANHELLENIC COUNCIL
COUNCIL GOALS

Short Term:
• Have a speaker this semester
• Have a four council event

Long Term:
• Create more unity between all chapters within our council
• To build stronger relationships between all four councils
• Increase philanthropy events
• Increase our scholarship opportunities
FUNDING

ASI Budget: $10,800.00
- $5,000.00
- 32% of budget has been used.

Events:
• Panhellenic Speaker
EVENTS

– Panhellenic Recruitment: September 7th-10th
– Panhellenic Speaker: September 24th
– Friendsgiving (Four Council Event): November 8th
– Pursuit of Excellence: November 26th

Chapter Events:
– Zeta Feud: October 4th 7-9 P.M.
  • They are tabling all week (Pink Week)
– Delta Zeta Taco Night: October 9th 7-9:30 P.M.
– Mr. Alpha Chi: October 14th
– Gamma Fright Night: October 28th at 6:00 P.M.
Resolution to Participate in CSURMA Auxiliary Organization’s Risk Management Alliance Benefits Program
Sponsor: Tristan Torres

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (CSUF), and

WHEREAS, auxiliary organizations of the California State University operate pursuant to written operating agreement with the CSU Board of Trustees and follow all legal and policy rules established by the CSU system, and

WHEREAS, ASI is governed by the ASI Board of Directors who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards, and

WHEREAS, the Associated Students, California State University, Inc. provides benefits to fulltime employees, and

WHEREAS, the employee benefit open enrollment period occurs annually, September to October, and

WHEREAS, the ASI Executive Director, as a delegated representative of the Board of Directors, tasked the ASI Director of Human Resources to evaluate the CSURMA Auxiliary Organization's Risk Management Alliance (AORMA) Benefits Program for the purpose of becoming a participant in the AORMA Benefits Program effective January 1, 2019, and

WHEREAS, the ASI Director of Human Resources recommends that ASI participate in CSURMA Auxiliary Organization’s Risk Management Alliance (AORMA) Benefits Program for dental benefits for full-time staff, therefore let it be

RESOLVED, the ASI Board of Directors hereby approves the Associated Students, CSUF, Inc. becoming a program participant in the AORMA Benefits Program and further directs the Executive Director to complete the agreement to participate.

Adopted by the Board of Directors of the Associated Students, California State University, Fullerton, Inc., on the second day of October in the year two thousand eighteen.

Tristan Torres
Chair, Board of Directors

Maria Linares
Vice Chair/Secretary, Board of Directors

Associated Students, California State University, Fullerton, Inc., President/CEO, does hereby [ ] approve / [ ] refuse to approve this resolution.

Joshua Borjas
ASI President/CEO

Date
CALIFORNIA STATE UNIVERSITY RISK MANAGEMENT AUTHORITY (CSURMA)

PARTICIPATION AGREEMENT FOR THE
CSURMA AORMA BENEFITS PROGRAM

We, ___________________ signatory to the California State University Risk Management Authority “CSURMA” Joint Exercise of Powers Agreement, have agreed by action of our Board of Directors on ___________ 20 _____, to participate in the CSURMA Auxiliary Organizations Risk Management Alliance “AORMA” Benefits Program, hereinafter referred to as “AORMA Benefits Program”. As evidenced by the authorized signatures on Page Three of this document, we agree to become a participant in the AORMA Benefits Program and be referred to as a “Program Participant.”

It is understood that this Participation Agreement pertains only to the AORMA Benefits Program and not to any other program operated by CSURMA.

We understand that the following requirements have been met and insurance coverage through the AORMA Benefits Program begins on January 1, 2019:

1) All applicable participation fees have been paid.
2) We have executed this AORMA Benefits Program Participation Agreement.
3) We are a member of the Joint Powers Authority. This means we:
   a) Have been approved for Joint Powers Authority membership by the Executive Committee;
   b) Have executed the Joint Exercise of Powers Agreement; and,
   c) Have executed a “Resolution to Join” in accordance with the Joint Exercise of Powers Agreement.

MINIMUM TIME OF PARTICIPATION AND NOTICE OF WITHDRAWAL:

The Program anniversary date is January 1 of each year.

It is understood that the AORMA Benefits Program requires an initial three full program year commitment. Withdrawal from the AORMA Benefits Program cannot occur until three full years of participation has occurred. If a CSURMA AORMA Member joins mid-term it would be three full program years plus the partial first year of participation.

A Program Participant may withdraw only at the end of the Program Year, provided it has given the AORMA Benefits Program Administrator 90-days written notice of its intent to withdraw from the program. Once the Program Participant has withdrawn from the AORMA Benefits Program,
there is a one-year waiting period to come back to the AORMA Benefits Program, and the Program Participant will be subject to underwriting approval again.

RESPONSIBILITIES OF PROGRAM PARTICIPANTS:

It is understood that as a Program Participant we are obliged to do the following:

- Take such action, including providing the AORMA Benefits Program Administrator with information, as is necessary to carry out the AORMA Benefits Program as required by the CSURMA Joint Exercise of Powers Agreement, Bylaws and the policies established by the AORMA Committee, Executive Committee and/or the Board of Directors;
- Pay the AORMA Benefits Program when due any and all premium, taxes and fees. Withdrawal does not relieve a Program Participant from liability for monies owed; and
- Adhere to all CSAC EIA Administrative Guidelines (for those benefits programs purchased through CSAC EIA).

RESPONSIBILITY FOR PROGRAM PREMIUMS:

It is also understood that AORMA Benefits Program Participants are responsible for their share of all AORMA Benefits Program premiums and any other expenses deemed necessary by the CSURMA Board of Directors. A Program Participant's share of the program premiums shall be reflected, as accurately as possible, within its program premium invoice.

Program Participants agree to the following policy regarding premium payments:

I. Program Participants will receive AORMA Benefits Program premium invoices on a monthly basis.

II. Invoices shall be due and payable as invoiced upon receipt, but not later than the last day of the month prior to the month for which the Program Participant is invoiced. (Example: January premiums are due no later than December 31.) Invoices will become delinquent on the first day of the month for which the Program Participant is invoiced. (Example: January premium will be delinquent on January 1.)

III. Program Participant invoices remaining unpaid for 60 days beyond the due date shall be transferred to CSURMA for payment responsibility.

IV. Interest will begin accruing on the first day of premium delinquency. Interest will be assessed on any amounts which are unpaid.
V. The interest rate shall be at least equivalent to the investment income rate that CSURMA would have earned if the funds had instead been investing during the same calculation period, plus 4%.

VI. Participation in the AORMA Benefits Program may be revoked if a Program Participant’s program invoice remains unpaid for 90 days beyond the due date. Notwithstanding any other provision to the contrary, a Program Participant’s termination from the AORMA Benefits Program due to late payment or non-payment of premium will be at the discretion of the AORMA Committee.

The withdrawal or termination of Program Participant from the AORMA Benefits Program shall not terminate the responsibility to continue to contribute to its share of financial obligations incurred by CSURMA by reason of the Program Participant's previous participation.

*****

It is the policy of the CSURMA Executive Committee that members who leave the AORMA Benefits Program remain subject to assessments described here and in the Joint Powers Agreement, Bylaws, and other governing documents policy and procedures.

We acknowledge and agree that this Participation Agreement shall automatically conform to any amendments made to the CSURMA Joint Exercise of Powers Agreement or Bylaws which affect the conditions of participation in the AORMA Benefits Program. Any other amendments to this Participation Agreement shall require a two-thirds vote of the members of the Board of Directors of the CSURMA who are elected by the Auxiliary Organization members of the CSURMA.

In recognition of the above, this Participation Agreement is executed on ______________________, 20 __________.

Auxiliary Organization Name

__________________________________________________________________________

Signature

__________________________________________________________________________

Name

__________________________________________________________________________

Title
MEMORANDUM OF UNDERSTANDING
DENTAL PROGRAM

This Memorandum of Understanding (hereinafter “Memorandum”) is entered into by and between the CSAC Excess Insurance Authority (hereafter “Authority”) and the participating entities (hereafter Members) that are signatories to this Memorandum.

1. **CREATION OF THE PROGRAM.** There is hereby created by this Memorandum the Dental Program (hereafter “Program”).

2. **JOINT POWERS AGREEMENT.** Except as otherwise provided herein, all terms used shall be as defined in Article 1 of the Joint Powers Agreement Creating the CSAC Excess Insurance Authority (hereafter “Agreement”), and all other provisions of the Agreement not in conflict with this Memorandum shall apply.

3. **PURPOSE.** The Program is formed for the purpose of establishing a self-insured pool and group purchase pool for administrative services related to the Program.

4. **GOVERNING COMMITTEE.** The EIA Employee Benefits Committee (hereafter “Committee”) shall have full authority to determine all matters affecting the Program and its members, including, but not limited to, approval of new members, and premium/rate setting. A majority of members of the Committee must be members of the Program.

   A majority of the members of the Committee shall constitute a quorum for the transaction of business. All actions of the Committee shall require the affirmative vote of a majority of the members of the Committee.

   Except as otherwise provided herein, the Committee shall be authorized to do such acts as are reasonably necessary to further the purposes of this Memorandum and implement its provisions.

   The Committee when necessary to fulfill the purposes of this Memorandum, shall meet on the call of the Chair of the Committee as provided in Article 12 of the Agreement and Article VI of the Bylaws of the Authority (hereinafter referred to as the “Bylaws”).

   Any meeting of the Committee shall be subject to the applicable provisions of Government Code §54950 et seq., commonly know as the “Brown Act.”
5. **PREMIUM.** Initial premiums upon entry into the Program for both Pool members and Self-Insured Members shall be established by Delta Dental of California (hereafter “Delta Dental”) in consultation with the Committee, actuaries and/or other consultants.

6. **MEMBERSHIP.** Membership in the Program consists of either of the following:
   
   a. A “Pool Member” is defined as a Member who joins the Program and is part of the self-insured pooled Program, or
   
   b. A “Self-Insured Member” is defined as a member who participates in the group purchase Program for administrative services and is fully responsible for their own dental Program.

7. **MINIMUM PARTICIPATION LEVEL.** The Committee shall establish a minimum participation level in order for the Program to become effective. The Memorandum shall not be binding upon any Member unless the minimum level of participation is reached to begin the Program. This Memorandum shall remain in force should the participation level subsequently fall below the minimum established by the Committee.

8. **PROGRAM PARTICIPATION.** Adoption of this Memorandum by a Member allows for participation in the Program. Participation in the Program may be in either the Self-Insured Pool or the Group Purchase Pool. A Member shall be entitled to participate in the Program until it has withdrawn in accordance with the provisions of paragraph 17 of this Memorandum.

9. **RENEWALS.** Renewal rate action will be determined by the Committee with assistance from Delta Dental, actuarial or other consultants for the Pool Members. The renewal action for the Self-Insured Member will be determined by the Member in conjunction with assistance from Delta Dental, actuaries and/or other consultants. Pool Members that have Legacy Premium Stabilization Funds (see paragraph 11.a.) may use those funds to offset renewal rate increases.

10. **BILLINGS AND LATE PAYMENTS.** Billing dates, payment due dates, and any late fees and/or penalties will be set by the Committee. All Members will receive separate notification of any changes in due dates and/or penalty fees at least 30 days prior to effective date of any such change.

    Notwithstanding any other provisions to the contrary regarding late payment of invoices or cancellation from a Program, at the discretion of the Committee,
any Member that fails to pay an invoice when due may be given a ten (10) day written notice of cancellation.

11. **PREMIUM STABILIZATION FUNDS.** Premium Stabilization Funds as set forth apply only to Pool MEMBERS.

   a. Legacy Premium Stabilization Fund. Current Delta Dental Member who are fully insured with Delta Dental are required to have their stabilization funds (if any) transferred to the EIA upon entry into the Program. These funds will be accounted for individually for the Member’s use. If the Member leaves the Program with a fund balance remaining, those funds remain in the Program and the Member has no equity rights to those funds.

   b. Program Premium Stabilization Fund. The Program Stabilization Fund shall consist of accumulated excess reserves (in excess of the required Incurred But Not Reported (IBNR) and margin requirements) generated by the Program with all years combined on a go forward basis. The Committee shall have authority to determine the use of these funds. These funds are not Member specific and they are separate from the Legacy Premium Stabilization Funds.

12. **STABILIZATION INTEREST.** Interest generated by both premium stabilization funds are available for the Committee to use for any purpose, including administrative fees, rate offsets, or claim payments.

13. **DIVIDENDS AND ASSESSMENTS (Applicable to Pool Members Only).** Should the Program not be adequately funded for any reason, pro-rata assessments to the Members may be utilized to ensure the approved funding level for applicable policy periods. Any assessments, which are deemed necessary to ensure approved funding levels, shall be made upon the approval of the Committee in accordance with the following:

   a. Any dividends or assessments shall be based upon the preceding three years of percent of contribution for losses for Pooled Members only.

   b. Self-Insured Members shall not be eligible for dividends or assessments.

14. **APPROVAL OF NEW MEMBERS – APPLICATION TO THE PROGRAM.** Any public entity wishing to become a Member of the Program shall make application.
to and be approved by a majority vote of the Committee in a manner prescribed by them. The Committee shall develop specific criteria for accepting new members.

15. **COVERAGE DOCUMENTS.** Coverage documents shall be issued by Delta Dental to each individual Member and Delta Dental shall determine coverage for each Member in the Program. Coverage shall be governed in accordance with these documents. Any changes to the benefits are as determined by the Member subject to Delta Dental, Committee, actuarial, and/or other consultants pricing requirements.

16. **CLAIMS ADMINISTRATION.** The Committee shall authorize the retention of the services of Delta Dental to provide claims services for the Program.

17. **WITHDRAWAL.** Withdrawal of a Member from the Program shall be as follows:

   a. Pool Member. After becoming a participant in the Program a Pool Member may withdraw from the Program at the end of a policy year only if it provides the AUTHORITY with sixty (60) days written notice prior to the end of the policy year.

   b. Self-Insured Member. After becoming a participant in the Program a Self Insured Member may withdraw from the Program at the end of their specific policy year period by giving the Authority sixty (60) days written notice prior to the end of their specific policy year period.

18. **LIASION WITH THE AUTHORITY.** Each Member shall maintain staff to act as liaison with the Authority and Delta Dental and between the Member and the Authority’s and Delta Dental’s designated representative.

19. **DISPUTES.** The Committee shall first determine any question or dispute with respect to the rights and obligations of the parties to this Memorandum, however, all final determinations shall be in accordance with Article 31 of the AGREEMENT.

20. **ADMINISTRATION COSTS.** The Authority shall be entitled to assess annual administration costs associated with the Program. Administrative costs for the Program shall be determined through the Authority’s budget process. The source of the funds for the Program will be administrative charges, interest earnings or a combination of both.
21. **COMPLETE AGREEMENT.** Except as otherwise provided herein, this Memorandum constitutes the full and complete agreement of the Members.

22. **SEVERABILITY.** Should any provision of this Memorandum be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.

23. **AMENDMENT OF MEMORANDUM.** This Memorandum may be amended by a majority vote of the Committee and signature on the Memorandum by the Member’s designated representative, or alternate who shall have authority to execute this Memorandum.

24. **EFFECTIVE DATE.** This Memorandum shall become effective on the first effective date of coverage for the Member and upon approval by the Committee and the signing of this agreement by the Members and Chief Executive Officer of the Authority.

25. **EXECUTION IN COUNTERPARTS.** This Memorandum may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

**IN WITNESS WHEREOF,** the undersigned have executed the Memorandum as of the date set forth below.

Dated: __October 26, 2009__

CSAC Excess Insurance Authority  
Michael D. Fleming, Chief Executive Officer

Dated: ____________________  Name ______________________________  
Member Entity ______________________
Hey everyone!

I hope your weekend was going super well! Just a few things that happened this past week! Concert under the stars and the CSUF Angels game was super fun, I hope you all are making time for yourselves as this semester is picking up! We have about 9 weeks left of the semester, wowwie!

Know your ASI:

- We presented at the TDR for a welcome and intro to ASI! We got good feedback and it sounds like the centers want individual presentations for ASI. We’ll look into this and we are

Student Groups:

- CSUF Gaming club is looking into making a space for higher end equipment to be used by gamers, developers, and editors. The club is preparing a proposal for the new space, and is receiving sponsorships form outside orgs!
- AWARE, the non-traditional student org., is looking into doing a swab-ing campaign for bone marrow on campus.
- Titan Strong, aka “the weightlifting club” was looking into finding a new space to do Olympic style weight lifting

Cal State Fullerton Philanthropic Board:

- I sit on the University’s philanthropic board as the student governor looking into the fundraising efforts for the university. I was pleased to see and hear that that some of the most involved donors were asking questions regarding how this impacts students and that the university keep on track to the intention to raise money not the money itself being raised. There will be new locker rooms for the baseball and softball team in the works. Construction will be started soon and should be funded all by donors.

Student Success Initiative Fee Advisory Committee:

- We help our first meeting for the SSI fee committee meeting this Friday. It is amazing that there are so many programs that are benefitted to the SSI fee. More to come, the first meeting was a general report from the program leads.
- If this is an item you would like for me to report on during board, please let Tristan or I know!
- We will have the first fee advisory committee meeting coming up soon for general student fees

Larger University Convo’s:
I got little feedback for the reports or the president search, please let me know through texts or office hours

As a reminder I will be attending the GI2025 seminar in San Diego this month to represent students in the conversation of the implementation of the project. Let me know what are some things you’d like for me to be aware of or thing you’d like to be raised

I am aware and preparing to report on some ASI resolutions that call for my report at board

As always, please feel free to reach out to let me know how I’m doing, or what I can be doing more of! My office hours are Wednesdays from 9-10!

“Aspire to inspire” – Unk.

ASI VICE PRESIDENT
ANA ALDAZABAL

Hello everyone, happy October! (Spooky season!!!)

Meetings:

➢ Indian Student Association: discussed how ASI can help them.
➢ VP Eanes: discussed ASI updated
➢ All ASI leadership meeting

Events/Outreach:

➢ Know Your ASI: Titan Dreamers informative event about ASI and ASI ambassadors, thank you Kaetlyn, Josh, Rebecca and Karen for facilitating and organizing this!
➢ ASI Ambassadors: sent out welcome emails and I am beginning process of connecting with them

Scholarships:

➢ Tabling: Thank you to comm team and Wendy from BOT!

Executive Senate

➢ Planning meetings with Maisune, Vice Chair Treasurer

ASI CHIEF COMMUNICATIONS OFFICER
KAETLYN HERNANDEZ

Happy spooky season everyone! Thank you to everyone who helped me immensely at Concert Under the Stars! Everyone loved our booth and it got us good exposure with CSUF! I have many collaborations under works, such as Elections and I will be working together to make a video on why getting involved in ASI is beneficial, COMM Team is looking to work with ASIP for the next A Case of the Mondays on October 15th, and CEC will be working with CSUF Government and Community Relations to plan out outreach opportunities and clean-ups in the city. COMM Team works hard to be at every ASI event based off the content calendar I give them, so if there is anything you would like to see on the social media that hasn't been up, please let me know so I can direct that to them. CEC will be at the Fullerton City Night
Hey all! We're about a third of the way through the semester, and I hope you're all feeling settled and still going strong into midterm season!

As part of my report, I wanted to let you all know that I've been doing some self-reflection when it comes to my interaction with this body and am trying to evaluate the means of communication I use with you all. That includes this very report, so here are the main highlights of what I was up to last week on behalf of the organization:

- Collab with the TDRC, "Know Your ASI"
- Final Strategic Plan & Steering Committee Meeting
- Monthly Student Leadership Meeting
  - VP Danny Kim's team gave a presentation on the state of and the future of the Parking & Transportation Department
  - Please let me know if you or someone you know are interested in sitting on the Parking Advisory Committee and/or the University Bicycle Committee
- Continuing planning with Tuffy's Basic Needs for collaboration, "Just the Basics" for National Hunger & Homelessness Awareness Week in November
- Workshopping an ASI-wide initiative to connect with specified student groups, more details to come at an upcoming BOD meeting
- CSUF Angels Night & Concert Under the Stars

Some new or unfilled committees looking for student representatives:

- COA Evaluation (Drone) Committee
- General Education Task Force
- University Bicycle Committee
- Parking Advisory Committee
- Extended Education Committee
- Graduate Education Committee
- Writing Proficiency Committee
- Outstanding Professor Committee
- Instructionally Related Activities (IRA) Committee
  - The first meeting was pushed back due to lack of representatives, but students can now apply for this committee using this link: https://asicsuf.wufoo.com/forms/mnumzle01fx0gm/
  - If you refer students, the offer to get a free coffee with me and Dave still stands!
I hope this was a bit briefer than my reports in the past but still informative. Please let me know if you have any questions regarding anything listed above! Have a great week!

ASI CHIEF GOVERNMENTAL OFFICER
MEGHAN WAYMIRE

Here are some things I am working on:

1. Working with the Financial Aid Office on a Financial Aid Campaign (FAFSA IS NOW OPEN!!)
2. Faculty Voter Registration Drive
   - If you're available on October 16th anytime between 10-4 let me know!
3. CSSA Vlogs
4. Board of Trustees Email Updates
   - Let me know if you want updates on what is going on at CSU Board of Trustee meetings!
5. Candidate Forums
   - This Thursday is the 65th Assembly District Candidate Forum from 6-7:30 in the Titan Theatre. Be sure to show up and write down some questions!
6. Meetings
   - Met with TDRC and LGBTQRC to discuss state and systemwide issues that impact their communities. We are now planning to do research and eventually bring these issues forward to CSSA.

Please reach out if you have any questions or would like to help out! Thanks y'all!
ASI Board of Directors
Univ Rep Update

Dr. Tonantzin Oseguera
October 2, 2018
University Updates

• University Strategic Plan completed
• Enrollment Fall 2018
• 15 Unit campaign to launch before registration begins on October 26
University Updates

• HRE Building project, renovate the apartments
• CSUF Promenade project
• Overnight Orientation, 900 students
• Sexual Assault / TIX education
YOU ONLY GET OUT, WHAT YOU PUT INTO IT

Twitter: @DrOseguera
Instagram: droseguera
ASI Board of Directors – Fall 2018 IT Updates
October 2, 2018

Amir Dabirian, Vice President for IT / CIO
Campus Totals by Population (32967 responses)

- Register to vote now: 1012 (Students), 122 (Faculty/Staff/Others)
- I will register to vote later: 2960 (Students), 202 (Faculty/Staff/Others)
- I'm already registered to vote: 12350 (Students)
- I do not qualify to vote: 1941 (Students), 148 (Faculty/Staff/Others)
- I choose not to answer: 8440 (Students), 916 (Faculty/Staff/Others)
- I do not plan to vote: 2692 (Students), 157 (Faculty/Staff/Others)
CSUF | Information Technology

Student Totals (29211 responses)

- Register to vote now: 1012
- I will register to vote later: 2960
- I'm already registered to vote: 12350
- I do not qualify to vote: 1757
- I choose not to answer. Go to the portal: 8440
- I do not plan to vote: 2692

Students
2018-19 Goals for the Division of IT

Goal 1: Enhance management and utilization of institutional data

Goal 2: Continue to upgrade the campus IT infrastructure to next-generation technologies

Goal 3: Strengthen support of Institutional Teaching and Learning and continue to provide technology tools that support Student Success

Goal 4: Enhance enterprise business processes

Goal 5: Drive innovation through inclusive organizational excellence

Goal 6: Deploy technology tools to support student success and Graduation Initiative 2025
Beginning of the Semester Stats

- August 20-27, 2018 logins
  - 65,854 Logins (Purple)
  - 30,937 Unique Logins (Orange)
Beginning of the Semester Stats

Network

- Wireless Stats: Client count peak at 19,500 wireless users
Beginning of the Semester Stats

• iTuffy conversation
  – Monday, 8/27 – 1,467 conversations
  – First week of classes – 4,039 conversations

• Titan Online
  – Monday, 8/27 – 4,884 unique peak unique logins between 10 am – 11 am
  – We record unique logins per hour to determine peak times.

• Campus Portal
  – Student Logins: 99,937
  – Unique Student Logins: 33,541
  – Employee Logins: 7,491
  – Unique Employee Logins: 2,448
VPIT Updates

• Pollak Library Grand Reopening
  – Ribbon cutting ceremony on Wednesday, August 29th at the South entrance
  – Tour of the library including the Advanced Technology Center on PLN 2nd floor

• Adobe System-Wide Agreement
  – CSU has signed a system-wide agreement with Adobe to reduce cost even further and continue to offer Adobe Creative Cloud as a resource to students. The agreement includes:
    • 165,000 student creative cloud licenses
    • 20,000 faculty & staff creative cloud licenses
    • Unlimited use of creative cloud and acrobat in classrooms and labs throughout the system
iTuffy Update

- Released v2 of iTuffy
  - Maps when requesting location or services
  - Personal information such as GPA and CWID

- Alexa for Business
  - Device management
  - Alexa Skill Deployment
    - iTuffy
    - Music - iHeartRadio / TuneIn

- Alexa devices
  - 200 Echo Dot
  - 100 Echo

- Housing – September Rollout
  - 23 Echos Active Rooms
  - 23 Echo Dots RA rooms
  - 5 Echo Dots for Community Coordinators
  - 1 Echo for Faculty in Residence
  - 1 Echo for Housing Office

- Fullerton Branding
Pollak Library Renovation Project

1st Floor PLN
Student Genius Corner

2nd Floor PLN
Advanced Technology Lab
Pollak Library Renovation Project

http://www.fullerton.edu/it/students/innovation_makerspace_center/

Faculty reservation via portal
- 3D Printer
- Raspberry Pi
- Microsoft Surface Hub
- High-End PC & Mac
- HTC Vive
- Microsoft Holo Lenses
- Cintiq/Dell Canvas
Classroom Refresh

- Completed renovations in three large lecture halls (H-110, H-123, and VA-113) including new furniture, paint, LED lighting, and technology
- Upgraded 24 college-owned classrooms with new technology that included a standard classroom podium, document camera, HD projector, Apple TV, new PC or Mac, and touch panel control system. These rooms include:
  - CPAC 160, CPAC 254
  - CS 101, CS 200, CS 202, CS408
  - E 302, E 303
  - EC 9, EC 25, EC 31
  - H 326A, H 422
  - LH 320A
  - MH 263, MH 452, MH 501, MH 553
  - VA 175, VA 176, VA 180, VA 184, VA 275, VA 281
Academic Technologies Update

- Phone Program
  - New plan options for students, faculty, and staff
    - New: $45/month
    - Continued: $55/month
PitchVantage

Increase Software Adoption

- Adobe Creative Cloud
  - Sign-Ups:
    - Faculty/Staff: 320
    - Students: 1793
  *Stats as of 10/1/18

- Grammarly
Network Infrastructure Update

• Outdoor Wireless Upgrade in Summer:
  – CS East Side Parking Lot Codeblue
  – VA-E Building NorthEast
  – VA-E Building SouthEast

• Indoor Wireless Upgrade in Summer:
  – Completed refresh all Smart Classroom and General use classroom to latest Aruba Access Point – AP325
Information Security Audit Update

Multi-Factor Authentication
(One-Time Password)

Information Security Audit - September 28, 2018

Identified employees with the following access are required to use Duo MFA by

- Student Health Center (HIPAA)
- Employees handling credit card data (PCI)
- Employees with PeopleSoft L1 data remote access
- System Administrators
QUESTIONS?
Tristan Torres, Board Chair:

It has come to my attention that as Board Chair I could provide more information or context about our Time Certain presenters. I have decided I am going to create a Channel on Slack that is just for information that is on the week’s agenda, so I can give some incite to what is going on that week.

BOD funded/funding council:

Reports for ICCs and Councils will be due every Friday at 5pm. Only one of the directors needs to provide the report for the college’s ICC.

BOT:

There has been some discussion about adding an Intramural Champions display case in the SRC. Club office space in the TSU applications have opened, so make sure to inform your ICCs and councils of that.

Strategic Plan:

Last Friday Rebecca and I attended our last SPSC meeting. I was in the group that was overseeing Goal #2, and we were able to take in the feedback that was given and make some changes to the strategies. If you have more questions about the Strategic Plan, just let me know.

I hope that everyone has a fantastic week!

Maisune Abu-Elhaija, Vice Chair/Treasurer:

Hello everyone,

1. **GROUP DYNAMICS:** During the BOD meeting, I will discuss some statistics and introduce a theory relevant to our group dynamics.

2. **CONSENT CALENDAR:** Please remember to review the agenda for Board meetings, specifically the consent calendar, because contingency requests and contract approvals for single expenditures of over $5,000 that have been approved by the Finance Committee will be on the consent calendar (unlike previous years) and will not open up for discussion unless a board member requests to do so at the meeting.

3. **CONTINGENCY REQUESTS VS. EXPENDITURE APPROVALS:** The Finance Committee has published the process for requesting funding from us on the
website. This is the link: https://asi.fullerton.edu/student-government#About%20SG Please scroll down to Board of Directors and under the Finance Committee [+ ] section is the information. **Note:** There is a difference between a contingency request and expenditure approval. A contingency request is for an amount that is unexpected and exceeds the funds that organization has. An expenditure approval is approval from the Finance Committee and/or BOD to use a high amount of funds they already have on a single event. Either way, an organization doing such requests must meet with me before sending in documentation.

4. **SEARCH COMMITTEE:** We have wrapped up the search and had our final meeting with Vice President Saks of University Advancement to recommend our finalist for the position. VP Saks will be the one to finalize the decision and announce our new hire.

5. **VISITS AND OFFICE HOURS:** I am continuing my ICC visits. I will be contacting everyone who sits on a funding/funded council for a time I can come. Please be patient with me as I try to schedule all of them in addition to all of the other meetings I attend. My office hours are Thursdays 12-1 pm and by appointment.

6. **EXECUTIVE SENATE MEETINGS:** Ana and I are in the process of planning our next Executive Senate meeting which will be on Thursday, October 11 from 4-5pm in the Board Room. Remind ALL of your funding and funded councils that these meetings are mandatory if they want to keep their funding.

Best,
Maisune Abu-Elhaija

**Maria Linares, Vice Chair/ Secretary:**

*Happy Monday everyone,*

Here a couple of updates from this past week…..

♦ Had a phone call last Friday with Joshua Ochoa Guerrero to introduce myself and welcome him to our BOD. I let him know I am more than available for anything he may need, and I will gladly work with him to help him catch up. He missed many of the important trainings/retreats and if he needs our help, I want him to know he has our full support. I highly encourage you all to reach out to him and welcome him to the board when you get a chance.

♦ Last Thursday, the Governance committee voted to recommend the **Resolution Amending and Restating the Articles of Incorporation of Associated Students Incorporated, California State University Fullerton.** It will go to the Board of Directors on October 9th.

♦ I had my first 1 on 1 with Jessica Sherman and Niranjan Mahamuni last week. I have my 1 on 1 with Isabel Rodriguez today. In these meetings, we are getting to know one another on a deeper level, discussing our goals for the year and it’s also a time for me to help the Governance committee members develop a resolution. We are brainstorming ideas on resolutions they may want to prepare,
and I am also helping them with anything else they might need which may be related to Governance or not. My goal is to help them succeed in Governance and outside of Governance.

♦ On Friday, I attended the monthly ASI Leadership Meeting where we had two invited guests from Parking and Transportation. We also discussed accountability for our BOT, BOD, and Execs. I won’t go into too much detail about this meeting as I am sure our ASI President will be mentioning this in his report.

If you ever need anything, please reach out. My office is TSU 259, but I am also in TSU 270 at times. If you do not have my number and you would like to have it please email and I will send it to you. We are all a team and we need to work together, support one another, and empower each other.

See you all tomorrow at our BOD meeting!

Kindly,
Maria Linares