



## Minutes

### ASI Board of Directors Meeting

📅 Tue December 10th, 2019

🕒 1:15pm - 3:45pm PST

📍 Titan Student Union Board Room

#### 👥 In Attendance

#### I. Call to Order

Lorren Baker, ASI Board Chair, called the meeting to order at 1:15 p.m.

#### II. Roll Call

Members Present: Aguirre, Alvarez, Baker, Barillas, Calderon, Cook, Cortes, Hanna, Linares, Mitchell, Neal, Pang, Rajmane, Reveles, Soria, Stohs, Therrien, Wright

Members Absent:

Liaisons Present: Aguilar, Allen, Collins, Hust, Jenkins, Kalra

Liaisons Absent: Gonzalez (E), Morales-Garcia (E)

\* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

EXCUSALS: (Therrien-m/Linares-s) Gonzalez shared that Aguilar would be out due to an academic event. Morales-Garcia would be arriving late due to a campus event. The absences were excused by unanimous consent.

#### III. Approval of Agenda

Baker asked for a motion and second to approve the agenda. (Linares-m/Reveles-s) The agenda was approved by unanimous consent.

#### IV. Consent Calendar

The two Consent Calendar items were adopted by unanimous consent.

- a. **12/03/2019 Meeting Minutes**
- b. **TSCBOT: TSC Capital Project Requests 2020**

V. **Public Speakers**

Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.

None

VI. **Time Certain**

- a. **NONE**

VII. **Executive Senate Reports**

- a. **TSCBOT**  
Douglas Kurtz, Chair, provided an update report on the proposals and activities for TSCBOT. The report is an attachment to the minutes.
- b. **CAMP TITAN**  
Asha Nettles, Director of Leader and Program Development, provided an update report on the goals, budget and activities for Camp Titan. The report is an attachment to the minutes.

VIII. **Unfinished Business**

- a. **NONE**

IX. **New Business**

- a. **Discussion: Board of Directors Spring Goal Planning**

*The Board will discuss the Board of Director's spring goals and plans for the coming semester.*

Baker opened the floor to discussion on the Board of Directors goals and plans for the Spring 2020 semester. She asked each director to share one to three actions that they would be taking during the semester. All goals are to be submitted to the Vice Chair at the beginning of the spring semester. Discussion ensued.

- Therrien shared information about accomplishment; shared inter-department reading list/book club to start in their college.
- Aguirre shared supported the implementation of latinx show during the semester. Working on BFA outline, prep for semester; more transparency outreach for BOD for Arts; Helping theater club to be a part of AICC.
- Sidney - asked Dean to be more present around college, connect more with Dean.
- Barillas - AVP issue lack of access to classes, have a better plan for
- Rajmane - survey students to determine issues/needs. Also, lookig at why International STudent numbers dropping in grad program.
- Mitchell, reaching out to students; utilize, tabling in addition to handouts.
- Baker, software to increase licensing in library, worked iwth IT. Work on more BOD communication.
- Linares - Working with Dean to add a book list. Asking for books that speak to social change. Working on Resolutions and implementation. Hold self accountable to work with marginalized students on campus. Work to get a response from VP Kim in

regards to the surplus in the CSU.

- Cook, make sure funded/funding councils feel more connected to ASI, and that the BOD is a resource. During spring, budget proposal process, encourage councils to be detailed. for Improve advising process for 3rd, 4th and 5th year.
- Cortes, safe space for communities; Address how professors teach math??
- Hanna, working with AD to put a TV in student lounge; update bulletin boards in college, include ASI resources

Aguilar arrived 1:56pm

- Neal, shared last meeting, going into full time internship.
- Calderon, shared met with Dean, shared need to address opening Tuffy's Basic Needs extending hours. Will be meeting with Dean Hunt on TBN.
- Reveles, collaborating with Programming, to open tabling to ICC's, more visibility/marketing to reach out to students in all areas who want to be teachers. Open to students that are on campus later in the day.
- Soria, visibility campaign for the new Success Center and for the BOD representatives.
- Jakob, t-shirt contest, build Comm pride through apparel design, competition, make part of Comm week. Looking into a survey process to get student feedback.
- Kalra - spoke to the book list idea suggested talking to Student Affairs they are looking into a campus wide common read program. for Programming, talk to USB. for the Hate you Give event, connect with SJEC to consider feedback/follow-up for the event.
- Aguilar shared his goals include next steps for Food Pantry on campus. Low Cost Course materials program.
- Linares asked if students at large/BOD could get involved in the low cost textbook program. Aguilar shared will bring more information to student leaders, probably during break. Linares recommended Therrien to work on program.

## X. Reports

### a. EXECUTIVE REPORTS:

The Executive Officers provided highlights from their written reports.

#### 1. Executive Officers Report

### b. BOARD LEADERSHIP REPORTS:

The Board Leadership provided highlights from their written reports.

#### 1. Treasurer/Secretary Report (Cook)

#### 2. Vice Chair (Linares)

#### 3. Chair (Baker)

## XI. Announcements/Member's Privilege

- Neal thanked ASI Admin/support, Collins and Allen. Thanked the Board for the support and wished all the best for next semester.
- Aguilar reminded all about their accomplishments for the semester. Wished all happy holidays.
- Linares shared the discussion on goals was helpful and it should be continued throughout the year, monthly.

- Allen thanked Neal for his service, good Director over the past couple of years. Commended the Directors and Exec Officers for their work this semester. Proud of ASI, and the student leaders and the work that they are doing. Thank you to all. Rest, good luck on finals.
- Baker thanked all for their work and efforts.

**xii. Adjournment**

Lorren Baker, ASI Board Chair, adjourned the meeting at 2:18 p.m.



\_\_\_\_\_  
Brittany Cook, ASI Treasurer/Secretary



\_\_\_\_\_  
Susan Collins, Recording Secretary

## Roll Call 2019-2020

### 12/10/2019 ASI Board Meeting Roll Call

Attendance	Board Members		
		Present	Absent
Arts	Aguirre	1	
CBE	Hanna	1	
	Neal	1	
Communications	Soria	1	
	Wright	1	
Education	Calderon	1	
	Reveles	1	
ECS	Mitchell	1	
	Rajmane	1	
HSS	Therrien	1	
	Linares	1	
HHD	Alvarez	1	
	Barillas	1	
NSM	Cook	1	
	Cortes	1	
Univ. President's Rep.	Pang	1	
Academic Senate Rep.	Stohs	1	
Chair (Arts)	Baker	1	
		Present	Absent
		<b>18</b>	<b>0</b>

Attendance	Liaisons		
		Present	Absent
President	Aguilar		1
Exec Dir	Allen	1	
Rec Sec	Collins	1	
CCO	Gonzalez	1	
CGO	Hust	1	
CCRO	Jenkins	1	
VP	Kalra	1	
CIDO	Morales-Garcia		
		Present	Absent
		6	1



# TSC BOARD OF TRUSTEES

CALIFORNIA STATE UNIVERSITY, FULLERTON™

Proposal to allocate \$329,500 for 2020 capital projects and purchases.

**PRESENTED TO:** Titan Student Centers Board of Trustees

**MEETING DATE:** Wednesday, December 4, 2019

**PRESENTED BY:** Raechel Rix, Vice Chair of the TSCBOT Facilities Committee  
Aaron Tapper, Director, Titan Recreation  
Jeff Fehr, Associate Director, Titan Student Union

## **BACKGROUND**

As directed by California Education Code, CSU Chancellor's Office Executive Order, and System-wide Revenue Bond Requirements, ASI is required to maintain and reinvest in Titan Student Union and Student Recreation Center facilities and equipment. Annually, the Titan Student Center Board of Trustees utilizes existing reserve funds for this reinvestment.

ASI management proposes allocation of not more than \$300,000 from the Titan Student Centers reserve funds for the projects outlined in the attached proposals.

## **PROPOSAL**

Allocate \$329,500 from the Titan Student Centers reserve funds for the projects outlined in the attached proposals.

## **RATIONALE**

Reinvestment in Titan Student Union and Student Recreation Center equipment and facilities improves services and programs for the CSUF student body, increases facility use and flexibility, and addresses appearance and safety issues within ASI facilities.

## **IMPACT**

Impact on students, programs and services varies by item. Information is contained on the cover sheet for each item.

## **BUDGET IMPACT**

Titan Student Centers reserve funds will be depleted in the amount approved.

## **IMPLEMENTATION TIMELINE**

Approved purchases and projects will be started during the 2020 calendar year. If unavoidable delays occur, funds remain available for approved projects for not more than three calendar years.

## Titan Student Centers Capital Requests 2020

<b>Titan Student Union</b>	<b>Actual</b>	<b>Proposed</b>
Pavilion Projectors/Screens	\$ 112,900	\$ 113,000
<b>TSU Total:</b>	<b>\$ 112,900</b>	<b>\$ 113,000</b>

<b>Titan Recreation</b>		
Outdoor Rental Center	\$ 16,770	\$ 17,000
Outdoor Workout Area	\$ 133,189	\$ 133,000
Pool Furniture	\$ 5,138	\$ 5,500
<b>SRC Total:</b>	<b>\$ 155,097</b>	<b>\$ 155,500</b>

<b>TSC</b>		
Hydration Stations	\$ 60,530	\$ 61,000
<b>TSC Total:</b>	<b>\$ 60,530</b>	<b>\$ 61,000</b>

**Total Requests: \$ 328,527 \$ 329,500**

BOT  
Fall 2019

Douglas Kurtz



# Accomplishments

- ▶ Updated:
  - ▶ TSU Operating hours
  - ▶ UCC room rates
  - ▶ Club Office space
  - ▶ Capital Expenditure

# Winter Break

- ▶ Visiting four schools in the Bay Area to gather ideas for an SRC Expansion
- ▶ Retreat August 8<sup>th</sup> and 9<sup>th</sup>

# Next Semester

- ▶ Build on the progress we've made
- ▶ Projects:
  - ▶ SRC Expansion
  - ▶ Theater renovation
  - ▶ Program and Service evaluation
  - ▶ Budget review
  - ▶ Food Insecurity/ Food Pantry
  - ▶ Bowling Poster
  - ▶ Roscoe's
  - ▶ TSU Remodel



# Camp Titan Presentation

Asha Nettles, Director, Leader & Program  
Development ... Also Camp Titan  
Administrative Director



# Goals

- Redeveloping our “freshman class” of counselors
- Redesigning our outreach to more communities
- Taking a closer look at our trainings and preparation
- Evaluating how we are serving the community through these efforts and the student volunteers that are involved with our program

# Budget

- Fundraising Goal: \$50,000
- Supplies (\$9,425): 1%
- Printing and Advertising (\$1,775): 2%
- Communications (\$745): 6%
- Live Scan (\$9,000): 0%

# Budget

- **Contracts/Fees/Rentals (\$65,065) : 1%**
- **Travel (\$15,00) : 0%**
- **Dues and Subscriptions (\$2,000) : 64%**



# Upcoming Events

- **Camp Titan Holiday Party**
- **THANK YOU TO EVERYONE WHO HAS GIVEN!**
- **Counselor applications open at the beginning of spring semester!**



**December 10, 2019**  
Board of Directors  
Executive Officers Report

**PRESIDENT**  
AARON AGUILAR

Hello all!

As we head into these last couple weeks of the semester, I only have a couple questions and updates for you all. First off, I hope you were all thoroughly informed by last week's resolutions report; please feel free to let me know if you have any further feedback or specific questions you would like to see addressed during next semester's presentation. Going along with that, as echoed by both Keya and a few of our directors at the close of the meeting, please take the upcoming winter break as an opportunity to evaluate which resolutions specifically stood out to you within the presentation that you would personally like to words towards progressing during the Spring semester. There are numerous opportunities available for us as student leaders to advance these actionable items requested of the university by our organization in the past; please let me know if you would be interested in meeting to further discuss any resolutions of interest. Additionally, last week also saw the second meetings of both the Student Fee Advisory Committee and Student Success Initiative Fee Advisory Committee along with the CSUF Philanthropic Foundation Board of Governors meeting. If you have any questions about any of the developments or initiatives discussed at these meetings, please do not hesitate to reach out! Other than that, thank you so much for all of the effort and energy you have put forth towards serving students this past semester and I wish you all nothing but the best of luck in your finals and a very happy holiday season with your friends and family along with a spectacular new year! I'll see you all next decade! :)

**VICE PRESIDENT**  
MANSI KALRA

Last week I joined the APIDA Heritage Month and graduation planning committee. We will be spending the next few months working on what we want this year's events to look like and also basing our theme around relevant events happening in the APIDA community currently. I also sat on a campus climate think tank to discuss different ways in which departments are addressing our campus climate. We emphasized the need for long term, systematic change to take place in order to truly make our campus more inclusive.

We have our final executive senate meeting of the decade (!!) this Tuesday. We will be wrapping things up by providing the councils with a chance to offer feedback regarding this semester and how we can improve next semester.

Programming is all wrapped up in terms of events, and the final thing for the semester is All Night Study! Please be sure to spread the word about this event to your councils.

Thank you all again for grading scholarships. I appreciate any and all feedback regarding the process. Also, I have gift cards for all the scholarship graders! Please stop by the executive offices this week to pick yours up.

Other than that, seeing as this is the final report of the decade, I wanted to take a moment to thank you all for your hard work so far this term. Take the break to relax and reflect on your goals and progress. It hasn't been an easy semester for our campus so I hope that you all are doing what is best for YOU! Take care of yourselves. :)

**CHIEF CAMPUS RELATIONS OFFICER**

CLAIRE JENKINS

Hello all,

Just wanted to let you know we will be moving the Basic Needs Panel to next semester! Please have a wonderful finals week and winter break!

**CHIEF COMMUNICATIONS OFFICER**

ISAAC GONZALEZ

Hello everyone!

We are currently wrapping up the next Direct from the Board episode. Once again, I'd like to thank R.C. and Marcus for the great job that they did – it looks really good! We will be releasing the episode by the end of this week. I would greatly appreciate it if you could share it around so that our students are kept up to date with what you all are working on.

With this episode of Direct from the Board, we have now put out three episodes. This video series is meant to recap what you are all doing as a board so I greatly value your feedback. To gather more feedback from you all, I have created a small survey ([http://fullerton.qualtrics.com/jfe/form/SV\\_1M8poMhZFtOBtIP](http://fullerton.qualtrics.com/jfe/form/SV_1M8poMhZFtOBtIP)). Please take it after the third episode is released. I will use your feedback to evaluate what to change for next semester's episodes.

Thank you all for the work that you have done throughout the year. I hope that finals treat you all well and that you all enjoy your breaks!

**CHIEF GOVERNMENTAL OFFICER**

TORI HUST

Hi Everyone,

Lobby Corps hosted the Public Service Resource Fair last week. It was a very exciting event. However, when the Spring Fair comes around we will need help getting more students to come to it and spreading the word.

I just want to wish you all the best with finals and ask you to reflect on the things that we have been able to accomplish in this semester. Though there have been many ups and downs, we have learned a lot together, and I look forward to what the next semester brings. Let's make it a better one! Happy holidays to you all.

**CHIEF INCLUSION & DIVERSITY OFFICER**

MONICA MORALES-GARCIA

Hello All!

This week I attended:

- Building Community: Compassion and Resilience in Turbulent Times (hosted by Bobbie Porter & Dr. Reneau)
- White Privilege in the Latinx Community (My collaboration with the CRC)
- Graduate Education Committee Meeting
- Shakin Sh\*t Up! A Feminist Symposium
- Meetings with:
  - Bobbie Porter (HRDI)
  - Keya Allen (ASI)



# BOARD OF DIRECTORS

CALIFORNIA STATE UNIVERSITY, FULLERTON™

## CHAIR, VICE CHAIR & TREASURER/SECRETARY REPORT

December 10, 2019

### **Brittany Cook, Treasurer/Secretary:**

We made it, y'all!! Last week of instruction!!

- **Finance Committee**

- Last week, we approved the Children's Center to take funds from their reserves to pay for new flooring, outdoor toys/furniture, and a Wi-Fi upgrade. Also we formally removed some old financial policies that were still floating around that were either a procedural item (so not really appreciate to be considered a policy) or policies that were broken up and integrated into other, newer financial policies.
- The plan was to not have a meeting this week to give my beautiful committee (and myself LOL) time to study, focus on exams, and cry in the library, but I don't know. As much as I'd love an extra 1.25 hours of my Thursday back, Cru submitted a contingency request for a winter conference 12 minutes before the deadline. I'll have to talk to Lionel about it on Monday, so we'll see. To be determined!

- **Executive Senate**

- I wasn't able to be at this Thursday's meeting because I had to stay longer after class, but it was a very short meeting. Mostly a check-in with the student leaders as well as getting a general idea for what time we might want to hold Exec Senate meetings next semester.
- I met with NPHC Treasurer last week and I'm meeting with the CSICC president this Wednesday to get them all up to speed. From what I've gathered so far, neither council were checking their organization's email... for the entire semester... which is quite alarming. I plan to follow up with these councils again over winter and after finals when things are calmer. During this time of the semester, everything's on fire. I don't expect them to be wearing their student leader hats during these next two weeks, but I am glad I got to do a quick check-in before people start scattering for break.

These next several days are going to be grueling and the hours are going to feel like days, but hang in there a bit while longer. Pain is temporary, GPA is forever. :(

Good luck on your finals!

Brittany

### **Maria Linares, Vice Chair/Secretary:**

*Greetings ASI,*

*I hope you all had a productive weekend.*

## Governance

- ◆ We had our last Governance meeting last week. Our next meeting will January 23, 2020.

## Meetings/Events attended:

- MESA's Las Posadas event
  - Public Service Resource Fair
  - Met with Drew and Melanie
  - Participated as a panelist at the H&SS transfer orientation
- ❖ This month is Kristyne and Carol's birthday. We will be on break during their birthdays so I would like to say, HAPPY early BIRTHDAY Kristyne and Carol! I hope you have the best birthday ever.
  - ❖ BOD: Please remember to take the ASI Executive Team survey  
<https://www.surveymonkey.com/r/1920execsurvey>

I hope you all get some rest over break and are able to take care of yourselves so you can come back strong in the Spring. It was a very intense semester, but we pulled through. Now let's focus on finals and keeping our semester and overall GPA strong so we can continue in our positions next semester. If you need anything from me over break, please text me. I will be in town.

Good luck with finals and happy holidays!

***Maria***

## **Lorren Baker, Board Chair:**

Hello Team,

The end of the semester is near, and I know many of you should be quite busy with your responsibilities and classes. Don't forget that you can apply for graduation, to update your outlook calendars for next semester, and to start studying for finals early. I hope to talk to you all on the phone if possible over the next month. Please remember to update your goals and give me a written or typed version by the beginning of next semester - you may also include ideas you have for the board or recommendations.

Don't forget to schedule breaks, and things for your wellness in these next couple weeks.

In the end of November, Maria and I attended a conference for student leaders. We attended this conference in Orlando where we talked to student leaders from all across the United States and some international students as well. This experience was rejuvenating as we talked to many students that faced hardships like our school has this last semester. The workshops addressed such things that helped with

communication, trust building, cultural competencies, burnout, professionalism, mental health, food insecurity, and more. I enjoyed this conference, as the information was applicable to our school and helped give ideas and suggestions to some things we face. We've had Chairs travel to this conference in the past, so they gave us a plaque with the years we've attended. I recommend this conference to future leaders.

Keep up the hard work for the semester, winter break is almost here!

Best,

Lorren Baker