Minutes

Children's Center Advisory Committee

📅 Tue September 13th, 2022
⏰ 3:00pm - 4:30pm PDT
📍 ASI Boardroom - Titan Student Union
👥 In Attendance

1. **Call to Order**
   Morgan Diaz, Board Vice Chair and Children's Center Advisory Committee Chair, called the meeting to order at 3:01 pm.

2. **Roll Call**
   Members Present: Diaz, Toh-Heng, Pugh, Vences
   Members Absent: None.
   Liaisons Present: Allen, Aquino, Kelley, Palacios
   Liaisons Absent: None

   According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

   * Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

   ** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. **Approval of Agenda**
Decision:  (Vences-m/Toh-Heng-s) The agenda was approved by unanimous consent.

4. Approval of Minutes
   None.
   None.

5. Public Speakers
   None.

6. Reports
   a. Chair:
      Diaz provided verbal highlights from her report. She did not provide a written report.
   b. Associate Executive Director
      Allen provided highlights from her written report. The report is an attachment to the minutes.

7. Unfinished Business
   None.
   There was no unfinished business.

8. New Business
   a. Action: Resolution for Approval of the Children's Center Hours of Operation
      The committee will consider approving the resolution to approve the Children's Center's Hours of Operation for 2023-2024.
      CCAC 22/23 001 (Vences-m/Pugh-s) The committee will consider approving the resolution to approve the Children's Center's Hours of Operation for 2023-2024.
      Diaz yielded the floor to Lydia Palacios to review the resolution.
      Palacios shared they do not have any plans to change the hours from what they currently are.
      Diaz yielded the floor to Allen. Allen had nothing to add stating that the hours are standard.
      Diaz opened the floor to questions and discussion. There were no questions or points of discussion.
Diaz asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision:** CCAC 22/23 001 (Vences-m/Pugh-s) The resolution to approve the Children's Center's Hours of Operation for 2023-2024 has been adopted.

b. **Discussion: Children's Center Parent Survey Results**

*The committee will discuss the results of the Center's Parent's Survey*

Diaz yielded the floor to Palacios to review the results of the Parent's survey.

Palacios shared the survey results and areas the Center would like to improve given the responses they received.

Palacios said since the enrollment is larger this year, they plan to do another survey.

Kelley asked for additional information regarding the ways a parent can volunteer. Palacios shared the various ways a parent can volunteer including assisting with crafts or being a member of the CCAC.

Allen asked why the parent interaction section was so low. Palacios shared the main reason interaction was so low was due to COVID restrictions.

Allen asked what the center is doing to increase interaction. Palacios shared the various ways that they are increasing engagement.

Someone asked for additional information regarding the diaper program and who can take advantage of the system. Palacios said they give priority to students but would not turn away faculty parents in need. Palacios recommended reaching out for the forms to submit an application to request diapers when they need them.

c. **Discussion: Children's Center Fall 2022 Plans and Expectations**

*The committee will receive information and discuss the Fall 2022 Plans and Expectations*

Diaz yielded the floor to Palacios to review the Children's Center's Fall 2022 Plans and Expectations.

Palacios shared background information about the Children's Center and its origins.

Palacios informed members that the Center provides employment opportunities to students in addition to providing licensed and accredited child care.
Palacios informed members they receive grants to provide subsidized childcare for families.

Palacios said they struggle with letting people know that they are here on campus; as a result, they cannot accurately determine how many CSUF Students are in need of child care.

Palacios said they are currently providing child care to over 90 families which is 60% more than the previous semester.

Palacios shared that they have future goals to increase family and committee engagement.

Palacios shared the ways in the past that committee members would come and help; past members would come and read to the kids.

Diaz opened the floor to questions.

Vences asked if positions were still open for students to apply and volunteer. Palacios said they are still looking for substitutes and all permanent positions are filled at this time.

Vences asked where students can find additional information. Palacios said this information can be found on the ASI Website but recommended reaching out to her via email for any additional questions.

Diaz opened the floor to discussion.

Diaz shared with the Board that a recurring problem she sees is a lot of students on campus are unaware of the resources available to them.

Pugh asked if different department websites can have a page highlighting all the resources that can be available to them. Pugh said word of mouth is great, but they cannot tell everyone so a structure like this would be beneficial.

Allen said to make the announcement at the Board Meeting and request everyone speak with their Deans and they can add a link to the websites linking them to the ASI Website where their resources are.

9. **Announcements / Members Privilege**
   Diaz said that reading with the kids is very cute.

   Pugh shared information about her work over the summer working with children in an effort to share ideas with Palacios.

10. **Adjournment**
    Diaz, Chair, adjourned the meeting at 3:45 p.m.
Morgan Diaz, Children's Center Advisory Committee Chair

Crystaal Washington, Recording Secretary
## Roll Call 2021-2022

### 09/13/2022 Children's Center Advisory Committee Roll Call

<table>
<thead>
<tr>
<th>Attendance</th>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>CHAIR(ARTS)</td>
<td>DIAZ</td>
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<td>HSS</td>
<td>TOH-HENG ALISA</td>
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<td>EDU</td>
<td>PUGH NATALY</td>
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<td>HHD</td>
<td>VENCES BERNICE</td>
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**Present Absent**

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*Recording Secretary: Crystaal Washington*
The scholarships awarded by Associated Students, Inc. are not restricted to any particular major or field of study. Each scholarship has specific criteria, you can read the full descriptions on the website.
- Adult Re-entry Scholarship
- Graduate Student Scholarship
- Harvey A. McKee Distinguish Student Leadership
- Kyle S. O’Brien Memorial Scholarship
- William G. Pollock Scholarship
- William D. Puzo Memorial Scholarship
- Student-Parent Scholarship
- Associated Students Inc., CSUF & Titan Shops Book Loan Scholarship Program
- Formerly Incarcerated Students Scholarship
- Titan Dreamers Scholarship
- International Students Scholarship
ASI Scholarships

- Scholarship Application **Opens:**
  - Monday, **August 22, 2022** at 8AM

- Scholarship Application **Closes:**
  - Monday, **October 10, 2022** at 5PM

- Questions? Call or email at:
  - (657) 278-3295 or asi scholarships@fullerton.edu
- The Children’s Center places an order based on the sizes requested from the previous month and sends an email to the parents of enrolled children with a Wufoo link for specifying preferred diaper sizes.

- They will package and label the diapers and send families an email when they are ready for pick up

- If you have questions, email Lydia lpalacios@fullerton.edu or Deisy deiherandez@fullerton.edu
- Serves to distribute foods and support students facing food insecurity.
- Any enrolled CSUF student can visit The Pantry, regardless of financial status, class level, residency, or enrolled unit amount.
ASI Food Pantry

The Pantry
Associated Students Inc.

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON™

QR Code
BEYOND THE CONVERSATION

A CONVERSATION WITH
ACTOR,
ACTIVIST,
ENTREPRENEUR,

DANNY TREJO

THURSDAY
SEPTEMBER 29, 2022
6 PM
TITAN STUDENT UNION
PAVILION

TO RSVP FOR BEYOND THE CONVERSATION SCAN THE CODE TO THE RIGHT.
<table>
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<tr>
<th>Event</th>
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<tbody>
<tr>
<td>Beyond the Conversation - Danny Trejo</td>
<td>9/29/2022</td>
<td>6:00pm</td>
<td>TSU Pavilion</td>
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<tr>
<td>ASI Scholarships</td>
<td>8/22/22 - 10/10/22</td>
<td>8:00am - 5:00pm</td>
<td>Online</td>
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<tr>
<td>Farmer's Market</td>
<td>Tuesdays (weekly)</td>
<td>11:00am-2pm</td>
<td>Near TITAN Letters</td>
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Resolution for Approval of the Children’s Center Hours of Operation
Sponsor: Morgan Diaz

WHEREAS, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI operates the ASI CSUF Children’s Center on campus, works to support CSUF student parents as they pursue their education, and to support CSUF staff and faculty parents as they work and teach; and

WHEREAS, the ASI Board of Directors annually approves the Children’s Center operating budget, programs and services; and

WHEREAS, operating hours begin July 1, 2023 and continue through June 30, 2024; therefore let it be

RESOLVED, the ASI Board of Directors approves the hours of operation of the Children’s Center for 2022-2023 to be Monday through Thursday from 7:45 a.m. to 5:45 p.m., Fridays from 7:45 a.m. to 5:15 p.m. during the fall and spring semester and Monday through Thursday from 7:45 a.m. to 5:30 p.m., Fridays from 7:45 a.m. to 5:15 p.m. during winter and summer intersession and semester break weeks; and

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the DATE day of MONTH in the year two thousand and twenty-two.

__________________________________________
Isabella Galvan
Chair, Board of Directors

__________________________________________
Ramón Aquino
Secretary, Board of Directors
Parent Survey Results

1. How satisfied are you with the overall quality of this program?
   ❖ 97.3% Very Satisfied
   ❖ 2.7% Satisfied
   ❖ 0% Not Satisfied

2. Do you feel that:
   a) Your child is safe in this program?
      ❖ 100% Yes
      ❖ 0% No
   b) Your child is happy in this program?
      ❖ 100% Yes
      ❖ 0% No
Parent Survey Results

3. Have you received information from the program about the following?
   a) How children develop at different ages
      - 97.3% Yes
      - 2.7% No
   
   b) Parenting skills
      - 89.2% Yes
      - 10.8% No
   
   c) Where to report health or safety concerns and complaints
      - 94.6% Yes
      - 5.4% No
   
   d) Experience and training of program staff
      - 94.6% Yes
      - 5.4% No
   
   e) How you can get involved with your child’s program
      - 94.4% Yes
      - 5.6% No
Parent Survey Results

4. How satisfied are you with these characteristics of your child’s program?

a) Hours of Operation
   - 70.3% Very Satisfied
   - 29.7% Satisfied
   - 0% Not Satisfied

b) How assistant teachers communicate with you
   - 81.1% Very Satisfied
   - 18.9% Satisfied
   - 0% Not Satisfied

c) Interaction with other parents
   - 64.9% Very Satisfied
   - 32.4% Satisfied
   - 2.7% Not Satisfied
Parent Survey Results

4. How satisfied are you with these characteristics of your child’s program? Continued...

d) Parent volunteer opportunities
   - 48.6% Very Satisfied, 45.9% Satisfied, 5.4% Not Satisfied

e) Health and safety policies and procedures
   - 86.1% Very Satisfied, 13.9% Satisfied, 0% Not Satisfied

5. Have you had a chance to volunteer in the classroom?
   - 8.1% Yes
   - 91.9% No
Parent Survey Results

6. Would you like more opportunities?
   - 80% Yes
   - 20% No

7. What are the barriers that make it difficult for you to volunteer?
   a) Time: 50%
   b) Finances: 4.8%
   c) Interests: 0%
   d) Not aware of these opportunities: 35.7%
   e) Other: 9.5%
Children's Center
Fall 2022
• ASI Inc, CSUF Children’s Center began in 1971 by a group of student parents, whom needed childcare to attend CSUF, at an offsite church.
• June of 1979 the Children’s Center was moved to campus and was housed in the temporary buildings located off of Corporation Drive and State College.
• A Student Fee Referendum was passed to begin collecting fees entirely to fund a new Child Development Facility. The Facility opened in Spring 2011.
• For over 51 years now, The Children’s Center has been a premier program of the Associated Students, Inc.
What do we do?

- At this time, we are offering in person childcare services.
- We are currently operating 5 classrooms. The age range of children being offered in person care is 3 months to 6 years of age.
- Current hours of operation are 7:45-5:45 Monday through Thursday and 7:45-5:15 Friday.
- We continuously strive to implement a high quality early education program that provides a safe and nurturing environment while promoting the physical, social, emotional and cognitive development of young children.
- We also provide the opportunity for CSUF students to gain real life hands on experience, training and professional development tools to develop skills for future careers through on campus employment.
Who we are?

• 14 Professional Full Time Staff in charge of program administration, classrooms and food program. All professional staff have a range of 7 to over 32 years of experience working with young children, families and at campus childcare facilities.
• 3 grant funded Permitted Teachers that work in classrooms in the absence of Master Teachers.
• 53 Student Assistant Staff, which may include substitutes. Some of these students work at our front office and in our kitchen supporting our program.
• 19 Interns that are from Psychology, Human Services Department and CHAD Department. 19 CSUF students earning academic credit for interning at the Center.
Other Important Information

• We are accredited by the NAEYC (National Association for the Education for Young Children.
• We operate a licensed facility and receive grant funding from Orange County Department of Education, California Department of Education, Department of Social Services and United States Department of Education to provided free or reduced childcare to families.
Some Things Impacting our Programming

• Ability to determine how many students on campus are actually in need of care and informing students that in many instances care is free.
• Age changes for children to be able to attend Tk and Kindergarten has impacted our preschool program.
• Ongoing health concerns in the community.
Some Future Work

• We will continue working on collaborating with other departments to build and increase services to CSUF Students and community.
• We will be working on improving our marketing of resources, videos and those electronic resources we have available.
• We will continue to move towards increasing operations and enrolling additional families in the upcoming months.
• Implemented a secondary advanced professional training program for our returning student employees. This will be individualized and specialized to meet the students needs.
• Increase family engagement opportunities.