

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

<b>Facilities Committee MINUTES October 31<sup>st</sup>, 2018</b>
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**CALL TO ORDER**

Chris Evans, Chair, called the meeting to order at 3:00 p.m.

**ROLL CALL**

Members Present: Aguilar, Borjas, Duncan, Evans, Gil, Quach, Torres, Vanderhook  
*Duncan left at 3:56 pm*

*Kurtz left at 3:46 pm*

Members Absent:

Officers Present: Allen, Fehr, Kurtz, Martin, Tapper

Officers Absent:

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the committee who does not remain until the scheduled ending for the meeting (4:30 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the committee who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

**APPROVAL OF AGENDA**

The agenda was approved as presented. (Aguilar-m/Torres-s)

**APPROVAL OF MINUTES**

The minutes for the October 17, 2018 meeting were approved as presented (Vanderhook-m/Torres-s)

**PUBLIC SPEAKERS**

**TIME CERTAIN**

Drew Wiley Director, Leader & Program Development.

Wiley provided information regarding the office space program.

- There are 12 spaces for offices.
- Waiting list is a ranked order.
- Applications were due October 19, 2018.
- Application grading was due November 07, 2018.

Claudio, how often do candidates on the waiting list get an office space?

Wiley, there may be one or two clubs from the waiting list that get an office space.

Gil reminded the committee to set enough time aside to grade the applicants because it can be time consuming.

Discussion ensued.

**UNFINISHED BUSINESS**

None.

**REPORTS****a. Chair**

Evans reported the following:

- 1) Fehrn would be meeting with campus to discuss solar panels.
- 2) Office Space applications closed October 19, 2018. Final results would be presented to the November 14, 2018 committee meeting.
- 3) The ASI student employee was being finalized. The purpose of the survey was to get feedback on the TSU. Evans would contact the Executive Officer to question suggestions.

**b. Associate Director,  
Titan Student Union**

Fehrn reported the following:

- 1) The process of changing door was delayed.
- 2) Attended the Facilities Management Conference, October 28-30, 2018. Fehrn stated it was a great experience to network with other CSU's.

**c. Marketing  
Liaison/Trustee,  
TSCBOT**

Vanderhook reported the following:

- 1) The TSC promotional pens and tote bags had the TSCBOT logo.
- 2) Additional handbills were ordered to explain what and who is TSCBOT.
- 3) Worked with Kaetlyn Hernandez, Chief Communications Officer to have Riley Duncan on the Podcast.
- 4) The video about TSCBOT is pending.

**NEW BUSINESS****a. Discussion: SRC  
Projects**

Evans yielded to Vanderhook.

Vanderhook stated the first SRC project would be adding SRC letters on the eastside of the building to make it visually appealing. The second option would be adding LED lights to make the letter visible at night.

Evans yielded to Duncan.

Duncan, have you considered adding the ASI logo?

Evans, what is the price difference for the letters with and without letters?  
Tapper, it is \$10,000 for letters with lights and \$4,000 without the light.

Tapper informed the committee that the ASI logo changes often. He recommended for the logo not to be included.

Vanderhook stated that the lifespan for the letter would be 10 years.

Evans yielded to Borjas.

Borjas, what is the long term intent?

Duncan suggested doing vinyl on the windows instead of the letters.

Vanderhook stated the intent of the letter is recognition.

Martin stated mesh vinyl would be the best option for the windows. Martin stated that ASI logo changes too often.

Evans, why weren't letters added on the building during the constructions of the building?

Tapper, adding the letters during the construction in 2008 was not a priority.

Evans, how would the letters be lit at nights?

Tapper stated they would be working with building engineers and the company to install it. Each letter would have its own LED source.

Evans yielded to Aguilar.

Aguilar expressed he liked the idea.

Evans yielded to Fehrn.

Fehrn informed the committee that if there was an expansion of the SRC \$10,00 would not be an immense financial impact. \$10,000 is not a big expense in the cause of 10 years.

Evans moved to discuss the second SRC project, Intramural sports wall of champs in the SRC.

Evans stated that the wall would honor all teams that have won championships.

Evans, how will this project be funded?

Tapper stated the funds would be from the SRC budget.

Evans yielded to Duncan.

Duncan, how will all leagues be incorporated?

Tapper clarified that the wall would have room for all the leagues.

Evans moved to discuss the third project, grass area outside the SRC.

Refer to document for additional information.

**ANNOUNCEMENTS/MEMBERS'  
PRIVILEGES**

Evans yielded to Borjas.

Borjas, can you elaborate why the committee is discussing expansion of the SRC.

Evans stated that the SRC is old and the capacity is not enough space for the need. It is a project that is being analyzed to determine the cost and long term goals. Evans clarified that an expansion is just a discussion and nothing has been finalized.

Evans yielded to Tapper.

Tapper stated that he would like to be strategic about the SRC expansion. The planning process for the SRC took seven years. The discussion allows the committee to think about future SRC expansion project. Tapper stated that they would be analyzing benchmarking surveys in Spring 2019.


Borjas, what is the capacity?


Tapper, the SRC was designed 15 years ago for a 25,000- 30,000 capacity.

Borjas suggested to consider a low enrollment for 2025 when designing the expansion.

#### ADJOURNMENT

The meeting adjourned at 4:03 p.m.

  
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Chris Evans, Chair

  
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Kristyne Robles, Recording Secretary