



## Minutes

### Facilities Committee Meeting

📅 Wed October 30th, 2019

🕒 3:00pm - 4:30pm PDT

📍 TSU Board Room

#### I. **Call to Order**

Rix called the meeting to order at 1:37 p.m.

#### II. **Roll Call**

Members Present: Aguilar, Baker, Carlsen, Evans, Hallett, Kurtz, Rix, Shabak, Sheriff

Members Absent:

Liaisons Present: Fehrn, Tapper, Sharma

Liaisons Absent: Martin, Wiley

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (4:30 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

EXCUSALS: NONE

#### III. **Approval of Agenda**

(Shabak-m/Hallett-s) The agenda was approved as presented by unanimous consent.

#### IV. **Approval of Minutes**

##### a. **10/2/2019 Meeting Minutes**

(Aguilar-m/Shabak-s) The minutes from the 10/02/2019 meeting of the Facilities Committee were approved as presented by unanimous consent.

#### V. **Public Speakers**

NONE

## VI. Reports

### a. Chair

Rix provided a written report from the Facilities Committee Chair. The report is an attachment to the minutes.

### b. Marketing Liaison

Aguilar reported handbills are ready, 150 ordered. Working on flyers and ACUI shirts.

### c. Associate Director, Titan Student Union

Fehr reminded the Trustees attending the upcoming ACUI conference, Kristyne Robles, Exec Office Coordinator is working on travel arrangements, and Fehr will be traveling with the team to the event. Reach out to Robles or Fehr if you need assistance in preparing for the conference.

## VII. Unfinished Business

### a. NONE

## VIII. New Business

### a. Action: TSU Student Organization Office Space Allocation - Spring 2020 (Rix)

**FC 001 19/20 (Kurtz-m/Baker-s)** A motion was made and seconded to approve the TSU Student Organization Office Space Allocation for the Spring 2020 semester.

Rix reviewed the proposal and the process and yielded to Asha Nettles, Director LPD to review the grading process and the final Roster for Club Space Allocation for Spring 2020. The proposal and supporting documentation is an attachment to the minutes.

Rix opened the floor to questions.

Evans asked if anything different was done for marketing this process to clubs and orgs. Nettles shared used the same/similar process as in the past.

Rix opened the floor to discussion.

Kurtz shared the process looks well structured, there are a good set of clubs, and they look to be in the right spots.

Evans shared concerns with some of the questions and ranking in the process. Also, eliminating the names did not really help in allocating spots to groups that he felt should have been given greater weight.

Kurtz shared having the number of students in the club is good data to have, shows how much the use of space will help. Shared thoughts about the grading process and shared that the committee should focus on debating if clubs are in the right space.

Evans shared other notes/concerns about trying to keep clubs straight when using numbers versus names and allocating points for grading.

Rix shared that she wrote special notes under the clubs to keep track.

Kurtz asked Evans for further clarification.

Evans reiterated that the process was not as clear without the names. Evans shared that he wanted to revisit the assignments. He referenced ADClub, application #3 and they were

ranked number 16 in the final process. AdClub has 38 members. Evans shared an overview of the application and the benefits the club would experience in receiving space. He recommended removing Diversity Resilience Education Access Movement Cooperation and replacing them with AdClub. Rix asked for clarification regarding the proposal change and if Evans was amending the roster.

**Evans made amendment 001 to motion FC 001 to replace Diversity Resilience Education Access Movement Cooperation with AdClub. Carlsen seconded amendment 001 for motion FC 001 19/20. Carlsen shared that AdClub was also ranked higher on his grading roster. Shared Diversity Resilience Education Access Movement was ranked lower due to their primary need for storage. Shared thoughts about ADClub's office hours. Kurtz shared information regarding AdClub grading and Diversity Resilience Education Access Movement Cooperation, he agreed with Evans. Rix asked if there were any objections to moving to a roll call vote on the amendment. There were no objections. Amendment 001 to motion FC 001 19/20 passed with 8-1-0 roll call vote.**

Rix asked if there were any objections to moving into a roll call vote on the amended proposal. There were no objections.

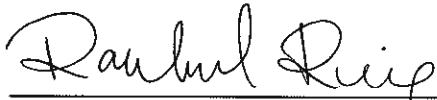
**Decision: FC 001 19/20 (Kurtz-m/Baker-s) Roll Call Vote: 9-0-0 The motion to approve the amended proposal for the TSU Student Organization Office Space Allocation for the Spring 2020 semester was adopted.**

#### **IX. Announcements/Member's Privilege**

- Hallett shared student leader social taking place 11/5/19 from 5:00 p.m. to 7:00 p.m. in TSU Pavilion C. Encouraged all to come. Please RSVP.
- Baker shared the Ethnic Studies discussion will take place tomorrow at the Academic Senate meeting.

#### **X. Adjournment**

Rix adjourned the meeting at 3:34 p.m.



Raechel Rix, TSC Vice Chair Facilities Committee



Susan Collins, Recording Secretary

## Roll Call 2019-2020

### 10/30/2019 TSC Facilities Committee

Attendance		Present	Absent
<b>Trustees</b>	AGUILAR	1	
	EVANS	1	
	SHABAK	1	
	CARLSEN	1	
	VACANT		1
<b>BOT CHAIR</b>	KURTZ	1	
<b>ASI BOARD CHAIR</b>	BAKER	1	
<b>ASI PRESIDENTS REP</b>	HALLETT	1	
<b>RSA REP</b>	SOLIS	1	
<b>Chair</b>	RIX	1	
		Present	Absent
		9	1

Attendance		Present	Absent
<b>TSU AD</b>	Fehrn	1	
<b>Marketing</b>	Martin		1
<b>VC Oper</b>	Sharma	1	
<b>SRC Dir</b>	Tapper	1	
<b>AED</b>	Wiley		1
<b>Recording Se</b>	Collins	1	
		Present	Absent
		4	2

Roll Call Votes		amend 001			001		
		Yes	No	Abstain	YES	No	Abstain
<b>Trustees</b>	AGUILAR	1			1		
	EVANS	1			1		
	SHABAK	1			1		
	CARLSEN	1			1		
	VACANT	ABSENT					
<b>BOT CHAIR</b>	KURTZ	1			1		
<b>ASI BOARD CHAIR</b>	BAKER	1			1		
<b>ASI PRESIDENTS REP</b>	HALLETT	1			1		
<b>RSA REP</b>	SOLIS	1			1		
<b>Chair</b>	RIX		1		1		
		YES	No	Abstain	YES	No	Abstain
		8	1	0	9	0	0



## **Raechel Rix, Vice Chair Facilities:**

- Hello everyone. I hope everyone is having a wonderful day. First of all, I hope everyone was able to register for classes, and get that squared away. Today is our first proposal as a committee. I hope you all are as excited as I am!
- For those of you that will be attending ACUI, the long sleeve shirts have been designed and we are in the final stages of ordering them. We will be wearing matching shirts for this event, at least for one of the days. I'll keep everyone updated.
- Shayan, Christopher, Jeff, Drew and I met last week about the TSU Theater Remodel. We have big plans for this project, and we are going to begin directing our research to reflect different categories of wish lists. And I can update you when we have this established.



**CALIFORNIA STATE UNIVERSITY, FULLERTON™**

Proposal to allocate student organization office space in the Titan Student Union for Spring 2020 Semester

**PRESENTED TO:** Titan Student Centers Board of Trustees Facilities Committee

**MEETING DATE:** Wednesday, October 30, 2019

**PRESENTED BY:** Raechel Rix, Vice Chair of the TSCBOT Facilities Committee  
Asha Nettles, Director of ASI Leader and Program Development

### **BACKGROUND**

The Titan Student Union offers a club office space program within the facility for recognized CSUF student clubs and organizations that includes office spaces and storage lockers. Office spaces are allocated by the TSCBOT each semester.

### **PROPOSAL**

Allocate available club office spaces in the Titan Student Union to the recognized student organizations listed on the attached allocation roster for the Spring 2020 Semester.

### **RATIONALE**

Based on the applications for office space submitted, the student organizations listed on the attached roster were assessed to have the best presented applications and plans for using the office space during the Spring Semester.

### **IMPACT**

By offering space to recognized student organizations, the Titan Student Union continues to present opportunities for these organizations to engage with members and prospective members to accomplish club goals. As these spaces are already allocated for student organizations there will be no additional impact.

### **BUDGET IMPACT**

There is no budget impact associated with the proposal.

### **IMPLEMENTATION TIMELINE**

Student organizations allocated space will be contacted prior to the end of Fall Semester 2019 and will move into their offices the week before Spring Semester 2020.

