

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

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| Finance Committee MINUTES August 30, 2018 |
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CALL TO ORDER

Maisune Abu-Elhaija, Chair, called the meeting to order at 1:18 p.m.

ROLL CALL

Members Present: Abu-Elhaija, Baker, Good, Neal, Quinones

Members Absent: None

Officers Present: Lawrence, Torres**

Officers Absent: None

Guests: Drew Wiley

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

The agenda was approved as presented. (Good-m/Neal-s)

APPROVAL OF MINUTES

The minutes from the May 3, 2018 and special May 3, 2018 meetings were approved as presented. (Quinones-m/Baker-s)

PUBLIC SPEAKERS

None.

TIME CERTAIN

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

**a. Information: Charge
of the Committee**

Abu-Elhaija stated she wanted to share information about the charge of the Finance Committee.

Abu-Elhaija stated that there has been a request from Panhellenic to enter into a contract over \$5,000. The amount is already in the approved budget, but policy requires that any contract over \$5,000 has to be approved by the Finance Committee. This action item will be on next week's agenda.

Good asked what the deadline for groups to request agenda items is.

Abu-Elhaija stated that requests must be received the Thursday or Friday the week before, including documentation.

Abu-Elhaija went over the charge of the Committee.

Quinones asked if councils could transfer funds from their A-side to B-side.

**b. Discussion:
Committee Goals and
Objectives**

Torres stated that they could make the request after March 15th.

Abu-Elhaija stated that this discussion item was to determine Committee's goals and objectives for the year.

Abu-Elhaija asked the members for their feedback.

Neal stated that he would like to learn more about how the Committee works and what the proper actions to take.

Quinones stated that he would like more information on how this year's budget was determined.

Abu-Elhaija stated that if there was a specific question about funding, an email can be sent to Lawrence with her copied. Research into the question can be done.

Good asked when next year's budget would be decided.

Lawrence stated that budget season will be starting very soon. Last year, mandatory budget orientations were held in October and November. Deliberations were held in February. The Board acted on the budget in March.

Baker stated that she would like to review where ASI funds go and where any future increased fees would go.

Good stated that there have been concerns expressed by students about where the funds are going. The fees could be raised but not drastically.

Torres stated that goal number one should be to pass a balanced budget. Goal number two should be finding ways to allocate funds more effectively.

Abu-Elhaija stated that the members should also ask their ICC's if there are any issues or concerns that they may have.

Abu-Elhaija stated that she attended the Education ICC meeting. They requested that the travel policy on active versus non-active be revisited.

Abu-Elhaija stated that last year's Committee started discussions on possibly creating a new ICC for special interest groups that do not fall under already established councils. A budget could be established to the new ICC to allocate funding to special interest groups.

Abu-Elhaija asked the members if they would be interested in bringing in guest speakers. One suggestion was to invite the Chair of the IRA Committee to talk about the differences with the IRA and ASI budgets.

Good asked that he wanted information on how the scholarship amounts were determined.

Lawrence stated that there was an ASI policy on student leadership awards. The amounts are not arbitrary and are determined by the University.

Torres stated that he is currently chairing an ad hoc committee for the special interest ICC. He may be looking to delegate the responsibility, if there were interested members.

REPORTS**a. Director of Financial Services**

Lawrence thanked the members for sitting on this Committee. There is a lot of miscommunication, in general. Lawrence encouraged the members to reach out to him and Abu-Elhaija to confirm or clarify any issues, questions or concerns.

Lawrence ended his report with a quote from Marcus Garvey: "With confidence, you have won even before you have started."

b. Chair

Abu-Elhaija reported the following:

- 1) Transparency is the theme for ASI this year.
- 2) Please keep her looped into any discussions.
- 3) Use Slack for any questions or requests for agenda items.
- 4) Abu-Elhaija encouraged the members to bring their laptops or tablets to the meetings.
- 5) Abu-Elhaija is planning on visiting all of the ICC's at least once this semester. She asked the members to reach out to their ICC's to find the best date for the visit.
- 6) Next Thursday is the President's Convocation at 1pm. In the past, the event has not been open to students, but this year it is possible. Abu-Elhaija asked if the members would be open to moving the meeting to 2:30pm. The members agreed to move the meeting.

**ANNOUNCEMENTS/
MEMBERS' PRIVILEGE**

Torres apologized for being late to the meeting.

Torres reminded the members to sign up for Discoverfest and the Breakfast with the Boards.

Abu-Elhaija stated that All Day ASI is September 12th.

Abu-Elhaija stated that the College of Education is hosting the Maywood Education Fair. She asked the members to follow the event on social media. This event uses IRA funding. They will be giving scholarships to 30 high school seniors. Two of the Maywood alumni got into Harvard.

Abu-Elhaija stated that she is a student representative on the search committee for the Associate VP for University Advancement and Program Development. The committee is reviewing résumés.

ADJOURNMENT

The meeting was adjourned at 2:05 p.m.

Maisune Abu-Elhaija, Committee Chair

Deserita Ohtomo, Recording Secretary