

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

<b>Finance Committee MINUTES November 15, 2018</b>
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**CALL TO ORDER** Maisune Abu-Elhaija, Chair, called the meeting to order at 1:15 p.m.

**ROLL CALL** Members Present: Abu-Elhaija, Baker, Good, Neal, Quinones

Members Absent: None

Officers Present: Borjas\*\*, Lawrence\*\*

Officers Absent: None

Guests: Marissa Kummerman

\* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

**APPROVAL OF AGENDA** Abu-Elhaija stated that the action item need to be revised to read “Requests for Off-Campus Event and CSICC Expenditure over \$2,500.”

The agenda was approved as amended. (Baker-m/Good-s)

**APPROVAL OF MINUTES** The minutes from the November 8, 2018 meeting was approved as presented. (Quinones-m/Baker-s)

**PUBLIC SPEAKERS** None.

**TIME CERTAIN** None.

**UNFINISHED BUSINESS** None.

**NEW BUSINESS**

**a. Requests for Off-Campus Event and CSICC Expenditure over \$2,500** **FC 005 18/19** (Good-m/Neal-s) A motion was made and seconded to approve the requests for an off-campus event and CSICC expenditure over \$2,500 for the Best Buddies event on November 16, 2018.

Marissa Kummerman, Peer Buddy Coordinator for Best Buddies, spoke about the request.

[Lawrence arrived to the meeting at 1:20pm.]

Baker asked if this was the second event that the organization has held.

Kummerman stated that this would be the first big event that they have hosted. They do hold a social every month that usually takes place on campus.

[Borjas arrived to the meeting at 1:24pm.]

Quinones asked what would be reasons that the Committee might say no to this type of request.

Abu-Elhaija stated that if the members felt that the significant less number of CSUF students would be able to attend the free event. There might be concerns about transportation. The preference is to have ASI sponsored events to be on campus, but there are legitimate reasons events may move off-campus.

**FC 005 18/19 4-0-0** The motion was passed.

**b. Discussion: ASI Budget Process**

Abu-Elhaija stated that 2 mock budget proposals were given to Neal to complete the review process that each member will be expected to do. Neal made his budget recommendations and will present at the meeting.

The Committee ran through the mock deliberation.

Abu-Elhaija stated that each member will receive 4 or 5 council proposals to review. There will be 2 weeks of budget presentations from each council.

Lawrence stated that everyone needs to remember that budget proposals are different from budget funding. There have been comments that budgets have been cut. The budgets were not cut; the budget proposals may not have been fully funded.

Lawrence stated that the members could ask about proposed increases during the budget presentations.

Lawrence stated that the budget proposals include more historical data, as requested. There needs to be justification for the decisions made by the Committee.

**ROLL CALL VOTES**

	<b>005</b>
Baker	Y
Good	Y
Neal	Y
Quinones	Y
<b>Results</b>	<b>4-0-0</b>

**REPORTS**

**a. Director of Financial Services**

Lawrence reported that a capital expenditure request would be brought to the next Committee meeting. There is one request from the Children’s Center. The funds will come from an investment account. At the meeting, Lawrence will show the current balance of the account and funds available to aid the Committee in their deliberation. There were also capital expenditures requests that went to the TSC Facilities Committee yesterday. Both recommendations will go to the December 4<sup>th</sup> Board meeting.

**b. Chair**

Abu-Elhaija reported that the budget season is kicking off the week after fall recess. There are 3 budget orientation dates scheduled. Information about the dates will be sent to all of the councils today. The orientation will need to be attended by the council’s Chair/President, finance person and/or advisor. This information will also be shared at today’s Executive Senate meeting. Budget proposals will be due January 25, 2019, the first Friday of the spring semester. The timeline has been updated to move the Board’s consideration to March 12<sup>th</sup>.

Borjas stated that his advice to the members for budget season is to be proactive, be thorough, ask questions and redirect questions to those who have purview.

Baker asked if they could get an updated timeline.

Abu-Elhaija stated that she would update the orientation packet, which includes the timeline, and distribute to the members.

**ANNOUNCEMENTS/  
MEMBERS' PRIVILEGE**

Baker stated that she participated with the Fresh Air Advocates for their Cigarette Butt Clean up event. The group picked up cigarette butts on campus today. This morning, they had picked up 9,000 butts. The group projected collecting 20,000 butts today. Next year, the group would like to collaborate on the event with ASI.

Abu-Elhaija asked if there were a member of any ICC.

Baker stated that she would find out.

Good wished the members a great thanksgiving/fall recess next week.

**ADJOURNMENT**

The meeting was adjourned at 1:57 p.m.

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Maisune Abu-Elhaija, Committee Chair

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Deserita Ohtomo, Recording Secretary