

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Finance Committee MINUTES March 15, 2018

CALL TO ORDER

Glaiza Julian, Chair, called the meeting to order at 1:25 p.m.

ROLL CALL

Members Present: Borjas, Jimenez Perez, Julian, Sheriff, Torres

Members Absent: None

Officers Present: Jakel, Lawrence

Officers Absent: None

Guests: Dave Edwards

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

Julian stated that the Unfinished Business item will be deleted from the agenda. The Committee discussed all of the council budgets last week. Any proposed changes to the council budgets can be done through the New Business item.

The agenda was approved as amended. (Torres-m/Borjas-s)

APPROVAL OF MINUTES

The minutes from the March 8, 2018 meeting were approved as presented. (Torres-m/Sheriff-s)

PUBLIC SPEAKERS

None.

TIME CERTAIN

None.

UNFINISHED BUSINESS

- a. **Proposed 2018-19 ASI Council Budgets**

Item was deleted from the agenda.

NEW BUSINESS

- a. **Proposed 2018-19 ASI Operating Budget**

Julian asked if any member had further discussion of the council budgets that were discussed last week.

Sheriff stated that he wanted to hear from Jimenez Perez about the questions raised about the HSSICC B-side travel.

Jimenez Perez stated that the Philosophy Club asked for a sizeable amount of the funds this semester. More travel funding is requested in the spring. They also have five new organizations join the council.

Torres asked what the pending question was about travel.

Sheriff stated that there was a discrepancy between the 2016-17 actuals and the 2018-19 proposed budget.

Julian yielded to Lawrence.

Lawrence presented the budget, including the revenue fee revenue projection, revenue fund balance and the 2018-19 proposed operating budget (income and expenses).

Lawrence stated that the major changes in the proposed budget included:

1. Personnel Wages, F.T. (8065): increased due to cost of living adjustment (COLA)
2. Personnel Wages, P.T. (8069): decreased due not to reducing the number of employees but focusing on actual costs.
3. Student Leadership Awards (8020): increased, included new stipend for IRA Committee Chair
4. Printing & Advertising (8051): decreased due to increased use of social media
5. Contracts/Fees/Rentals (8074): decreased due to targeting actual costs
6. Travel (8077): decreased due to national conference being local based and targeting actual costs.
7. Insurance (8084): increased, liability premiums are going up, costs were underestimated last year.
8. Contingency (8197): decreased, less demand for funds since most student clubs/organizations fall under an ICC.
9. Titan Dreamers Scholarship (8368): new line item approved by the Board this year.

Borjas stated that the stipend for the IRA Committee Chair is small, but the increase was \$20,662. Borjas asked about the increase.

Lawrence stated that the increased on the campus' allocation for stipends; the equivalent of the cost of living adjustment, but it is the increase cost to attend the university.

Torres asked if the bylaws would need to be updated for the IRA Committee Chair position and the new stipend.

Jakel stated that the position is appointed by the ASI President. There might already be language in the bylaws, but he will have to research it.

Jimenez Perez asked if the amount for student leadership awards will continue to increase.

Lawrence stated that they will be adjusted with the rising cost of tuition.

Jakel stated that he checked the bylaws. There is already language in the bylaws about the IRA Committee Chair being appointed by the ASI President. There is no mention of the stipend, but there is no mention of stipends in any of the other positions.

Lawrence presented the breakdown of the budget summary.

Torres asked how the student leadership awards could be adjusted. There are some positions that receive a small stipend for the amount of work that they do during the year.

Julian yielded to Dave Edwards.

Edwards stated that the current awards were set 2 years ago. The awards were inconsistent from position to position. The awards were examined by a work group. The group came up with the awards based on categories and the work each position did. It may be worth it to revisit the awards again.

Jakel stated that the amounts given to each council may be different. Each council gets between \$1,000 and \$3,000 to allocate to their leadership. The leaders that typically receive an award are the Chair, Vice Chair and financial person, at the minimum. Some positions were given a significant increase. The awards can be revisited again.

Jakel stated that he is looking to form a work group to look at the ICC's. They could include reviewing the awards in the work group.

Borjas stated that he is interested in being included in the work group. He agreed that the awards should be reviewed again.

Jakel stated that it may be difficult to significantly increase the awards since there are 17 or 18 councils. A significant increase would have a big impact on the overall budget.

FC 011 17/18 (Jimenez Perez-m/Torres-s) A motion was made and seconded to approve the proposed 2018-19 ASI operating budget.

FC 011 17/18 (4-0-0) The motion was passed.

Torres asked about the ASI President's budget.

Lawrence stated that Laila Dadabhoy sent him an email with recommended changes. Dadabhoy's changes were integrated into the budget proposal.

Jakel stated that the Board will be approving this budget as well as the TSC operating budget.

ROLL CALL VOTES

	011
Borjas	Y
Jimenez Perez	Y
Sheriff	Y
Torres	Y
Results	4-0-0

REPORTS

a. Director of Financial Services

Lawrence thanked everyone for their help with the budget.

b. Chair

Julian thanked the members for their work and diligence on the budget deliberations. She appreciated everyone's time and great work on behalf of the students and Colleges.

**ANNOUNCEMENTS/
MEMBERS' PRIVILEGE**


Jakel thanked everyone for their help with the budget. It is exciting to have a balanced budget. Reports are due Friday by 5pm.

Jimenez Perez thanked Lawrence for meeting with her to learn more about the budget. It made the deliberation process easier.

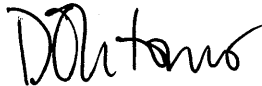
Jakel stated that there will be a bylaw discussion today in place of the Governance meeting today. The members were free to join the discussion.

ADJOURNMENT

The meeting was adjourned at 2:19 p.m.



Glaiza Julian, Committee Chair



Deserita Ohtomo, Recording Secretary