

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

<b>Finance Committee MINUTES October 3, 2019</b>
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**CALL TO ORDER**

Brittany Cook, Chair, called the meeting to order at 1: p.m.

**ROLL CALL**

Members Present: Barillas, Cook, Hanna, Mitchell, Wright

Members Absent: None

Officers Present: Baker, Kalra, Lawrence\*\*

Officers Absent:

Guests:

\* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

**APPROVAL OF AGENDA**

Cook stated that the first new business item will need to be removed from the agenda. There was a miscommunication about the item. The request to AICA was not received in time for consideration. An item will be on next week's agenda.

The agenda was approved as amended. (Wright-m/Mitchell-s)

**APPROVAL OF MINUTES**

The minutes from the September 26, 2019 meeting were approved as presented. (Wright-m/Mitchell-s)

**PUBLIC SPEAKERS**

None.

**TIME CERTAIN**

None.

[Lawrence arrived to the meeting at 1:19pm.]

**REPORTS**

**a. Director of Financial Services**

Lawrence reported the following:

- 1) The internal audit has been finalized and will be posted on the ASI website.
- 2) The Chancellor's Office audit has just been completed. They will receive the final report soon.

**b. Chair**

Cook reported the following:

- 1) The SWANA Week proposal was not approved by AICA. They will be moving forward with a contingency request.
- 2) Next week, there will be a request for an expenditure over \$5,000 from the Pilipinx American Student Association (PASA).
- 3) Cook is meeting with the CSUF Chabad club about the possibility of the group requesting contingency funds.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

- a. **Expenditure over \$5,000 Request – AICA**

Item was removed from the agenda.

- b. **Information: 2019-20 ASI Consolidated Budget**

Cook presented information about the 2019-20 ASI consolidated budget, in particular the council budgets.

- c. **Information: Councils Historical Spending**

Cook presented the historical spending from the council budgets.

Mitchell asked what happens to the funds that the councils do not spend.

Lawrence stated that unspent funds are returned to reserves.

**ANNOUNCEMENTS/  
MEMBERS' PRIVILEGE**

Baker stated that October is breast cancer awareness and education month.

**ADJOURNMENT**

The meeting was adjourned at 1:52 p.m.

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Brittany Cook, Committee Chair\_\_\_\_\_  
Deserita Ohtomo, Recording Secretary