



Minutes

ASI Finance Committee

📅 Thu February 20th, 2020

🕒 1:15pm - 3:45pm PST

📍 Titan Student Union Board Room

👤 In Attendance

I. **Call to Order**

Brittany Cook, Chair, called the meeting to order at 1:17 p.m.

II. **Roll Call**

Members Present: Barillas, Cook, Hanna*, Mitchell, Wright

Members Absent: None

Officers Present: Aguilar**, Lawrence

Officers Absent: Baker

Guests: Chris Coppock, Jose Escatel, Khai Hoang, Jacob Javier, Bhavi Kapadia, Ashley Kataoka, Theodore Malepeai, Martha Leon, Andrea Moran, Yvette Parian, Amir Zafary

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

III. **Approval of Agenda**

Decision: The agenda was approved as presented. (Wrights-m/Mitchell-s)

IV. **Approval of Minutes**

2/13/20

Decision: The minutes from the February 13, 2020 meeting were approved as presented. (Hanna-m/Barillas-s)

V. Public Speakers

Members of the public may address Finance Committee members on any item appearing on this posted agenda.

None.

VI. Reports

a. Director of Financial Services

Lawrence had no report.

b. Chair

- Hanna will be leaving the meeting early at 2:15pm for a class obligation.
- This is the last week for Council budget presentations.
- The ASI President's budget recommendations will be presented at the Finance Committee on March 5.
- Budget deliberations start on March 12.

VII. Time Certain

2020-21 ASI Budget Presentations - Councils

a. 1:30pm - Resident Student Association

Khai Hoang, Treasurer, presented the 2020-21 budget request.

[Aguilar arrived to the meeting at 1:39pm.]

Questions from Members and Responses from Council

Q: Has the supplies expenditures increased?

A: Yes.

Q: Is that why the Council is requesting a \$3,000 increase in supplies?

A: Yes. It was based on input from their advisor and is consistent with previous year's expenditures.

Q: If the Council had to choose an increase in 8050 Supplies or 8074 Contracts/Fees/Rentals, what would be the preference?

A: They would prefer to increase 8074 Contracts/Fees/Rentals to make funds more accessible to their members.

Q: How much of this year's budget does the Council plan to spend?

A: They were more intentional with spending during the fall semester in order to have funds available for the spring semester. They are on track to spend their funds throughout the year.

Q: How many students live in the residence halls?

A: There are about 4,000 residents.

b. 1:45pm - Education Inter-Club Council

Yvette Parian, Chair, and Ashley Kataoka, Vice Chair, presented the 2020-21 budget

request.

Questions from Members and Responses from Council

Q: What outreach efforts has the Council done?

A: They emailed the professors from the College to help promote open positions for the upcoming year.

Q: How many clubs are members of the Council?

A: There are four people who are representatives from clubs. There are two clubs that have members who are usually undergraduate students. The other two students are already in the College of Education.

Q: What are the spending plans for the spring semester?

A: They will continue their outreach efforts. They are thinking of events for the next year.

Q: The Council wants to increase the budget for 8074 Contracts/Fees/Rentals. What is the reason for the requested increase?

A: Catering costs are expensive. They would accept any increase.

Q: How many students attend the symposiums?

A: They have about 50-100 students. The students are presenting their research. They try to get guest speakers that are of interest to the students.

Q: If the Council had to choose between an increase in 8074 Contracts/Fees/Rentals A-side or an increase in 8077 Travel B-side, which would the Council prefer?

A: They would prefer the increase to 8077 Travel B-side. They like to support students.

c. **2:00pm - Business Inter-Club Council**

Martha Leon, President, and Bhavi Kapadia, Vice Chair, presented the 2020-21 budget request.

Questions from Members and Responses from Council

Q: How many students attended Business Madness Week?

A: There were 100 students. It is hard to track some events since they are open to all students. At some of the professional events, attendance was 45 students. At another event, there was about 50-100 students.

Q: What are the financial allocations for this semester and the current amounts for spending?

A: These numbers were not included in the presentation. They shared the percentages with the Committee.

Q: Are there plans for the Council to get a bigger scale speaker?

A: In the past, they brought Magic Johnson to speak. They used different resources on campus to make this happen. The Council wants that experience again to pump up the Business Madness Week.

Q: Why is the increase of \$11,000 for B-side 8077 Travel justified when historical spending does not support it?

A: They currently only reimbursement about 40% of the allowable amount. They would

like like to reimburse 70-80% or close to the maximum allowed.

[Aguilar left the meeting at 2:14pm.]

d. **2:15pm - National Pan-Hellenic Council**

Theodore Malepeai, Financial Officer, presented the 2020-21 budget request.

Questions from Members and Responses from Council

Q: The presentation listed nine member organizations. How many of the organizations does the Council fund?

A: Only two chapters are funded. The other chapters have not been active. They are requesting more funds for each chapter to host more events.

Q: What is the reason why the Council does not spend their travel funds?

A: There are opportunities to travel. However, the students may not be able to afford to travel.

[Hanna left the meeting at 2:31pm.]

e. **2:30pm - Inter-Fraternity Council**

Chris Coppok, Treasurer, and Amir Zafary, President, presented the 2020-21 budget request.

Questions from Members and Responses from Council

Q: It was not included in the presentation, but how much of the travel funds will be spent this year?

A: They have plans for travel.

Q: What are the other plans for spending funds this year?

A: Social outreach.

f. **2:45pm - Natural Sciences and Mathematics Inter-Club Council**

Jacob Javier, Financial Officer, presented the 2020-21 budget request.

Questions from Members and Responses from Council

Q: Is the Council planning on spending all of their B-side 8077 Travel funds?

A: They will not need to ask for contingency. They are developing a program to find conference and travel opportunities for their students.

Q: What is the justification for the \$12,000 increase in B-side 8077 Travel?

A: Students have shown an interest in traveling more, especially to expensive conferences.

Q: What is being done to prepare for next year? Are they considering lowering the travel cap?

A: This year, the cap for active travel is \$500 and \$300 for non-active travel. To promote more students attending conference during the fall and spring semesters, they would recommend the same caps. They may have to reconsider the caps since conference travel is expensive.

g. **3:00pm - Panhellenic**

Andrea Moran, VP Diversity & Inclusion, presented the 2020-21 budget request.

Questions from Members and Responses from Council

Q: This past fall, the students could not visit every house due to funding issues. Did it affect recruitment?

A: It did not have a negative effect, but people may have missed the visits.

Q: What are the reasons for the proposed increases?

A: Another leadership position was added, plus they added funds for a guest speaker.

Q: Has the Council had guest speakers in the past?

A: They do have a guest speaker in the fall.

Q: How many organizations are members in the Council?

A: Six

[Aguilar returned to the meeting at 3:07pm.]

h. 3:15pm - Mesa Cooperativa

Jose Escatel, Vice Chair, presented the 2020-21 budget request.

Questions from Members and Responses from Council

Q: How many clubs are members of the Council?

A: Sixteen

Q: Historically, the Council has not spent as much in A-side 8077 Travel, but they have requested an increase in 8074 Contracts/Fees/Rentals. Is it okay to keep the amount for A-side 8077 Travel?

A: The Committee could move the funds from 8077 to 8074, but they would need at least \$2,000 in 8077 Travel to attend conferences.

VIII. Unfinished Business

None

IX. New Business

None

X. Announcements/Member's Privilege

Lawrence stated that one Council did not submit their budget on time. Cook has reached out to them, but they did not submit the proposal. They will reach out to them once more. Next week is a regular meeting. Budget deliberations are scheduled for March 12 and March 19, if needed. These will be longer meetings.

Lawrence stated that the enrollment numbers for the spring semester are lower than projected. There will be a shortfall, but more information will be shared at a later date.

Barillas stated that Camp Titan applications close tomorrow at 5pm.

XI. Adjournment

The meeting was adjourned at 3:26 p.m.



Brittany Cook, Committee Chair



Deserita Ohtomo, Recording Secretary