





Minutes

Finance Committee

 Thu April 7th, 2022

 1:15pm - 2:30pm PDT

 ASI Boardroom - Titan Student Union

 **In Attendance**

1. **Call to Order**

Christopher Carlsen, Chair, called the meeting to order at 1:19 pm.

2. **Roll Call**

Members Present: Diaz, Santana, Carlsen

Members Absent: Arnwine(E), San Gabriel(E)

Liaisons Present: Chammas, Mitchell, Nettles

Liaisons Absent:

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

Decision: (Diaz-m/Santana-s) A motion was made and seconded to excuse Arnwine and San Gabriel's absences due to sickness.

3. Approval of Agenda

Decision: (Diaz-m/Santana-s) The agenda was approved by unanimous consent.

4. Approval of Minutes

Decision: (Diaz-m/Santana-s) The March 10, 2022, Finance Committee Meeting and the March 15, 2022, Finance Committee Special Meeting minutes were approved by unanimous consent.

a. **03/15/2022 Finance Committee Special Meeting Minutes**

b. **03/10/2022 Finance Committee Minutes**

5. Public Speakers

Members of the public may address Finance Committee members on any item appearing on this posted agenda.

There were no public speakers.

6. Reports

a. **Chair**

Carlsen, Chair, shared that he and Mitchell attended the ASI Corporate Investment Committee Meeting where they reviewed investment plans for the Corporation.

Carlsen invited members to reach out if they have any questions.

b. **Director, Student Government**

Carlsen yielded the floor to Nettles.

Nettles, Director of Student Government, shared highlights from her report.

- Nettles shared Scholarship grading is active and reminded members to begin working on the process.
- Nettles reminded members about the Michael Phelps event and the meet and greet afterward
- Nettles shared information on the ASI Carnival
- Nettles shared information on the Experience CSUF Event happening on Saturday
- Nettles introduced La Shawna Green, Office Coordinator, and shared information on her role on the Student Government team. SG is now fully staffed.

7. Unfinished Business

None

There was no unfinished business.

8. New Business

a. **Action: Resolution to Approve a \$3,000 Line Item Transfer Request for BICC**

The Committee will consider approving a revised Line Item Transfer Request for BICC in the amount of \$3,000

FIN 009 21/22 (Diaz-m/Santana-s) A motion was made and seconded to approve a \$3,000 Line Item Transfer Request for BICC.

Carlsen reminded the Committee that this request was previously approved for a different amount and provided an update on the history of the request. Carlsen shared that BICC had requested too much money and sent back a revised request.

Carlsen yielded to Nettles to share additional information.

Nettles shared information on the process and requirements for Line-Item-Transfer requests.

Carlsen opened the floor to questions.

Diaz asked how much the original request was for.

Nettles shared that the original request was for \$3,500 but the program thought they requested \$6,000.

Nettles shared that the program was under the impression they requested more than they did which prompted them to revisit their request.

Carlsen opened the floor to discussion.

Carlsen shared clarifications on the process of this line item transfer request with the Committee.

Carlsen asked if there were any objections to moving to a roll call vote.. There were no objections.

Decision: FIN 009 21/22 (Diaz-m/Santana-s) Roll Call Vote: 3-0-0 The motion to approve a \$3,000 Line Item Transfer Request for BICC was adopted.

9. Announcements/Member's Privilege

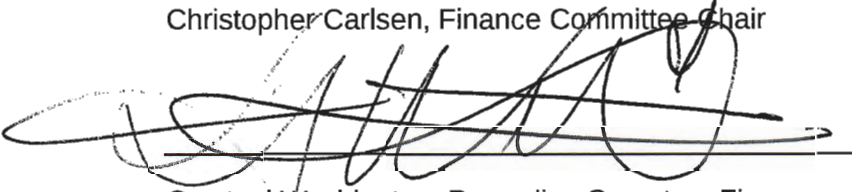
- Mitchell shared the weather projection for this Saturday as it will be slightly cooler to incentivize members to join Experience CSUF.
- Diaz shared information on ART Week and encouraged members to join.
- Nettles emphasized the importance of attending the last Finance Committee meeting. Nettles reminded the Committee that their last meeting is in two weeks. This is the time where final items will be considered for recommendation to the Board for the semester.

10. **Adjournment**

Christopher Carlsen, Chair, adjourned the meeting at 1:31 p.m.



Christopher Carlsen, Finance Committee Chair



Crystaal Washington, Recording Secretary Finance

Roll Call 2021-2022

04/07/2022 FINANCE Committee Roll Call

Attendance	Board Members			
			Present	Absent
HSS	ARNWINE	MARCUS		1
SECRETARY (ARTS)	DIAZ	MORGAN	1	
HSS	SAN GABRIEL	HANNAH		1
COMM	SANTANA	TORI	1	
CHAIR/TREASURER	CARLSEN	CHRISTOPHER	1	
			Present	Absent
			3	2

Attendance	LIAISONS			
			Present	Absent
CHAIR (CBE)	CHAMMAS	MARY	1	
PRESIDENT	MITCHELL	JOSHUA	1	
DIR SG	NETTLES	ASHA	1	
			Present	Absent
			3	0

*Recording Secretary: Crystal Washington

ACTION ITEMS:

Roll Call Votes	Start 009		009 BICC Line Item Transfer \$3000		
			Yes	No	Abstain
HSS	ARNWINE	MARCUS	Absent		
SECRETARY (ARTS)	DIAZ	MORGAN	1		
HSS	SAN GABRIEL	HANNAH	Absent		
COMM	SANTANA	TORI	1		
CHAIR/TREASURER	CARLSEN	CHRISTOPHER	1		
			Yes	No	Abstain
			3	0	0



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION APPROVING A LINE-ITEM TRANSFER – BUSINESS INTERCLUB COUNCIL

Sponsors: Christopher Carlsen

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, per policy, any line-item transfer to or from a funded or funding organization's travel line item in excess of \$1,000 must be approved by the Finance Committee; and

WHEREAS, Business Interclub Council has requested a line-item transfer of \$3,000 from 033B-8077: Travel to 033B to 8074: Contracts, Fees, and Rentals; and

WHEREAS, Business Interclub Council have spent 65% of their 8074 line-item allocation to date and would like to ensure adequate funds to cover club programming for the remainder of the academic year; therefore let it be

RESOLVED, ASI approves the line-item transfer request for Business Interclub Council of \$3,000 from 033B-8077: Travel to 033B-8074: Contracts, Fees, and Rentals; and let it be finally

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the nineteenth day of April in the year two thousand and twenty-two.

Mary Chammas
Chair, Board of Directors

Morgan Diaz
Secretary, Board of Directors