



ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, FULLERTON™

Governance Meeting Minutes November 16, 2017

CALL TO ORDER

Jesse Rodriguez called the meeting to order at 02:30 p.m.

ROLL CALL

Members present: Rodriguez, Gelrud, Sheppard, Jakel, and Snyder

Members absent:

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

(M) Vasquez (S) Snyder moved to approve the agenda as presented.

APPROVAL OF MINUTES

(M) Vasquez (S) Gelrud moved to approve minutes with corrections.

Time Certain

PUBLIC SPEAKERS

REPORT:

Director of Administration

McDoniel stated that ASI staff prepared for 2017-2018 budget. The operating hours and fees were approved at the Board of Directors. The Woolly Mammoth celebration reception was November 29, 2017.

REPORTS- Chair

Rodriguez informed the committee that the committee would be discussing the Governance Committee expectations and goals, November 30, 2017. December 7, 2017 committee meeting would be cancelled if nothing pressing was on the agenda. Cancelling the committee meeting would allow the members to prepare for their final exams.

Unfinished Business

New Business

a. Action: ASI Policy Concerning Executive Senate

Governance 17/18 012 (M) Gelrud (S) Vasquez moved to approve ASI Policy concerning composition and duties of commissions.

Rodriguez yielded to McDoniel to explain the policy.

McDoniel stated that the policy concerning Executive Senate was being converted to the new format. Anything that was underlined represented new added material. McDoniel stated that crossed content represented changed content such as changed names. McDoniel stated that Nick Jakel, Board of Directors, Chair was assessing the policy to potentially add more context to it.

Jakel stated that there was a lot of potential for the policy to be reformatted. Jakel clarified that the changes would be specifically for Executive Senate.

Rodriguez asked Jakel what the layout of Executive Senate. Jakel stated that Executive Senate has monthly meetings which funded/funding council or program financial officer or designated representative attend. Jakel stated that he would like to provide more support from ASI to InterClub Councils (ICC). Rodriguez agreed that the Executive Senate members could be used more efficient during the meetings. Rodriguez stated that Executive Senate would need an improve structure. Jakel stated that there would be a lot of information that would be conveyed between ASI and the ICC and funded councils. McDoniel clarified that the policy is restating what the Executive Senate does. Change will be implemented in the future.

Governance 17/18 012, motioned passed 5-0-0

b. Action: ASI Resolution Recognizing and Thankful President Mildred Garcia

Governance 17/18 013 (M) Gelrud (S) Vasquez moved to bring to the table ASI Resolution Supporting and Recognize Indigenous Peoples Day.

Rodriguez yielded to Jakel to further explain the resolution. Jakel stated that the bylaws mention honorary members. Jakel clarified that having President Mildred Garcia as an honorary member would not have a financial cost to the organization. Jakel stated that the privileges of an honorary membership have not been determined. President Mildred Garcia did a lot for all California State University Fullerton student body. Gelrud agreed, President Garcia did a great job as the University's President.

Governance 17/18 013, motion passed 4-0-1

Roll Call

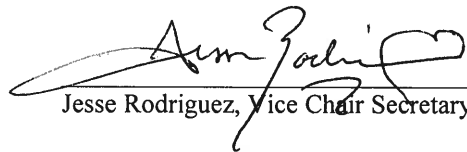
ROLL CALL VOTES			
		012	013
COMM	Gelrud	YES	YES
EDU	Vasquez	YES	YES
ARTS	Sheppard	YES	YES
ECS	Snyder	YES	YES
HSS	Rodriguez	YES	Abstained
Results		4-0-0	4-0-1

ANNOUNCEMENTS/MEMBERS' PRIVILEGE


Jakel stated that changes to Executive Senate would provide clarity for ASI Vice Presidents job descriptions. The changes would require for the Vice President to meet with councils and ICC. Jakel informed the committee the timeline for electing a new University President. California State University Fullerton would potentially have a new President July 2019. McDoniel informed the committee that the resolutions were accessible to the public. The Indigenous Peoples Day Resolution would be on the November 28, Board of Directors agenda.

ADJOURNMENT

The meeting adjourned at 2:54 pm.



Jesse Rodriguez, Vice Chair Secretary



Laila Dadabhoy, President / CEO



Kristyne Robles, Recording Secretary

POLICY CONCERNING EXECUTIVE SENATE

PURPOSE

The following policy has been established with the intention of providing continuity of ASI policies and procedures throughout the Executive Senate's Funded/Funding Councils, Programs and Commissions. Members of the Executive Senate shall inform their Funded/Funding Councils of these guidelines to ensure compliance.

The purpose of the Executive Senate is to provide a line of communication between ASI and the Funded/Funding Councils and Programs, as well as training on ASI financial policies ~~and~~ procedures, and leadership. This is to ensure ~~that the~~ ASI is kept informed about the opinions of other student leaders regarding issues, finances, and activities of the Funded/Funding Councils, Programs, and Commissions. ~~As well as, to~~ **The policy also** ensure ~~that~~ the Funded/Funding Councils, programs, and the students they represent are aware of the activities of ASI. Executive Senate should also be a resource for the Funded/Funding Councils, Programs, and Commissions assisting them in their activities, and a means to encourage cooperation and collaboration among the Funded/Funding Councils, Programs, and Commissions.

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WHO SHOULD KNOW THIS POLICY

- | | |
|--|--|
| <input type="checkbox"/> Budget Area Administrators | <input type="checkbox"/> Volunteers |
| <input checked="" type="checkbox"/> Management Personnel | <input type="checkbox"/> Grant Recipients |
| <input checked="" type="checkbox"/> Supervisors | <input checked="" type="checkbox"/> Staff |
| <input checked="" type="checkbox"/> Elected/Appointed Officers | <input checked="" type="checkbox"/> Students |

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
<u>Executive Senate</u>	<u>Meeting of the leadership of all student-run councils and programs that ASI funds intended to to provide a line of communication between the leadership of the ASI and the programs and councils.</u>
<u>Funded/Funding Councils</u>	<u>Any student organization or council receiving funds from ASI.</u>

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STANDARDS

1. EXECUTIVE SENATE COMPOSITION

The purpose of the Executive Senate is to provide a line of communication between the leadership of the ASI and the programs and councils. The Executive Senate should also be a resource for programs and councils, assisting them in their activities, and a means to encourage cooperation and collaboration among the groups.

The ASI ~~Executive~~ Vice President will chair the Executive Senate and the ASI Board ~~Vice Chair~~/Treasurer will serve as the vice chair. Executive Senate shall meet once a month beginning in September and ending in May.

The ASI Executive Senate is composed of the leadership of all student-run councils and programs funding by ASI. The composition of the Executive Senate shall consist of organizations or councils funded by the ASI (hereinafter referred to as Funded/Funding Councils) including all Inter-Club Councils (ICC²s), the Inter-Fraternity Council (IFC), Mesa Cooperativa, Multicultural Greek Council (MGC), National Panhellenic Council (NPHC), Panhellenic, Black Student Union (BSU), and the Resident Student Association (RSA). ASI programs including ASI Productions (ASIP), Titan Tusk Force (TTF), Association for Inter-Cultural Awareness (AICA), and Street Team shall comprise the Executive Senate along with the Funded/Funding Councils.

The Chief Governmental Officer, Chief ~~Administrative~~ Campus Relations Officer, and Chief Communications Officer shall report to the Executive Senate at minimum twice per semester. Additionally, a director from the ASI Board of Directors (BOD) and an elected member from Titan Student Centers ~~Governing Board~~ Board of Trustees (TSCG~~BBOT~~) shall also report to Executive Senate at minimum twice per semester.

2. EXECUTIVE SENATE REQUIREMENTS

a. Attendance for Executive Senate Meetings

The Financial Officer or designated representative of each Funded/Funding Council or Program must attend each Executive Senate meeting. The Executive Senate representative must be the same person, semesterly, at every Executive Senate meeting. However, it is the responsibility of the Chair of the Funded/Funding Council or Program to ensure that a representative attends every Executive Senate meeting on the Funded/Funding Council or Program's behalf. Each organization is allowed three (3) unexcused absences per academic year. In the event that a representative is able to attend without due cause, the Executive Senate may permit an excused absence through a roll call vote.

Upon a Funded/Funding Council, Program or Commission's first unexcused absence from Executive Senate meetings, the Chair of the Funded/Funding Council or Program shall be issued a warning letter from the ASI Executive Vice President informing them that they are in violation of ASI Policy and are required to submit any required reports.

Upon a Funded/Funding Council or Program's second unexcused absence, The Chair, Financial Officer, and Advisor of said Council or Program will be required to meet with the ASI ~~Executive~~ Vice President to explain their situation and be notified of the possible consequences if a third absence occurs.

Upon a Funded/Funding Council or Program's third unexcused absence, ASI will freeze the remaining budget of the council in question. Reinstatement of allocated funds will only occur after approval from the ASI Finance Committee and Board of Directors.

Notice of a Funded/Funding Council or Program's unexcused absence shall be reported to the ASI Board of Directors, by the ~~Executive~~ Vice President, at the next Board of Directors meeting.

b. Budget Reports

The Financial Officer or designated representative of each Funded/Funding Council or Program shall update a form with their organization's allocations and expenses to date and submit it to the ASI Board ~~Vice Chair~~/Treasurer.

c. Reports to the ASI Board of Directors

Each Funded/Funding Council or Program shall be required to give a written and verbal report on all its activities to the ASI Board of Directors twice per semester as a funding requirement. This report may be given by the Funded/Funding Council or Program's Chair or a designated representative. The report need not be given by the same person every time; however, it is the responsibility of the Funded/Funding Council or Program's Chair to ensure that someone attends the Board of Directors meeting to give the report on the dates required. The ASI Board of Directors Chair shall issue a list of the dates for the Funded/Funding Council and Program's reports at the beginning of each semester.

Regarding the written and verbal reports, each Funded/Funding Council or Program's representative should be prepared to answer any questions the ASI Board of Directors poses, including questions about its business, budget, and expenditures to that point. Should the representative be unable to answer one or more questions, they shall be responsible for ensuring that the requested information is provided (via telephone or email) to the Chair of the ASI Board of Directors and the ASI ~~Executive~~ Vice President prior to the next week's Board of Directors meeting.

d. Attendance for Reports to the ASI Board of Directors

If no representative of a Funded/Funding Council or Program is able to attend a meeting of the ASI Board of Directors to give a scheduled report, it is the responsibility of the Chair of the Funded/Funding Council or Program to contact the ASI ~~Executive~~ Vice President and ASI Board of Directors Chair prior to the meeting to reschedule the report for the next Board of Directors meeting.

If a Funded/Funding Council or Program fails to appear and give such a report, without having contacted the ~~Executive~~ Vice President and ASI Board of Directors Chair to reschedule the report, the following action shall be taken:

The report shall be rescheduled for the following Board of Directors meeting. The ASI ~~Executive~~ Vice President shall issue a warning letter to the Chair of the Funded/Funding Council or Program informing them that they are in violation of ASI Policy. The Chair, Financial Officer, and Advisor of said Council or Program shall meet with the ASI ~~Executive~~ Vice President to explain their situation and be notified of the action that will be taken upon a second absence.

If a Funded/Funding Council or Program fails to appear and give its rescheduled report, the ASI Board of Directors ~~Vice Chair~~/Treasurer will freeze the remaining budget of council in question. Reinstatement of allocated funds will only occur after approval from the ASI Finance Committee and ASI Board of Directors.

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**ASSOCIATED STUDENTS, CSUF, INC.
CALIFORNIA STATE UNIVERSITY, FULLERTON**

POLICY STATEMENT

DATE APPROVED: XX/XX/XXXX



A Resolution Recognizing and Thanking President Mildred García

Sponsor: Nicholas Jakel

Co-Sponsors: Laila Dadabhoy, Tyler Gelrud, Josh Borjas, Tristan Torres

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (CSU Fullerton); and

WHEREAS, ASI is governed by the ASI Board of Directors who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, President Mildred García became President of California State University, Fullerton on June 1, 2012;¹ and

WHEREAS, President Mildred García implemented the University's first strategic plan in 2013;² and

WHEREAS, "Under President Mildred García's leadership, the University has seen a 30 percent improvement in six-year graduation rates and a 65 percent improvement in four-year graduation rates for first-time freshmen, the achievement gap was eliminated for transfer students and cut in half for first-time freshmen, and annual philanthropic gift commitments nearly tripled from \$8.5 million to \$22 million. CSU Fullerton is No. 1 in California and second in the nation in awarding bachelor's degrees to Hispanics, as well as fifth in the nation in graduating students of color;"³ and

WHEREAS, President Mildred García received the NASPA Region VI President's Award which is awarded to university presidents who have shown excellence by consistently advancing the quality of student life on campus by supporting student affairs and programs;⁴ and

WHEREAS, President Mildred García has presided over the largest number of degrees ever awarded in a single year, as well as the largest enrollment in the University's history;⁵ and

¹ <http://news.fullerton.edu/2017fa/Garcia-Appointed-AASCU-President.aspx>

² <http://news.fullerton.edu/2017fa/Garcia-Appointed-AASCU-President.aspx>

³ <http://news.fullerton.edu/2017fa/Garcia-Appointed-AASCU-President.aspx>

⁴ <http://news.fullerton.edu/2016fa/naspa-presidents-award.aspx>

⁵ <http://news.fullerton.edu/2017fa/Garcia-Appointed-AASCU-President.aspx>

WHEREAS, President Mildred García was appointed by former President Barack Obama to serve on the President's Advisory Commission on Educational Excellence for Hispanics;⁶ and the U.S. Secretary of Defense to serve on Air University's Board of Visitors; and the U.S. Secretary of Education to serve on the Committee on Measures of Student Success;⁷ and

WHEREAS, President Mildred García serves on a variety of local and national boards, including the Association of Public and Land-Grant Universities, the Congressional Hispanic Caucus Institute, and the American Association of State Colleges and Universities;⁸ and

WHEREAS, President Mildred García will leave California State University, Fullerton and become President of the American Association of State Colleges and Universities on January 22, 2018;⁹ and

WHEREAS, the ASI Board of Directors may elect any person, by a majority vote, to honorary life membership, in recognition of, and appreciation for, unselfish service and assistance rendered to ASI;¹⁰ and therefore let it be

RESOLVED, ASI recognizes President Mildred García with honorary life membership of ASI at California State University, Fullerton; and let it be further

RESOLVED, ASI thanks President Mildred García for her time, and accomplishments, as President of California State University, Fullerton; and let it be finally

RESOLVED, that this resolution be distributed to the following campus departments, divisions, and/or entities for their consideration: Office of the President, the President's Cabinet, the President's Advisory Board, Office of the Provost, Office of the Vice President for Student Affairs, Office of the Vice President of Administration and Finance, Office of the Dean of Students, Division of Human Resources, Diversity and Inclusion, and the Academic Senate.

Nicholas Jakel
Chair, Board of Directors

Jesse Rodriguez
Vice Chair/Secretary, Board of Directors

Associated Students, California State University, Fullerton, Inc., President/CEO, does hereby
[] approve / [] refuse to approve this resolution.

Laila Dadabhoy
ASI President/CEO

Date

⁶ <http://news.fullerton.edu/2017fa/Garcia-Appointed-AASCU-President.aspx>

⁷ <http://president.fullerton.edu/bio/>

⁸ <http://news.fullerton.edu/2017fa/Garcia-Appointed-AASCU-President.aspx>

⁹ <http://news.fullerton.edu/2017fa/Garcia-Appointed-AASCU-President.aspx>

¹⁰ <http://asi.fullerton.edu/downloads/government/Bylaws.pdf>