



Minutes

Governance Committee Meeting

- 📅 Thu October 31st, 2019
- 🕒 2:30pm - 3:45pm PDT
- 📍 Titan Student Union Board Room

I. **Call to Order**

Maria Linares, chair called the meeting to order at 2:32 pm.

II. **Roll Call**

Members present: Aguirre, Cortes, Linares, Reveles, Soria

Members absent: None

Non-voting members: Gonzalez, Nettles

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

III. **Approval of Agenda**

Linares asked for a motion and second to approve the agenda (M) Reveles (S) Aguirre. THE agenda was adopted without objection.

IV. **Approval of Minutes**

Soria / Aguirre

V. **Public Speakers**

Linares yielded to Liz Sanchez.

Sanchez shared their background on how the Social Justice and Equity Commission (SJEC) was created. Sanchez shared the students concerns and opinions about the SJEC commission.

VI. **Reports**

a. **Director, Leader and Program Development**

No report.

b. **Chair**

No report

VII. Unfinished Business

VIII. New Business

a. **Action: Resolution to Establish a Food Pantry**

GC 003 19/20 (M) Reveles (S) Soria moved to approve the ASI Resolution to Establish a Food Pantry.

Linares invited Mansi Kalra, ASI Vice President, Aaron Aguilar, ASI President and Lorren Baker, ASI Board of Directors Chair to the podium to review the resolution and answer any question the committee may have.

Kalra highlighted the following:

- The implementaion date for the Food Pantry would beSpring 2020.
- Adding ADA compliance.
- Having the center open at various times and having it accessible for students

Linares expressed her gratitude towards the Food Pantry Resolution.

Linares moved into discussion.

Linares yielded to Baker.

Baker asked to address the co-sponsors conversation on the resolutions.

Nettles informed the committee that all the Board of Directors can not be listed as co-sponsors when they are voting towards the resolution.

Nettles reminded the committee that the Board of Directors show their support by voting.

Lianres yielded to McDoniel, Administration Director.

McDoniel informed the committee, resolutions are a formal motion. Co-sponsors are Directors that have worked on resolutions. McDoniel clarified that sponsors could only be Board of Directors voting members. Co-sponsors are non-voting distinguished contributors.

Linares yielded to Isaac Gonzalez, Chief Communications Officer.

Gonzalez expressed his gratitude and excitement towards the resolution.

Linares stated she would like to have it on the podcast to inform all student body.

GC 003, motion passed with a 5-0-0 roll call vote.

b. **Discussion: ASI Policy Concerning Executive Officer Operations**

Linares yield to Baker.

Baker stated she asked for the policies to be on the Governance agenda to discuss possible ways to improve accountability.

Linares asked the committee to share thier comments.

Linares yielded to Nettles.

Nettles advised the committee members to connect with the current student leaders holding positions in the Board of Directors, Board of Trustees and the Executive Officers before before proposing changes.

Linares moved into reviewing and discussing the Chief Inclusion & Diversity Officer position.

Linares moved into discussion.

Linares yielded to Gonzalez.

Gonzalez expressed his opinion towards adding responsibilities to any of the Executive Officers positions due to possibility eliminating a position.

Discussion ensued.

Linares informed the committee they would be meeting with the Executive Team and the Board of Directors chair to discuss potential changes.

Gonzalez stated the Executive Team have discussed way to potentially join Association for Intercultural Awareness (AICA) and Chief Inclusion and Diversity Officer (CIDO).

Linares yielded to Nettles.

Nettles clarified that AICA is part of programming of ASI.

The committee continued to discuss AICA and CIDO potential collaboration.

Linares shared previous conversations about changing the Executive Officers titles to facilitator.

c. Discussion: ASI Policy Concerning Board of Directors Operations

Linares asked the committee for feedback regarding the Board of Directors Operations Policy. .

Linares yielded to Aguirre.

Aguirre had asked what an Ad Hoc Committee was (page 13).

Linares answered, an Ad Hoc Committee has being formally formed by the Board of Directors around a specific item. The committee works on a specific project.

Linares asked Baker to elaborate her reason to adding the policy as a discussion item.

Baker answered, the policy was added to elaborate on Board of Directors responsibilities (page 7).

Linares moved into discussion.

Baker stated she would like to gather feedback from the committee in ways the Board of Directors responsibilities can improve.

d. Discussion: ASI Policy Concerning TSC Board of Trustees Operations

Linares yielded to Douglas Kurtz, TSC Board of Trustees Chair to elaborate on the Board of Trustees Policy.

Linares moved into discussion.

Aguirre, who is the marketing and programming liaison?

Kurtz answered, the marketing is Chris Evans. The programming liaison position was being

reviewed to determine if the position is needed.

Linares yielded to Baker.

Baker shared the Resident Student Association (RSA) experience as a committee member on the Board of Trustees (BOT). Baker would like to provide trainings to RSA students to prepare them for the position.

Linares yielded to Kurtz.

Kurtz agreed, trainings would benefit the RSA student designee. Kurtz highlighted, the RSA designee are selected after all the student leaders have received their trainings.

Kurtz expressed his interest in involving all Board of Trsutee voting members to the traingings/ retreat.

Linares yielded to Baker.

Baker would like to discuss how the BOT committee members are elected. Baker would like to know how to potentially collaborate more with the Board of Directors when electing BOT members. Baker stated potentially each student trustee representing a college similar to the Board of Directors.

Soria stated, it would be difficult since there are only 8 college and there are 10 student trustees.

Linares yielded to Kurtz.

Kurtz stated the current system to elect BOT committee members has worked successfully.

Kurtz would like to edit the Facilities sub-committee (page 6, item 4).

IX. Announcements/Member's Privilege

Linares yielded to Aguirre.

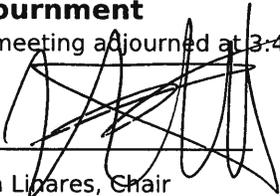
Aguirree informed the committee about show grand opening on Friday, November 1, 2019.

Nettles informed the committee that ASI had received a \$25,000 from the National Association of College Auxilliary Services (NACAS) in support of the Food Pantry.

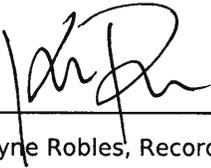
Baker thanked the committee for all the feedback.

X. Adjournment

The meeting adjourned at 3:46 p.m.



Maria Linares, Chair



Kristyne Robles, Recording Secretary

A Resolution to Establish ASI Food Pantry

Sponsors: Lorren Baker

Co-Sponsors: Mansi Kalra, Aaron Aguilar, Skylar Soria, Marcus Reveles, Brittany Cook, Maria Linares, Wendy Barillas, Josh Mitchell, Trevor Neal

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, in March 2016, Vice President for Student Affairs Dr. Berenecea Johnson Eanes charged the CSUF Food and Housing Security Task Force with researching and developing innovative resources and services to combat food insecurity and housing displacement on the California State University, Fullerton (CSUF) campus;¹ and

WHEREAS, this task force established that their highest priority was the creation of an on-campus food pantry to serve students who face food insecurity and recommended that the proposed location be in a high traffic and easily accessible area to students;² and

WHEREAS, this task force recommended the food pantry be sufficiently staffed with properly trained employees and funded to ensure long-term sustainability;³ and

WHEREAS, it is pertinent to create an intake system where a student's need takes precedence over eligibility to normalize the use of services to aid in destigmatizing food insecurity;⁴ and

WHEREAS, the Chancellor's Office Study of Student Service Access and Basic Needs, April 2019, found that it is essential for higher education institutions to address food insecurity because insufficient or inadequate nutrition can greatly influence student wellness and academic achievement;⁵ and

¹ https://drive.google.com/file/d/1crmp_QdoT4C9ZaqISV738panamZEcc6X/view?usp=sharing

² <https://drive.google.com/file/d/1Qc1gZ39yB9blf9BahiBcKNg88QtADJHh/view?usp=sharing>

³ https://drive.google.com/file/d/1VVFcwj00nFJ_GXqkDfVHqHtaE9DD6WtV/view?usp=sharing

⁴ Sarah E. Twill, Jacqueline Bergdahl & Rebecca Fensler (2016) Partnering to Build a Pantry: A University Campus Responds to Student Food Insecurity, *Journal of Poverty*, 20:3, 340-358

⁵ Cady, 2014; https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs/initiative/Documents/BasicNeedsStudy_Phase_3.pdf

WHEREAS, the service area of CSUF is Orange County⁶ where 12.1% of residents (approximately 382,316⁷) in Orange County live in poverty and the cost of living is 91% higher than the national average⁸; and

WHEREAS, the level of food security of a student impacts grade point average (GPA) and students with high levels of food insecurity were found to have lower GPAs and were at a higher risk of diminished academic outcomes;⁹ and

WHEREAS, students who received Pell Grants reported higher rates of food insecurity than the CSU average and students that are Pell eligible accessed food pantries more often than those who were not;¹⁰ and

WHEREAS, 48% of the CSUF undergraduate population is Pell Grant eligible (approximately 16,750 students);¹¹ and

WHEREAS, CSUF Strategic Plan 2018-2023 goal *Commitment to a Transformational Titan Experience* has a strategy that states the university strives to “create, enhance, and communicate programs and policies to narrow gaps in basic student health and well-being”;¹² and

WHEREAS, Tuffy’s Basic Needs Services was opened in Spring 2018 to identify and serve students who are experiencing an unforeseen hardship, emergency, crisis, or catastrophic life event; and

WHEREAS, from August 2019-September 2019 the Tuffy’s Basic Needs Services provided 72 referrals where 60 were food related;¹³ and

WHEREAS, ASI passed: Resolution In Support of the Food Insecurities and Homelessness Task Force at California State University, Fullerton (2016)¹⁴, Resolution in Support of Food and Housing Security Emergency Fund (2017)¹⁵, and Resolution In Support of Tuffy’s Basic Needs Center (2018)¹⁶ demonstrating ASI’s long standing commitment advocating for supporting resources to aid students who face food insecurity and housing displacement; and

WHEREAS, the Chancellor’s Office Study of Student Service Access and Basic Needs found that food pantries on campus are often a first response to address basic needs security, and

⁶ <https://www2.calstate.edu/apply/freshman/Documents/CSULocalAdmission-ServiceAreas.pdf>

⁷ <https://www.census.gov/quickfacts/orangecountycalifornia> (most recent numbers were from July 2018)

⁸ https://www.ocbc.org/wp-content/uploads/2019/09/CommIndicators_Report_091219-WEB.pdf

⁹ https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_Phase_3.pdf

¹⁰ https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_phaseII_withAccessibilityComments.pdf

¹¹ Dr. Tonantzin Oseguera, Associate Vice President for Student Affairs (2019)

¹² http://planning.fullerton.edu/_resources/pdfs/SP-Revised-Draft-5-23.pdf

¹³ Carmen Curiel, Associate Dean of Students/ Case Services (2019)

¹⁴ <https://asi.fullerton.edu/wp-content/uploads/foodInsecuritiesAndHomelessnessTaskForce.pdf>

¹⁵ <https://asi.fullerton.edu/wp-content/uploads/resolutioninSupportofFoodandHousingSecurit-EmergencyFund.pdf>

¹⁶ <https://asi.fullerton.edu/wp-content/uploads/A-Resolution-in-Support-of-Tuffys-Basic-Needs-Center.pdf>

assist in providing adequate nutrition to students;¹⁷ and

WHEREAS, ASI partnered with Fullerton Grocery Outlet and launched a Mobile Food Pantry November of 2018, in Spring 2019 the pantry expanded frequency to twice a semester, and Fall 2019 the pantry expanded frequency to once a month; and

WHEREAS, ASI's Mobile Food Pantry for September 2019 received a total of 253 check-ins, with usage data reflecting utilization by all classes with graduate students and undergraduate juniors and seniors showing the most use;¹⁸ therefore let it be

RESOLVED, ASI shall continue its ongoing commitment to support students who face food insecurity by establishing a permanent food pantry; and let it be

RESOLVED, the implementation plan of *ASI Pantry* will be presented to the Board of Directors by the end of Spring 2020; and let it be

RESOLVED, ASI Food Pantry exists solely to serve matriculated students at CSUF; and let it be

RESOLVED, ASI commits space in the Titan Student Centers and ASI staff resources to manage ASI Food Pantry daily operations; and let it be

RESOLVED, that ASI Pantry location will be allocated through the Titan Student Centers (TSC) Board of Trustees, and its permanent placing should be located in a high traffic, visible, easily accessible, and ADA compliant area to follow the CSUF Food and Housing Security Task Force recommendations; and let it be

RESOLVED, ASI Pantry shall be open at varies times with a goal to reach the maximum number of students; and let it be

RESOLVED, ASI recommends CSUF Division of Student Affairs to collaborate with ASI to create comprehensive training for ASI Food Pantry employees; and let it be

RESOLVED, ASI urges the CSUF Division of Student Affairs and the Division of University Advancement to assist in maintaining a sufficiently stocked pantry; and let it be

RESOLVED, ASI President or designee shall collaborate with ongoing efforts of the Tuffy's Basic Needs Services to enhance the reach of their educational marketing campaigns that destigmatize food insecurity and other basic needs resources on campus, and together create a marketing campaign to increase the visibility of the food pantry; and let it be

RESOLVED, ASI President or designee shall collaborate with ongoing efforts of the CSUF Student Wellness Department to enhance the scope of their educational marketing campaigns on personal nutrition and nutritional programming on campus; and let it be

¹⁷ Cady, 2014; Goldrick-Rab, Cady, & Coca, 2018; https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_Phase_3.pdf

¹⁸ Student Life and Leadership Event Pass Data

RESOLVED, ASI will perform annual assessments of the pantry to assess fiscal stability, usage, and student satisfaction; and let it be

RESOLVED, that the results of these assessments and additional relevant updates will be presented to the Board of Directors annually by ASI President and ASI staff; therefore let it be finally

RESOLVED, that this Resolution be distributed to the CSU Chancellor's Office, California State Student Association, Second Harvest Food Bank of Orange County, and the following CSU Fullerton departments, divisions, and entities for their support and consideration: Office of the President, the President's Advisory Board, Office of the Vice President of University Advancement, Office of the Vice President for Student Affairs, the Office of the Dean of Students, Tuffy's Basic Needs Center, the Office of Student Wellness, the Academic Senate, the CSUF Alumni Association, respective ASI departments and programs, and the Daily Titan.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the DATE day of MONTH in the year two thousand and nineteen.

Lorren Amelia Baker
Chair, Board of Directors

Brittany Cook
Treasurer/Secretary, Board of Directors