



## Minutes

### **Governance Committee**

📅 Thu February 10th, 2022

🕒 2:30pm - 3:45pm PST

📍 ASI Boardroom - Titan Student Union

#### **👥 In Attendance**

#### 1. **Call to Order**

Alison Sanchez, Chair, called the meeting to order at 2:36 p.m.

#### 2. **Roll Call**

Members Present: Aquino, San Gabriel, Velasquez, Sanchez

Members Absent: Shah

Liaisons Present: Chammas, Nettles, Samaniego

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

\* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

#### 3. **Approval of Agenda**

**Decision:** (Aquino-m/San Gabriel-s) The agenda was approved by unanimous consent.

#### 4. **Approval of Minutes**

**Decision:** (Aquino-m/San Gabriel-s) The January 27, 2022 Governance Committee minutes were approved by unanimous consent.

##### a. **01/27/2022 Governance Committee Meeting Minutes**

#### 5. **Public Speakers**

*Members of the public may address Governance Committee members on any item appearing on this posted agenda or matters impacting students.*

There were no public speakers.

#### 6. **Reports**

##### a. **Chair**

Sanchez, Chair, shared that ASI Elections are coming up and encouraged Committee Members to let their friends know. She reminded members to send in their office hours if they have not done so.

##### b. **Director, Student Government**

Nettles, Director of Student Government, reiterated it is Election time and the application submission deadline is Wednesday 5 pm.

Nettles stated the write-in candidate application process also begins at that time and briefly explained names must match exactly for write-ins. Nettles informed members that there will be more information provided at the Elections Judicial Council meeting.

Nettles said campaigning will not begin until the candidates have completed their training.

Nettles stated scholarship applications are live on the website.

Nettles asked the Committee members to let her know if they have any issues with their doors and entry.

Nettles stated that if the students receive a new Titan ID card, that new ID will have to be reregistered for office access, since she does not receive an update on that automatically.

## 7. **Unfinished Business**

None

There was no unfinished business.

## 8. **New Business**

### a. **Action: Appointment for the Director for the College of Engineering and Computer Science**

#### i. **The Committee will consider appointing the applicant to fill the vacancy on the ASI Board of Directors for the College of Engineering and Computer Science effective immediately through May 31, 2022**

GOV 005 21/22 (San Gabriel-m/Aquino-s) A motion and second was made to approve the resolution to appoint Dahlia Sukaik to serve as the Director for the College of Engineering and Computer Science effective immediately through May 31, 2022.

Sanchez yielded to Nettles to review the resolution and process.

Nettles shared information on the resolution and process. She reminded the Committee that they interviewed Sukaik and it was recommended by several members to reach out to determine if there was continued interest in serving in the role. Sukaik enthusiastically confirmed interest to serve as the Co-Director for ECS.

Sanchez opened the floor to questions. There were no questions.

Sanchez opened the floor to discussion. There were no points of discussion.

Sanchez asked if there are any objections to moving to a roll call vote. There were no objections.

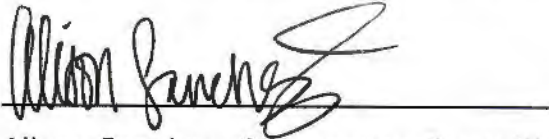
**Decision:** GOV 005 21/22 (**San Gabriel-m/Aquino-s**) **Roll Call Vote: 4-0-0** The motion to approve the resolution to appoint Dahlia Sukaik to serve as the Director for the College of Engineering and Computer Science effective immediately through May 31, 2022, has been adopted.

## 9. **Announcements/Member's Privilege**

- Nettles encouraged Committee members to support student-athletes on campus and encourage the other programs on campus.
- Samaniego encouraged everyone to go to the CSUF Ducks Night event.

10. **Adjournment**

Alison Sanchez, Chair, adjourned the meeting at 2:46 p.m.

A handwritten signature in cursive script, appearing to read "Alison Sanchez", written over a horizontal line.

Alison Sanchez, Governance Committee Chair

A handwritten signature in cursive script, appearing to read "Crystal Washington", written over a horizontal line.

Crystal Washington, Recording Secretary

## Roll Call 2021-2022

### 02/10/2022 Governance Committee Roll Call

| Attendance       | COMMITTEE MEMBERS |        |         |        |
|------------------|-------------------|--------|---------|--------|
|                  |                   |        | Present | Absent |
| ARTS             | AQUINO            | RAMON  | 1       |        |
| NSM              | SHAH              | NAMAN  |         | 1      |
| HSS              | SAN GABRIEL       | HANNAH | 1       |        |
| HSS              | VELAZQUEZ         | DAVID  | 1       |        |
| CHAIR/VICE CHAIR | SANCHEZ           | ALISON | 1       |        |
|                  |                   |        | Present | Absent |
|                  |                   |        | 4       | 1      |

| Attendance  | LIAISONS  |       |         |        |
|-------------|-----------|-------|---------|--------|
|             |           |       | Present | Absent |
| CHAIR (CBE) | CHAMMAS   | MARY  | 1       |        |
| PRESIDENT   | SAMANIEGO | DIXIE | 1       |        |
| DIR SG      | NETTLES   | ASHA  | 1       |        |
|             |           |       | Present | Absent |
|             |           |       | 3       | 0      |

\*Recording Secretary: Crystaal Washington

### ACTION ITEMS:

| Roll Call Votes  | start 005   |        | 005 Director College of ECS |    |         |
|------------------|-------------|--------|-----------------------------|----|---------|
|                  |             |        | Yes                         | No | Abstain |
| ARTS             | AQUINO      | RAMON  | 1                           |    |         |
| NSM              | SHAH        | NAMAN  | Absent                      |    |         |
| HSS              | SAN GABRIEL | HANNAH | 1                           |    |         |
| HSS              | VELAZQUEZ   | DAVID  | 1                           |    |         |
| VICE CHAIR (EDU) | SANCHEZ     | ALISON | 1                           |    |         |
|                  |             |        | Yes                         | No | Abstain |
|                  |             |        | 4                           | 0  | 0       |

# ASI Board of Directors Vacancy Application 2021–22

#4

## CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICATIONS

Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws.

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

## REQUIREMENTS OF APPLICANT:

All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws.

## ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:

### Undergraduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 6 or more

### Graduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 3 or more

(The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.)

I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office.

I also certify that I fully understand the academic progress regulations and that I will be disqualified from office upon failing to meet these requirements. \*

#### POSITION RESPONSIBILITIES AND COMMITMENT

Applicants must understand and agree to uphold the following responsibilities and commitments:

#### CERTIFICATION OF AGREEMENT:

I agree, if appointed to serve as a Board of Directors Member, to be available during the Fall and Spring semesters on Tuesdays and Thursdays between 1:00 PM and 4:00 PM in order to attend ASI Board of Directors meetings and committee meetings.

I agree, if elected, to be available for mandatory Training/Planning/Retreat programs tentatively scheduled for:  
 – January 5, 6, and 7, 8am–5pm each day,  
 January Retreat and Training Sessions  
 \*dates may adjust with advance notice as program and academic calendar is finalized

I agree, if elected to serve as a member of the ASI Board of Directors, to incorporate the following responsibilities into my role, per ASI Policy Concerning Board of Directors Operations:

1. Board members are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Directors which take place every Tuesday from 1:15 – 3:45 P.M.

2. Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC).

3. Directors of the Board are required to attend their college's Inter-club council meetings. If scheduling conflicts arise, the director(s) shall have regular contact meetings with their Inter-club council chair, Inter-club council members, and their

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

assistant dean.

4. Directors of the Board shall establish and maintain weekly office hours (at least one hour a week and by appointment). These hours shall be posted on their respective college's bulletin board and outside the Board of Directors' office.

5. When time permits, the Board Chair may schedule ASI promotional events for the Board to carry out after the adjournment of Board Meetings.

6. Directors of the Board are required to keep in contact with their constituents, college-based Deans or Assistant/Associate Deans, and report to the Board on issues and concerns from their college. Two reports will be given each week during regularly scheduled Board of Directors meetings beginning the third week of the fall semester. The reports will be given in alphabetical order, with respect to the college's names.

7. No member of the ASI Board of Directors shall serve as an officer or director of an ASI program, funding council, or board.

8. No member of the ASI Board of Directors shall be employed by the Associated Students Inc.

ANY INFRACTION OF THESE ABOVE AGREEMENTS MAY RESULT IN MY IMMEDIATE REMOVAL FROM OFFICE/POSITION \*

Name \*

Dahlia Sukaik

Address \*

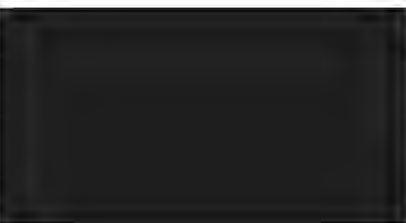


Primary Phone Number \*

Secondary Phone Number \*

Student Email Address (@csu.fullerton.edu) \*

Applicant CWID \*



CSUF Major(s) (and Minor(s), if applicable) \*

Computer Science

Which Board of Directors position are you applying for?: (Drop down) \*

College of Engineering and Computer Science

Semesters Completed at CSUF \*

3

Units Completed at CSUF: \*

46



Units In Progress at CSUF (this semester) \* 13

CSUF Class Level \* Undergraduate Level Sophomore

Expected CSUF Graduation Date (MM/YY) \* unknown

What do you believe is the role of ASI on our campus and how does that role relate to this position? \*

Associated Students Incorporated is an organization that works to fulfill students' needs within the university and represent them in the decision-making process. ASI allows students to become leaders and volunteers in the campus community through various programs and services geared to embrace their diverse culture and make them feel supported. In turn, they create a more social and productive network of involved and empowered students within their campus. The same ideas working in the ASI can enhance students' experience in the College of Engineering and Computer Science, bringing on more recreational opportunities and an effective support system.

Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. \*

I always want to be involved in any community I'm a part of because it gives me a sense of belonging and helps me implement my ideas to create a better environment for the people around me. My experience has shown me that many positive things come from a united and connected community of people, which inspired me to run for the College of Engineering and Computer Science board of directors. During my senior year of high school, I volunteered in an interfaith program at the Unity Church of Truth Pomona. My day-to-day duties would include notetaking during meetings, designing posters, and brainstorming ways to unite the youth in our area. Most importantly, we discussed plans to improve the lives of the homeless people all around us by building more shelters and providing the appropriate mental health services they lacked. This made me realize how evident mental health is to a person's overall well-being, pushing me to start a mental health club at my high school to help students express their everyday emotions through group therapy. Working closely with students and assisting them with their mental obstacles became second nature, which led me to my next work experience as an Instructional Student Assistant at the University Learning Center in Cal State Fullerton. Being a tutor allowed me to connect with other college students on campus and share our ideas on how to help one another overcome our adversities. All in all, my experience has made it easier for me to understand how to uplift the voices of other students, which will help me succeed in the role of a Director for the College of Engineering and Computer Science.

Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? \*

Being a woman and part of an ethnic minority in STEM, I feel underrepresented and underrated. First, I want to change the narrative around engineering students by being more inclusive of women and other minorities who may feel the same way I felt. Time and time again, it has been shown that students who feel like they belong in whatever degree they are trying to pursue are more likely to perform better in their academics. I hope to inspire, motivate and welcome the incoming freshmen and transfer students by partnering with WICSE to advertise the College of Engineering and Computer Science. Another important goal of mine is to help others prioritize their mental health. Since juggling school, work, and other life responsibilities can be stressful, creating a campus that fosters empathy for its students is essential. We can accomplish this by inserting themes and events that hone students' artistic talents to entice their participation in something unrelated to their work, further easing their tension. When it comes to uplifting students on campus, this also includes the students who won't have the time to attend any recreational events or feel comfortable participating. Therefore, I will use social media and other technologies to spread awareness on improving their mental health and find other means to include them within the community. All in all, becoming part of the ASI Board of Directors for the College of Engineering and Computer Science will help me accomplish my goal of changing students' lives for the better and empowering them to become the best version of themselves.

Please state any other information that you believe should be considered in this application. \*

Being part of the ASI and representing other students like me has been my dream. Having the chance to fulfill this dream and make a difference in my community is ideal.

Resume. Please upload your resume in PDF

format. \*



Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational  
Record Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc.  
Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and  
Certification of Application  
Enter Your Name \*

Dahlia Sukaik

Enter your CWID \*

Date \*



Created  
29 Sep 2021  
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# Dahlia Sukaik



.edu

## Summary

Dedicated tutor with a passion for working with students at multiple grade levels. Highly proficient in leading recreational and educational activities when providing students support in all aspects of academic success. Accomplished in building long-lasting relationships with students, parents, and colleagues. Proficient in organizing supplies, cleaning rooms, and planning fun activities. Good tutoring, recordkeeping, and time management skills.

## Skills

- People skills
- Organization
- Social media marketing
- Friendly, positive attitude
- Working collaboratively
- Conflict resolution
- Tutoring students
- Proficient in Microsoft Suite
- C++
- Maintaining safe environments
- Decision making
- Interpersonal Skills
- Critical thinking
- Active listening
- Creativity

## Languages

- Arabic - Professional
- English - Professional

## Education and Training

High School Diploma  
City of Knowledge, Pomona, CA May 2019

Bachelor of Science 2019-present  
Computer Science, California State  
University - Fullerton, Fullerton, CA

## Experience

Instructional Student Assistant, Cal  
State Fullerton, August 2020-Current  
Fullerton, CA

- Provided one-on-one assistance and tutoring to students requiring additional help.
- Promoted student learning by providing individualized and small group support to reinforce classroom topics.
- Contributed to a positive educational setting by delivering gentle discipline and promoting student success.
- Tutored and supported students individually and in groups by reteaching and reviewing lesson concepts.
- Attended scheduled sessions and maintained open hours for general availability.
- Helped students take advantage of other available subject matter and study resources.
- Introduced new learning techniques to improve student comprehension.