CALL TO ORDER
Tori Hust, Chair, called the meeting to order at 1:32 p.m.

ROLL CALL
Members Present: Ayala, Davis, Hill, Hust, Jakel, Wolfe

Members Absent: Dadabhoy

Officers Present: Martin

Officers Absent: Allen

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (2:30 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA
The agenda was approved as presented. (Ayala-m/Hill-s)

APPROVAL OF MINUTES
The minutes for the November 8, 2017 meeting were approved as presented (Hill-m/Ayala-s)

PUBLIC SPEAKERS
None.

UNFINISHED BUSINESS
None.

REPORTS

a. Chair
Hust reported the following:

1) Working on ordering apparel and hope to receive it before the NIRSA Conference.

2) Working with Martin on elevator vinyl designs. Design will be reviewed today.

3) ASI Elections are coming up. Help promote the TSCBOT Trustee positions.

4) More information will be provided on current projects during New Business.

b. Associate Director, Marketing & Communications
Martin reported the following:

1) More information/designs will be provided on current projects during New Business.

2) Working closely with Rachel, Elections Commissioner, to promote ASI Elections.
NEW BUSINESS

a. Information: Expectations

Hust reviewed her expectations for the Spring 2018. She stressed the importance of leaving their mark while they are in position. Ways to contribute would be to help with ongoing projects since most of the projects that the committee works on do not need TSCBOT approval.

If anyone is interested in helping with a project or have an idea for a new project, please contact Hust.

b. Information: Elevator Vinyl

Hust stated that she and Martin worked on updated designs for the elevator vinyl. Hust shared the designs with the committee and explained that there would be one decal per level. Labels for each level have been updated to match what the elevator buttons have. Example, UL (Upper Level), ML (Main Level) and LL (Lower Level). Martin is also working on finalizing the office/department names.

Hill asked if there would be vinyl on the service elevator by the loading dock. Martin responded no. The quote did not include vinyl for that elevator.

The committee discussed possible images to be placed on the elevator vinyl for each level. Martin stated that new images could be taken based on what they decide. Also, it is important to consider that these decals would be up for 2 to 3 years.

Hust stated she would consider the ideas discussed and would bring new designs for the next meeting.

c. Discussion: Campus Banners

Hust shared with the committee that the current banners on the light poles down Titan Walk and the Tuffy Lawn are 3 to 4 years old. The orange color is washed out. She asked the committee for new design ideas.

Hill suggested focusing on branding ASI but also a little bit of CSUF. He also stated that they might work with Titan Athletics or other campus partners to offset the cost.

Wolfe stated that having multiple designs would be a good idea and that way there could be a banner for each of the eight colleges on campus. Jakel liked the idea.

Martin stated that having multiple designs would increase the overall cost and that the image would last for at least 3 to 4 years.

Hust thanked the committee for their ideas.

d. Discussion: Table Toppers

Hust shared that during their most recent visit to the University of Arizona, she saw some table toppers that displayed internal campus events as well as off campus vendor ads. A space on these ads are sold to outside vendors so it is a way to get some revenue while also informing our students. Hust asked the committee for their opinion on this idea.

Martin stated that we would have to be very careful with the vendors that would be displaying because it can be a conflict of interest with current on campus vendors. Hust added that the goal would be to only charge outside vendors and not student organizations.
The committee considered that funds collected via this program could go to either more marketing projects or ASI Scholarships.

Martin added that a policy would have to be developed around the program to the set duration of the ad and price among other things.

Hust thanked the committee for their ideas. A mock design and more details to come at next meeting.

**ANNOUNCEMENTS/MEMBERS' PRIVILEGE**

Hill announced that the ASI Elections Candidate package was available online. Encourage students to file for candidacy.

Jakel announced that interviews for the Board of Directors for the College of HHD would be happening this Thursday at 2:30pm. Breakfast with the Board is tomorrow, so please sign up to volunteer.

**ADJOURNMENT**

The meeting adjourned at 2:21p.m.

[Signature]

Tofi Hust, Chair

[Signature]

Deisy S. Hernandez, Recording Secretary